Academic Committee Meeting Agenda

Date: October 18th, 2021
Time: 7:00 pm

Miles Ahead Charter is a K-8 school focused on student growth and academic achievement through a whole child approach to education. Our mission is to provide all students with the social and academic skills necessary to help them realize their potential for local impact and global change.

Sub Committee Vision:

- Creating the building blocks for providing students with academic and social skills.
- Holding all instructional leaders accountable to effective academic practices.
- Ensuring that instructional staff are adhering to the model that is outlined within the petition and that exist within the school.
- Using an instructional model with fidelity.

I. **Greetings (5 min.)**
   a. Call to Order: 7:03pm
   b. Quorum Established-Ashlee, Celine, Justin, Kolt (E.O)
   c. Guests (if any non-board members): Dee Duncan, Belita Gary, Ashley Mattocks
   d. Participants: Dee Duncan, Belita Gary, Ashley Mattocks
   e. Whip Around: **Check-in (How is everyone doing?)**

Updates:
-#AimHigher for International Day of the Girl Art Project was a success! Ashlee share ideas for the tiles display.

II. Update Pre-opening Tracker
- **Making sure that we are following up on all academic tasks for the Pre-Opening Checklist.**

III. School Calendar (Draft)
- **Starting with Cobb's as a base and then adjusting from there.**

IV. EL Workplan (Draft)- Dee Duncan

MILES AHEAD
CHARTER SCHOOL

Academic Committee Running Meeting Minutes

Notes:

- **Ashlee will calendar out the tentative school calendar for the team to view in the November meeting.**
- **Kolt, Ashlee and Dee continue work on the Work Plan Friday, October 22nd.**

Adjournment: 8:03 pm

Date: September 25th, 2021
Time: 7:00pm

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II. Greetings (5 min.)

f. Call to Order:
g. Quorum Established-
h. Guests (if any non-board members):
i. Participants:
j. Whip Around: **Check-in (How is everyone doing?)**

Updates:
-#AimHigher for International Day of the Girl Art Project was a success! Ashle share idea for tiles

II. Update Pre-opening Tracker

III. EL Workplan (Draft)- The EL Education Work Plan is a clearly articulated document that aligns prioritized goals, objectives, strategies, and evidence of attainment aimed at dramatic improvements in student achievement as a result of implementation. The EL Education Work Plan is a document that is co-created by the school/district leaders, EL staff, the leadership team and other stakeholders through a backwards planning process. Work Plans are informed by student data, implementation patterns and partnership conditions.

EL Education School [Work Plan Example](#)

EL Education [Work Plan Criteria](#)

a. **Adopt a school calendar- mirror Cobb County Schools calendar.**

IV. EL Workplan (Draft)- Dee Duncan
Notes:

- **Kolt and Ashlee will meet with Dee on Tuesday, August 24th to work on the EL workplan.**
- **Ashlee will work on the flyer/blurb for Kolt to send out to prospective scholars for the *#AimHigher for International Day of the Girl Art Project***

Adjournment: 7:45 pm

Academic Committee Meeting Agenda

Date: August 23rd, 2021
Time: 7:00pm

Miles Ahead Charter is a proposed K-8 school focused on student growth and academic achievement through a whole child approach to education. Our mission is to provide all students *with the social and academic skills necessary to help them realize their potential for local impact and global change.*

Sub Committee Vision:

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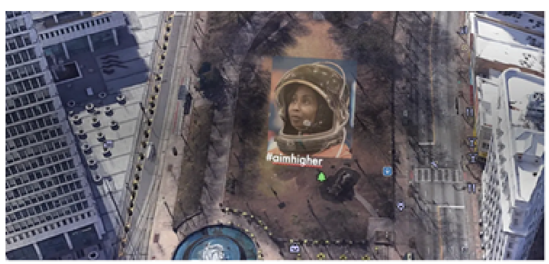
- Holding all instructional leaders accountable to effective academic practices.
- Ensuring that instructional staff are adhering to the model that is outlined within the petition and that exist within the school.
- Using an instructional model with fidelity.

III. Greetings (5 min.)

k. Call to Order: 7:01 pm
l. Quorum Established- Yes
m. Guests (if any non-board members): Ashley M., Kolt B., Justin B.
n. Participants: Ashlee L., Celine Browne-Roberts, Aarica S.
o. Whip Around: **Check-in (How do you think your school district is handling the current pandemic? What implications does this have for MACS and how we may handle learning in a Covid era?)**

Updates:
-Welcome Justin Browning to the Academic Committee!
-#AimHigher for International Day of the Girl Art Project - Video of Astronaut Nicole Stott
https://vimeo.com/589983130



ATLANTA EARTHWORK ON INT'L DAY OF THE GIRL - OCT 11,2021

*****5-10 students that have already enrolled, send out to the families to determine if they would like to participate (Comet Trail Cycles).**
*****Students will also get a MACS t-shirt during pickup, students will pick-up the tiles at a selected location on September 25th.**
*****October 8th tile pickup (Kolt).**
*****Ashlee will work on a flyer/blurb for Kolt to send out to prospective scholars.**

II. Update Pre-opening Tracker

III. EL Workplan (Draft)- The EL Education Work Plan is a clearly articulated document that aligns prioritized goals, objectives, strategies, and evidence of attainment aimed at dramatic improvements in student achievement as a result of implementation. The EL Education Work Plan is a document that is co-created by the school/district leaders, EL staff, the leadership team and other stakeholders through a backwards planning process. Work Plans are informed by student data, implementation patterns and partnership conditions.

