

GROSSE POINTE NORTH HIGH SCHOOL

Board Members

David Brumbaugh

Sean Cotton

Ahmed Ismail

Virginia "Ginny" Jeup

Lisa Papas

Valarie St. John

Colleen Worden

Superintendent

Dr. Jon Dean

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Counseling Office - 432-3224

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main office

(313) 432-3200

counseling center

(313) 432-3224

ADMINISTRATION

Principal – DR. KATHRYN MURRAY 432-3204

Secretary – MRS. MARY TOCCO 432-3203

Assistant Principal – MRS. KATY VERNIER 432-3211

Secretary – MRS. JULIE NIXON 432-3215

Assistant Principal – MR. GEOFFREY YOUNG 432-3213

Secretary – MRS. GEORGETTE HOGAN 432-3215

Assistant Principal – Athletics – MRS. MICHELLE DAVIS 432-3216

Secretary – MRS. TERESA BENNETT 432-3217

DEPARTMENT CHAIRS

Art (6-12) Michael Lamb

English Jonathan Byrne & Kristen Alles

World Languages Tamara Shepard & Jennifer Spears

Guidance & Counseling Jenny Sherman

Mathematics Eric Vanston & Ben Godwin

Science Liz Michaels

Social Studies Dan Gilleran

North Faculty 2022-2023

Kristen Alles
Brad Armbruster
Susan Bainbridge
James Bennett
Colleen Byrn
Jonathan Byrne
Cynthia Calcaterra
Rene Ciarmitaro
Sarah Clinet
Bridget Cooley
Richard Cooper
Jill Davenport
Michael DeCenso
Brian Degnore
Kimberly Deptula
Sheila Doss
Joe Drouin
Allison Dunn
Eric Eplin
Anna Fleury
Dan Gilleran
Ben Godwin
Paul Golm
Mandolyn Gratton
Jamie Hainer
Ben Henri
Carol Holmes
Shannon Holmes
Laura Hull
Robert Johnson
Lauren Klein
Amy Koontz
Christine Kuhl
Michael Lamb
Brian Levinson
Lisa Lucas
Kelly Maisel
Katie Maki
Brent Maynard
Lori McCain

Jillian McDonald
Elizabeth Michaels
Marianne Modlin
Rebecca Murawski
Lauren Nixon
Amy Olenzek
Kelly Osborne
Lori Ostertag
Julie Pappas
Dennis Pascoe
Amanda Pata
Donald Pata
Matthew Paulun
Andrew Pola
Eric Praedel
Nancy Rieth
Jessica Roman
Tamara Shepard
Jennifer Sherman
Kevin Shubnell
Susan Sipes
Christopher Skowronski
Bradley Smith
Meghan Smith
Lisa Spatola
Jennifer Spears
Susan Speirs
Brian Stackpoole
Lisa Steiner
Erin Tabor
Tom Toronto
Sonia Townsend
Chris Trepanowski
Andrew Tucker
Eric Vanston
Michael Viviani
Jennifer Weisbrodt
Brian White
Elizabeth Woodward
Noah Zogas

Counselors

Jennifer Sherman	432-3223
Brian White	432-3222
Kimberly Deptula	432-3221
Jessica Turner	432-3226
Jill Davenport	432-3225
Kelly Osborn, Social Worker	432-3227
Christine Kuhl, Psychologist	432-5418

BELL SCHEDULES

REGULAR BELL SCHEDULE

8:00AM - 8:50AM	(1ST Period)
8:55AM - 9:45AM	(2ND Period)
9:50AM - 10:44AM	(3RD Period) (Includes Announcements)
10:44AM - 11:22AM	(Early Lunch)
11:27AM - 12:20PM	(4TH Period - Early Lunch)
10:49AM - 11:42AM	(4TH Period - Late Lunch)
11:42AM - 12:20PM	(Late Lunch)
12:25PM - 1:15PM	(5TH Period)
1:20PM - 2:10PM	(6TH Period)
2:15PM - 3:05PM	(7TH Period)

PLC MONDAY BELL SCHEDULE

Period	Time	
1	8:42 - 9:26	
2	9:31 - 10:15	
3	10:20 - 11:08	(Includes Announcements)
4E	11:08 - 11:46	FIRST Lunch Period
	11:51 - 12:38	Class
4L	11:13 - 12:00	Class
	12:00 - 12:38	SECOND Lunch Period
5	12:43 - 1:27	
6	1:32 - 2:16	
7	2:21 - 3:05	

MISSION OF GROSSE POINTE PUBLIC SCHOOLS

Excellence in Education: learning and leading for today and tomorrow.

The Grosse Pointe Public Schools, in partnership with students, staff, parents and community, will be at the forefront of education. An evolving curriculum and the highest standards of instruction and learning in every class, every day, will ensure that each student is challenged to fully develop individual abilities, skills and character to succeed in life. We are committed to creating an environment that cultivates knowledgeable, responsible, and caring citizens who embrace life's possibilities with a passion for continuous learning.

MISSION OF GROSSE POINTE NORTH

Grosse Pointe North High School provides a learning environment that values academic achievement, personal development, and social responsibility, thus empowering all students to participate constructively in a changing world.

BELIEFS

CORE BELIEFS

- Every student can learn.
- Learning must be a lifelong process
- Every student is entitled to the best possible education
- Education is a shared responsibility among educators, parents, and community.
- Students are responsible for their own learning.
- Every student is entitled to be respected, nurtured, and valued.
- Individuals are responsible for the choices they make.

THE SCHOOL'S FUNCTION IS:

- To educate each student by assisting intellectual, social, emotional, and physical development in the acquisition of basic skills, in the use of knowledge to solve problems, in the creation of new knowledge, in the pursuit of academic goals which challenge each student to the limits of potential.
- To promote the appreciation of our heritage as well as other cultures and the acceptance of individual differences.
- To encourage leadership, service, civic responsibility, and democratic ideals.
- To respond to a rapidly changing world.
- To confront the issues related to human survival.
- To enhance learning with resources of the community.

SCHOOLS REQUIRE:

- A shared commitment among educators, parents and community.
- A safe, supportive environment
- Prudent use of fiscal resources.

POLICY OF NONDISCRIMINATION

The Grosse Pointe Public School System is committed to a policy of nondiscrimination in relation to race, color, religion, or national origin (Title VI of the Civil Rights Act of 1964); Sex (Title IX of the Educational Amendments of 1972); or Handicap (Section 504 of the Rehabilitation Act of 1973). Grievance Regulations (G.P.P.S. Policy AC) are available for those who believe that this policy has been abused.

GROSSE POINTE HIGH SCHOOL

GRADUATION REQUIREMENTS

Graduation Requirements and Related Rules

Candidates for graduation must have earned a minimum of 21 units of approved credit and have been in a Grosse Pointe High School for at least the senior year. Special problems may be resolved by agreement between the Grosse Pointe principal and the principal of a student's previous school. Limited English proficient students should expect an additional year of study in order to complete all graduation requirements. Some modifications to the state requirements are allowed (indicated by an asterisk) under Personal Curriculum Plans. The Grosse Pointe Schools graduation requirements incorporate the full Michigan Merit Curriculum.

CREDIT NEEDED FOR GRADUATION	
English	4
• Freshman English	1
• American Literature and Composition	1
• Juniors Only – Either: • Power of Language • AP Lit or AP Lang	1 (A student may fulfill this requirement with another English credit after their Counselor has determined that an alternate English credit is in the students' best interest and it is approved by both the Principal and English Department Chair)
• Electives	1
Mathematics	4*
• Algebra	1
• Geometry	1
• Algebra II	1
• Math or math related credit in senior year	.5 (if 3.5 credits or more have been earned prior to senior year) 1 (if less than 3.5 credits have been earned prior to senior year)
Science	3 Strongly recommended in 9th grade but one year must be taken by 10th grade
• Biology	1
• Chemistry or Physics	1
• One additional science	1
Social Studies	3*
• Government and Economics	1

	(See Program of Studies for listing of courses and course combinations)
• U.S. History and Geography	1
• World History and Geography	1
World Languages	2 - Must be same language series – i.e. Spanish 1& Spanish 2
Health Education	.5*
Physical Education	1*
Visual, Performing, or Applied Arts	1*
Computers/Technology	.5 Computer class or competency demonstration
*Personal Curriculum Plan	<p>A plan developed by the parent(s), high school counselor, Principal or designee and agreed to by the parent(s) and superintendent or designee. It allows the following modifications:</p> <ul style="list-style-type: none"> ▶ <u>Math</u> may be modified to .5 credit Algebra II, Statistics, or Functions and Data Analysis. Note: Students may earn 2 math credits for Algebra II when the credit is earned over 2 years or 1.5 credits over 1.5 years without requesting a personal curriculum. ▶ <u>Social Studies</u> may be modified only after completing 2 credits including Government and Economics. The student may then complete the requirement with 1 additional credit of English, Math, Science, or World Languages. ▶ <u>Health and Physical Education</u> may be modified if the student completes 1 additional credit of English, Math, Science, or World Languages.. ▶ <u>Visual, Performing, or Applied Arts</u> may be modified if the student completes 1 additional credit of English, Math, Science, or World Languages.

VISUAL, PERFORMING, AND APPLIED ARTS REQUIREMENTS

Applied arts: an inclusive term that refers to the application of design and aesthetics to the artistic/creative process and resulting in products of function and everyday use, such as ones that could be created through the Industrial Technology programs.

Performing arts: a broad category that includes dance, music, and theatre, recognizing that each of these encompasses a wide variety of forms and sub-disciplines.

Visual arts: a broad category that includes the creation of two and three dimensional works which are primarily visual in nature.

(See Program of Studies for a complete listing of qualifying courses.)

COMPUTER COMPETENCY REQUIREMENT

The district requires that students demonstrate competency with basic computer skills before entering high school. Grade 8 students are given a test which assesses basic skill with word processing, spreadsheets, e-mail and online research. Those who do not demonstrate competency

in each of these areas are given additional opportunities to learn these skills while in middle school through after school tutorials and/or summer school. Middle school students are given multiple opportunities to pass this computer competency test.

Students who enter the high school and have not demonstrated basic computer skill mastery are required to successfully take Keyboarding and Information Processing (#617) during their freshmen or sophomore year. This course is a requirement and satisfies the technology requirement for graduation.

(See Program of Studies for a complete listing of qualifying courses.)

Limited English proficient students may require more than four years of study in order to complete all graduation requirements. Newly arrived, limited English proficient students, who are entering the School System in grade 12, should expect to take at least two years to complete all graduation requirements.

STANDARD HIGH SCHOOL PROGRAM

When a seven period schedule is in effect, students are required to enroll in six units in grades 9 through 12. The principal may allow a reduced schedule in extraordinary circumstances. All students are encouraged to earn state endorsements in all areas designated by the state.

MAXIMUM CREDITS ALLOWED DURING THE SCHOOL YEAR

The maximum number of credits a student may typically earn toward graduation in any academic year in grades 9-11 shall not exceed the number that may be earned in full time attendance. However, with the principal's advance permission, a student may enroll in an approved accredited school at his or her own expense and earn credit.

COMPLETION OF GRADUATION REQUIREMENTS EARLY

Students who complete graduation requirements early and leave school after the first semester of senior year may receive a letter from the principal certifying graduation. However, the official diploma will not be issued or graduation ceremonies held until June. Students who desire to complete their requirements in less than four years must apply at the end of the first semester of the junior year and must receive APPROVAL BY THE PRINCIPAL.

RECOMMENDATION FOR EMPLOYMENT, EDUCATION, OTHER OPPORTUNITIES

(see also JR Student Records)

Students who meet the following standard are eligible to receive the recommendation of the principal. The high school counselor will make an official recommendation for a student based on the student's high school experiences including the academic record. A program of study must be completed which the principal believes will adequately prepare the student for the proposed future studies.

DETERMINATION OF A STUDENT'S GRADE POINT AVERAGE

A grade point average (GPA) is a mathematical average of all Grosse Pointe-approved letter grades earned by a student (including approved credit transferred from another school). Pass-fail grades including test-out results, are not included in the GPA. Grades from military science or religious courses are also not included in the GPA. course.

DETERMINATION OF HIGH SCHOOL CREDIT EARNED BY MIDDLE SCHOOL STUDENTS

Grosse Pointe-approved high school courses taken by a middle school student on the campus of either GP North or South High School will appear on the student's high school transcript and will be computed in the student's high school GPA unless the student chooses to audit the class as described in the next sentence. Those middle school students taking high school courses have the option to file an audit form (i.e. choose to audit rather than to earn credit) with the middle school principal and counselor during the first two weeks of the course.

Dual Enrollment Credit

District-approved dual enrollment courses taken by a student through a college or university will

appear on the student's high school transcript and will be computed in the student's GPA.

RULES FOR STUDENTS TRANSFERRING INTO A GROSSE POINTE HIGH School

Recognizing that different schools / different countries utilize different scales for assigning values and credits, every attempt will be made by the Grosse Pointe high school administration to reconcile grade/course credit equivalents for a student transferring into a Grosse Pointe high school.

The final judgment for determining grade/course credit equivalency rests with Grosse Pointe administration. In general, Grosse Pointe credit is granted equivalent to the credit granted by the sending school with the normal limitation of 70 credit hours earned per year. In determining equivalent credit from a "4 x 4" block scheduled sending school, up to 80 credit hours per year maximum may be transferred.

SUMMARY OF GRADE/COURSE CREDIT TRANSFER-IN RULES:

- All courses, except religious and military science courses, are given equivalent credit;
- Transcripts of students who have attended school in a foreign country are evaluated by the administration on an individual basis and generally given credit equivalent to that which would have been awarded by the district.
- Credit earned in other high schools based on pass/fail courses or credit/no credit grading systems are not computed in grade point averages; test-out results are always pass/fail.
- Upon enrolling in high school, transfer students must meet all high school graduation and course load requirements with the exception of health and physical education for students entering the 11th and 12th grades. Students entering in grade 11 need only complete 1 year of physical education; students entering in grade 12 are exempted from health and physical education requirements. Grade 12 entering students are also exempt from the Communication Skills requirement.

