



**REQUEST FOR CHANGE OF SCHEDULE OF QUALIFYING EXAMINATION**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean, Graduate School  
Visayas State University

Dear \_\_\_\_\_;

This is to request for change of schedule of my \_\_\_\_\_  
(type of examination)

examination scheduled on \_\_\_\_\_ to \_\_\_\_\_  
(date of scheduled examination)

\_\_\_\_\_ for the reason (s) stated below:  
(new examination schedule)

\_\_\_\_\_  
\_\_\_\_\_

Very truly yours:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Degree/Course

Noted:

GAC Members:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Dean, Graduate School  
Date Signed: \_\_\_\_\_

\* Indicate N/A or NONE for fields not applicable