EL Education School Work Plan Example

EL Education Work Plan Criteria

b. **Adopt a school calendar- mirror Cobb County Schools calendar.**

Notes:

- **Kolt and Ashlee will meet with Dee on Tuesday, August 24th to work on the EL workplan.**
- **Ashlee will work on the flyer/blurb for Kolt to send out to prospective scholars for the *#AimHigher for International Day of the Girl Art Project***

Adjournment: 7:45 pm

Academic Committee Meeting Agenda

Date: **July 19th, 2021**
Time: **6:00pm**

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- Using an instructional model with fidelity.

IV. Greetings (5 min.)

p. Call to Order: 6:00 pm
q. Quorum Established- Yes
r. Guests (if any non-board members): Kolt Bloxson
s. Participants: Celine and Ashlee
t. Whip Around: **Check-in (How is everyone feeling?)**

Updates:
-Kolt Bloxson has been officially hired as our school leader!!!:)
-STEM Fridays were a success! Please check out our social media pages for pictures from STEM Friday(s)!
-We did not receive the Society for Science- STEM Action Grant ($5,000).

II. Update [Pre-opening Tracker]

III. EL Workplan (Draft)- table for next meeting?

IV. Handbooks-Student, Staff, Discipline and Parent/Guardian.

	ESOL	SPED	School Leader	Gifted	Assessment
Staff	**Yes**	**Yes**	**Yes**	**Yes**	**Yes**
Parent/Guardians Make all policies accessible for parents.	**One pager overview**	**One pager overview**	**One pager overview**	**One pager overview**	**One pager overview**

*****Develop a discipline code/plan is a part of each handbook**
*****Develop a student attendance policy for parents/guardians.**
*****Develop a staff attendance policy for staff.**
*****Family engagement policy (Celine) will be a part of the Parent/guardian handbook.**

V. Set Meeting Dates/Times for the Remainder of 2021-August 16th at 7pm, September 20th at 7 pm, October 18th at 7pm, November 15th at 7pm

Notes:
- **EL Workplan will be worked on/completed during the month of August.**
- **Design the Academic Calendar during next month's meeting (mirror Cobb Co. School District student calendar.)**

Adjournment: 6:28 pm

Academic Committee Meeting Agenda

Date: **May 17th, 2021**
Time: **6:00pm**

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Academic Committee Running Meeting Minutes

Sub Committee Vision:

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- Using an instructional model with fidelity.

V. **Greetings (5 min.)**
   u. Call to Order: 6:03 pm
   v. Quorum Established- Yes
   w. Guests (if any non-board members): Kolt Bloxson, Ashley Mattocks
   x. Participants:
   y. Whip Around: **Check-in (How is everyone feeling?)**

Updates:
-Ashlee has applied for the Society for Science- STEM Action Grant ($5,000).
-We did not receive the Publix GRant, but were told to reapply when we open. (Kolt)
-The Executive Committee voted to adopt the Founding School Leader Job description drafted by Dee Duncan.
-The Executive committee voted to approve the budget/invoice for Radical Scholars to facilitate STEM Fridays virtually for the month of June for 10 prospective MACS scholars.
6 scholars currently signed up for STEM Fridays

Academic Committee Running Meeting Minutes

II. Update Pre-opening Tracker

III. Finalize Policies

a. **ESOL Policy- Finalized**
b. **Special Education Policy- Finalized**
c. **Assessment Policy (Kolt will update the GMAS portion of this policy as we get more information from the state.)**

All policies will be shared with the board of directors during May's board meeting.
Kolt will format all policies next month. - Finalized

IV. Are we meeting in June? No. Set meeting dates and times for July through December. July meeting will be July 19th at 6pm.

Adjournment: 6:28 pm

Academic Committee Meeting Agenda

Date: **April 19th, 2021**
Time: **6:00pm**

Miles Ahead Charter is a proposed K-8 school focused on student growth and academic achievement through a whole child approach to education. Our mission is to provide all students with the social and academic skills necessary to help them realize their potential for local impact and global change.

