

Student Handbook

Message from the Principal:

Welcome to Eastern Greene High School! As we embark on a new academic year, I want to emphasize the importance of the student handbook, a vital resource designed to guide you through your educational journey at our institution.

Education is in a dynamic and ever-changing era, with new requirements and expectations emerging each year. As the landscape of learning continues to change, it is essential to stay informed and adaptable. The student handbook serves as a comprehensive guide to the policies, procedures, and guidelines that shape your academic experience. It provides essential information on academic programs, student services, and the many resources available to support your success.

I strongly encourage you to take the time to read through the handbook and familiarize yourself with its contents. Communication is more important than it ever has been and urge families to remain connected with teachers to help students progress at the appropriate pace. Understanding the policies and procedures outlined within will ensure you are aware of the expectations set forth by Eastern Greene, helping you navigate challenges and avoid potential misunderstandings.

As you step into this new academic year, I encourage you to embrace the opportunities that come with change and growth. If you have any questions or concerns regarding the handbook or any aspect of school life, please do not hesitate to reach out. Wishing you a successful and rewarding year ahead!

Sincerely,
Eric Kirkendall
EGHS Principal

Doug Lewis, Superintendent, Eastern Greene Schools
Eric Kirkendall, Principal
Ken Howard, Asst. Principal
Aaron Buskirk, Athletic Director
Tessa Wolfger, School Counselor

Eastern Greene High School
11064 East State Road 54
Bloomfield, IN 47424
(812) 825-5621
Fax: (812) 825-6661

Find us on the web at <http://www.egreene.k12.in.us/>
Facebook: <https://www.facebook.com/EGHSThunderbirds/>

SCHOOL SONG LYRICS

Eastern High School; we are the best!

Eastern High School beats all the rest.

We have spirit.

We have skill.

We have the backing

We have the will.

So come on let's join in the fight.

We Thunderbirds will triumph tonight!

Give three cheers for Eastern High.

We're going to win tonight.

School Colors

Red-White-Black

School Song

Notre Dame Victory March

School Mascot

Thunderbird

General Information

The success of students at school depends upon their self-discipline, effective study habits, and regular attendance. This handbook is intended to help you become better acquainted with our school and to help answer any questions that you might have. While this handbook is intended to be a fair summary of certain matters of interest to students, its readers should be aware that:

(1) it is not a complete statement of all procedures, policies, rules, and regulations of the Eastern Greene High School; (2) the school reserves the right to change without notice, any procedures, policies, programs, and so on, which appear in this handbook; and (3) the various departments and teachers may have their procedures and policies that apply to students.

Eastern Greene High School is committed to the principle of equal opportunity. It does not knowingly discriminate against any students, employees, or applicants for the reason of sex, race, color, sexual orientation, age, and national, ethnic, or geographical origin. It attempts to make its programs equally accessible to all qualified applicants despite physical disabilities.

We wish you a great deal of success in your academic and extracurricular endeavors. Keep in mind that success is not an accident. Successful people are not just lucky; they plan for success. They do the things necessary to enable themselves to succeed.

Please take time to review the EGHS student handbook as part of your process for planning for a successful school year.

Students will spend a large part of his/her adolescent years in school. We, at Eastern Greene High School, hope that during this time your student will grow not only in academics but also in maturity. Growth in these areas will depend upon the successful combination of the student's effort, initiative, innate abilities, and diligent guidance from our school. We believe this can be achieved if the parents, the students, and the school work together. This cooperation may perhaps be better implemented if we set forth what we believe parents, students, and the school should be able to expect of one another.

