



EMCC PROFESSIONAL PRACTICE LOGS

Record-Keeping Sample Template:

Reflective Practice

(see separate documents for the Prior Learning, Client Log, Experience, CPD Log, and Supervision Log)

REFLECTIVE LOG – APPLICATION OF LEARNING TO PRACTICE

Five reflections should be drawn from a range of the following:

Supervision - learning and application from reflecting on your supervision – 1 reflection on a supervision session

Demonstrate how you reflect on your work with clients: what have been some of the key issues that have arisen; what have you reflected upon and what sense have you made of this, and how is that learning now applied to your practice? [Supervision Capability Indicators 2025](#) **NOTE:** EMCC Global Capability and Performance Indicators are intended to use as a backdrop and guide, to support further dialogue; ie to select from, as applicable, specific to role and context, they are not mandatory.

Client practice – 3 reflections on 3 individual clients

Show how you have reflected on your coaching/ mentoring sessions i.e. make sense of the experience in relation to yourself, others, and the conditions that shaped the experience; you can also consider the client feedback you have received.

Continuous Professional Development – learning and application from planned development activity – 1 reflection on a CPD activity

Demonstrate learning from planned development activity and how you have then applied learning to your practice.

Use the [EMCC Global Competence Professional Practice Framework](#), if applicable and helpful, as a guide to frame ongoing dialogue. Also refer to: EMCC Global Policy and Practice Guide [Reflection and Reflexivity as a Dynamic Inquiry of Professional Practice](#)

The following table is simply a guide, other options best suited to your style of learning may also provide a valid and helpful record of your reflective practice – eg *mind maps, photography, visual illustrations, story boards etc*

Date	Client Name Event Learning Experience	Reflection and Application of Learning to Practice

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Insert more rows as required; use further sheets as necessary.