

PARKING PERMIT INSTRUCTIONS

(Available for purchase **before/after school only**)

1. Students **must** take form (see below) home for parent signature
2. Student needs to report to office to receive parking permit
3. Student cannot have fines or owe hours

Students must turn in:

- * Completed Application including year, make, model and color of vehicle
- * \$20.00 fee (cash, check, or credit card)

Must show:

- *Driver's License
- *Proof of Insurance



2025-2026 Pflugerville High School - Student Parking Permit Application

Student must understand and agree to the following rules in order to park their vehicle on the PHS campus at 1301 W Pecan Street, Pflugerville, TX 78660. The student should read and initial each numbered statement. All school fines MUST be paid in advance of purchasing a parking permit. All obligations (including makeup hours) will need to be met prior to purchasing a parking permit.

- _____ 1. Student must provide: a) this completed application, b) a valid driver's license, c) proof of insurance, d) a valid student ID, and e) the \$20 fee. Permits may be re-issued for a change of vehicle, at no charge, provided old permit is returned. Each additional permit, without the return of the original will cost \$10. (Cash/checks, money orders and credit cards are accepted.)
- _____ 2. Permits must be **affixed to the front windshield, inside lower corner of the passenger side.** Permits on similar motorized vehicles (i.e. motorcycles) should be affixed on the rear fender. Permit should be visible at all times.
- _____ 3. Students may park in student parking areas only. Students are not allowed to park in spaces designated for faculty, staff, or visitors, including, but not limited to: front visitor parking by flagpoles and cafeteria, parking lot immediately outside the main gym, entire parking areas behind the school (near gym, field house, softball field, agriculture building, auto tech shop, old tennis courts, and the alley behind the Fine Arts Center) and the Administration building parking. Maps are available in the front office and on line.
- _____ 4. Failure to park in approved areas may result in fines, and/or towing. Fines are as follows: parked in faculty/staff parking = \$20; no parking permit = \$25, parking in a NO PARKING/VISITOR zone = \$25, not parked in a parking space = \$25 Vehicles are towed at owner/operator's expense. **If a student needs to drive a vehicle other than the one that is registered with PHS, it is the student's responsibility to notify the Front Office immediately.** The student will be responsible for any fines/fees that an alternate vehicle may incur.
- _____ 5. Vehicles parked illegally in areas designated as handicap, fire zone, or fire lane will be ticketed by Pflugerville Police Department, Pflugerville Fire Department, Pflugerville ISD Police Department, or Travis County Sheriff Department.
- _____ 6. Students are encouraged to secure their vehicles. The school will not be responsible for theft or damage.
- _____ 7. Reasonable and proper driving is expected at all times. **DO NOT EXCEED 10 MILES PER HOUR.** No driving or parking on the grass, mud, dirt, or other areas not intended for vehicular travel.
- _____ 8. All incidents should be reported to the security monitor or a school resource officer. In cases where neither is available, incidents should be reported to a principal.
- _____ 9. Issued permits constitute an agreement between the school and student/parent that vehicles will be parked in designated areas & are subject to search by school officials or the law enforcement officers for reasonable or probable cause.
- _____ 10. Parking on campus is a privilege. Students are expected to comply with all safety, moving and parking regulations. Violations will result in consequences, including loss of permits/vehicle privileges and immobilization of vehicle.
- _____ 11. **Parking spots are not assigned and are on a first come/first served basis.**

Student's Last Name:	Student's First Name:	Student ID# and Grade Level
Student Address:	Student Home Phone Number:	Student Driver License #:
Vehicle Make (Ford, Chevy, etc):	Vehicle Model (F-150, Cavalier, etc):	Vehicle Color:
License Plate Number and State:	Insurance Company and Policy #:	Vehicle Owner Name:

Student Signature

Parent Signature