

2026-27 PSEO/OCHS Checklist for Alexandria Technical and Community College And CIS Central Lakes College

PSEO students must submit an [Alex Tech Application](#). See [Steps to Complete CIS/PSEO Application](#) document for detailed information.

CIS students must submit an [CLC Application](#).

Apply

Admission Criteria: 10th Grade 3.0+ GPA with a Meets or Exceeds score for 8th grade Reading MCAs & 11th grade 3.0+ GPA, 12th grade 2.8+ GPA

NOTE! Returning PSEO students and those who have enrolled in a CIS course through CLC **DO NOT** need to submit a new application. All students should only ever have **ONE StarID**, used at all Minnesota State schools.

New PSEO students must send a high school transcript to Alex Tech..

Send Transcript

Megan Ostendorf will send your transcript to Alex Tech or CLC. Please email her or stop by her office to inform her that you have applied, so the transcript can be sent.

ALL PSEO students must submit a completed PSEO Notice of Student Registration form (2026-27) each semester PRIOR to registration due May 30th and October 30th.

PSEO Form

Get the PSEO form from Megan Ostendorf and return it back to her to be submitted.

Complete the PSEO Contract: [PSEO Contract](#) Print and return to Megan Ostendorf

ALL PSEO students must meet course prerequisites. Most students meet this requirement with a 2.6+ GPA. Some courses have alternate requirements.

Testing

NOTE! 10th grade PSEO students must submit 8th Grade MCA Reading scores that 'Meet or Exceed' for admission.

Information Session

New PSEO students are encouraged to attend a virtual **PSEO Information Session**.

New PSEO students are encouraged to attend a PSEO specific **New Student Registration**

Alex Tech. Registration

Returning PSEO students are encouraged to meet with Megan Ostendorf (mostendorf@prbschools.org) to complete registration. It is important that you know what you need for your High School Required credits.

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You are responsible for keeping track of your graduation progress and choosing PSEO classes that are equivalent to required HS courses.

- High School Credits** All PSEO students should meet with their high school counselor to discuss high school graduation requirements.
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- Credit Info** 4 College credits are equal to 1 PRB credit. Full time college students complete an average of 12-16 college credits per semester, which translates to 3-4 PRB credits per semester.
- Keep track of required credits by meeting with Megan Ostendorf
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[Claiming College Credits](#)

- Credit Transfer** CIS coursework completed at PRB but offered through CLC will appear on your CLC transcript. These credits have already been applied to your PRB transcript, so they will not count as additional credits at PRB.
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- Textbooks** Textbooks are free through the PSEO program. **All books must be returned to the bookstore at the end of the semester or you will be charged.**
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- Course Restrictions** PSEO students are not eligible to take course numbered below the 1000 level (Considered remedial coursework) If the Accuplacer test suggests a course below the 1000 level, complete that requirement at PRB or pay out of pocket for the remedial courses. **Students will be billed for taking course below 1000 level.**
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- Withdrawing** Talk to your high school counselor immediately if you would like to consider withdrawing from a College course after the drop/add period. Students who withdraw after the allowed timeframe will receive a F on the PRB transcript and a W on the college transcript. Withdrawing for college classes will also affect your completion rate. Students who do not complete at least 67% of the course they attempt the risk of suspension from the PSEO program
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- Warning/Suspension** PSEO students must maintain a 2.0 GPA (cumulative) in their college courses and complete 67% of courses attempted. If a student falls below either of these levels, they will be placed on academic warning. If GPA and course completion rates do not meet requirements after one semester, students are placed on Academic Suspension and dismissed from the PSEO program.
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