TRANSFERS FROM PUBLIC AND NONPUBLIC SCHOOLS

Grade/course credit equivalency for transfer students from both public and nonpublic schools are evaluated by Grosse Pointe administrators in the same manner.

GENERAL EDUCATIONAL DEVELOPMENT TEST (G.E.D.)

In keeping with the policies and standards of the North Central Association of Schools and Colleges, the district encourages students who have terminated their formal educational experiences to take and pass the General Educational Development Test. However, the Board of Education does not recognize passing of the G.E.D. test for credit and the Board of Education does not issue diplomas or certificates indicating graduation from high school on the basis of the test.

OTHER PROCEDURAL REQUIREMENTS:

- Student transferring from schools that do not grant credit for physical education either will be awarded credit as awarded in the district or will have the requirement waived.
- The administration will determine the status of students who transfer out of Grosse Pointe and then return later to the district.
- Summer school credit from other schools will be accepted only with prior permission.
- Senior students who have spent 4 years in high school and need extra time to graduate may take fewer than the number of courses normally required for seniors.

COMMENCEMENT EXERCISES

The high school principal is responsible for approving all commencement exercises. To participate in the commencement ceremony, a student must have met all graduation requirements.

Participation in commencement exercises is a privilege, not a right. A student does not have to participate in commencement exercises in order to receive a diploma. However, students who do participate in commencement exercises are subject to the standards of dress and decorum set

forth by the high school administration for commencement.

There will be no identification of a single valedictorian and salutatorian

GRADUATION WITH HONORS OR HIGHEST HONORS

Academic scholars are announced at commencement ceremonies as members of the Academic Hall of Fame for graduating with a cumulative GPA of 4.0 or higher.

Seniors with a cumulative grade point average of 3.5 and above at the end of the first semester, will receive a diploma with the words "Graduated With Highest Honors" inscribed on the diploma.

Seniors who have achieved a 4-year grade point average (GPA) of between 3.0 and 3.49 as of the end of the first semester of their Senior Year, will have the words "Graduated With Honors" inscribed.

A final determination of qualification for an honors diploma will be made at the end of the Senior Year. Any student who qualifies for an honors diploma on the basis of completion of the Senior Year may request such a designation after graduation from the high school administration.

CLASS RANK REPORTING

Class ranking is not reported by the Grosse Pointe Public School System and will need to meet that requirement in some other manner.

STATE-ENDORSED TRANSCRIPTS

MME High School Test results do not go on the diploma. No endorsement stickers will appear on the diploma. According to new legislation, "...the Board shall include on the pupil's high school transcript all of the following: (a) the pupil's scaled score on the assessment, (b) If the pupil's scaled score on a subject area assessment falls within the range required for a category established, an indication that the pupil has achieved state endorsement for that subject area, (c) the number of school days the pupil was in attendance at the school each school year during high school and the total number of school days in session for each of those school years.

CREDITS EARNED IN SUMMER SCHOOL AND EVENING SCHOOL

Credits earned outside the regular program of the Grosse Pointe Public Schools will be given equivalent credit if prior arrangements have been made with the high school principal.

EARLY GRADUATION

Students who desire to complete their high school course of study in less than four years must make application with the building principal no later than the time of registration for his or her Senior year course schedule so that, in appropriate cases, programs may be designed for early high school completion which are in keeping with the best interests of the students and the school.

REPORT CARD AND INTERIM PROGRESS REPORTS

Report cards are paperless and are available in the "Marks" section of Parent Portal and Student Portal. Grades for the most recently completed marking period will become visible approximately 6 school days after the marking period ends, but the report card remains accessible throughout the school year. In Parent Portal's email notification area, parents can select to receive an email alert at the end of each quarter when those grades have been posted to the report card. A print button is available in the left menu area.

If you still need a paper report card because of issues with accessibility to technology, please make this request in writing to your school. These requests should be made well in advance to ensure a timely delivery. Marking periods will be announced at the beginning of the school year. The end of each quarter is listed in the student handbook.

FINAL ASSESSMENTS/EXAMINATIONS

Information regarding final assessments/ examinations will be published in a separate bulletin to students and parents well in advance of assessment time.

On the rare occasion that a student cannot take the assessment at the assigned time a written

request by the parent identifying the specific situation which includes: dates, specific events, and students' responsibilities at the events should be sent to the principal. In conjunction with the teachers involved, the principal will determine whether a final assessment can be administered at an alternate time.

It is important to note that reasonable requests do not include family vacations.

GRADING

The Board of Education recognizes its responsibility for providing a system of grading student achievement that can help the student, teachers, and parents judge properly how well the student is achieving the goals of the District's program.

The Board believes that the District's grading system should be a reliable system and one that ensures each student's grades signify accurately his/her degree of accomplishment toward their expected learning outcomes.

The Board directs the Superintendent to develop guidelines for grading containing clear, consistent criteria and standards which:

- A. help each student understand in each course or program what behavior and/or achievement is needed to earn each grade as well as what will produce a failing grade;
- B. provide frequent opportunities for each student to obtain information as to his/her progress toward the learning goals of his/her courses or programs;
- C. provide for a pass/fail grade in programs for which it is appropriate;
- D. provide students the opportunity to assess both their own achievements and their areas of difficulty

The teacher responsible for a student's instruction in a particular course or program shall determine the student's grade. That grade may not be changed without the permission of the Superintendent.

GRADING ADMINISTRATIVE GUIDELINES

The District's grading system is explained in faculty and student handbooks. It is recommended that teachers review their criteria for determining grades every year and communicate them to students, parents, and the community. At the end of each school year, principals shall collect and store teachers' grade records for five (5) years.

DETERMINING STUDENT GRADES – ELEMENTARY, MIDDLE, AND HIGH SCHOOL

In evaluating student work such as tests, papers, speeches, oral reports, products, and performances, teachers shall apply the concept of fairness and reasonableness and shall use criteria developed cooperatively by teachers and administrators. As determined by the teacher, a grade may reflect mastery of content, learning progress, skill development, and other criteria such as form and structure. While poor attendance may diminish a student's learning performance, the student's attendance record shall not be used in the computation of a grade. Teachers shall explain to students the value of all grades assigned and maintain a record of the values. The record shall be open to appropriate examination by a student, parent, or administrator upon request.

A student's grades shall always be treated as confidential.

HIGH SCHOOL – INCOMPLETE GRADES

Students must complete and submit all incomplete work (e.g., projects, assignments, exams) no later than three (3) weeks after the end of the card marking period and date. A mark of Incomplete is to be changed by the teacher to a grade no later than three (3) weeks after the grade entry cutoff date. Exceptions to the three (3) week rule must be approved by a school administrator.

HIGH SCHOOL – PASS/FAIL GRADES

Students in grades 11 or 12 may take a maximum of twenty (20) credits on a PASS/FAIL basis. Courses eligible for a grade of PASS/FAIL are those other than the courses designated in specific subject areas and beyond the total number of credits required for graduation. Requests to take

more than twenty (20) credits of PASS/FAIL in a student's high school career must be approved in advance by the counselor and administrator.

The decision to elect a course on a PASS/FAIL basis must be made during scheduling or no later than the fifth week of the class. A change from PASS/FAIL to a graded basis must occur no later than the fifth week of the class. A change to a PASS/FAIL or to a graded basis must be approved by the student's counselor and signed by the teacher, parent, and student. After five (5) weeks, no changes in grading status will be made.

Students who elect to take a course on a PASS/FAIL basis are expected to meet all regular classroom obligations with respect to attendance and assignments. Teachers will keep the usual grade average with the standard grading scale. An equivalent of C- or higher is required before a course is recorded as PASS and credit is posted. A grade equivalent below C- is recorded as FAIL. RESULTS WILL BE REPORTED AS PASS/FAIL ON THE REPORT CARD AND TRANSCRIPT.

HIGH SCHOOL COURSE WITHDRAWAL PROCEDURES

- A. At the end of each school year, a student's record must show evidence of a minimum of sixty (60) credits attempted in grades 9 - 12, with an accumulated total as indicated below:

By End of Grade	Required Attempted Credits
(9)	sixty (60)
(10)	120
(11)	180
(12)	240

- B. Course substitutions are not considered withdrawals.
- C. With the exception of an IEP which specifies something different, a student may withdraw from a course without penalty of a failing grade for the course if the withdrawal occurs:
1. No later than the first two (2) weeks after the issuance of the first report card of each semester provided that the attempted credits do not fall below sixty (60) credits or below required minimum accumulated credits for the grade level.
 2. If the student's attempted credits fall below required minimums, the student may still withdraw without penalty if the course is replaced with another course within the first two (2) weeks after the issuance of the first report card each semester.
 3. The student's transcript and report card will reflect only earned grades. Following counselor confirmation, the student's transcript will no longer reflect the attempted-and-withdrawn semester course or semester portion of the year course. The teacher shall be notified immediately of the student's withdrawal.
- D. When a student withdraws from a course at any time later than the times specified in "C" above but before the final assessment of the course:
1. The student's transcript shows a "W" (withdrawn) to reflect the attempted-and-withdrawn semester course or semester portion of the year course. However, the student's grade point average will not be impacted by the "W".
 2. The teacher is notified immediately of the student's withdrawal.

AUDITING A CLASS

With the written permission of the school principal, a student may audit a class rather than earn credit for it. The audited class fulfills the student's requirement to attempt sixty (60) hours. However, no grade is assigned for an audited class, and no credit is earned. An audited class is shown on the student's transcript as AUDIT.

A request for permission to audit a class must be submitted to the school principal in writing in advance of the class. The principal will grant permission if the class is an appropriate placement for the student and there is room in the class. To receive permission to audit, the student must agree

to maintain good attendance, observe all class rules, keep up with assigned work, and take all class tests. If a student does not meet these requirements in reasonable fashion, s/he is subject to immediate loss of the audit privilege for this class.

HIGH SCHOOLS – MID-YEAR AND FINAL ASSESSMENTS

A final assessment shall be administered at the end of the semester. Teachers shall convene all classes for full, scheduled periods during final assessments. A final assessment may consist of a comprehensive test, project, paper, speech, or other appropriate demonstration of course mastery. Projects, papers, speeches, or take-home assessments should be assigned sufficiently far in advance of the assessment period so that they will not require a disproportionate amount of student preparation time during the assessment period, relative to time needed to study for other final assessments.

HIGH SCHOOL – FINAL GRADES

Mathematical grade values are computed by assigning each marking period the value of two-fifths of the final grade for the course and the final assessment is valued at one-fifth of the final course grade.

Mathematical grade values for a course level change are computed using only the grades earned at the new level, not grades earned in the previous level, when a student moves to the new level any time from the beginning of the course to within two (2) weeks following the issuance of the first report card unless the first teacher files a Discrepancy Explanation within two (2) weeks following the first report card. If the level change occurs at the end of the first card marking, the grade for the new level is calculated by assigning the second report card grade the value of two-thirds and the final assessment, the value of one-third of the final grade for a semester course or the semester portion of a year course.

HIGH SCHOOL – COMPUTING A GRADE

For purposes of assigning a grade, the teacher of the course is the judge of the adequacy of a student's learning. A mathematical average is not ever the sole determiner of a grade and does not serve as an automatic indicator of passing or failing work.

In determining a course grade, each marking period counts as two-fifths, and the final assessment grade counts as one-fifth of the final course grade.

A grade for a marking period, final assessment, or a course may have a plus or a minus.

In calculating a course grade, teachers take a student's marking period grades and assessment grade(s), accord each grade the proper value from Step One below, and follow the two-step process.

A. Step One

Compute the mathematical grade average using the values in the scale below:

A+ 4.33	B+ 3.33	C+ 2.33	D+ 1.33	E 0
A 4.00	B 3.00	C 2.00	D 1.00	
A- 3.67	B- 2.67	C- 1.67	D- .67	

B. Step Two

Teachers use the results of Step One (the mathematical average) along with their own best judgment, and determine where a student's grade falls in the grade ranges below. A grade is usually assigned within the same grade range as the mathematical average. Assigning a grade lower than the grade range of Step One (the mathematical average) is permissible but requires a Discrepancy Explanation.

A	Range =	3.50	to	4.33
B	Range =	2.50	to	3.49
C	Range =	1.50	to	2.49

D Range = 50 to 1.49

E Range = 0 to .49

COMMUNICATING LEARNING PROGRESS

Teachers are encouraged to communicate both early and regularly with students and parents regarding a student's learning progress throughout the course. Such early communication will allow students and parents to respond constructively while there is sufficient time to address problems or concerns. Teachers are encouraged to communicate this information by sending interim reports home by mail, making telephone calls, sending written notes, or exchanging e-mails with parents. Board Policy 2624 requires that teachers provide regular meaningful feedback in their courses and to return a substantial amount of student work so that students and parents may be kept apprised of student progress in the course.

GRADE EXPECTATIONS

Students are expected to pass each marking period of a course and the final assessment. In order to maintain the District's high standards, it is expected, as a minimum, that a student achieves passing grades for the two (2) marking periods or one (1) of the two (2) marking periods and the final assessment. However, attaining or not attaining two (2) passing grades for a course does not automatically equate to passing or not passing a course; the teacher's judgments about the adequacy of learning achievement in the course is the determiner of the grade. These expectations are published in student handbooks and clearly communicated to students and parents on a regular basis by teachers.

DISCREPANCY EXPLANATION

A final grade that is mathematically higher than the computed average range of all the student's individual marking period grades plus the final assessment grade, will be accepted by the school system. A teacher's final grade for a course that is lower than the computed average range will not be accepted unless the teacher has submitted to the principal a Discrepancy Explanation form.