Sub Committee Vision:

- Creating the building blocks for providing students with the academic and social skills.
- Holding all instructional leaders accountable to effective academic practices.
- Ensuring that instructional staff are adhering to the model that is outlined within the petition and that exist within the school.
- Using an instructional model with fidelity.

VI. Greetings (5 min.)

z. Quorum Established- Yes
aa. Guests (if any non-board members): Dee Duncan
bb. Participants: Celine and Ashlee
cc. Whip Around: **Check-in (How is everyone feeling?)**

II. Update Strategic Plan Checklist and Determine a Academic Committee Representative to continuously update the tracker and send meeting dates to Milton. Celine/Ashlee point of reference for tracker updates
Strategic Plan Checklist
SCSC 2021 Pre-opening Tracker
https://docs.google.com/spreadsheets/d/1qHistQcS5fsMcDrTFKyUMPejLfRNR9KfePspau6HBPU/edit#gid=0n CORRECT TRACKER

III. Create a Job Description for the Principal Role- Dee will send examples from EL schools to Ashlee and create a sample job description. Will share with us at the May meeting.

IV. Review Sample Contract- table for the Executive and Finance Committee.

a. [Sample Fulton County Schools Principal Contract]
b. **Hiring the School Leader Process- performance task, hire Kolt as a consultant until the official start date.**
c. **Process to hire- post position (can post on EL's website), create a hiring committee (school board) to screen applicants, use a rubric to score applicants, round 1 determine the top 3 candidates (have organized questions), round 2 or 3 a performance task for candidates to complete.**
   -Possibly divide the board into a screening and interviewing process.
   -Post potential teaching positions to EL's website.

V. Teaching and Learning Design- Look into the design of the school to determine what teaching and learning looks like to align the staff, student and parent handbooks.

-Reference the day in the life of a MACS student and teacher.

-Crew time (SEL), High 5 Habits

Next Steps:

- E-mail board Chair and Vice-Chair Updates from Strategic Plan Tracker and May meeting date.✅
- Share the Sample Contract with the Executive Board and Finance to draft for the School leader.✅
- Share an outline of the hiring process,✅

Academic Committee Meeting Agenda

Date: March 22nd, 2021
Time: 6:00pm

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Academic Committee Running Meeting Minutes

Sub Committee Vision:

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- Ensuring that instructional staff are adhering to the model that is outlined within the petition and that exist within the school.
- Using an instructional model with fidelity.

I. Greetings (5 min.)

dd. Quorum Established- Yes
ee. Guests (if any non-board members): Dee Duncan
ff. Participants: Celine. Ashlee
gg. Whip Around: **Check-in (How is everyone feeling?)**

II. Finalize Policies

a. Review policies and finalize.

i. Kolt: **Assessment Policy**

ii. Celine: **ESOL Policy**

III. Determine June or July which month to take off.

IV. Radical Scholars/ STEM Friday (Summer Program)-Update(s)

V. Prioritize the Pre-Opening Checklist (Academic Program) - Specifically the student and parent handbook, staff handbook, and identify founding staff at least 6 months prior to opening.

Next Steps:

- Revisit ESOL and Assessment Policy finalizations.

- Revisit which month to take off based on the board's decision.
- Radical Scholars/ STEM Friday (Summer Program)-Update(s)
- Look into and develop the design of the school to determine what teaching and learning looks like to align the staff, student and parent handbooks.

Academic Committee SCSC Oversights:

- Students and Parents
- School Personnel
- Academic Program

2021	2022
Adopt policies related to enrollment and student lotteries - December	Adopt a Student Handbook and related policies- May
Adopt a school calendar- December	Adopt policies and procedures for serving special populations- May
	Establish policies and procedures for nursing programs, required health services, and screenings, evaluating immunization records-May
	Adopt a Personnel Handbook and related policies - April
	Hire a qualified school leader that meets the requirements of the charter contract -June

	Establish necessary accounts with the Teachers Retirement System of Georgia-June
	Recruit and hire adequate number of teachers and support personnel to match assignments and staffing plan-July
	Ensure the school leader receives access to the MyGaDOE data portal and can provide necessary data provisioning rights to school personnel in a manner consistent with the school's student data policy- July
	Develop a strategic plan and timeline for implementation of the curriculum and instructional methods- June
	Obtain a Student Information System- June

-Look into the design of the school to determine what teaching and learning looks like to align the staff, student and parent handbooks.

-The summer before opening we will hold events for families that are slated to attend MACS in the fall.

-Craft interview questions for staff interviews and ensure that one of the attributes of the founding staff members are those of pioneering and founding.

Academic Committee Meeting Agenda

Date: February 22nd, 2021
Time: 6:00pm

I. **Greetings (5 min.)**

hh. Quorum Established- Yes
ii. Guests (if any non-board members): Dee Duncan, Kolt Bloxson
jj. Participants: Celine Browne-Roberts, Ashlee Lee
kk. Whip Around: **Check-in (How is everyone feeling?)**
Thoughts on SCSC interview from an Academic Committee standpoint? Strengths? Area of growth?

