ADCOM Meeting Minutes
Tuesday, Feb 18, 2025

Mary Jones
Jay Yakura
Manda Prescott (Sec/Treasurer)
Justin Chung
Dan Weidman (Chair)
Don Markuson
Dr. Soheli Farhana

Called to Order 6:01PM

(Dan) What constitutes a quorum for ADCOM?
(Don) Majority of officers

(Manda Action - Done) Clean up Jan 7 Minutes with Ramon's comments
Kamran Hakim Teradyne (ESD, EOS, qualification, updated analyses)

Moved to approve previous minutes, with noted changes 6:03PM

Webmaster
(Dan) priority is webpage, at earliest convenience
(Justin) How did the brochures turn out at RAMS? - Follow up with Mohammad

Chair Report
Upcoming technical meetings:
Dr Al Sacco - no response
Adam Bahret (March/April?)
- last presented June '24 last year (Perfect accelerated life testing)
- appreciate Bite-sized topics approach, cartoon "spouse books", Monday morning blogs

Ted Dangelmayer - continue discussion (very popular)
Ansys speaker for May
(Manda Action) See other minutes for speaker ideas

(Manda Action) Create Calendar (excel? Google calendar? What's the best option? – probably Google, as discussed informally after official adjournment of this meeting)

Someone (Charlie?) suggested a superconductivity presenter
Mike Ross, P.E., Managing Director of Superconductor Power Products - AMSC
(See May 2023 newsletter - presented in 2023)
- May be available/interested in presenting
- Commonwealth Edison Project (Chicago)

(Jay) VTools Suggestion tool has a place to capture topics of interest (Manda Follow Up)

(Dan to Don) Metrics Rollup - Every December we give a summary to Loretta A of the Reliability Society

Old Business
(Dan) Creation of Brochure – would like Mohammad's feedback on how it was received at RAMS

Close Item for old banner
Keep Open - New metal banner?

New Business
(Dan) No new policy document necessary

Contagious Illness policy:
Action for Dan: Review Contagious Illness Reporting slide
(Mary) fine with how its been presented

Possible politics policy:
No explicit policy on how to handle politics; implications that you should behave professionally
IEEE Boston Section consensus that they don't want to add a sentence or two to adjust policy
Group consensus - No adoption formally, but keep it local
For possible future reference, here is the suggested sentence:

> "Volunteers and staff may take part in partisan political activities freely on their own personal time, but they must not do so in the course of their role and responsibilities for the IEEE Reliability Chapter of Boston, nor should they represent that they are acting for or on behalf of the IEEE Reliability Chapter, or give the appearance that they are representing the IEEE."

Close Politics Policy Item

Plan next meeting: Wed April 2nd 2025

Ramon's Email (not present)**:**

- Remember to copy meetings and calendar updates to orgs and people (Manda added these contacts to a GMail list - "Mtg Invites - Ext")
  - IEEE Boston MicroSystems
    - Adarsh Ravi adarsh.ravi@ieee.org , ieee.microsystems.boston@gmail.com
  - NE-ESDA

        - Dawn-Marie Sutton dawn-marie.sutton@nokia.com
        - Ted Dangelmayer ted@dangelmayer.com
    - Boston SMTA
        - Mike Jansen mjansen@macktech.com
    - iMAPS New England
        - Harvey Smith harvey@emasalesmarketing.com , harveys@imapsne.org
        - Matt Bracy matt@msdsales.com

- Consider co-sponsoring their monthly events (especially Power Systems)

(Dan) agrees with the spirit, be judicious in how many emails we send out
(Dan/Manda) use calendar to communicate events
(Mary) solicit people for presentations
(Dan Action) Dan to reach out to people

- Publicity for IEEE Boston RelSoc Newsletter: Send the newsletter issue URL and summary to Karen Safina and Trina Lorigan (IEEE Boston Section) to list on E-Reflector (counts towards annual stipend) (Mohammad Action, going forward)

Newsletter
(Mary) We get credit for stipend for up to 4 newsletters per year
Ricky just published what was submitted in December - paternity leave
Mary mentioned AdCom updates in absence of Technical Meeting content; Dan agrees with mentioning AdCom activities

Dec 2024 Newsletter: https://rs.ieee.org/images/files/newsletters/2024/4_2024/index.html

Publications forwarded on E-Reflector, will count toward stipend
- If no quarterly activity, reflect on AdCom activities
- Post every newsletter on our own website; not current
- Send to Boston Section - Karen and Trina (action for Mohammad) to share to other societies

Propose to end meeting 6:33PM

Post-Meeting Notes (Dan/Manda)
Google calendar or Excel? Google probably easier (read/edit privileges)

(Charlie joined 6:38PM) - quick hello's, thoughts on the annual IEEE Engineer of the Year / practitioner award

Potential Presenters:
**Ted Dangelmayer, ESD continuation
Al Sacco, Dean of Olin College - no response
Adam Bahret - Dan reached out 2/17

Ethan Cassio (Dec presentation) - again soon? At capacity, interesting, different take than his previous presentation (3-5 different topics to discuss)
Mike Ross, Managing Director Superconductor Power Systems at AMSC
(Manda to create spreadsheet to track potential speakers - Done)

Next time in VTools - search past presentations, how many registrants for each meeting - pick out which meetings had largest number of registrants

Any presentation >30-35, excellent (prior to 2020)

Since 2020, any presentation with >20 in person is very good, after VTools started to track in-person vs remote people separately

Send Don's last Treasurer report - and my first Treasurer report to the Chair (to Dan)
Monthly roll-up/status update

Dan sent email to Mohammad and Ramon re: Meeting ended early