IMPROVEMENT OF A GRADE

If a student re-takes a high school course, the new grade, if higher, replaces the previous grade as long as the student has not passed a course higher in sequence since first taking the course. The replacement grade becomes the grade of record for the transcript and is used in computing the student's grade point average. Students who take an online course or course outside of the District for the purpose of grade replacement must obtain approval before registering for the course.

SUMMER SCHOOL

A course taken outside the District by a student who expects to transfer the course credit into the District, must be pre-approved by a counselor or high school administrator. If a student re-takes the same high school course in a summer school session or in a pre-approved summer school outside the District, the new grade, if higher, replaces the previous grade as long as the student has not passed a course higher in sequence since first taking the course.

REVIEW OF A GRADE

Determination of a student's grade is the responsibility of the teacher. However, a student or parent may request a review of a grade no later than fifteen (15) school days after receipt of the report card. Exceptions to the fifteen (15) school days rule must be approved by the principal.

- A. **Step 1** – The first level for resolving a disagreement about a grade is a conference with the teacher and the student and/or parent. The teacher may consult with the principal or other administrator for assistance in resolving a disagreement.
- B. **Step 2** – If the disagreement is not satisfactorily resolved at Step 1, a request for a further review may be made in writing, to the principal within fifteen (15) calendar days of the Step 1 meeting. The principal's role is to facilitate the further review of the grade.

If a student and/or parent request a review of a grade after the close of the school year, the principal shall attempt to contact the teacher and follow the procedures described in Step 1 above. If the teacher is not available, the review shall normally be delayed until the opening of school. However, special circumstances may exist which, in the judgment of the principal, make it desirable to conduct a review immediately. For example:

1. The teacher will not be available in the fall at the start of the new school year.
2. The student and/or parent demonstrates a pressing need to conduct the review promptly for purposes of college enrollment or employment.
3. If an agreement about a grade change is reached or if other extenuating circumstances are evident.

In conducting a grade review, the principal may examine the record book and/or student work.

Appeal of a Grade

If the disagreement is not satisfactorily resolved by the end of Review Step 2, an appeal of the grade may be made in writing, to the principal within fifteen (15) days of the step 2 meeting. The matter shall then be referred to a Grade Appeal Panel that is composed of one (1) administrator designated by the Superintendent, one (1) teacher selected by the teacher bargaining unit, and one (1) teacher mutually agreed upon by the administration and the teacher bargaining unit. The teachers on the panel should be selected from the same level as the appealed grade (elementary, middle school, or high school) and should be tenured staff members. No panel member should work in the same school at which the appeal is made and no panel member should have been involved in the appeal at its earlier stages. The panel hearing shall not be open to the public.

The panel shall evaluate the reasons for the proposed grade change by conducting a hearing and then deliberating the matter among panel members. In the process of making its determination, the panel may review such documents and interview such witnesses as, in its discretion, it deems appropriate. The panel may make a recommendation to the teacher about the proposed grade change. However, determination of the student's grade remains the responsibility of the teacher. The student and/or parent making the appeal shall be informed in writing of the outcome of the review as soon as possible after the panel completes its work. The determination of the teacher following the review panel shall be final.

Weighted Grades

Grades and courses, which have the designation of advanced placement in their titles and follow the particular course content specified by the Educational Testing Service, are weighted with multiplier of 1.1 in determining student grade point averages. The weighted grades are awarded only to students in courses designated advanced placement who take the appropriate advanced placement examinations. Weighted grades are reflected on student report cards for each marking period.

Student Pledge of Academic Integrity

Students in The Grosse Pointe Public School System sign a pledge of academic integrity confirming that the assignments they submit are their own creation. The Pledge certifies that if research is included in a student's submitted assignment, phrases, sentences, paragraphs, verses, charts, tables, graphics, etc. that are taken from another writer or another source, whether quoted or paraphrased, are properly credited to the creator following documentation rules in the "Grosse Pointe Guide to Communication." (Online)

TO PLAGIARIZE

- 1. to use and attempt to pass off as one's own, the ideas or writings of another
- 2. to appropriate for use as one's own, passages or ideas from another
- 3. to plagiarize the ideas or words of another

Plagiarism is inappropriate, **never** acceptable, and always a very serious academic offense.

If you ever have any doubt about the integrity of your completed assignment or the correctness of your documentation of sources, ask your teacher before submitting the work.

IMPORTANT: Plagiarizing another student's written work is as unacceptable as plagiarizing a professional writer's work. Likewise, having someone else write your assignment, in full or in part, for a fee or at no charge, is also defined as plagiarism and is subject to the same serious penalties.

According to the Grosse Pointe Public School System Student Code of Conduct, the penalty for plagiarism is loss of credit for the assignment, possible temporary separation from school and, depending on the seriousness of the case, an additional academic penalty up to and including potential loss of credit for the quarter. The penalty will be determined by school administration in consultation with the student and the teacher. Community service may also be required.

I understand the concept of academic integrity and the penalties I will suffer if I violate the Grosse Pointe Public School System Student Code of Conduct. I hereby pledge that the written work I submit is my own creation and that all inclusions in it from other writers or sources is properly documented.

Student's Printed Name

Course Title

Date

Student Signature

Parent Signature

As a sign of my understanding of academic integrity and a certification of the fact that I have followed the rules of documentation, I include this statement on written assignments as directed by my teacher:

The work I am submitting is my own creation. I followed the "Grosse Pointe Guide to Communication" in properly documenting any material I included in my work that was written/produced by someone else.

Signed:

Date:

FEES, TEXTBOOKS, INSTRUCTIONAL SUPPLIES

The Grosse Pointe Public School System provides all educational textbooks, supplies, and services with the exceptions of those listed below.

While there is no charge for class materials, a student is expected to replace such materials if lost or damaged. In accordance with State guidelines, students rent or pay for the following items:

1. Class or organizational dues.

2. Admissions fees to extracurricular activities.
3. Student athletic passes on a voluntary basis.
4. Fees for external tests, such as college entrance examinations.
5. Club dues.
6. Lunch.
7. Yearbooks.
8. Shoes for participation in interscholastic athletics.
9. Gym shoes and gym suits and all other items of personal wearing apparel.
10. School sponsored education trips, unless such trips are a requirement of the course.
11. Summer school courses.
12. Graduation caps and gowns (purchase).
13. Insurance fees for interscholastic athletics consistent with present statutes.
14. School publications.
15. Such medical certificates required by statute to indicate the immunization and tuberculin status for children entering a Michigan school for the first time. In previous years, the school system has required pupil physical examinations at the elementary, middle and senior high school level. Although a continuation of this policy is desirable and recommended, the examination is no longer required. However, it shall continue to be the policy of the school system to require evidence of a physical examination prior to participation in interscholastic athletics.
16. Parking Permit

TEXTBOOK RETURN

1. Books are on loan to students from the school district. The basic responsibility for book return belongs with the students borrowing the books. Students should note that signing for a book at the time it is issued implies accepting it in the condition designated on the book loan card. If there are any questions about book condition, these should be noted on the reverse side of the book card.
2. Books must be returned during the designated times and by the proper deadline. Textbooks will be evaluated during the final examination period.
3. Fines for books lost, damaged, or not returned will be fairly assigned by bookstore personnel after the book has been turned in.
4. Students should note that our textbook records must be cleared by June 30th. It is a student obligation to clear loans by that date. New materials for replacement must be ordered immediately in order to arrive by September.
5. Students will not be eligible to receive new schedules in September unless all obligations from the previous year have been cleared.
6. If fines are not paid by June 30th students will not be allowed to register in the fall until all fines are paid through the on-line registration process in August.

Tuition and Fee Support

The local district or public school academy is responsible for the lessor of:

1. The tuition, mandatory course fees, materials fees and registration fees required by the postsecondary institution, and any late fees that result from the school's failure to make a required payment.
2. The state portion of the student's foundation allowance, adjusted to the proportion of the school year they attend the postsecondary institution. **Students who are interested in taking college courses while attending North High School should see their counselor for**

further details.

INDEPENDENT STUDY PROGRAM

An Independent Study Program may be elected by students who wish to pursue any special subject interest for high school credit. Enrollment in this program is to be arranged through the counseling center with administrative approval. A contract is drawn up by the instructor and the student designating the outcome to be accomplished and the process to be followed.

SCHEDULE CHANGES

Course changes are sometimes necessary. They are, however, disruptive to the instructional program, expensive, and consume hours of staff time. We urge you to think through course selections with care.

Every effort will be made to complete all schedule changes by the end of the 2nd week of school. This deadline does not apply to level changes in mathematics, biology, chemistry, physics.

Students making schedule changes after the start of the school year **must remain in all classes until the request for a schedule change is approved.** Absences from class while a request for a drop is being processed are considered UNEXCUSED and may result in an attendance F. All schedule changes are processed through your counselor.

Schedule changes will be approved for the following reasons only:

1. Staff error.
2. Computer-generated problems, not of a student's making.
3. Lack of prerequisite class/grade requirements.
4. Moving to a more challenging course level.
5. Failure to complete a course in the spring semester or in summer school which makes the student ineligible for a course chosen.
6. The work which was completed by the student in summer school necessitates a change.
7. The transcript received for a new student indicates a change is necessary.
8. Significant change in educational plans.

TUTORIALS

All students who elect fewer than seven (7) classes each semester will automatically be assigned to tutorials during the periods they do not have regular classes. Students may request to attend available departmental learning centers, computer labs or library. Students who are removed from a class due to an attendance Drop/Fail will be assigned to that period's tutorial. The purpose of the tutorial is to gain extra help from the teacher in charge, do homework and improve studies. Students who do not abide by the policies and procedures of the tutorials will be assigned to a more restrictive program.

LIBRARY (LIBRARY MEDIA CENTER)

The Library Media Center is located on the second floor directly above the counseling offices. It is open daily at 7:00 a.m. and closes at 4:00 on Mondays, Wednesdays, and Thursdays. It is closed after school on Tuesdays and Fridays. Before and after school, any student may use the facility without a pass. During regular class periods and lunches a pass is required. Students wishing to use the facility in lieu of their tutorial hour must obtain a pass from their tutorial teacher. The library media staff is always eager to have students spend study and browsing time in the media center. Students are encouraged to read for pleasure and to enrich their class assignments with further independent research.

Students enjoy an "open stack" privilege that allows convenient access to reference, nonfiction, fiction, and periodicals. They may also access state of the art computer lab with forty-three workstations as well as many mobile devices (tablets, laptops, etc.).

The Library Media Center uses the same library card that is used at all school and public libraries

in the district. The computer catalog provides access to the holdings in all the libraries in Grosse Pointe. Interlibrary loan between the schools and public libraries is encouraged so as to provide students with access to infinitely more resources.

All books may be borrowed on a two-week basis and may be renewed if there is no immediate demand for them. A five cents (\$.05) fine per day is assessed for each overdue item circulated for a two-week period.

Overdue notices will be sent to the student as a reminder of their obligation. Each student is responsible for all materials checked out on his/her library card.

GUIDANCE AND COUNSELING

A comprehensive guidance program is offered to the entire student body. It reaches out through five school counselors into the classrooms of a guidance-conscious teaching staff. Counselors are always at hand to assist students in framing college plans, making career choices, and identifying personal problems. Throughout the year, counselors hold a variety of small groups, in addition to individual meetings, that students can attend.

Each student is assigned to a school counselor who will be his/her advisor throughout high school. The counselor makes all school resources available to the student and parents in order to help the student plan a worthwhile program of studies. To enable him/her to make college and career recommendations and to supply needed references, the counselor keeps a record of the student's academic achievement, attendance and extracurricular activities.

Additional assistance is available to students through the services of several support personnel. The school social worker and psychologist help in concerns regarding achievement and/or adjustment. Students who do not speak the English language may receive assistance in obtaining the necessary skills. Those who are certified as eligible for assistance because of an identified learning disability may receive the help of a special teacher.

College and career information is available through online resources. College representatives visit our school throughout the year and are available for interviews with both students and parents. Their visits are announced online through Naviance. Each student has an individual Naviance account.

Students are encouraged to become acquainted with their counselors as soon as possible. The student may come to the Counseling Center for a private conference before school, at lunchtime, during study periods, or after school. He/she may see the counselor during class periods by first obtaining permission from the teacher. Facilities are available for leaving a message or requesting an appointment if the counselor is busy at the time the student visits the center.

Homework Guidelines

Guidelines for Parents:

- Set a regular time and place for study.
- Remove distractions.
- Have supplies and resources on hand.
- Set a good example.
- Show an interest.
- Encourage student to keep track of assignments in an organized way.
- Be available to help student with assignments when necessary.
- Review completed assignments with student as needed.
- Avoid the temptation to do the work for the student.

- Monitor and limit television viewing and telephone/computer usage.
- Guide student as he/she chooses classes and schedules activities, keeping in mind the homework load and time commitment each will entail.
- Recognize that the amount of time spent on homework will depend on a student's ability and work/study habits.
- Communicate openly with teachers, guidance counselors, and administrators

Guidelines for Students:

- Take responsibility for ethical practices in completing homework assignments.
- Seek a study buddy/partner/group for each class.
- Keep track of materials and assignments using organizers.
- Have a clear understanding of homework assignments before leaving school.
- Communicate homework with family and ask for help when needed.
- Complete assignments and turn in on time.
- Take advantage of study aides and before/after school programs when available.
- Find out about missed assignments in a timely manner.
- Consider a balance of activities such as athletics, clubs, etc. due to the demands made on time.
- Understand that selection of courses implies some expected differences in work load such as for AP and honors classes.
- Seek support and advice from school counselors at the middle and high school when needed.

STUDENT ASSISTANCE Services

The Student Assistance Program is designed to recognize and offer help to any student in the Grosse Pointe School System who is experiencing personal or family problems with particular emphasis on problems related to alcohol and other drugs.

Alcohol and other drug abuse intervention and prevention services are available for students, K-12, who: (1) have alcoholic parents, (2) have been abusing alcohol or other drugs, and/or (3) exhibit behavioral, or academic problems or are experience stress that could be related to family or student alcohol or other drug abuse.