1. Parents can expect the following of the school:

- a. That the school should be operated in a business-like and responsible manner with both requirements and regulations being reasonable and understandable.
- b. That students' progress in studies is the priority of the school.
- c. That parental inquiries, visits, and complaints receive prompt and courteous attention and that the school's responses to these inquiries reflect a constructive, helpful attitude.
- d. That teachers' grades are fair, impartial, and understandable.
- e. That teachers' assignments are definite and that a reasonable amount of assistance is given in class with student initiative. A student will be provided individual help, as resources will permit.
- f. That the school will do its best to maintain a wholesome student environment.
- g. The right to inspect and review their children's educational records.
- h. The right to seek amendment of inaccurate or misleading information in their children's educational records.
- i. Parental consent to most disclosures of personally identifiable information from education records.
- j. Questions concerning educational records can be answered by contacting the guidance department at (812) 825-5621x2152 or the building principal.
- k. Formal complaints of suspected violations in regard to a child's records may be reported

to:

Family Policy Compliance Office, US Department of Education, 400 Maryland Avenue, SW
Washington, DC 20202-4605

2. **The school should be able to expect the following of the parents:**
 - a. Students' attendance is regular and punctual.
 - b. That the parents encourage and promote good study habits and acceptable behavior in their children.
 - c. That parental inquiry is first registered with the teachers, guidance counselors, and assistant principal, and or principal.
 - d. That the parents demonstrate a positive attitude toward the school. A negative home climate toward the school will too often damage a student's outlook and affect his/her behavior and success.
 - e. That the parents keep themselves informed of any difficulty between their child and the school.
 - f. That the parents call the school for an appointment with a teacher, a counselor, or the principal in the event of a serious problem or a serious misunderstanding that has not been satisfactorily resolved between the child and the school.
3. **The students should be able to expect the following of the school:**
 - a. That their voices be heard as long as they express themselves civilly.
 - b. That teachers' grading and treatment of the students be fair and understandable.
 - c. That correction of student behavior is fair and is done with consideration of the best interests of the individual student and the total school.
 - d. That extra help in a subject beyond what can be given during class time can be initiated by the individual student.
 - e. That student opinion is reflected through an elected student government.

Handbook Purpose

The purpose of the Eastern Greene High School Student Handbook is to state and define the expectations, guidelines, rules, and consequences of student behavior and to provide other important information to achieve an appropriate, safe, and orderly education for our students.

Certain consequences outlined in this handbook may be modified at the discretion of the administration depending upon the totality of the circumstances. No granting of a variance will constitute or establish a precedent in any future situation.

Eastern Greene High School Bell Schedule

Schedule (M-F)		2 Hour Delay	
1	8:00 – 8:45	1	10:00 – 10:35
2	8:50 – 9:35	2	10:40 – 11:10
Homeroom	9:40 – 10:15	3	11:15 – 11:50
3	10:20 – 11:05	4 (Lunch)	11:50 – 1:00

4 (Lunch)	11:05 – 12:30	5	1:05 - 1:40
5	12:35 – 1:20	6	1:45 – 2:20
6	1:25 – 2:10	7	2:25 – 3:00
7	2:15 – 3:00		

Cafeteria Information

BREAKFAST PROGRAM

The breakfast program is available to any student enrolled at Eastern Greene Schools. Students qualifying for free and reduced lunch also qualify for free and reduced breakfast. The reduced cost for those who qualify is \$.30. There is no charge for students who qualify for free lunch. Prices are subject to change. Breakfast is a great way to start your day. Get something hot, healthy, and nutritious daily in the cafeteria.

The Food Service Department at Eastern Greene Community Schools is committed to providing nutritionally balanced meals in compliance with the standards set by the USDA and the State of Indiana.

We are dedicated to ensuring that each student is allowed to participate in the school lunch program. We strive to serve our customers in a positive and friendly atmosphere.

Chartwells School Dining Services has a staff of over 17 associates who provide over 1000 meals each day to the students of the Eastern Greene Community Schools.

We are proud to serve the students and staff in our district and continue to develop new and unique menu items that will keep us on the cutting edge of nutrition and healthy eating!

1. The Chartwells School Dining Program prepares two types of lunches:
 - a. Premium Line: fully balanced plate lunch
 - b. Combo Line: hot sandwiches, deli sandwiches, breadsticks, pizza, and wraps.. A cold bar is offered daily with a variety of choices. This food is free when you purchase any lunch.
2. Free/ Reduced lunches are available for students whose parents qualify according to federal income guidelines. Forms are available to all students who feel they may be eligible. The forms should be returned to the high school office. Notification will be given within one week to any student that submits a free lunch/reduced form. Students on free and reduced prices may purchase one tray at a reduced rate. After the first tray is purchased, full charges will apply if a student purchases an additional tray of food.
3. All food items and drinks will be restricted to the CAFETERIA. Food and drink may be permitted in classrooms at teachers' discretion.