II. Finalize Policies

b. Review policies and finalize.

i. Kolt: **Assessment Policy**

ii. Celine: **ESOL Policy**

iii. Ashlee: **Gifted Policy**

iv. Ashley: **Special Education**

v. **Evaluation of the School Leader** -Dee Duncan will help to develop.

III. List of Grants for the Team to Begin Applying- Kolt

Aldi SmartKids Grant (jefferson Division): Ashlee Applied Febraury 15th
https://corporate.aldi.us/en/corporate-responsibility/aldi-smart-kids/

Costco Warehouse & Grants Page:
https://www.costco.com/charitable-giving.html

Kars 4 Kids Application Ashlee Applied Feb 15th
This app seems to be the easiest and we can also recommend a grant be given to Radical Scholars.
https://www.kars4kidsgrants.org/

Westinghouse Grant
https://www.westinghousenuclear.com/about/community-and-education/charitable-giving-program/program-details-and-application-process

Cummins Grant Submissions (?)
https://www.cummins.com/company/global-impact/corporate-responsibility/community-support

IV. Meetings for Dates and Times for the Months of March, April and May.
March- March 22nd at 6pm
April- April 19th 6pm
May- May 17th 6pm

Next Steps:
-Determine June or July which month to take off.
-Finalize ESOL, SPED and Assessment Policies.
-Begin working on student and parent handbook, staff handbook, and identify founding staff at least 6 months prior to opening.
- Pre-Opening Checklist (Academic Program) - Aarica has linked the strategic plan to this guidance document.

Academic Committee Meeting Agenda

Date: January 25th, 2021
Time: 6:00pm

II. Greetings (5 min.)

ll. Quorum Established - Yes
mm. Guests (if any non-board members): Kolt. Deanna
nn. Participants: Ashlee
oo. Whip Around: **Check-in (How is everyone feeling?)**
How is everyone feeling about transitioning to teach in-person?

II. Finalize Policies

c. Review policies and finalize.

i. Kolt: **Assessment Policy**

ii. Celine: **ESOL Policy**

iii. Ashlee: **Gifted Policy**

iv. Ashley: **Special Education**

v. **Evaluation of the School Leader** -Dee Duncan will help to develop.

III. List of Grants for the Team to Begin Applying- Kolt

Aldi SmartKids Grant (jefferson Division): Ashlee Applied Febraury 15th
https://corporate.aldi.us/en/corporate-responsibility/aldi-smart-kids/

Costco Warehouse & Grants Page:
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Kars 4 Kids Application Ashlee Applied Feb 15th
This app seems to be the easiest and we can also recommend a grant be given to Radical Scholars.
https://www.kars4kidsgrants.org/

Westinghouse Grant
https://www.westinghousenuclear.com/about/community-and-education/charitable-giving-program/program-details-and-application-process

Cummins Grant Submissions (?)
https://www.cummins.com/company/global-impact/corporate-responsibility/community-support

Next Steps:
-Final revision of each policy and implementing feedback.
-Focus on applying for the above highlighted grants.

Academic Committee Meeting Agenda

Date: December 9th, 2020
Time: 6:00pm

III. **Greetings (5 min.)**
   pp. Quorum Established - Yes
   qq. Guests (if any non-board members): Ashley M., Kolt B., Aloma M.
   rr. Participants: Ashlee L., Celine B.
   ss. Whip Around: **Check-in (How is everyone feeling?)**
   How do you plan on spending the holidays?

II. **Finalize Policies -take feedback and adjust policies, will revisit in January.**
   d. Reviewing policies and finalizing feedback for development (From May 2020 Meeting):
      i. Kolt: Assessment Policy , include a no-opt out policy for state-mandated tests. This gives us the flexibility to adjust the testing windows, frequency or tests given in house. Look into the Write Score Assessment for 3rd Grade (Celine has seen it used for 2nd through 5th grade). It will align to what students will see on GMAS. This will allow us to establish a correlation between WS and GMAS, and really trying to close the gap between 2nd and 3rd grades.

ii. Celine: ESOL Policy, strong start with vision include the support of teachers to deliver ESOL instruction and adding the teachers engagement with the training. Start at the GADOE's website in terms of their policy, APS's handbook, policies and those can be used, copied, pasted. Also, refer to question 18 or 19 within the petition.

iii. Ashlee: Gifted Policy -take out the various models and gifted standards/look fors.

- iv. Ashley: Special Education

- v. Evaluation of the School Leader -Dee Duncan will help to develop.