The purpose of the Student Assistance Program is to better serve the needs of all students and particularly to assist those whose lives are being affected by alcohol and other drugs. Methods will include:

1. Identifying students in need or at risk.
2. Assessing the nature and severity of the problem.
3. Intervening or motivating students to accept help.
4. Providing appropriate referrals either within or outside the school system.
5. Supporting students in any adjustments for a new life-style.
6. Helping parents understand the nature of the problem and the help and support needed.
7. Ensuring strict confidentiality.

Students are referred to the program through one of three ways:

1. Confidential referral - Any student or adult within or outside the school can make a confidential referral if he/she thinks a student may have a problem.
2. Self-referral

3. Mandatory referral - through disciplinary action

The primary method of providing assistance to students participating in the program is through counseling groups. However, individual sessions are available for students and parents.

A weekly parent support group meeting is also available.

To make a referral or gain more information, contact an administrator or your counselor.

COLLEGE ADMISSION RECOMMENDATION

The high school principal or designee will make an official recommendation for a student who wishes college or university admission based upon an assessment of that student's ability, potential, and high school record as related to the college or university to which the student makes application.

COMMENCEMENT

Commencement is a school district function. All Seniors who expect to take part in the Commencement ceremony must plan to be present for the rehearsal. Those who might have completed their high school education in January and who wish to take part in the official ceremony must notify the Principal and must make plans to be at the rehearsal also. Any Senior who is not at the Commencement ceremony may pick up the diploma on the day following Commencement. Seniors who have not satisfied the requirements for graduation may not participate in the Commencement program.

All Seniors must assume the responsibility to order caps and gowns and Commencement announcements at the proper time. They must also pick up their diploma cards, fill in properly, and promptly return to counseling center.

FIELD TRIPS

All field trips and excursions are regarded as school activities, and are therefore governed by Board policies and regulations pertaining to school activities. Students are subject to all provisions of the Student Code of Conduct while on field trips and excursions. Adult supervisors and other participants are likewise subject to policies and regulations which pertain to school events, including, without limitation, policies and regulations barring smoking, consumption of alcoholic beverages, or possession of weapons on school premises, in school-related vehicles, and/or at school-sponsored activities and trips.

RECORDS

ANNUAL NOTIFICATION OF PARENT AND STUDENT RIGHTS RELATED TO SCHOOL RECORDS

In accordance with the provisions of the Family Education Rights and Privacy Act, eligible persons; i.e., students eighteen years of age or older, or the parents or guardians of students under the age of eighteen, have the right to examine the official records of the school district which are directly related to that student.

Specifically this Act mandates the following additional rights:

- (1) The right to have no records released to non-eligible agencies, institutions, or persons without prior consent.
- (2) The right to be informed of the release of records to all eligible agencies, institutions, or persons.
- (3) The right to challenge at any time the accuracy and fairness of student records.
- (4) The right of due process in matters to student records.

Full information concerning these rights is available in the **Student Records Policy** and accompanying administrative procedures of the Grosse Pointe Schools.

WORK PERMIT

For those high school students, who are under the age of 18 and desire to obtain employment, the

following procedures apply:

1. Secure employment
2. Obtain an "Offer of Employment and Request for Working Permit" form from the secretary in the Counseling Center at North.
3. Students and employees should be aware of the two passages listed below from the Standards for Issuance of work permits, which state:

"R409.5(5) Upon written notice to the minor and the employer, the issuing officer shall place a minor on a 30-calendar-day probationary period when a minor's poor school attendance results in a consistent academic performance at a level lower than that which preceded the minor's employment. (6) Following the 30-calendar-day probationary period, and upon written notice to the minor and the employer, the issuing officer may suspend a minor from work for a period of not more than 30-calendar-days when a minor's poor school attendance results in a consistent academic performance at a level lower than that which preceded the minor's employment."

4. Complete the work permit form. (The prospective employee and employer must fill out their respective sections of the work permit.)
5. Return the completed form to the secretary in the Counseling Center at North.

LUNCH - CAFETERIA

Students are assigned one of two lunch periods as part of an extended fourth period. The times are listed below. The high school cafeteria serves a variety of hot and cold foods. The daily special lunch is well-balanced and reasonably priced. Students wishing to bring lunches from home may supplement them by purchasing beverage, desserts, or other foods. Students who bring their complete lunch from home will find space to eat in the student commons. All **lunches** or **snacks** must be eaten **in** the cafeteria, commons, or "A" patio.

Those students permitted to leave the campus during the lunch period are expected to respect the rights of area property owners and should not litter or loiter in residential, business or school areas.

Since the lunch shift is only 36 minutes in length, many students who go out to lunch have difficulty in making it back to their fourth or fifth period class on time or at all. These absences are treated like any other unexcused absence, with the potential for receiving a grade reduction or being dropped from class with an attendance F.

Students are allowed to visit lockers and be on various floors only during the passing times at lunch. When classes are in session during 4th hour, students are not allowed in C building or on the 2nd and 3rd floors of B building.

FIRST LUNCH SHIFT 10:52 A.M. to 11:28 A.M.

SECOND LUNCH SHIFT 11:41 A.M. to 12:17 P.M.

Any student who wishes to apply for financial assistance in paying for lunch, through a government-funded program, should see the Principal.

Parents have the option of requesting that their sons or daughters be excluded from fourth hour lunch open campus privilege.

In May 1988, the Grosse Pointe Board of Education approved an open campus during 4th period lunch at both high schools, with the understanding that open campus is a special privilege and a program which will be continuously reviewed by the administration.

EMERGENCY PROCEDURES

Any emergency condition occurring during the school day will be handled by following **established** procedures. If additional information is available, it will be given over the public address system. Emergency conditions occurring when school is not in session, and which affect school opening/closing, will be announced over local radio and TV stations.

EMERGENCY PROCEDURES - FIRE

1. When the fire alarm sounds please evacuate the building immediately. Hurry, but do not run, to the exit indicated for your room unless a change has been indicated over the P.A.
2. The first two pupils reaching each exit will hold inside doors open for the other pupils. The next pupils will hold the outside doors open.
3. If any particular stairway or exit is blocked, go the nearest exit that is not blocked.
4. All classes leaving from the "C" Building and from the "B" Building **must go to Morningside and remain on the softball, soccer field. DO NOT STAND IN THE DRIVEWAY OR IN ANY AREA BETWEEN THE DRIVEWAY AND THE BUILDING.**
5. All classes leaving from the "A" Building **must go to the Physical Education Field**. The students going out the rear of the building go through the gate that is used for vehicular traffic. Those in front go through the Student Admission Gate.

NOTE: If you are the first class out to the assigned area, move well into the assigned area so that remaining classes can get to this assigned area.

6. Students should leave the building at the nearest exit when the fire alarm sounds at a time other than during regular class periods. (Before school, during the passing of classes, lunch periods, and after school).
7. Students will return to the building upon a signal from the exit supervisor.
8. The Nurse will be **IN** the Clinic during a Fire Drill, Tornado Drill, or a Tornado. If it is not a drill and building **IS EVACUATED**, the Nurse will take a first aid kit and will be stationed behind "B" building (Southeast exit) teachers' parking lot.

EMERGENCY PROCEDURES - SEVERE WEATHER AND TORNADO DRILL

(also Civil Defense)

Alarm Signal Ten (10) short rings of the regular bell system.

All Clear Signal Three (3) short rings of the regular bell system.

Form rows on each side of the hall and remain standing.

A clear passageway — at least four feet wide — down the middle of the hall should be maintained.

Do not take a position in front of an open doorway on either side of the hall. If you are opposite a doorway and can see windows directly across from you, **THERE IS DANGER.**

Stay out of the line of sight of exterior windows to avoid being struck by flying glass.

BE SURE THAT YOU AVOID A DIRECT LINE WITH ANY WINDOWS.

DO NOT RUN - but WALK FAST - to your assigned place.

Do not stop to talk or loiter. Do not make any unnecessary noise. It must be quiet so that any announcements may be heard.

NOTE: IN CASE OF FIRE ALARM during an air raid, or tornado drill, GO OUT THE NEAREST DOOR.

Pupils south of the building should move east and west to lawn areas clear of the building. Fire apparatus and police cars will use this driveway and need all possible space.

PARKING

Student parking is available on a limited basis. Requests for student parking far exceed the spaces available for student parking. Because of limited parking lot facilities, parking is a privilege granted only to **seniors and juniors**. No sophomores will be permitted to park on school property. Class standing is determined by credits earned, not by years of attendance. To have junior standing a student must have earned 90 hours of credit. Juniors and seniors may obtain one sticker for their registered cars.

The entrance to the student parking lot is from Vernier Road only. No student parking is allowed in

the Morningside lot, which is restricted to staff parking only.

Parking stickers will cost \$50 (\$25 for semester 2) and are issued only if the following conditions are met:

- (1) Student has no outstanding debts to the high school.
- (2) Completed and signed parking application form by the student and parent
- (3) Valid driver's license
- (4) Registration for each automobile
- (5) Current and in force proof of insurance

The student parking lot will be patrolled from 7:45 a.m. to 3:15 p.m. each school day. The only cars permitted to leave the lot will be those driven by students who may legitimately leave. An attendant will be on duty at all times.

NOTICE TO PARENTS: If you are considering giving permission for your child to drive to school, please review the following school parking regulations with them. The following guidelines have been developed for the proper usage of the parking facility:

1. Courtesy, respect and cooperation must be demonstrated to parking lot attendants. Violations of the above may result in one of the following:
 - a. Forfeiture of usage of the lot for one week on the first offense.
 - b. Revocation of parking lot permit and forfeiture of privilege to use parking lot facilities on the second offense.
2. Students will be notified upon purchase of parking sticker that:
 - a. Parking sticker must be permanently affixed to the lower corner of the driver side windshield.
 - b. Selling or giving parking sticker to another student may result in one- to three-day separation and loss of on-campus parking privileges.
 - c. Parking stickers lost or stolen must be reported immediately to Assistant Principal. Failure to do so will result in loss of parking privileges.
 - d. Replacement of parking sticker will be subject to decision of the Assistant Principal. Generally, there will be a waiting period, after which a new parking sticker may be purchased at a replacement cost of \$50 (\$25 for semester 2).
3. Violations of the above will result in the following:
 - a. Notices issued by the parking lot attendant if car does not have a parking sticker and is parked in the lot.
 - b. Deny usage of the parking lot facility for a specific period of time.
 - c. Car towed away at the driver's expense.
4. A **MAXIMUM SPEED LIMIT OF 5 MILES PER HOUR** must be observed in the parking area. Speeding, reckless driving, and/or squealing tires will result in loss of parking privileges for a specific period of time that will be determined by the Assistant Principal Administrative Services. Further action up to and including suspension from school for a period of time may also result from this violation.
5. There will be no parking on grassy areas of the school grounds, in the triangular areas at the end of each lane, in handicapped spaces without proper authorization, or in the "no parking" areas of the lot. **Cars illegally parked may be ticketed by the Grosse Pointe Woods Police Department.**
6. There is no guarantee that there will always be adequate parking areas for all drivers who purchased parking stickers. For example, heavy snowfalls may reduce the numbers of parking spaces that are available in the winter season. If the lot is full and you have a parking permit,

see the parking lot attendant for assignment of temporary parking in unauthorized areas. Only these cars will be exempt from being ticketed for illegal parking.

7. Loitering in cars is prohibited. With the exception of the lunch hour, students are NOT PERMITTED TO GO TO THEIR CARS without a **written pass** from an administrator.
8. With the exception of the lunch hour, students are not permitted to exit from the parking lot without a **written pass** from an authorized person, (attendance, nurse, administrator). Co-op students will receive a permanent pass for exiting earlier than 6th hour. Violations will result in a 1-5 day suspension from school and a loss of parking privilege.
9. At all times, keep your doors locked and valuables out of sight. Every effort will be made to keep unauthorized people out of the lot; however, the school is not responsible for any theft or damages which may occur.

IMMUNIZATION

State Law and the Wayne County Immunization Code prohibit a principal or teacher from admitting children to school without the required immunizations. All health records will be reviewed upon entering high school and those students whose records are not up to date will be notified by the school nurse and face possible exclusion.

I.D. CARDS

I.D. cards are issued to all students. This card is used, library use and identification to enter dances and sporting events. If this card is lost, the student will have to pay **\$5.00** to have it replaced.

NOTE: HIGH SCHOOL PREMISES ARE UNDER SURVEILLANCE AT ALL TIMES

SEARCHES OF LOCKERS

All lockers in school buildings, whether assigned to students or unassigned, are the property of the School System. The lockers in the school buildings shall be under the supervision and control of the school principal or designee. Lockers are assigned to students for the storage of school materials and authorized personal items. Students shall not use lockers for any other purpose, unless specifically authorized in advance by Board policy or the principal.

The principal or designee shall have custody of the combination or key to all locker locks, which shall be stored in a place and manner designed to guard against unauthorized access or use. Only regularly issued school locks may be used on school lockers.

The principal or designee may search any locker at his or her discretion while respecting the student's privacy and dignity. Such a search may be made without notice to, and without obtaining the prior consent of, the student to whom such locker is assigned or the student's parent(s) or guardian.

When conducting a locker search, the principal or the principal's designee may seize any illegal or unauthorized items, items in violation of district or school policies or rules, or any other items reasonably determined to be a potential threat to the safety or security of others. Where appropriate or required by law, law enforcement officials shall be notified of items seized. The parent(s) or guardian of a minor student, or a student eighteen (18) years of age or older, shall be notified by the principal or the principal's designee of items removed from the student's locker.

LOST AND FOUND

All lost and found articles should be turned in to the Counseling Center Office. They will be returned to owners after being properly identified.

MESSAGES

Messages for students will be taken or delivered only in case of emergency. Please do not ask to have classes interrupted for such messages as reminders of after-school appointments or requests from friends to borrow materials. In general, messages will be considered emergencies only when

they come from parents **who absolutely must reach the student.**

PHYSICAL EDUCATION REGULATIONS

It is recommended that all students in physical education will wear a uniform. These may be purchased through the bookstore. Lockers and combination locks will be issued to everyone enrolled in these classes. Care should be taken to put clothes and valuables into these lockers and to be sure that lockers are locked.