EASTERN GREENE SCHOOL CORPORATION POLICIES AND PROCEDURES

PEST CONTROL

The School Corporation is committed to providing students a safe environment. It seeks to prevent children from being exposed to pests and pesticides. While pesticides protect children from pests that may be found in the school and its surrounding grounds, under some circumstances they may pose a hazard to children. Therefore, pest control practices may involve a variety of chemical and non-chemical methods that are designed to control pests effectively while minimizing potential pesticides exposure to children. The corporation will:

- Inform annually, parents and staff members of the Corporation's pest control policy at the time of the student registration by a separate memorandum or as a provision in the student handbook.
- Provide contact information for the designated pest control representative on the Corporation's website
- Establish a registry of parents and staff members who want to receive advance notice of all pesticide use and provide such notice.
- Provide notice of planned pesticide applications to parents and employees who have requested advanced notice.
- Provide notice of all pesticide applications to school nurses.
- Maintain a written record for at least 90 days of any pesticide applications.
- In case of emergency pesticide applications because of immediate threat to the public health, the school shall give written notice as soon as possible.

SAFE SCHOOLS

Most schools are safe. Less than one percent of all violent deaths of children occur on school grounds, and a child is far more likely to be killed in the community or at home, but no school is immune to such potential problems. The violence that occurs in our neighborhoods and communities has found its way inside the schoolhouse door. We can take some solace in the knowledge that schools are among the safest places for young people, but we must do more. School violence reflects a much broader problem, one that can only be addressed when everyone at school, at home, and in the community works together.

There is ample documentation that prevention and early intervention efforts can reduce violence and other troubling behaviors in schools. Research-based practices can help school communities recognize the warning signs early, so children can get the help they need before it is too late. Research suggests that some of the most promising prevention and intervention strategies involve the entire educational community: administrators, teachers, families, students, support staff, and community members working together to form positive relationships with all children. Your assistance is needed to make it work.

VIDEO SURVEILLANCE AND CAMERAS

The campuses of Eastern Greene Schools are monitored by video and camera surveillance. The personal information and activities recorded are collected and used to maintain a safe and secure environment in schools and on school district property and may be disclosed for law enforcement purposes.

CIVILITY POLICY OF EASTERN GREENE SCHOOLS

All members of Eastern Greene Schools will treat parents and other members of the public with respect and expect the same in return. Our school is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and in preventing unauthorized persons from entering school/district grounds.

This policy promotes mutual respect, civility, and orderly conduct among our school community's employees, parents, and the public. This policy is not intended to deprive any person of his/her right to freedom of expression, but only to maintain, to the greatest extent possible, a reasonable, safe, harassment-free workplace for students and staff. Eastern Greene employees are presented as positive role models to the children of our school district and the greater school community. Eastern Greene Schools encourages positive communication and discourages volatile, hostile, or aggressive actions (ex. Use of profanity towards staff members). The school seeks public cooperation with this endeavor.

DISRUPTIONS

Any individual who disrupts or threatens to disrupt normal school/office operations and school-related events; threatens the health and safety of students or staff; willfully causes property damage; uses loud and/or offensive language which could provoke a violent reaction; or who has otherwise established a continued pattern of unauthorized entry on school district property will be directed to leave school property immediately.

If any member of the public uses obscenities or speaks in a demanding, loud, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed will calmly and politely remind the speaker to communicate civilly.

If corrective action is not taken by the abusive party, the employee will verbally notify the abusing party that the meeting, conference, or telephone conversation is terminated, and, if the meeting or conference is on school premises, the offending person will be directed to immediately leave.

When an individual is directed to leave, the building principal or designee shall inform the person that he/she will be banned from future contact for thirty (30) days after being directed to leave. If the person is a parent/guardian of a student attending that school, the individual will be banned for seven (7) days. Patrons may be banned for up to one year for physical violence or if they incite such violence.

If an individual refuses to leave upon request or returns before the applicable time, the building principal or designee may notify law enforcement officials.