III. Aloma McKay, Radical Scholars &The Radical Foundation, Inc.

a. STEM Friday program Summer 2021- LEGO Engineering Class
   1 kit $65 each (approx. 22 projects)
   Each session is 1 hour and 15 mins (virtual)
   Ages 5-8 ideal class size no more than 10-15 students
   Ex: 1 week camp, each participant was $115 (1 hour)

Next Steps:
Academic committee will look for grants to pay for the camp, determine camp size, age group, dates, length of time etc.
Aloma will provide a budget list, services fee, etc. will submit by the **end of December.**
Aloma will provide a letter of support for MACS and collaborate on a summer STEM program.
Kolt will provide a list of grants for the committee to begin applying for.

IV. Decide on Meeting Dates and Times for 2021

Monday January 25th, 6 pm
Monday, February 22nd, 6 pm

Academic Committee Meeting Agenda

Date: **November 11th, 2020**
Time: **6:00pm**

IV. Greetings (5 min.)

tt. Quorum Established - Yes
uu. Guests (if any non-board members): Kolt Bloxson
vv. Participants: Ashlee Lee, Celine Browne-Roberts, Kolt Bloxson
~~ww. Introduction of New Committee Member, Dr. Cliff Chestnutt~~
~~xx. Academic Committee Introduction to Dr. Cliff Chestnutt~~
yy. Whip Around: **Check-in (How is everyone feeling?)**
How do your feelings differ from the beginning of the school year vs. now as it relates to teaching and learning in a virtual space?

II. Digital Learning Plan Draft

a. Review the Draft of Miles Ahead Charter Schools DLP
https://drive.google.com/file/d/1YCxccASrYfJWKEg1S83omnEV7QwGKP-9/view?usp=sharing

b. Review the critical components we listed from September's Meeting:
All students should have access to technology and the internet. Students should be able to receive equitable, quality education. Teachers should be able to "share the load"and not feel overwhelmed and unsupported.
-Preferably a blended learning model.
-Asynchronous learning (in person)

c. Digital Learning Plan Focus (Revisited):
   Power standards
   K-2 literacy skill development
   Literacy and Mathematics focus
   Use EL modified Digital Learning Plan

d. Adopt the proposed Digital Learning Plan

III. SCSC Digital Learning Plan Question

a. Craft a response to the SCSC as it relates to questions about the DLP. **(Celine)**

We worked on the plan since August at our board retreat and voted to approve the plan at the October board meeting. MACS DLP includes...

IV. Academic Initiatives and Schedule (We will revisit after approval)

a. Miles Ahead ED Talks Series (Social Emotional Learning, BUilding Good Readers)
b. Virtual Office Hours, Tutoring Time, STEM Fridays (summer 2021), anything else we should consider? **CREW Time, SEL check-in for teachers and staff, Check ins (Faculty Crew), Staff Safe Space to Talk, Celebrating Staff**
c. **Ms. Mckay(?) leads the STEM program Radical Scholars (meet at Powder Springs Business Mtg), run a STEM Friday program through her, Fund through Tiny Fellowships https://www.4pt0.org/tiny**

V. January Academic Committee

a. EL work plan (collaborate with Dee Duncan
b. Craft Job Description for Ideal School Leader

Academic Committee Meeting Agenda

Date: September 2, 2020

Time: 6:00 - 7:00pm

V. Greetings (5 min.)

zz. Quorum Established
aaa. Guests (if any non-board members): Deanna Duncan

bbb. Participants: A. Lee, A. Endicott, C.Browne-Roberts
ccc. Whip Around: How are you feeling about the return to school?

II. Creation of a Digital Learning Plan

e. What do we have as examples? (Kolt = Amana Academy)
   i. GA Digital Learning Plan
      https://www.gadoe.org/External-Affairs-and-Policy/communications/Documents/Digital%20learning%20Days%20Planning%20Document.pdf
   ii. Lex 1 Digital Learning Plan
      https://docs.google.com/document/d/1AWRXgT3fb7ITF-6pw25a1AErzCw2X2iQju9ipng0yro/edit
   iii. Cherokee Digital learning Docs
      https://drive.google.com/drive/folders/1W2zp1CiEBcVoa4OefZrDTaqpt3DpP7bB

f. What will be critical components (Consider hybrid versus 100% remote learning)
   All students should have access to technology and the internet. Students should be able to receive equitable, quality education. Teachers should be able to "share the load"and not feel overwhelmed and unsupported.
   -Preferably a blended learning model.
   -Asynchronous learning (in person)
g. What should we be paying attention to in terms of digital learning/instruction?
   Power standards
   K-2 literacy skill development
   Literacy and Mathematics focus
   Use EL modified Digital Learning Plan

h. Next Steps to for Digital Learning Plan

-Build out a schedule for K-3.
-The schedule will be specific to grade level(s) and student needs (SWD, ELLs).
-Technology resources (quotes for laptops, hot spots, etc.)
-A place for students to go to who need a safe space to learn.