Safety lenses are required for all students who wear glasses.

Students who expect to be excused from any particular unit for a medical reason known in advance (allergies, for example) must present the doctor's note, clearly stating the reason, **before the unit begins.**

Revised AG 5511 Dress and Grooming GPPSS Student Dress Code:

Philosophy:

The Grosse Pointe Public Schools dress code is in place to support a positive, safe, and respectful learning environment for all students.

The Grosse Pointe Public Schools dress code allows for comfort, individuality and choice as long as such clothing and manner of dress does not interfere with and/or disrupt the educational process, endanger health and safety or violate the student code of conduct.

We want students to take pride in their appearance, pride in their performance and pride in their school. Students should dress and groom in a manner which demonstrates respect for themselves and others. It is the responsibility of parents/guardians and students to see that school dress is appropriate and not disruptive to the educational process. The district does, however, set certain limitations which reflect appropriate attire for a school/business setting.

Building administration will exercise sound judgement when working with students, parents/guardians to ensure the dress code is enforced per the district code of conduct while treating students with dignity. The district reserves the right to revise dress code guidelines throughout the year, as deemed appropriate.

Elementary/Middle/High School:

- Students should come to school prepared to go outside each day, even in the winter
- Clothing should not contain pictures, graphics, or language which are inappropriate for the school environment per the student code of conduct
- Students are expected to wear clothing that does not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other marginalized group per district policy **5517 - ANTI-HARASSMENT**
- Students are expected to remove caps, hats and hoods in the building (religious or health-related headwear excluded)
- Students are expected to wear clothing that adequately covers the chest, back and mid-section
- Students are expected to wear clothing that is non-transparent
- All tops must have sleeves or straps. Straps must fit sufficiently so they do not fall off shoulders
- Clothing must cover undergarments (bra straps excluded)
- Shorts worn to school must cover undergarments, have an inseam and adequately cover a portion of the thigh at all times
- Skirts and dresses worn to school must cover undergarments and adequately cover a portion of the thigh at all times

- Students are expected to wear shoes that enable them to safely participate in all school activities (Flip flops and other shoes without a strap on the heel are only allowed at the middle and high school levels)
- Specialized courses/activities (physical education, science labs, industrial technology etc.) may require specialized attire, such as athletic wear or safety gear

Hats

No hats in the school building. Hats and head coverings must be removed upon entering the building.

PUBLIC ADDRESS ANNOUNCEMENTS

Announcements will be made each day at the end of the third period. These messages will focus on student activities, athletics and other pertinent information for students and faculty.

Announcements should be brief and bear the signature of a faculty member, advisor or coach.

SMOKING

No person, regardless of age, shall use a tobacco product on school property or at any school related function. Students found smoking on school property will face a separation from school and may be referred to the Student Assistance Counselor on the first or second offense. In addition, a police report will be filed with the Grosse Pointe Woods Police Department and they will issue a ticket with a fine up to \$50. See Student Code of Conduct.

ALCOHOL/DRUG ABUSE

Date of Adoption: August 14, 1995

The Grosse Pointe Board of Education recognizes the serious societal problem of alcohol/drug abuse and dependency and also recognizes that the dependency state of chemical use is a primary illness. Chemical misuse, abuse or dependency seriously impedes the health, safety, well-being and welfare of students and employees. The Board of Education further recognizes the special needs of those living with a chemically dependent person.

The Grosse Pointe Board of Education recognizes its responsibility to provide a healthy, supportive and safe school atmosphere. For this purpose, it has approved and supports a master plan for alcohol and other drug related problems in order to provide prevention and intervention services and to provide a drug free environment for students, employees and volunteers. The use or possession of alcohol and other drugs, chemicals, or paraphernalia undermines that atmosphere and interferes with the educational process. Recognizing its responsibility, the Grosse Pointe Board of Education believes that prevention through education and supportive interventions are appropriate objectives for the school system.

Intervention will include comprehensive student and employee assistance programs as well as educational programs for the entire school community. Substance abuse curricula will be taught on a regular basis to all age groups, K-12. Staff and parents shall be educated not only of the preventative aspects, but also on identification of and intervention in the addiction process.

The Grosse Pointe Board of Education recognizes that the misuse/abuse of alcohol/drugs and other chemicals is a violation of student standards of conduct. The Board of Education will not condone use of alcohol or other drugs or chemicals by students. It is the expectation of the Board of Education that those violating these standards will be treated in accordance with the district regulations.

Further, the Grosse Pointe Board of Education understands that making a determination that a student has used alcohol is sometimes difficult without some objective criteria short of a urine and/or blood test. In those cases, administrators are authorized to use an alcohol detection device in order to make that determination. Administrative regulations to implement this policy follow. The Board expects that the policy and regulations will be communicated to students and parents each year.

District Regulations Regarding Alcohol Use and the Use of Detection Devices

An alcohol detection device is a device that can give an objective determination of whether someone has consumed alcohol. It is our intent to use the alcohol detection device only as a determinant of such. If an administrator feels that there is reasonable suspicion that a student is under the influence of alcohol, the procedure below will be followed:

- The student will be removed from the class/activity and interviewed by an administrator in the presence of at least one other adult in a private setting regarding the suspicion of alcohol consumption. If the student denies having consumed alcohol, he/she can choose to have a test. If the test is positive, the student's parent will be called and appropriate consequences from the Student Code of Conduct will follow.
- If the student chooses not to take the test, the parents will be called and, in the presence of the parent, the student will be given another opportunity to take the test.
- If the student still chooses not to use the alcohol detection device and the parent supports that decision, a determination will be made by the administrator as to whether or not the student has consumed alcohol prior to or during the class/school sponsored activity, based on those objective facts which are available to the administrator. If the administrator determines that the student has consumed alcohol, the student will be sent home with the parent and the appropriate consequences will follow from the Student Code of Conduct.

STUDENT SEXUAL HARASSMENT

The Board of Education is committed to creating an environment free from harassment where respect for the individual exists and is safeguarded.

It is the policy of the school system that all contact between students, teachers and other adult employees of the school system be in keeping with respect for the individual student, be of a nature which does not make a student feel uncomfortable and be conducive to creating a stable learning environment. Sexual harassment of students by other students or by employees of the school system is unlawful under both Michigan and Federal law, and is contrary to the commitment of the school system to provide a stable learning environment.

All students and all school system employees are expected to conduct themselves with respect for the dignity of others.

Student sexual harassment consists of overt activity of a sexual nature when that activity has an adverse effect on a student in the school or creates an intimidating, hostile or offensive learning environment. Such overt activity may include, but is not limited to, the following:

1. making unwelcome sexual advances;
2. making unwelcome comments of sexual nature;
3. telling jokes having a sexual theme;
4. showing pictures or drawings of a sexual nature;
5. making demands for sexual favors accompanied by threats;
6. making demands for sexual favors accompanied by promises of preferential treatment;
7. verbal, written, visual, auditory, or graphic communication of a sexual nature.
8. patting, pinching or unnecessary contact with a student's body.

If a student has concerns about the nature of any conduct or physical contact by an adult employed by the school system, by a fellow student, by a member of the board or by a member of the public in a school context, the student should, without fear of reprisals or other adverse consequences, immediately report this concern to a social worker, counselor, building administrator or the Superintendent, as well as discuss this concern with his/her parent or guardian. All such reports shall will be investigated immediately by the administration. The administration shall promulgate

procedures which facilitate the reporting of

alleged acts of sexual harassment and which protect the reporting person from reprisals or other adverse consequences. In determining whether the alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the harassment, and the context in which the alleged incidents occurred will be evaluated. Anyone found to have violated this policy will be subject to disciplinary action up to and including expulsion from school or termination from employment.

If any student believes that he/she has been subjected to sexual harassment, has knowledge of another student being subjected to sexual harassment or has concerns that certain activities may, if continued, lead to the development of a sexually hostile learning environment, a report should be made to a social worker, counselor, building administrator or the Superintendent. Such a report will be investigated and pursued in a way that will minimize reprisals or other adverse consequences of making the report. The report may be made orally, however a written report on a form to be made available to all students is encouraged.

A form for reporting sexual harassment is available in any of the administrative offices.

ADVERTISING IN SCHOOLS

No political advertisements may be displayed in or on School System facilities.

No commercial advertisements may be displayed in or on School System facilities without the prior approval of the superintendent or the superintendent's designee. Any commercial advertising that involves a written contract requires the approval of the Board.

However, commercial and political advertisements may be displayed for instructional purposes only, and in a manner not disruptive to the educational environment

The placement within school buildings of informational material regarding activities of interest to student in the School System shall be governed by of Policy EGA.

Upon application to and approval of the superintendent or the superintendent's designee, the advertising of non-commercial, non-political, community-related events may take place in specially designated locations on School System property.

Advertising in student or school-sponsored publications or in conjunction with school-sponsored events may promote products by brand name according to rules and regulations developed by the superintendent. Such advertising may not promote controlled substances, drug paraphernalia, pornography, or any other items or services that would be dangerous or inappropriate for students.

STUDENT SALES

Only recognized school groups may hold in-school sales. The guidelines are available in the Student Activities office.

PARENTAL VISIT OF CLASSROOMS POLICY

The board recognizes the central role that parents play in the education of their children, and the board supports the active involvement of parents in the educational process and encourages parents to maintain regular contact with their children's teachers. The board further recognizes that parents may wish to familiarize themselves with their child's learning environment and observe the instructional activity by making parental observations of classrooms in which their child may be enrolled, considering enrollment, or present. In making such observations, parents are asked to understand the school board's responsibility to safeguard the learning environment for all students, and be sensitive to the disruption that may result. The frequency of observations by one parent will be limited to ensure that no parent develops inappropriate knowledge of the behavior or academic progress of other students. Accordingly, Administrative Regulations shall be developed by the superintendent of schools and approved by the board which permit parents to be present to observe instructional activity in a class or course in which the pupil is enrolled, considering enrollment, or present.

PARENTAL VISIT OF CLASSROOMS - GUIDELINES

Parents (including legal guardians) of current and prospective students who wish to make classroom

observations of instructional activity in a class or course in which the parent's or guardian's student is enrolled, or is considering enrollment, or is present shall do so in accordance with the following guidelines:

1. All parent observations are subject to the approval of the school principal. Except in an emergency, parents should make arrangements at least two days in advance of the observation.
2. A Request for Classroom Observation Form (JFAD-R2) must be completed and submitted to the principal or assistant principal.
3. To protect the privacy rights and instructional needs of all students, parent observations shall be kept to a minimum.
4. To protect the privacy rights and instructional needs of all students, parents may be accompanied by the principal or professional staff.
5. Parent observers are required to check in at the school office prior to the start of the class they wish to observe, and to follow individual school procedures for observer sign-in passes, escorts, etc. *Parents are to arrive before the start of class and stay for a limit of 45 minutes or 1 class period.
6. Parent observers are to quietly observe classroom activities, from a location designated by the teacher.
7. Bearing in mind the need to safeguard the learning environment, a school administrator shall have the discretion to set a limit on the number of parents permitted in a given classroom on given day.
8. The Request for Classroom Observation Form (JFAD2) shall require parents to agree to keep any information gained about the behavior or performance of other students strictly confidential.
9. Observation shall not be allowed during tests or other student examination/evaluation sessions.
10. Because teachers are expected to use the time between classes for preparation, meetings with students, and discussion with colleagues, observing parents are to refrain from using classroom observations for impromptu parent-teacher conferences either during or outside the class time. An appointment should be made with the teacher if the parent wishes to discuss an observation or his or her child's educational progress.
11. Parents who fail to abide by these regulations or who intentionally disrupt the educational process of the school may be asked to leave and/or be denied permission for future observations.
12. Under certain circumstances, the principal may need to cancel the observation and reschedule for another time/day.

Grosse Pointe Public Schools Request for Classroom Observation

Date of Request:

Class/Teacher I wish to observe

Purpose of the observation

I have a child currently in the classroom I want to observe? YES NO

If Yes – Child's Name

Date(s) proposed for the observation , , ,

My signature below indicates that I understand I must respect the privacy rights of students/families/staff. I agree I will not discuss with others the behavior or academic status of any student in this classroom other than my own child. No photographs or recordings of any kind will be taken. I understand that failure to abide by this confidentiality agreement may result in denial of permission for future observations.

Signature

Administrative Action

Date received

Contact Person for observation

Date(s) agreed for observation

Escort assigned:

Comments:

Student VISITORS

Any North student who wishes to have a visitor attend school as a guest must make such arrangements in written form through an assistant principal at least two days in advance of the day of visitation. Students will be asked to obtain each teacher's written permission to bring a visitor to class before approval is granted. **Any student simply bringing a guest without such prior permission will be asked to see that the guest is taken home.**

The only adequate reasons for visitation by high school aged students are the following:

1. A student from a foreign country who wishes to observe an American school and who may be of use as a resource person.
2. A student (students) from another high school who **presents an administrative** request to visit the school for an approved educational reason.
3. A house guest from out of the Tri-County area (Wayne, Macomb, Oakland Counties).

All students from other schools or young adults who are coming out of curiosity or simply because their own schools are not in session may not visit during school hours.

SKATEBOARDING, IN-LINE SKATING, AND ROLLER SKATING

Skateboarding, in-line skating, and roller skating are not permitted on school property.

Attendance Information

432-3201

**To Report Daily Absence/Early Dismissal
Or Late Arrival**

To Review A Student's Attendance:
(Last Name)

A – J 432-3235

K - Z 432-3229

Grosse Pointe Public Schools Administrative Guidelines

HIGH SCHOOL ATTENDANCE

The District believes that students should be in class, on time, every school day. The District believes that a good school attendance program is necessary in order to uphold standards, support academic success, and promote responsible, lifelong attendance habits. Early intervention and personal assistance with attendance problems by counselors, social workers, administrators, teachers, and office staff are offered whenever appropriate. This guideline is primarily directed at attendance at the high school level.

