

ATTACHMENT 3: INCOME STATEMENT EXAMPLE

INCOME STATEMENT FOR THE CHILDHOOD LITERACY NPO FOR JANUARY-JUNE 2014

(In millions VND)

	JANUAR Y	FEBRUAR Y	MARC H	APRI L	MAY	JUN E	TOTAL YEAR – TO-DATE	Annual budget amount	Year-to-date income and expenditures as a percent of annual budget.
INCOME									
Individual donations	30	5	1	10		4	50	100	50%
Foundation grant	200						200	200	100%
Corporate donations			15		15		30	100	30%
TOTAL INCOME	230	5	16	10	15	4	280	400	70%
EXPENSES									
Staff salaries	16.6	16.6	16.6	16.6	16.6	16.6	99.6	200	50%
Supplies	5			5			10	20	50%
Office rent	5	5	5	5	5	5	30	60	50%
Transportation	4		4	4	4	4	20	40	50%
Professional services				15		15	30	30	100%
Fundraising expenses	5						5	30	17%
Reserve fund							0	20	0%
TOTAL EXPENSES	35.6	21.6	25.6	45.6	25.6	40.6	194.6	400	49%
INCOME MINUS EXPENSES	194.4	-16.6	-9.6	-35.6	-10.6	-36.6	85.4		

This income statement shows income and expenses for the Childhood Literacy NPO for the first 6 months of the year. It shows that the NPO received most of its income in January and that it used that income during the remaining months. So even though its expenses exceeded income in February-June, it still had \$85.4 million VND more income than expenses over the 6 month period.

The last two columns of the income statement compare income and expenditures to date with budgeted amounts for the year. It shows that with 6 months (50%) of the year completed, the NPO has received 70% of its budgeted income and made 49% of its budgeted expenditures.