III. Academic Initiatives and Schedule

d. Miles Ahead ED Talks Series (Social Emotional Learning, BUilding Good Readers)
e. Virtual Office Hours, Tutoring Time, STEM Fridays, anything else we should consider?
   CREW Time, SEL check-in for teachers and staff, Check ins (Faculty Crew), Staff Safe Space to Talk, Celebrating Staff

f. Additional Board Members or Volunteers from other counties-A. Endicott (brother in law)

IV. Transition to Ashlee as the Chair

Academic Committee Meeting Agenda

Date: August 5, 2020
Time: 6:00 - 7:00pm

VI. Greetings (5 min.)
- ddd. Quorum Established - No a quorum was not established
- eee. Guests (if any non-board members):
- fff. Participants:
- ggg. Whip Around: How are you feeling about the return to school?

II. Who is MACS in the digital world? What will this take?
- i. What is our digital identity?
- j. What stay the same from who we were last year to today?
- k. What should we be paying attention to in terms of digital learning/instruction?
- l. Next Steps to for Digital Learning Plan

III. Academic Initiatives and Schedule
- g. Miles Ahead ED Talks Series (Social Emotional Learning, BUilding Good Readers)
- h. Virtual Office Hours, Tutoring Time, STEM Fridays, anything else we should consider?
- i. Additional Board Members or Volunteers from other counties

IV. Transition to Ashlee as the Chair

Academic Committee Meeting Agenda

Date: July 8, 2020
Time: 6:00 - 7:00pm

I. Greetings (5 min.)

a. Quorum Established
b. Guests (if any non-board members): Deanna Duncan, Ashley Endicott
c. Participants: Ashlee Lee, Kolt Bloxson (E.O.), Celine Brown-Roberts
d. Whip Around: How was your June?

II. Academic Updates from May/June (5 min.)

a. **STEM Fridays**-Stem Fridays has been a good consistent group but we are going to pause STEM Fridays for now. Academic Committee-consider how STEM Fridays translates to MACS school day setup; how do we include K-12 grade students in the Fall to support.
b. **Letters of Intent**-have increased significantly however, we are concerned about students intending to enroll in 2021 vs now projected 2022.
c. **Role of EL Education-** full steam ahead with EL, 5 days left with Ms. Duncan's contract.
d. **Support with Amana Academy**- solid relationship/partnership with them, they will open in the Fall of 2021. Kolt worked with Amana on how school will look for them in the Fall with a hybrid model.
e. **Support with Brighten Academy-** wonderful school leader and support of MACS.
f. Policy Review
g. Grants Update- Charter School Growth Fund (Board level interview with them in September), New Schools Venture Fund (have decided to work with existing schools moving forward).

II. Brainstorming Next Steps (25 min.)

a. What are some things that you would like to focus on/ observe/ prepare for over the course of the next few months?
   Ashlee- Planning out how MACS will look if we open in a virtual setting and using Amanas model to prepare for a hybrid setting.
   Deanna- Shared with us an EL Education resource that focuses on reopening
   https://eleducation.org/resources/reopening-guidance-a-transformative-opportunity-for-more-equitable-schools
   -The committee shared that we would like to have more staff input at MACS as it relates to reopening. Teacher input on decisions is very important for us and how we will operate at MACS.

b. What are resources that we can leverage/use to help us?
   -CDC recommendations
   -Look at Cobb County Schools reopening plan and policy.

-Racial inequity and systemic racist systems in schools- ensuring that they don't live in MACS.

-Start to brainstorm how MACS can be an inclusive school; think of books/texts that address classism, racism, etc.

-https://docs.google.com/document/d/1z1TY9kz901p_ECboOZOhKYoidp4v0ygBK6YWZ4ndiGw/edit

Next Steps w/ Deanna:

-Kolt and Deanna will collaborate to plan the board retreat.
-Look at the policies we have created and tweak them in a Covid-19 setting.
-Ensure the policies are conducive to MACS students.
-Adjusting MACS work plan to the "new norm".
-Decided on a date and time to meet with Deanna to discuss policy adjustments.

Drop by the ED Talk that starts at 7:00pm :)
Zoom Meeting Info
965 7097 3871

Academic Committee Meeting Agenda

Date: May 6, 2020
Time: 6:00 - 7:02pm

I. Greetings (5 min.)

e. Quorum Established
f. Guests (if any non-board members): Ashley Endicott, Deanna Duncan
g. Participants: Ashlee Lee, Kolt Bloxson (E.O.), Celine Browne-Roberts
h. Whip Around: What word, phrase or part of our mission brings you here tonight?

II. EL Education Preview with Deanna Duncan, our EL School Designer (20 min.)

a. Three Dimensions of Student Achievement:

General Information about 3 Dimensions and EL

Case Studies of Three Dimensions

What intentional work do you see that lifts the three dimensions:

Mastery of Knowledge and Skills

Character

High Quality work

Kolt will send out "Austin's Butterfly" video with Ron Berger to the Board. How we can revision getting the most out of students and getting students excited about learning at school.