Responsibilities

The school system believes that a school attendance program is possible when accountability for class attendance is mutually shared on a daily and hourly basis among students, parents, teachers, counselors, administrators, and attendance office staff. These daily attendance responsibilities are:

- A. Students attend all classes on time each day, follow the attendance guidelines, and monitor their attendance on the District web application, Student Connect.
- B. Parents report a student's absence and the reason for absence by 10 a.m. on the day following absence, or before the student leaves the building for an unavoidable appointment or illness. Parents monitor student attendance on the District web application, Parent connect.
- C. Teachers encourage good attendance by shaping classroom strategies that motivate student attendance and punctuality.
- D. Counselors communicate with staff and parents and provide supportive assistance when appropriate.
- E. Administrators communicate concerns, collect data, observe patterns, and monitor classroom attendance.
- F. Office staff members maintain accurate attendance records and work together with students, parents, and staff.

Definitions

Unexcused Absence

An unexcused student absence is an absence 1) that is not an excused absence as defined below, 2) an otherwise excused absence with no parent/guardian call, at the latest, by 10 a.m. on the day following the absence, 3) arrival to class without a note more than six (6) minutes after the bell, or 4) leaving the building without prior permission from a parent/guardian call.

Excused Absence

An excused absence is defined as an absence that the parents notify the school about in a timely way. Some excused absences may be exempt from the cap of ten (10) total absences, as listed below. The following excused absences are considered exempt from the cap of ten (10), provided that documentation is submitted for each exempted absence within one (1) week of a student's return to school:

- A. medical
- B. college visits
- C. required court appearances
- D. professional appointments
- E. school related absences: field trips, athletics, guidance counselor, or other special circumstances
- F. observation or celebration of a bona fide religious holiday
- G. funerals
- H. such other good cause as may be acceptable to the Superintendent or principal

Attendance need not always be within the school facilities, but a student will be considered to be in attendance if present at any assigned place where school is in session by authority of the Board.

Tardiness

Tardiness is defined as entering a classroom **without an official pass from a staff member** after the bell, up through the first six (6) minutes of class.

Regulations

- A. The Superintendent shall require, from the parent of each student or from an adult student who has been absent for any reason, a statement and/or confirmation of the cause for such absence. The Board reserves the right to verify through its administrators such statements and to investigate the cause of each absence.
- B. The District distinguishes between excused and unexcused absences. Parents are notified of every unexcused absence. The School may impose disciplinary consequences for any unexcused absence.
- C. Absences will be capped at three (3) unexcused or ten (10) total absences in each class per semester unless exempt from the foregoing because they are excused absences defined on page 2. Students will not be allowed to make up work, including tests or quizzes, for an unexcused absence. Homework, assignments, quizzes, tests, projects, etc. that is due on the day of an unexcused absence may be recorded as a 0 in the teacher's gradebook. The following consequences will serve as interventions when these thresholds are exceeded:
 - 1. third unexcused absence: one (1) day in-school separation, direct parent contact, and written correspondence to the parent
 - 2. eighth total absence: written correspondence sent to the parent
 - 3. fourth unexcused or eleventh total absence: Students may be removed from the class. If a student is removed from the class, s/he will be placed in a tutorial and issued a letter "R" grade, indicating removal from the course for attendance reasons, with no credit assigned. This grade will not count against a student's grade point average. The student will continue to have an opportunity to earn credit in the class if s/he is able to pass (with a C+ or better grade) the District-approved test-out assessment. In this case, the student will be issued a "G" (passing) grade indicating credit earned. This grade will not be computed in the student's semester or cumulative grade point average.
- D. Tardy policies will continue to be the responsibility of individual classroom teachers.
- E. Arrival to class without a note more than six (6) minutes after the bell constitutes an unexcused absence. Arrival to class less than six (6) minutes after the bell constitutes a tardy.

- F. Parents will continue to be contacted daily by the automated calling system for any unexcused absence including six (6) minute tardies. Attendance records will also be available to parents daily through Parent Connect.

Communicating Attendance Issues

- A. Parents are required to report a student's absence and the reason for absence by 10:00 a.m. on the day following absence, or before the student leaves the building for an unavoidable appointment or illness.

North High School Attendance Office: 432-3201

- B. The District uses an automated call-out system to notify parents of any unreported absence from school at the end of the school day. Parents have until 10:00 a.m. on the day following the absence to communicate with the school before the absence is recorded as unexcused.
- C. Upon a student's third unexcused absence in a class, parents will receive a personal phone call from attendance personnel and will receive written notification through e-mail or U.S. mail.
- D. Students who must leave school during the school day must have their parent/guardian phone the Attendance Office before the student is excused from school. The student must sign out through the attendance office prior to leaving the school building. Students who do not check out properly through the Attendance Office will be considered unexcused for all class periods that are missed. Upon returning to school, the student is responsible for checking back in to school through the Attendance Office.
- E. Students will not be allowed to make-up work, including tests or quizzes, for unexcused class periods.
- F. Students will be allowed to do make-up work for disciplinary separation(s) per District student policies.
- G. Please note: A parent/guardian cannot excuse any absence or tardy for a student who is on campus, or a student who leaves campus without properly signing-out in the high school attendance office.

Appeals to Administrators and the Attendance Review Board

To appeal removal from a class for poor attendance, a student must complete an application available in the attendance office that is signed by his/her parent or guardian within five (5) school days of removal in order to present a case to the Attendance Review Board (ARB) in a timely way. Appeals must first be heard by the building administrator. Technical and procedural errors should be brought to the administrator's attention as quickly as possible. Building administrators have the prerogative to review any attendance case at any point, and have the discretion to exempt student absences and/or grant appeals. For appeals denied by a building administrator, further appeal may be made to the ARB if the student's parent or guardian makes a written request within three (3) school days of an appeal being denied by an administrator.

After filing an attendance appeal, a student continues to attend his/her class and to do all work in the class until the attendance appeal is heard.

When the Attendance Review Board is acting during an intervention or on the appeal of a student, parent, or advocate, the ARB reviews each situation on an individual case basis. An ARB is comprised of one (1) administrator and one (1) teacher. It meets as often as necessary during the school year.

The Attendance Review Board examines the facts of each appeal to determine if a student is to be retained in a class. The ARB will include in its written decision a statement about how the student's grade and credit for the course will be computed for the semester/year. A parent or guardian or adult advocate for the student (e.g. the student's counselor) must accompany the student during the scheduled ARB or the appeal is dropped due to lack of support, or rescheduled due to an unexpected conflict.

Appeals options may include:

- A. uphold the removal from class;
- B. allow a student to audit a class;
- C. design a set of specific criteria for "another chance" known as a performance contract;
- D. reinstate the student in the class.

Vacations and Other Pre-arranged Absences

The school system does not condone vacation absences that exceed school-scheduled vacation periods although a student may be excused if approved by the principal. Parents are responsible for restricting vacations to designated times. If absences beyond the school-scheduled vacation period become necessary, prior to his/her absence, a student must:

- A. obtain a pre-arranged absence form from his/her counselor;
- B. have his/her teachers sign the form as acknowledgement but not approval of the absence;
- C. obtain the permission of the principal

If this process is not followed, teachers are not obligated to allow a student to make up missed work. If this procedure is followed, students have the opportunity to complete assignments and make up tests, but teachers are under no obligation to provide extra help after vacations. Students have three (3) days to make up assignments and tests after they return. If assignments and tests are not completed within three (3) days, a failing grade for the test or assignment may be given.

Make-up Privileges

Make-up privileges are allowed **for absences that are excused**. Grades can be earned if students make up their work within a reasonable time after the absence. A reasonable time is defined as generally no more than twice the number of days of the absence, subject to health or other extenuating circumstances. If work is not made up within this time, a failing grade for the test or assignment may be given.

Tardiness

All tardies are to be dealt with by the individual teacher(s) within their classroom rules understanding that consequences may differ. It is recommended that teachers refer students to the administration after six (6) tardies in a class have been issued, and every three (3) tardies beyond the original six (6). Teachers are to present their practice to parents at Back-to-School Night with a copy provided to the administration. Teachers are to continue to use the Attendance Code "R" for arrival past six (6) minutes, which is an unexcused absence, and a "T" **for the daily tardy**.

Clinic

Visits during a class to the school clinic may constitute an unexcused absence unless it is the result of an injury or a medical situation requiring documented medical care.

Please Note: An administrator has the discretion to exempt student absences as special circumstances may dictate during the school year. When a sensitive or personal issue is involved in an attendance matter, a parent, a student, or a student's advocate may request that an administrator deal directly with the case. In such situations, administrator confidentiality and an exemption may be requested.

STUDENT COMPUTER & NETWORK ACCEPTABLE USE AGREEMENT

Note: This agreement is subject to provisions of the Grosse Pointe Public Schools Policy JCD Student Code of Conduct

As a student in the Grosse Pointe Public School System who plans to use the district's computer equipment and facilities, and as a parent of this student, we understand:

1. My use of school's computers is a privilege, subject to revocation.
2. Any text or graphics I place on the Internet or other computer network via e-mail, Usenet news, Internet relay chat, World Wide Web, or other technologies may reflect upon my school and the school's image.
3. School computers were purchased and the network was established for a limited educational purpose—activities involving schoolwork or personal growth – and were not provided as a public access service or public forum.
4. I will be given an individual account, which will allow me to use my school's computers and the Internet.
5. Teachers and administrators will be the judge of the value or appropriateness of my use of my account.
6. Teachers and administrators may monitor my account, electronic files, and Internet access for appropriateness of the language and images I look at or use, without my prior consent.
7. Teachers and administrators may monitor my e-mail messages sent and received for appropriateness of the language and images I look at or use, without my prior consent.
8. Teachers and administrators may look at, without my prior consent, any data or files of mine that exist on the system and monitor and modify the system resources and storage space used by my data and files.
9. Teachers and school administrators reserve the right to remove any files on the system without prior notification to system users.
10. Teachers and administrators will only release sensitive, confidential, or identifiable information about me to third parties when required by law or when, in their judgment, release is required to prevent serious injury or harm that could result from violation of this agreement.
11. I, and possibly my parents, will be informed whenever I am found in violation of this agreement.
12. **My parents may request an opportunity to review the data that I have created and stored on the school's computer systems or networks.**
13. I have the privilege of using my account as long as my use is within the limits of this agreement, other school and district policies or rules, and applicable local, state, and federal laws.
14. I or my parents or guardian will reimburse the school for any costs or damages that result from misuse or damage that occurs while I am, or anyone else is, using my password-protected account.
15. **I must immediately report to a teacher or administrator if I receive obscene, profane, lewd, vulgar, inflammatory, threatening, degrading, harassing, or dangerous words, phrases, messages, files, or images directed towards me.**
16. **These policies apply to my school e-mail account and any e-mail account if I use a school computer to access it.**
17. Depending on the nature and severity of any violation of this agreement, the administration may take one or more of the following discipline actions (pursuant to Code of Conduct):
 - a) Warning
 - b) Probation related to access
 - c) Permanent access denial
 - d) Punishment not access or usage restrictions
 - e) Temporary access denied
 - f) School exclusion (possible fine)
18. If warranted, an administrator will refer a violation of this agreement to an appropriate school, local, state, or federal authority for further disposition.
19. **Evidence of attempted or actual system security, integrity, or performance related violation incidents will be cause for immediate access denial. The purpose of access denial in these cases is to prevent further damage to the system or data while an**

investigation is conducted. The users involved will be required to meet with the principal or appropriate administrator. After investigation, the case may be referred for disciplinary action.

20. Demonstrated intent to violate this agreement will be considered the same as an actual violation. Demonstrated intent means evidence of action that if successful or if carried out as intended, would result in a violation of this agreement.

I promise I will:

1. Use only the account assigned to me, and log off my account prior to leaving the computer.
2. Immediately notify a teacher or administrator when I discover a computer that is logged on and not being used.
3. Keep my password confidential.
4. Access resources for valid educational purposes, at such time and in such manner as determined by a teacher, a school official, or an administrator.
5. Stop what I am doing and leave a computer immediately when a teacher or administrator asks me to do so.
6. Immediately report to a teacher an or administrator any obscene, profane, lewd, vulgar, inflammatory, threatening, degrading, harassing, or dangerous words, phrases, messages, files, or images I see.
7. Modify, change, or delete only my own data and files and create them only in my own directories unless given explicit permission to modify another user's data or files.
8. Immediately report to a teacher or an administrator anything that has been misused, broken or is missing.
9. Use my real name (first name and last initial only) in every e-mail I send or forward, and limit my e-mail activity to reasonable levels in time and number.
10. Leave switches, buttons, icons, and other operational settings as they are.
11. Be polite and treat others with respect and courtesy when using e-mail, Usenet news, chat rooms and other communication forums.
12. **Get approval from the principal or other administrator for all work done on behalf of my school for Internet publication.**
13. Follow all district policies and all laws regarding copyright and intellectual property.
14. Use only the first name and last initial to identify another student, another student's work, my work, or myself when I publish on the Internet.

I promise I will NOT:

1. **Use classroom phones unless directed by an adult in charge.**
2. **Knowingly allow another person to use my account.**
3. Use my account for any illegal activity.
4. Use my account to offer or provide any product or service for commercial gain.
5. Look at other people's personal messages or files.
6. Post on the Internet personal messages or files without the original author's consent.
7. Post on the Internet anonymous messages, send anonymous e-mail, or use pen names.
8. **Use or send my home address or phone number in e-mails.**
9. Send or forward e-mail chain letters or petitions.
10. **Try to open, look at, or change the information that controls a school computer, my school's network or any other network.**
11. Make, use, or show to another student any obscene, profane, lewd, harassing, vulgar, inflammatory, threatening, degrading, or dangerous words, phrases, messages, files, or

images.

