STEFFEN MUSIC STUDIO 5660 N. Anna St., Fresno, CA 93710

Attendance at any lesson constitutes agreement to these policies. This studio policy is a legal contract made between Arlene Steffen and the enrolling party for the provision of private music instruction services by Arlene Steffen for the student enrolled. Student/Parent has received and has read the studio policy and agrees to abide by its provisions, as a condition to Teacher providing music lessons to the student.

ATTENDANCE

- Please be on time and prepared for each lesson. Students arriving late will not have their lesson extended.
- I reserve the right to dismiss a student early if they are unprepared or if their behavior is disrespectful.
- Lessons are conducted weekly at a specific day and time reserved for each student. If a student misses a lesson, he or she will simply miss the benefit of that lesson. Your tuition pays for far more than just lesson time with your child. Please read this article here: https://villamusica.org/make-up-lessons-from-an-economists-point-of-view-by-vicky-barham/
- Students who are not regular in their attendance may be dropped from the studio.
- In case of illness, you may send videos which I will view during the student's lesson time and return comments or they may have a Zoom theory lesson. Students may reschedule during the same week if they need to miss a lesson *and* if there is time available during my regular teaching hours. Please check the schedule posted on my website and type your child's name in any red slot., then text me when you have done so. The schedule is updated regularly.
- ***Six out of seven days of practice each week is required of all students.***

FINANCES

- Tuition is charged annually and payment is due at the first lesson each pay period.. Late payments, including NSF, incur a $25 late fee. Nonpayment is grounds for dismissal. Payment via Zelle or check.
- An annual materials fee is due June 1 or at time of enrollment for new students. Tuition is based on enrollment, not attendance. Enrollment reserves your weekly spot, whether or not you attend. *No refunds or makeups for missed lessons except for those missed by the teacher. Tuition and materials fees paid are non-refundable.*

MISCELLANEOUS

- Parents are welcome to sit in unless it distracts the student. Take cell phone calls outside.
- If scheduled, recital participation is required. Recitals each count as 1 lesson.

Parent hereby waives, releases and discharges and covenants not to sue Arlene Steffen, MTAC, or their agents or representatives from any and all liability claims, demands, losses or damages arising out of or related to parent's or child's participation in events/activities/programs, whether based in contract or tort, including actual, compensatory, incidental, special, consequential, punitive or exemplary damages. If, despite the waiver, anyone makes claim against Arlene Steffen or MTAC, parents agrees to indemnify, defend and hold harmless Arlene Steffen or MTAC from any and all claims, demands, losses, attorney's' fees, costs, liabilities or damages against Arlene Steffen or MTAC arising out of parent's or child's participation in event/activities/programs.The undersigned has read this Studio Policy, and fully understands its terms, conditions, and provision. The undersigned agrees that if any portion of this Studio Policy is held to be invalid, then the remaining portions shall continue in full force and effect.

Signature _____ Date_____