

Reviewed 07 July 2026 DAC

St. Benedict Catholic Church and School
165 Bethany Road
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[Summer Academy - St. Benedict Catholic Parish - Holmdel, NJ](#)



Summer Academy

Important details for parents and guardians

Drop-off Procedure

- Drop off will begin at **8:30 am** – no student will be allowed entrance into the building prior.
- **Cars enter by way of the Hillcrest Road entrance only.**

Monday Morning only

- 8:30 am drop off begins in the school gym.
- Please park your car and walk your child into the school gym, using the front entrance of the school by the covered walkway (Door #1).
- Bring your child(ren) to their assigned tables in the gym (tables will be marked with Class# provided to you by email) to check in with their aides/teachers. If you don't have the class number, you can get it from someone at the Information table as you enter the building.

Tuesday-Friday Arrival Procedure

- 8:30am drop off begins & continues in the following manner until 8:45am:
- Do not arrive prior to 8:30. Staff is coming in early to prepare the space for your children.
- Holmdel Police Department is on site to assist with safety operations.
- DO NOT move any barricade or ignore directions.
- Using the Hillcrest Avenue entrance only, cars line up along the ball field. Cars turn left at the end of the lane into the "chute" along the sidewalk in front of the church and school. Students exit from cars on the passenger side.
- If a child needs help, the volunteer will assist. PLEASE DO NOT EXIT YOUR CAR.

- It is helpful if your child's lunchbox and backpack are within your child's reach to facilitate a smooth exit.
- No car should ever try to pass another in the chute.
- Please be patient, cars will move as quickly as possible.
- Other considerations: Sometimes parents have reason to walk their child(ren) into the building upon arrival time. In that case, those parents should drive through the "chute" without stopping, and then circle back to the parking area by way of the lane in front of the pastor's house (the blue house at the entrance to the parking lot, facing Hillcrest).

PLEASE NOTE: If you arrive after 8:45am, please park (as directed above) and walk your child into the school.

- Morning assembly will begin at 8:45am, and an opening prayer will be said before dismissal to individual classrooms at 9am.

Dismissal/Pick-up Procedure:

Monday-Thursday

- Dismissal at 2:45pm
- Door 1 (School Entrance)

Friday at 1:00pm

- all students will be dismissed outside the school,
- Cars enter ONLY via the Hillcrest Road entrance.
- Park your car, and then you can wait along the sidewalk and grassy areas near the front entrance of the school by Door 1. There will be signs posted for each grade.
- Please wait to pick up your child until their teacher dismisses them near the grade signs.

Important Reminders

- **Lunch/Snack:** Please pack your child a lunch and two healthy snacks. Even though the rooms will be air-conditioned, please pack enough drinks or send a refillable water bottle, and additional water will be provided throughout the day. According to the nurse on staff, St. Benedict is a "nut free zone." Therefore, please avoid any kind of nut, including Nutella, for lunch.
- **Allergies:** Likewise, we ask that all snacks that are sent in outside of lunch are **nut-free**. No nuts, including Nutella, are allowed in the classrooms.
- **Shoes:** Children are asked to wear sneakers each day. They play at recess and sandals or flip-flops can be dangerous.
- **Clothing:** Please pack your child a sweatshirt or sweater as the rooms will be air-conditioned.

- **Classroom supplies:** We will provide all the supplies needed: pencils, crayons, glue, etc. that will be needed for class activities.
- **Attendance:** Children are expected to be in attendance and on time every day of the 5-day program for the entire day.
- **Medical needs:** If your Child has any medical needs, the proper documentation (as indicated on the website) must be supplied to us by June 15th for Session 1 and by July 1st for the subsequent sessions. Any EpiPen, Asthma inhaler or other device/medication required to be left with the nurse must be in a zip-locked bag, labeled with the Child's full name, week & class, must have unexpired dates and must be brought in on the first day of that Child's session week.

Extended Day Information

- Please note: For this year's Summer Academy, Aftercare **only** is available from **2:45-5pm Mon-Thurs, & from 1:00-3pm on Friday.**
- Unfortunately, due to limited personnel/resources we are unable to offer Beforecare.
- If you plan to use Aftercare, registrations are still being accepted.
[W SA 2026 EDP registration.docx](#)
- Aftercare registration forms should be submitted with payment directly to the RE office as soon as possible but before the start date of your week.

Important Links and Files

- [Summer Academy - St. Benedict Catholic Parish - Holmdel, NJ](#)
- <https://parish.stbenedictholmdel.org/2026-summer-academy-photos> (password sent via Constant Contact Email)
- [W SA 2026 EDP registration.docx](#)
- [PDF SBS Drop-Off Procedure Map.pdf](#)
- [PARENT HANDBOOK 2026-2027](#)

Please contact the RE office with any questions/clarifications needed at 732-264-4712, x24.. You can use this link to reach our website: [Summer Academy - St. Benedict Catholic Parish - Holmdel, NJ](#).