12. Install or download any software to a computer or the network.
13. Use any program or enter any information that slows, disables, stops, or harms another program, a computer, or the network.
14. Play games, except in the presence of a teacher or administrator who gives me permission.
15. Store, transmit programs or files that I do not own or that use too much space.
16. Make copies of any software or commercial diskettes.
17. Give any information beyond a first name and initial that specifically identifies or would allow one to determine the specific identity of another student or myself in a picture, movie, or sound recording that I put on the Internet except as allowed by an adult in charge relative to an approved on-line course of study.
18. Misuse, break, or take any part of a computer or the network.
19. Try to repair things myself.
20. Use school computers, Internet access, or network accounts, to order any commercial product for which there is a fee, cost, or charge.

Grosse Pointe Public School System Extracurricular Handbook and Code of Conduct

Effective Date: August 1, 2016

This document only pertains to extracurricular activities. This document does not apply to co-curricular activities.*

All school sponsored activities that are not co-curricular are considered extracurricular.

The Grosse Pointe Public School System's Extracurricular Code of Conduct identifies the purpose of extracurricular activities, defines eligibility, explains attendance procedures, and identifies behavior expectations and disciplinary consequences for all participants.

Participation in extracurricular activities in the Grosse Pointe Public Schools System (GPPSS) is considered an honor and a privilege that entails a commitment by a student to an individual school, the District and the community. The Extracurricular Code of Conduct is in effect from the first day a student joins a GPPSS extracurricular activity. The Code remains in effect 24 hours a day, 365 days a year (regardless of time of day, week, month, or year, location of events / place of events, and/or particular sport season) until completion of a student's participation in extracurricular activities.

The Grosse Pointe Public Schools System Extracurricular Code of Conduct has been developed to provide a common set of rules for all students participating in athletics and extracurricular activities. The Extracurricular Code of Conduct deals with specific violations that apply within every program; however, the code is not intended to be all-inclusive. If an infraction occurs that is not included in the code, the coach or advisor has the authority to determine the consequence.

All Grosse Pointe students are governed by the Student Code of Conduct. In addition, students who participate in extracurricular activities may be further governed when applicable by the rules and regulations of the Michigan High School Athletic Association (MHSAA), National Federation, league rules and specific team/activity rules. For complete rules pertaining to athletics visit www.mhsaa.com.

I. Purpose:

GPPSS believes that a dynamic program of student activities is vital to the educational

development of the student.

** Board Policy 2430 identifies co-curricular activities as those activities in which:*

- A. *the subject matter is actually taught or will be taught in a regularly offered course;*
- B. *the subject matter concerns the District's composite courses of study;*
- C. *participation is required for a particular course;*
- D. *participation results in academic credit.*

Extracurricular activities play an important part in the life of our students. Young people learn a great deal from their participation in extracurricular activities. Lessons in sportsmanship, teamwork, competition and how to win and lose gracefully are an integral part of each team in our extracurricular program. Extracurricular activities also help the individual student develop a healthy self-concept as well as a healthy body. Competition adds to our school spirit and helps all students - spectators, as well as participants, develop pride in his or her school.

The major objective of the GPPSS extracurricular program is to provide wholesome opportunities for students to develop favorable habits and attitudes of social and group living.

Leadership should be of the highest quality so as to exemplify the desired type of behavior to be developed from the extracurricular program. Measurement of leadership success should not be in terms of the tangible evidence of the victory and defeat record, but rather in the intangible personality development factors that are an outgrowth of the major objectives of the extracurricular program.

The extracurricular program offerings should always be in conformity with the general objectives of the school. At no time should the program place the total educational curriculum secondary in emphasis; the program should constantly strive for the development of well-rounded individuals, capable of taking their place in society.

The District believes that the opportunity for participation in a wide variety of student-selected activities is a vital part of the student's educational experiences. Such participation is a privilege that carries with it responsibilities to the school, to the activity, to the student body, to the community and to the student themselves.

II. Opportunity to Participate

The following applies to both athletic and non-athletic extracurricular activities.

Eligibility:

1. To be eligible to participate in extracurricular activities a student must meet the following:

- a. A student must have passed four out of six classes if taking six classes or five out of seven classes if taking seven classes the previous semester.
- b. A student must currently be passing four out of six classes if taking six classes or five out of seven classes.

When evaluating a student's eligibility status grades of D- or better and a mark of G are considered passing.

2. If the student is ineligible based on the previous semester final grades, the student will be ineligible for participation for the complete following semester.

Note - all new 9th graders are initially eligible for extracurricular activities for the Fall season of their freshman year.

Deficiencies, including incompletes and failures from a previous semester, may be made up using an appropriate credit recovery process. Eligibility may be reinstated when the school accepts the credit.

The Grosse Pointe Public School System, however, encourages much higher academic achievement. As an incentive for academic excellence, those athletes achieving a grade

point of at least 3.0 during their season of competition are honored at their season-ending Athletic Awards program. Varsity athletes who receive a grade point average of at least 3.0 receive a league Academic Team Certificate. Junior Varsity and Freshman level athletes receive a Grosse Pointe Public School System Academic Certificate.

Grade Checks:

A. Athletic and Extracurricular Activities except for Level II and II Student Groups:

Administration shall conduct grade checks of all extracurricular participants every three weeks. Additionally, administration shall review grades after progress reports and report cards are distributed. Administration shall identify for advisors, coaches, teachers and students the dates for grade checks at the beginning of each school year.

B. Level II and Level III Student Groups: Participants shall have their grade checks completed using the following timeline:

<u>Semester of Participation</u>	<u>Semester to Verify Grades</u>
<u>Fall (Aug-Jan)</u>	<u>Spring of preceding year</u>
<u>Spring (Jan-June)</u>	<u>Fall of current year</u>

If after any grade check, progress report or report card the student falls below 'eligibility' as defined above he or she will have one week to reestablish eligibility. During this week students may participate in extracurricular activities if the coach and administration feels it is appropriate. If after one week the student has not reestablished eligibility, the student must sit out at least one week from competitions to allow the student to focus on academic obligations. At any point after sitting out for one week the student may re-establish eligibility as defined under #2 above.

Academic Probation:

If at any point (either the start of a season or after a grade check) a student falls below the Academic Extracurricular Expectations listed below the student will be placed on Academic Probation.

Once on Academic Probation a student will have 3 school weeks to demonstrate he or she has met the Academic Extracurricular Expectations identified below. At the conclusion of the three week period if the student has met the Academic Extracurricular Expectations he or she will be removed from Academic Probation. If after three weeks the student has not met the Academic Extracurricular Expectations below he or she will be considered ineligible for all extracurricular activities until he or she establish that he or she has met the requirements to be removed from Academic Probation.

In the event the student starts the Fall season on Academic Probation based on his or her performance during the spring semester of the preceding year he or she will have three school weeks to meet the expectations listed below.

Academic Extracurricular Expectations:

A student shall be successfully passing five out of seven classes or four out of six classes if taking a tutorial, of which at least three classes must be a grade of C- or better (a "G" is a passing grade and will be counted towards the three "C-'s").

III. Attendance for Competition Based Extracurricular Activities

A. Regular Practices: Practices are essential for proper conditioning, improvement of techniques, and acquisition of teamwork skills. Therefore, participants are required to attend scheduled practices. Participants who are absent from school are excused from

practice on the same day as the absence. Participants who are suspended or temporarily separated from school may not participate in practices or competition during the suspension. Participants assigned a partial day of in-school separation may not participate on the same day unless granted the privilege by administration. Participants suspended from school or temporarily separated from school twice during the same season are suspended from the team/activity for the remainder of that season. Participants must attend a minimum of 3 classes in middle school and 4 in high school the day of a competition unless the absence is approved administratively.

- B. Vacation Practices:** Practice schedules and attendance rules are set by coaches and advisors in a consistent and fair manner and are approved by the assistant principal before implementation. Attendance procedures are developed for the protection of both the student and the coach/advisor and for the orderly progression and development of the total team. Athletes who do not train during an extended vacation could be seriously injured if allowed to participate under highly competitive game conditions. Teams cannot be developed to their fullest potential when all members are not present.

IV. Attendance for Non-Competition Based Extracurricular Activities

Participation and attendance expectations for non-competition based extracurricular activities shall be determined on an activity specific basis by the faculty advisor.

V. Acceptable and Unacceptable Behavior

Students participating in extracurricular activities are expected to maintain good conduct at all times and all locations, whether on or off-campus, and not to engage in any conduct or behavior which brings discredit to themselves, their family, their team, school, or the District.

Offenses and Consequences

Extracurricular Attendance Violation: Unexcused absence from a practice, event or contest.

Consequence: Warning through removal of activity for up to one year

Determiner of Discipline: Coach/advisor in consultation with assistant principal

Failure to Cooperate with an Investigation: Impeding or intentionally failing to support the investigation of a potential violation of the Extracurricular Code of Conduct.

Consequence: Warning through removal from the activity for up to one year

Determiner of Discipline: assistant principal

General Misconduct: Engaging in illegal, unethical or inappropriate conduct including insubordination.

Consequence: Warning through removal from the activity for up to one year

Determiner of Discipline: Coach/advisor in consultation with the assistant principal

Lack of Sportsmanship: Extracurricular participants are expected to demonstrate the highest level of sportsmanship at all times. Extracurricular participants are to display personal control under practice and game conditions toward their teammates, opponents, coaches, officials, and spectators. In addition, it is understood that any harassment, racial or ethnic slurs said at any time, is unacceptable and will be dealt with accordingly.

Consequence: Warning through removal from the activity for up to one year

Determiner of Discipline: Coach/advisor in consultation with the assistant principal

Possession or Use of Illegal Substances: Possessing, using, being under the influence of tobacco, alcoholic beverages, narcotics, drugs, or other behavior-altering substances, except medication as prescribed by a licensed physician.

Consequence:

First Offense of the School Year:

1. The student will be suspended from a set number of the season's competitions or organization's activities (see consequence range chart below). Suspensions from games or activities could impact two sports seasons or two terms.
2. The student will lose captaincy, leadership positions or leadership role for the current school year.
3. The student who violates this policy after club, sport or school government elections in the spring will be removed from office, captaincy or leadership positions for the next school year.

Second Offense During a School Year:

Removal from all Extracurricular Activities for an amount of competitions double the first offense per the range chart below.

Third Offense During Secondary Enrollment:

Permanent removal from all Extracurricular Activities for the remainder of the student's school career.

Determiner of Discipline: assistant principal

Supporting the Use of Illegal Substances: Intentionally being in the presence of tobacco, alcoholic beverages, narcotics, drugs, or other behavior-altering substances, except medication as prescribed by a licensed physician without using the illegal substance. A student will not be in violation of this portion of the Extracurricular Code of Conduct if the student makes a reasonable effort to remove himself/herself from the inappropriate situation.

Note: if a substance abuse infraction occurs before the competitive season or during the "off" season, the competitive suspension will begin during the next competitive season. The summer vacation period is part of the "off" season.

Consequence:

First Offense of the School Year:

1. The student will be suspended from Extracurricular Activities for half of the noted period of time identified for Possession or Use of Illegal Substances (see consequence range chart below). Suspensions from games or activities could impact two sports seasons or two terms. In the event a suspension results in a fraction of a competition, the student shall sit out for that fraction.
2. The student will lose captaincy, leadership positions or leadership role for the current school year.
3. The student who violates this policy after club or school government elections in the spring will be removed from office, captaincy or leadership positions for the next school year.

Subsequent Offenses in the Same School Year:

Further suspension from participation in activities through removal from all activities for the remainder of the season.

Determiner of Discipline: assistant principal

Activity Specific Consequence Chart for First Offense for Possession or Use of Illegal Substances

Understanding that each extracurricular activity offered in GPPSS schools has a different number of competitions and activities, the following chart that includes ranges will be used to determine the consequence metered out to students for violating the Possession or Use of Illegal Substances portion of this code of conduct.

# of Competitions	Length of Suspension from Competition
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1 - 9	2 games/competitions/performances
10-18	3 games/competitions/performances
19-27	4 games/competitions/performances
28-36	5 games/competitions/performances
36-45	6 games/competitions/performances

Definition of 'competition': For the chart above a competition is defined as one complete activity. For example, one competition in football would be equal to one game. One competition in wrestling would be equal to all the matches in one specific meet/invitational. One competition in theater would be equal to one performance (not dress rehearsal.) All calculations using this chart shall be based on the initially scheduled number of competitions identified at the start of the season or activity.

Consequence for Year Round Activities: For extracurricular activities that are year round such as French Club the student shall be suspended from participation for one quarter. For extracurricular activities that are less than year round, but that do not have competitions the administrator shall identify an appropriate period of time for the student to be suspended from participation that is consistent with the ranges below.

Applying Consequences for Students in Multiple Activities: For students that participate in multiple extracurricular activities the assistant principal shall have the authority to apply consequences as appropriate. If at the time of the consequence being determined the student is participating in multiple extracurricular activities the student's participation in all of these activities shall be impacted.

Students shall be impacted in both the competition/performance based extracurricular activities as well as year-round activities. Examples of competition/performance based extracurricular activities include all sports, DECA and musicals. Examples of year round extracurricular activities include SADD, the Diversity Club and the German Club.

Timing of Consequences: To avoid a student simply electing to participate in an activity solely to complete their consequence as identified below, an administrator has the discretion to ensure that the student legitimately serves their consequence. For example, a student who joins a sport with a suspension previously in place must serve the suspension and legitimately complete the season of that sport. The student cannot simply serve the suspension and quit the track team. Additionally, a student with a consequence in place shall not join a year round based extracurricular activity (such as French Club) to simply complete his or her suspension.

It is important to note that if a student receives a consequence for violating the extracurricular code of conduct the consequences shall be applied in such a way that participation in performance based activities is impacted rather than a student simply serving a consequence in a non-performance based activity. For example if a student is provided a 3 game suspension from a performance activity, that suspension will not be fulfilled solely by not participating in a non-performance based activity.

