



## Orange County and Chapel Hill - Carrboro City Schools' Business Advisory Council

### MINUTES

**April 15, 2021**

8:30am - 10:00am

#### **Members Present:**

Shannon Braxton, Kathi Breweur, Kristin Hiemstra, Brandon Lean, Buck Curtis, Susan Cashion, John Williams, Stephanie Glasgow, Tai Huynh, Michael Gueiss, Amanda Garner, Jeffrey Rachlin, Jon Hartman-Brown, Quincy Williams, Katie Loovis, Charlene Campbell, Jeff Strickler, 1919-\*\*\*-\*\*-76?, Patricia Gould (DTCC CCP), Jim Parker

#### **Guest Present:**

Melinda Fornes, Stephanie Smith, McIver Mann, Nick Montgomery, Andrew McLamb, Dr. Kathleen Dawson, Dante Munn, Tanya Overstreet, Terry Govoreau, Jackie Krohn

#### **Call to Order: 8:31am**

Co-secretary Kathi Breweur placed the agenda link in the chatbox for members' ease of access.

- Welcome and introductions
- Approve the agenda for today's meeting and moved quickly to new business to allow our guest to share before other council business was addressed.

#### **Reports: 9:23am**

- COVID impact updates by business partners & suggestions on how this group could help you
  - Brandon Lean asked about the School Systems and their current plan - has COVID and the current plan of the school system affected the Internship program? Shannon addressed this by saying that some interns are on-site with safety protocols in place and some are virtual. Kathi confirmed this was true for CHCCS as well.
  - Discussion of what businesses can do now to start accepting interns and apprentices.
- COVID impact updates by post-secondary partners & suggestions how this group could help you
  - No questions or comments
- COVID impact updates by secondary partners & suggestions on how this group could help you
  - No questions or comments

#### **Unfinished Business: 9:28am**

- Confirm membership terms
  - [Record your term preference here](#)
  - [Membership List](#)

Members were asked to record, review, and verify

### **New Business: 8:35am**

- Increase Work-based Learning for students:
  - [NC Department of Public Instruction Guide to Work-based Learning](#)
  - Apprenticeship Discussion
    - [Apprenticeship Guide Book](#)
    - Student & Employer Voice
      - CHHS student, Andrew McLamb (automotive apprentice) **8:36am**
        - Andrew discussed his experience and explained the difference between Apprenticeship and Pre-Apprenticeship
        - “Experience and Learning” “start in high school” “good edge to gain more learning in the automotive industry before graduating high school”
        - Kathi stated that Toyota is giving Andrew a salary and his college tuition at Forsyth will be paid for.
        - Discussion of student responsibilities on both the school side and internship side
      - Chapel Hill Tire Rep., Terry Govoreau **8:49am**
        - Kathi introduced Terry as a partner who was one of the first to register their company as an apprenticeship site after the Chamber’s info session.
        - Worked with the state to be approved - “not that hard” and worked with Tony McKnight - state pays for tuition and not state
        - Start HS student as general service tech “grow them to become techs”
        - Record keeping needs to be done and kept up with and is somewhat of a challenge.
    - Internship Discussion **9:03am**
      - Shannon introduced Stephanie Smith and discussed how instrumental she has been in establishing a partnership with Capital Ford, Hillsborough
    - Student & Employer Voice
      - Capital Ford Hillsborough Partnership, Tanya Overstreet, Service Manager
        - Has 3 students (one each year since 2019) that came to Capital Ford through the Internship Program offered during the school semester
        - Stephanie Smith provided a few comments regarding the internship with Capital Ford “great pipeline” “close to our school”
        - Shannon Braxton mentioned the Signing Event and how Capital Ford and Aramark hired OCS internships straight out of high school
      - CRHS 2020 graduate, McIver Mann (Accounting internship) **9:09am**
        - OCS Finance Department - Accounts Payable
        - Thalle Construction - Accounting Department - Payroll
        - McIver will be attending High Point University under the Business Fellows majoring in Finance
        - Kristin H asked about clarity surrounding the internship program and if the students have to take CTE courses before a CTE internship.
          - OCS does not require a course prior to taking internship
          - CHCCS requires one CTE course before a student can schedule an internship

- ECHHS student, Dante Munn (agricultural internship) **9:15am**
  - Kathi introduced the student and shared that he has an AG internship - uncommon in CHCCS because the district doesn't offer any agriculture classes.
  - Dante is taking his AG classes with NC Virtual Public Schools
  - Passion is Animal Science and working at Dairy Goat Farm since August
  - Possible college admission to Wisconsin
  - Susan Cashion let Dante know about possible scholarship opportunities in NC with Cooperative Extension.
- Guest Speakers for classroom presentations &/or Lunch and Learn
  - Need speakers in all pathway areas: [NC Career Pathways](#)
    - [Guest Speaker Suggestions](#)
- Career Fair/Expo **9:28am**
  - Need business and postsecondary representation
    - November in-person with a focus on Skilled Trades
      - Location to bus students from both school districts?
  - February virtual (6connex or some other virtual platform)
  - Triangle Career Expo, Wednesday, May 5th 2 pm - 4 pm

[Link to sign up.](#)

Specifically for High School students - Capital Area Workforce Development Board working closely with Durham Workforce Board - if have job positions then sign up Questions then reach out to Kathi or Shannon or even the CDCs

Kristin H asked the question about getting the information to students - will this be pushed through CTE teachers to inform students of the event?

In OCS the CDC will be working with several English classes and sending out information to all seniors and working with CTE teachers

Same with CHCCS CDCs

Charlene Campbell asked how can we get parents involved? Nick Montgomery says we do need more businesses to do internships such as Accounting, Agriculture, Health Science, and all Career Pathways. Nick continued to answer Charlene's question that if we had more businesses willing to offer internships, we would be able to market more to students. Charlene is working with Vietri to get internships.

Discussion of employer centric one-pager that the school systems can create so the businesses know their responsibilities as well as benefits

Brandon L suggested continuing using Zoom to do parent meetings to inform them of Internships and Apprenticeships

- [Here is the link to the NC document about internships & apprenticeships \(work-based learning\)](#)

### Closing and Adjournment:

- Establish fall meeting (before Thanksgiving) **9:54am**
  - day and time with location virtual or TBD
    - Tentatively set for another virtual but can do it at Chapel Hill High
    - **November 18, 2021, 8:30 am** if virtual meeting or 3:30 if in person.
      - CHHS would like to host if in-person
- A BIG thank you to all members for your support of CTE!

- Adjourn the meeting **9:59am**

**Announcements/Reminders:**

- [November Minutes](#)
  - includes passing of [Bylaws](#)
- All Business Advisory Council (BAC) info is maintained on a [BAC eBinder](#)