GoLive Industry Placement - Vacancy Template (T level)

APPLY NOW

COMPONENTS		GUIDANCE
1:	**Job Title:**	Trainee Cyber Security Analyst
2:	**Employer:**	Aviva
3:	**Working pattern:**	7 hours per day 1 day a week 45 weeks
4:	**Placement duties**	Working across, and assisting, the teams involved in providing Cyber Security services for the Aviva Group of business. Building an understanding of the importance of these services and how they protect Aviva's business; data and customers to a World Class standard. Configuring systems; extracting, collating and presenting data & liaising with internal customers and consumers of the Cyber Security services.
5:	**Activities:**	This section should outline the key activities and tasks the student will carry out during the placement that will help them achieve the overall placement objective. Where possible, the activities and tasks' frequency may also be reflected e.g. per week / for the duration of the placement Across the range of Cyber Security services: ⬚ Carry out and record regular tasks (Daily; Weekly; Monthly etc.) ⬚ Make configuration changes ⬚ Collect; collate & present service data ⬚ Attend meetings with colleagues; customers and consumers. ⬚ Participate in activities to identify opportunities for Service Improvement and implement these (i.e. deploy Python scripts for the automation of repetitive tasks.

6:	Skill development:	On the placement the student will need to further develop: **Soft Skills:** 1. **Time Management** 2. **Meeting Collaboration** 3. **Innovative Thinking** **Technical skills:** 1. **Data Manipulation – Excel etc** 2. **Data Presentation – Power BI etc** 3. **Automation – Python Scripting**
7:	Minimum starting requirements:	This section should detail any agreed starting requirements to ensure the student undertakes/is equipped with before the start of the placement. An understanding of Basic Excel skills Understanding of basic Infrastructure & Networking principles Basic PYTHON skills
8	Suggested prior skills:	Data handling Data manipulation Coding techniques Presentation skills Cyber Security basics
9	Interview Date	
10	Start Date	
11	End Date	
12	Vacancy Deadline Date	