Kolt can share "Hollis Innovation" Case Studies and results having taken up EL Education.

b. How do we do it?

Example of work plan

Notice/Wonders

c. Core Practices Book
d. Future work with Board of Directors and School Leader to ensure alignment with EL Education
e. Deanna "Dee" Duncan: dduncan@eleducation.org

III. Follow-Ups from Previous Meeting (20 min.)

a. Reviewing policies and finalizing feedback for development:
    - Kolt: Assessment Policy , include a no-opt out policy for state-mandated tests. This gives us the flexibility to adjust the testing windows, frequency or tests given in house. Look into the Write Score Assessment for 3rd Grade (Celine has seen it used for 2nd through 5th grade). It will align to what students will see on GMAS. This will allow us to establish a correlation between WS and GMAS, and really trying to close the gap between 2nd and 3rd grades.

    - Celine: ESOL Policy, strong start with vision include the support of teachers to deliver ESOL instruction and adding the teachers engagement with the training. Start at the GADOE's website in terms of their policy, APS's handbook, policies and those can be used, copied, pasted. Also, refer to question 18 or 19 within the petition.

    - Ashlee: Gifted Policy -take out the various models and gifted standards/look fors.

- Ashley: Special Education (Review during the June meeting)

- Zack: Evaluation of the School Leader - Kolt will follow up.

IV. Comprehensive Performance Framework (10 min.) Review during June meeting.

a. Academic Committee reviewed the Comprehensive Performance Framework (CPF) introduction and academic section
b. https://drive.google.com/file/d/1usca6ev4Wq-ZS6BBRzBf54S_JvvjtmS7/view
c. **Potential Interview Question:** How do you plan to evaluate the school leader and hold them accountable?
d. **Answer:**

V. Next Steps for Academic Committee

a. Finalize all policies by next meeting and move to have them voted in during June Board meeting.
b. Read the Comprehensive Performance Framework and consider ways to connect it to our responses.
c. Ashley: Letter of Support saying that you volunteer on the Academic Committee

IV. Adjourn - next meeting June 3 at 6:00 - 7:00pm

Academic Committee Meeting Agenda

Date: April 1, 2020
Time: 6:05 - 6:47

I. Greetings

i. Quorum Established
j. Guests (if any non-board members)
k. Participants: Kolt Bloxson, Celine Browne-Roberts, Ashlee Lee

II. Follow-Ups from Previous Meeting

b. Check-Ins with how progress towards Policy is going:

- Kolt: Assessment Policy has been drafted, it is also included petition.
- Celine: ESOL Policy has been drafted and Celine is asking for our team to review and provide feedback.
- Ashlee: Gifted Policy is being typed and will be sent out by April 2
- Kolt will follow up with Ashley and Zack on their policies.

II. Comprehensive Performance Framework

e. Academic Committee reviewed the Comprehensive Performance Framework (CPF) introduction and academic section
f. https://drive.google.com/file/d/1usca6ev4Wq-ZS6BBRzBf54S_JvvjtmS7/view
g. **Potential Interview Question: How does the Board provide academic oversight?**
h. **Answer:** The Academic Committee drafts strategic goals for MACS that are aligned to the Comprehensive Performance Framework. These goals include monitoring student growth and achievement through iReady, ensuring value-added and beating the odds measures through by monitoring teacher observations and SLDS growth percentiles, and predicting CCRPI performance through quarterly benchmarks to ensure that all of our subgroups are meetinging both growth and achievement metrics. Kolt Bloxson, the proposed school leader, will implement these strategic goals and provide the Board monthly updates on progress of these goals. The Academic Committee will closely analyze these results and make recommendations regarding this information. Recommendations could include switching curricular programs, adjusting the master schedule, or removing the school leader if necessary.

III. Next Steps for Academic Committee

d. Read the Comprehensive Performance Framework
e. Read, comment on, and annotate all academic policies and be ready to discuss policies during the May meeting.

IV. Adjourn - next meeting May 6 at 6:00 - 7:00pm

Academic Committee Meeting Agenda

Date: March 4, 2020
Time: 6:05 - 7:06

Academic Committee Running Meeting Minutes

I. Greetings

a. Quorum Established
b. Guests Recognized (if any - non board members)
Ashley Endicott, Ashlee Lee, Celine Browne-Roberts, Kolt Bloxson

II. Follow-Ups From Previous Meeting (Old Business)

- **What makes you want to join the MACs team?**
  Ashley: Feels like the whole child approach to education is often overlooked and believes that most models will not be trained to use programming with fidelity. No student can be successful without paying attention to the whole child.
  Ashlee: The focus on growth and academic achievement with a whole child approach. As the petition was developed, it was the actual realization that there was social, emotional, and soft skills that students would need to have in order to be successful in the 21st century. Knowing that the location would be perfect for children in the Northwest Metro community can have their needs supported.
  Celine: Teaching to the whole child. It is important because only focusing on the aaemics is not enough. How do you prepare them to be successful emotionally? How do you prepare them to communicate? You can't function outside of academics if you are not taught how to do so.
  Kolt: Working to develop the intellectual, physical, emotional, and social identities of students.
  - Kolt will share the master schedule with the group.