Administration shall use good judgement and reason when making decisions regarding the application of suspensions. In general, suspensions shall not carry on beyond one year from the incident occurring. For example, a 9th grader in the Diversity Club who consumes alcohol is suspended from Diversity Club for one quarter. If in her junior year she tries out for volleyball and makes the team she does not have a suspensions to serve and can participate in matches at the start of the season.

Suspensions that cross multiple seasons shall be prorated across those seasons. For example, a football player who receives a 2 game suspension prior to the final football game of the year shall sit out one football game. If the student then elects to play basketball in the winter he or she would still have an outstanding suspension of one football game which equates to a two basketball game suspension.

When a student is suspended from competing in an extracurricular activity for violation of this code of conduct they may participate in practices at the discretion of the coach/advisor. Students may not be in team uniform while suspended from participating in a competition.

If a substance abuse infraction occurs before the competitive season or during the "off" season, the competitive suspension will begin during the next competitive season. The summer vacation period is part of the "off" season.

Examples of the Extracurricular Code of Conduct Being Applied:

Example #1:

In September a GPPSS student who is currently participating in boys soccer and French Club is identified as having consumed alcohol on the weekend. The student is simultaneously serves a 3 game suspension from the soccer team as well as is suspended from the French Club for one quarter.

Example #2:

In December a student who is in the French Club is identified as drinking on the weekend. The student is removed from French Club for one quarter. Additionally, when the student joins the track team in the spring the student must serve a 3 meet suspension from the track team.

Example #3:

In November a student in the Diversity Club is identified as having violated the code of conduct of the consumption of alcohol. This student is suspended from Diversity Club for a quarter since Diversity Club is a non-performance activity. The student then is selected to be in the chorus of the musical. The musical has 5 performances (excluding dress rehearsal). Per the chart below, the student is not permitted to perform in the first two performances of the musical. Since this student served his suspension via the musical he can participate in baseball games at the start of the season.

The examples above may not consider or address all possible permutations. Administration shall have the discretion to apply consequences in a manner consistent with this code.

VI. Appeal of Discipline

Students who receive a consequence of discipline greater than the loss of 2/9ths of a season or participation period may appeal within five days of the imposition of discipline to the building principal. The principal shall meet with the student and his/her parent(s) as well as the coach/advisor and/or assistant principal. During this meeting the student will be provided by the principal an opportunity to explain his/her rationale for the alteration of the discipline imposed. Within five school days of this meeting the principal shall issue a written decision that either upholds the imposed discipline or refers the matter back to the assistant principal for some other level of discipline less than the previously imposed discipline. The principal shall also have the discretion to administer some other level of discipline consistent with this code.

The principal has the final authority to hear all appeals. Students may not appeal a disciplinary decision resulting from this code of conduct beyond the building level.

VII. Reinstatement

A student who is permanently removed from all extracurricular activities due to a violation of this code of conduct may apply to the principal for reinstatement after one full year. The principal has the final authority to determine reinstatement.

Extracurricular ACTIVITIES

ATHLETIC PROGRAM

PHILOSOPHY AND VALUES

We believe that athletics is an important part of the educational program of Grosse Pointe North. Proper utilization of the athletic opportunities provides a primary means through which participants develop health, happiness, social and moral growth, and emotional maturity. Further, athletics recognizes the individual worth of each person, regardless of sex, color or creed, and attempts to develop and exemplify the attitudes, ideals, and values of fair play and team effort

SPORT OFFERINGS

Grosse Pointe North High School offers a comprehensive athletic program for boys and girls.

Fall Sports							
BOYS	V	JV	FM	GIRLS	V	JV	FM
CROSS COUNTRY	X			CHEERLEADING	X	X	
FOOTBALL	X	X	X	CROSS COUNTRY	X		
SOCCER	X	X	X	FIELD HOCKEY	X	X	
TENNIS	X	X		GOLF	X		
				SWIMMING/DIVING	X		
				VOLLEYBALL	X	X	X

WINTER SPORTS							
BOYS	V	JV	FM	GIRLS	V	JV	FM
BASKETBALL	X	X	X	BASKETBALL	X	X	U
DANCE	X			COMPETITIVE CHEER	X		
FIGURE SKATING	X			DANCE	X		
ICE HOCKEY	X			FIGURE SKATING	X		
SWIMMING/DIVING	X			GYMNASTICS	X		
WRESTLING	X			ICE HOCKEY	X		
				SYNCHRO SWIM	X		

SPRING SPORTS							
BOYS	V	JV	FM	GIRLS	V	JV	FM
BASEBALL	X	X	X	CREW	X		
CREW	X			LACROSSE	X	X	X
GOLF	X	X		SAILING	X		
LACROSSE	X	X		SOCCER	X	X	U

SAILING	X			SOFTBALL	X	X	U
TRACK & FIELD	X	X		TENNIS	X	X	
				TRACK & FIELD	X	X	

X = OFFICIAL TEAM AND ASSIGNED COACH

U = TEAM EXISTS UNOFFICIALLY - NO ASSIGNED COACH

LEAGUE AFFILIATION

We are very proud of our athletic program at Grosse Pointe North. In the short time our school has been in existence, our teams have won many league, district, and regional championships in several sports, as well as state championships. These accomplishments are the result of great student involvement, excellent coaching, and exceptional community support.

North is a member of the thirty-two school, Macomb Area Conference. This conference offers exciting competition in eighteen sports. Schools are placed in divisions according to school size and program strength. Member schools include:

Anchor Bay, Center Line, Chippewa Valley, Clintondale, Cousino, Dakota, East Detroit, Eisenhower, Fraser, Grosse Pointe North, Grosse Pointe South, Henry Ford II, L'Anse Creuse, L'Anse Creuse North, LakeShore, Lakeview, Marysville, Marine City, Mott, Mt. Clemens, Port Huron, Port Huron Northern, Romeo, Roseville, South Lake, St. Clair, Sterling Heights, Stevenson, Utica, Warren Fitzgerald, Warren Lincoln, Woods Tower.

REQUIREMENTS FOR EARNING A VARSITY LETTER

Varsity letters are awarded upon completion of specific participation requirements. These requirements are determined by the Athletic Department before competition is begun in any given sport.

REQUIREMENTS FOR COMPETITION IN ATHLETICS

Standards for athletic eligibility are set up by the Michigan High School Athletic Association. This association requires the following standards for all secondary high school athletes in the State of Michigan.

1. **ENROLLMENT** - Must have been enrolled in a high school by Monday of the fourth (4th) week of present semester.
2. **AGE** - Be under nineteen (19) years of age at time of contest unless nineteenth (19th) birthday occurs on or after September 1st of a current school year, in which case student is eligible for balance of that school year in all sports.
3. **PHYSICAL EXAMINATIONS** - Have passed a current year physical examination. Record must be on file in school office.
4. **SEASONS OF COMPETITION** - Have not more than four (4) first and four (4) second semester seasons of competition in a sport in a four (4) year high school or three (3) first and second semester seasons, each, in a sport in a three (3) year high school, including present season. When two seasons leading to a state championship of the same sport are offered, an athlete may participate in only one.
5. **SEMESTERS OF ENROLLMENT** - Not have been enrolled for more than eight (8) semesters in grades nine to twelve (9-12), inclusive. Seventh and eighth (7 and 8) semesters must be consecutive. Three weeks enrollment or participation in one (1) or more athletic contests constitutes a semester of enrollment.
6. **UNDERGRADUATE STANDING** -Not be a high school graduate.
7. **PREVIOUS SEMESTER RECORD** - Have received at least twenty (20) credit hours for work taken during the previous semester of enrollment.

8. **CURRENT SEMESTER RECORD** - Be carrying and doing passing work in at least twenty (20) credit hours during present semester up to within seven (7) days of contest.
9. **TRANSFERS** - Generally, have had an accompanying change of residence by the athlete's parent, guardian, or other persons with whom the athlete has been living during the period of his or her last high school enrollment, into the district or service area of the school, to be eligible during the first semester in attendance. Undue influence rule defined. A student may not compete for two different schools in an M.H.S.A.A. Meet or Tournament in the same sport even though a legal transfer has been completed.
10. **AWARDS** - Must not have accepted any award of merchandise exceeding \$15.00 in value for athletic performance. Athletes accepting memberships, privileges, services, negotiable certificates or money are in violation.
11. **AMATEUR PRACTICES** - Not have accepted money, merchandise, memberships, privileges, services, or other valuable consideration for participating in any form of athletics, sports, or games, or for officiating interscholastic athletic contests, or have signed a professional baseball contract. (Reinstatement will not be considered for one (1) year).
12. **LIMITED TEAM MEMBERSHIP** - Not have participated in any outside competition in a sport during the season after the athlete has represented his or her school in that sport except individual participation in a maximum of two individual sports meets or contests. Not have participated in a so-called all-star, charity, or exhibition football, basketball or ice hockey game during the school year.
13. **CITIZENSHIP** - A student is eligible to participate in athletics if in the judgment of the principal, coach, and teachers, he/she exemplifies the school's ideals in matters of citizenship, scholarship, and sportsmanship.
14. Any boy or girl wishing to represent the high school in an athletic contest or other special activity such as a concert or a play must be in attendance on the date of the event **no less than three (3) classes of that day**. Any exceptions to this rule must be prearranged with the approval of the administration.

GUIDELINES FOR SPECTATORS

We are extremely proud of our athletes as they demonstrate their athletic skill and good sportsmanship in their competition. Through their coaches they have benefited from special training to strengthen them in athletic skill and emotional control while under the pressure of competition.

Many spectators at our athletic contests have not had the same opportunities as these athletes. Consequently, the following guidelines may be of value to all spectators.

1. Treat our visitors as we would treat guests in our home.
2. Show respect for game officials. They have been trained in their field and are people of integrity.
3. Demonstrate positive attitude toward your team. Do not demonstrate negative behavior to our opponents.
4. Give credit to our opponents when they demonstrate excellent play and if they win the contest.
5. Use language that is not vulgar or obscene.
6. Refrain from behavior that is potentially dangerous such as throwing objects or pushing and shoving other spectators.
7. The use of alcohol, narcotics, drugs, or other behavior altering substances is not allowed at our games. Those deemed to be under the influence will be asked to leave and face further school disciplinary action.

A schedule of athletic events for the school year is printed on the Parent Club calendar. Other schedules are available through the office of the Assistant Principal - Athletics.

ADMISSION PRICES FOR ATHLETIC EVENTS

1. **Single admission** - Varsity, Junior Varsity & 9th grade games. \$5.00 for Adults and 6th – 12th grade. 5th grade and younger admitted free.
2. **Student passes** are \$45.00 per year and admit the bearer to all varsity, junior varsity and freshmen events.

COACHES CLUB - Family memberships start at \$125.00. You can sign up on the website at <http://www.gpnathleticboosterclub.com/>

Grosse Pointe North“Home of the Norsemen”
gpnorthathletics.com

707 Vernier Road Grosse Pointe Woods, MI 48236
Athletic Office 313-432-3216 Athletic FAX 313-432-3218
Brian Shelton - Athletic Director

WEB ACCESS TO YOUR ATHLETES SPORTS SCHEDULE MADE EASY

WEBSITE	<u>gpnorthathletics.com</u>
FIRST	<u>Click on the season and then sport you would like a schedule for.</u>
NEXT	Roll over “Schedules and Rosters” and then click the level – you will see the opponent, time, location of event, map and final results
EXAMPLE	Roll over “Fall Sports” and click on “Boys Soccer” Roll over “Schedules and Rosters” and click on preferred level
MAPS	For the opponents school address click on the map. The address will appear with a map. PRINT YOUR SCHEDULE AND MAPS
TEXT ALERTS	Get immediate notification to schedule changes! You will be notified of any cancellations or changes to the events you sign up for!! Great option in case of in-climate weather. SIGN UP TODAY at https://alerts.getvnn.com/marketing.html
ANY updates done in the Athletic Office automatically update the website. Check frequently for any changes.	

CO-CURRICULAR ACTIVITIES

GROSSE POINTE NORTH HIGH SCHOOL

“the single most common characteristic among successful people is that they were involved in student activities.”
All clubs at North encourage all students to get involved!

Acafella	Harbinger	Quiz Bowl
All School Musical	HCIC	Radio Astronomy Team (RATS)
Archery	Interact Club	Robotics
Art Honors	Jazz Band	SADD
Close-Up	Link Crew	SAVE Club

COPS (Chem Club)	National Honor Society	Solo Ensemble
Dance Team	Norseman Council	Spanish Club
Distributive Education (DECA)	North Pointe	Spark Innovations
Diversity Club	Peace Club	Step Team
Drama Club	Peer to Peer (Norsemen Knots)	Student Association
Family, Career & Community	Pep Band	Valhalla
French Club	Photo Club	Willow
Geocaching	Pit Orchestra	

At North High School -- North Pointe and Yearbook are year round classes not clubs.

Academics are primary at Grosse Pointe North High School. However, to achieve the total high school experience, students need to be involved in co-curricular activities. Being involved helps to develop leadership skills, team experiences and most of all, it links the entire student body together. Students meet new friends who share similar, as well as diverse, points of view. These experiences will last a lifetime.

TAKE A CHANCE - GET INVOLVED!

For more information, contact: **MRS. PEGGY BONBRISCO , STUDENT ACTIVITIES DIRECTOR**
432-3304

Important Phone Numbers

Al-Anon Family Group	1-888-425-2666
Alcoholics Anonymous	1-877-337-0611
Suicidal Prevention	1-800-784-2433
Depression Hotline	1-800-231-1127
Families Anonymous	1-248-689-4212
Marijuana Anonymous	1-800-766-6779
Narcotics Anonymous	1-877-338-1188
Nar-Anon	1-586-447-2868
Poison Control	1-800-222-1222
Michigan Problem Gambling Hotline	1-800-270-7117
National Domestic Violence Hotline	1-800-779-7233