USE OF SECLUSION AND RESTRAINT WITH STUDENTS

A student will not be subject to seclusion or restraint unless the student's behavior poses an imminent risk of injury to the student or others. However, significant violations of the law, including assaults on students and staff, will be reported to the police. As soon as possible after any use of seclusion or restraint, the student's parent or guardian will be informed and provided with a detailed account of the incident, including the circumstances that led to the use of seclusion or restraint.

SEXUAL HARASSMENT POLICY

It is the policy of Eastern Greene Schools to maintain a learning and working environment that is free from sexual harassment. It shall be a violation of this policy for a student to harass another student through conduct or communication of a sexual nature. It shall also be a violation of this policy for any employee or volunteer to harass another employee or student through conduct or communication of a sexual nature.

Any person who alleges sexual harassment by any employee or student in the school corporation may use the complaint procedure in the policy or may complain directly to his or her immediate supervisor, building principal, or the Title IX complaint designee of the school corporation.

The complete Sexual Harassment Policy and Guidelines adopted by the Eastern Greene School Board including reporting forms are available in the administrative office for any student or employee use.

POLICY STATEMENT – TITLE IX and Section 504

It is the policy and belief of the Eastern Greene School Board that education services, employment, programs, instruction, and facilities will not be denied to anyone as a result of one's race, color, religion, sex, limited English proficiency, national origin, or physical disabilities. Inquiries regarding compliance with Title IX and Section 504 may be directed to the building principals.

EASTERN GREENE SCHOOLS CIVIL RIGHTS NON-DISCRIMINATION GRIEVANCE PROCEDURE

1. Applies to Regulatory TITLE VI (race, color, national origin), TITLE IX (sex), and Section 504 of the Rehabilitation Act of 1973 (handicap condition).
2. Interested parties include school corporation officers, employees, students, and patrons.
3. Applies to acts or omissions relating to protected rights based upon age, race, color, religion, sex, physical disabilities, sexual orientation and national origin (including limited English proficiency).
4. The high school principal serves as the Civil Rights Compliance Officer and Coordinator. The high school principal should be contacted for any allegations and violations of a corporate level, i.e. policy or practice.

LEVEL ONE

1. The officer, employee, student, or patron alleging a violation shall submit the initial complaint, in writing, to the appropriate compliance coordinator (described in #4 above). The written complaint should include the specific act or omission, the date of same, and parties involved.
2. The compliance coordinator shall initiate an investigation of the circumstances of the complaint within seven (7) calendar days of the receipt of the written complaint.
3. The compliance coordinator shall render a decision within fourteen (14) calendar days of the receipt of the written complaint. The decision shall be presented in writing to the complainant.
4. The complainant will have seven (7) calendar days to react to the decision before it becomes final. If the complainant disagrees with the decision of the compliance coordinator and submits such a statement in writing to the compliance officer, then level two procedures will be enacted.

LEVEL TWO

1. The compliance coordinator shall submit the written disagreement and all related information to the superintendent within three (3) calendar days of receipt.
2. The superintendent shall review all material and schedule a meeting within seven (7) calendar days of receipt of the written disagreement and all related information. The participants in the meeting shall include the complainant, the compliance coordinator, and the superintendent. Other witnesses may be called with prior notice of three (3) calendar days.
3. The superintendent shall decide within seven (7) calendar days of the final meeting. This decision shall be final.

Note: By mutual agreement, circumstances of calendar availability may result in an extension of stipulated time allowances if either party requests in writing, as agreed to by all parties. If the alleged violation interpretation or application is of a corporate nature - such as a written rule, regulation, or policy, then level two is initiated immediately.

MCKINNEY VENTO ACT

The McKinney Vento Act which was reauthorized in January 2002 ensures educational rights and protections for children and youth experiencing homelessness. The act is a part of the Federal Legislation called No Child Left Behind. The McKinney Vento Act provides school districts

guidelines for services that are available to children that would be classified as homeless. The Eastern Greene School District will work with each school in the district and will provide a residency form to be completed twice a year by each family of the children attending and enrolling in our schools. The data collected from these forms will be used for data reporting purposes and to offer assistance when and where needed. The complete McKinney Vento Act can be found under The McKinney Vento Act homeless Assistance (42u.s.c.11431 et Seq).