III. What's New? (New Business)

- **Petition Reading Status**
- **Academic Section Questions 1-19**
- **Interview Preparation Questions: Academics, Assessment & Special Education Compliance**

(1) How will the board conduct its academic oversight of the school?

SAMPLE ANSWER:

- Reviewing multiple data points from iReady as a way to measure students growth in Math and ELA,
- Eureka Mathematics has an Affirm platform to monitor benchmark performance. EL Education also has benchmark assessments to ensure that students are mastering content as they move through modules. These allow teachers to plan for data driven instruction - how many students need remediation, how many need extension, where are the gaps in class understanding - these allow us to track student mastery.

- Individual teacher assessment and formative assessments that can be tracked along TKES and SLDS.
- CCRPI: This allows us to monitor the growth and mastery of our subgroup populations to ensure that we are closing all gaps within our school.

(2) How will the board respond if academic results are below what is outlined within the charter's goals?

SAMPLE ANSWER: By ensuring that we are being analytical about the areas that are not showing movement or growth. We first have to disagnos what is happen and then make sure that we have a plan in place to address all components. For example, if there is growth in math and not in ELA, then we have to analysis and determine a method to ensure that growth and achievement is happening. This would also include a review of current programming. We would have to review those programs and determine if they are or are not effective. For example, we may have to include an additional specific phonics program beyond EL Education to make sure that students are having their needs met. For right now, the programs that are proposed were selected because of the research that was done, however they may not be what is best for the students who come through our door and we will have to make changes to meet the needs of our students.

(3) How will the Board respond if the schools enrollment is either 25% special education or English language learners?

SAMPLE ANSWER: MACS is already in the process of designing its organization chart based off of the needs of surrounding schools. Through this needs assessment we anticipate the following needs: 17-20% of our students will be English Language Learners, 13-15% will be served through our Special Education Department, and anywhere from 70-80% will be served free or reduced lunch. Recognizing these needs early on we plan to hire both a Director of Student Services and a Special Education Lead Teacher. They will also be supported by two full time Special Education Paraprofessionals. Additionally, through our recruitment efforts, we have already built relationships with GSU and KSU for educators and staff who are either bi- or multilingual. They have gone with us to canvassing events and have translated all of our documents from English into Spanish. Furthemore, our goal is to hire and retain individuals with experience, certification or interest in receiving their certification in urban education or who have worked in Title I schools. As far as the budget, we have also made sure that we can maintain the proper cash flow with both our 100% and 65% budget to hire additional personal or contracted employees to meet the needs of our students who come after the start of the school year. Therefore, our goal is two-fold: plan to hire for hirer enrollment for our subgroups and exceptional student programming and ensure enough cashflow to hire additional certified staff if that is what our students or community need.

Something to change for the organization structure we need 1 full time ESOL and 1 full time Special Education lead teacher.

(4) Let's say it is Day 3 and a students walks in Miles Ahead with an IEP, what do you do?

SAMPLE ANSWER: *Of course, as a public school we do not deny anyone access. Any child of any exceptionality is always welcome at MACS, so obviously all welcoming routines would happen first including a tour of the facility, a greeting with the HR teacher, and an enrollment conversation with our Data Clerk to ensure all documentation is collected and parents have access to all digital interfaces. After enrollment completion two scenarios would happen in this case (a) the student already has an IEP from a previous institution or (b) there is a suspected exceptionality with the student. For the first scenario where we know there is an IEP, our Director of Student Services would be notified, would go through IEP online and provide all homeroom and supporting teachers updates regarding the requirements of the IEP. Then a transfer meeting will be scheduled within 10 days (which is less than the required 12 days of enrollment) with the student's IEP team, which includes the parent/guardians of the student, a member from parent to Parent or another family advocate, the Director of Student Services, and the Special Education Lead teacher. Goals for that meeting include the reviewing of the IEP and ensuring that MACS adequately meets the emotional, physical, intellectual, and social needs of the student. If a student does not have an IEP, they will enter the RTI process and we will collect 6 weeks of progress monitoring data to determine the specific needs of the student. No matter the process, the parents/guardians are of course notified of all meetings before any action can occur and parents are made aware that they can opt out.*

IV. Closing Remarks & Reminder

V. Next Steps

Ashlee - Gifted, Ashley - Special Education, Kolt - Assessment, and Celine - ESOL: These enrollment and notification processes will then be used and drafted into the MACS policy and enrollment handbook. (Update for April 1st meeting and due for May 6th meeting)

VI. Adjourn