Te Hiwa Shirley PRIMARY
Te Hiwa is short for the star Hiwa-i-te-rangi
The star we wish upon for our dreams & aspirations

11 Shirley Road, Christchurch 8013
Phone 03 385 2019
info@shirleyprimary.school.nz
www.shirleyprimary.school.nz

Please create your own copy

Scale A fixed term position (Not suitable for overseas applicants)

Thank you for your interest in applying for the fixed term position at Te Hiwa Shirley Primary School. We are an attractive, well-resourced U5 contributing primary school with innovative learning spaces. We are looking for teachers with a strong ability to develop positive relationships with staff, children and whānau. They need to have an understanding and empathy for neurodiversity and also a willingness to be culturally responsive is essential.

The estimated time frame for the appointment is as follows:

Monday November 30	Positions advertised in the on-line Education Gazette
Thursday December 10	Applications close 4pm (Your application will not be receipted unless specifically requested.
Friday December 11	Short List compiled (successful people contacted)
Week of December 14	Interviews
Friday December 18	Successful applicant notified
Thursday 28 January 2027	Starting date for successful applicants

School Description

Te Hiwa Shirley Primary is a U5 contributing primary school with a current roll of 397 students.

Our school is fortunate to be part of a very supportive community that wants its children to reach their full potential. Te Hiwa Shirley Primary has many strengths with wide ranging academic, sporting and cultural opportunities, achievements, and successes.

We have an amazing, dedicated and caring staff, who are also committed to our school's vision. They work hard to ensure we provide quality learning experiences and opportunities for our learners.

Our school vision statement or philosophy is reaching for the star in everyone - whāia te iti kahurangi which means we have high expectations for our learners and we know that we can work with our families to realise those expectations.

Job Description

Expertise and experience in:

- Working collaboratively with other staff
- Developing relationships and getting the best out of children
- Understanding neurodiversity
- Embracing cultural diversity

Strengths in:

- Effective teaching of mathematics
- Literacy and an awareness of structured literacy approaches
- Inquiry learning
- Supporting children to become the best that they can be

Person Specification

Major qualities should be:

- an enthusiasm for teaching
- a concern for children that places them at the centre of school of all they do
- an openness to listening to children's voice and recognising their strengths
- a willingness to accept changes to reflect best practice for our children
- an ability to communicate well with parents and the community
- A willingness to embrace difference - cultural, physical, social, religious and intellectual
- an ability to work in a co-operative and communicative manner with other staff members
- a positive attitude towards keeping up to date professionally
- a sense of humour

Standards for the Teaching Profession 2027:

Standard 1:	**Te Tiriti o Waitangi partnership** Demonstrate commitment to tangata whenuatanga and Te Tiriti o Waitangi partnership in Aotearoa New Zealand.
Standard 2:	**Know the content and how to teach it** Understand how to design learning based on content, curriculum, and pedagogical knowledge.
Standard 3:	**Know the learner and the learning process** Understand the learning process and the diversity of learners' strengths, needs, languages, cultures, identities, and interests.
Standard 4:	**Plan for and implement effective teaching and learning** Plan for learning, teach, and respond to learners during teaching to progress their learning at an appropriate depth and pace.
Standard 5:	**Create and maintain supportive and safe learning environments** Develop a culture where learners feel safe, have their needs met, and are focussed on learning, with appropriate use of equipment and technologies.
Standard 6:	**Assess, provide feedback, and report on learning** Use regular and consistent assessment to inform teaching and share information on learner progress.
Standard 7:	**Engage in professional learning** Improve professional capability through evidence-based reflection, professional learning, and engagement with colleagues
Standard 8:	**Engage in productive professional relationships** Work constructively with colleagues, parents/ caregivers, and the community to support the learning and wellbeing of each learner.

Application Form Information **(Please create your own editable version)**

Name:	
Contact details:	(ph)
Address:	
Email address:	
How do you identify? E.g. male / female (for EEO purposes only)	
Ethnic identification - e.g. NZ Maori / NZ European (for EEO purposes only)	

Teacher Registration Details:	Registration status	Registration number	Expiry date
Registered teacher			
Provisionally registered			
Not registered			

Please attach evidence of current teacher registration and practising certificate.

Positions held: (please start with your current position)		
Position	Year level	Date

Educational Qualifications		
Type of qualification	Educational Institution	Date received

Relevant Recent Professional Learning:	Date:

What strengths do you bring to…		
..the classroom?	…the staff?	…the community?

What curricular or extra curricular aspects are you willing to lead or contribute to?

Referees that can speak about your teaching capabilities:		
Name:	Relationship to you:	Contact details:

Are you a NZ citizen?		
Yes	No - Resident status	No - Current work permit

Are there any other factors that we should know to assess your suitability for appointment and ability to do the job?	
Yes (please provide detail)	No

Have you had any injury or medical condition caused by gradual process, disease or infection, such as an occupational overuse syndrome, stress or repetitive strain injuries, which the tasks of this position may aggravate or contribute to?	
Yes (please provide detail)	No

Do you have a current NZ drivers licence?	Yes	No

Do you have a current First Aid Certificate?	Yes	No

Confirmation	
Yes	I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked.
Yes	I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.
Yes	I am currently registered to teach in New Zealand.
Yes	I have never been the subject of a complaint about the safety of a student
Yes	I have never been convicted of an offence against the law (excluding minor traffic convictions)
Yes	I have no pending charges of an offence against the law

Please sign the attached authority giving Te Hiwa Shirley Primary School the authority to contact these referees (Privacy Act 1993 requirements).

Declaration and Confirmation
I grant Te Hiwa Shirley Primary School or its agents under the provisions of the Privacy Act (1993) to contact any present or past employers and / or professional colleagues in addition to the named referees. I agree to the Te Hiwa Shirley Primary School or its agents under the provisions of the Privacy Act (1993) obtaining any information held on me by the Teaching Council. All information supplied with this application is true and correct and can be verified. I state that I have only taught under the name on this application form. If this is not the case I have written below other names I have taught under. Other names I have taught under: Signature: Date:

Please send the following application information to Alistair SIm - principal@tehiwa.school.nz

- Introductory Letter
- Completed Application Form
- CV