AMERICANS WITH DISABILITIES ACT – SECTION 504

The Americans with disabilities act (A.D.A.) and Section 504 of the Rehabilitation Act requires the school to ensure that no individual is discriminated against based on a disability. This protection applies not just to the student, but to all individuals who have access to the Corporation's programs and facilities. Students with Disabilities who do not qualify for IDEA may be served within the regular education program with an accommodation plan developed by the school staff. Parents who believe their child may have a disability that interferes substantially with the child's ability to function properly in school should contact the Guidance Department.

NOTIFICATION OF RIGHTS REGARDING STUDENT RECORDS

The Family Educational Rights and Privacy Act ("FERPA"), codified at 20 U.S.C. § 1232g, affords parents, students over 18 years of age ("eligible students"), and surrogates certain rights concerning the student's education records. FERPA rights pertain only to records created or possessed by the school district that contain confidential educational or behavioral information, such as test scores and educational progress, psychological reports, behavioral data, disciplinary actions, and communications with the family or outside professionals.

The legal rights that FERPA grants to parents and eligible students may be summarized as follows:

(1) The right to inspect and review the student's education records within 14 days of the day the school receives an access request.

Parents or eligible students should submit to the school principal or appropriate school official a written request that identifies the record(s) they wish to inspect. The school official will make access arrangements and notify the parent or eligible student of the time and place where the records may be inspected. The school may charge reasonable copying costs.

(2) The right to request the amendment of or addenda to any education records which are believed to be inaccurate, misleading, or otherwise in violation of the student's rights. Parents or eligible students may ask the school to amend or insert an addendum to a student's education records by writing the school principal or appropriate school official and identifying the part of the record they want to be changed and explaining why it is inaccurate or otherwise should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except in situations where FERPA authorizes disclosure without consent, such as:

(a) disclosure to local school officials has legitimate educational interests in the information. A school official is (i) a person employed by the school district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); (ii) a person serving on the school board; (iii) a person or company with whom the school district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or (iv) a person assisting another school official in performing his or her tasks. A school official has a legitimate educational

interest if (i) it is in the educational interests of the student for the official to access the records or (ii) the official must have access to carry out his or her official duties.

- (b) Upon the request of another school district in which a student seeks or intends to enroll, the school may disclose education records to officials of such district; this includes students seeking admission into a post-secondary institution or technical training program.
- (c) Copies of education records may be provided in response to a lawful court order or a subpoena served upon school officials or may be provided to local, state, or federal officials as needed for legitimate law enforcement purposes, provided that before releasing in either circumstance a reasonable attempt will be made to notify parents of the request.
- (d) "Directory information" such as the student's name, date and place of birth, major field of study, participation in officially recognized activities and sports, photographs, weight and height of members of athletic teams, dates of attendance, most recent school attended, awards or honors received, and other similar information may be publicly released without parental consent unless the parents notify the school district by the end of the first week of the school year that they do not want certain designated directory information released without prior consent.
- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by Eastern Greene Schools to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

*Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, DC 20202-4605*

Questions regarding FERPA rights or requested compliance therewith should be directed to the student's current building principal or the Superintendent of Schools.

MODEL NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENTS

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- 1. Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)
 - 1. Political affiliations or beliefs of the student or student's parents;
 - 2. Mental or psychological problems of the student or student's family;
 - 3. Sex behavior or attitudes;
 - 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 - 5. Critical appraisals of others with whom respondents have close family relationships;
 - 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 - 7. Religious practices, affiliations, or beliefs of the student or parents; or
 - 8. Income, other than as required by law to determine program eligibility.
- Receive notice and an opportunity to opt a student out of:
 - 1. Any other protected information survey, regardless of funding;
 - 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 - 3. Activities involving collection, disclosure, or use of personal information obtained from

students for marketing or to sell or otherwise distribute the information to others.

- Inspect, upon request and before administration or use –
 1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State Law.

Eastern Greene Schools will/has to develop(ed) and adopt(ed) policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. (School District) will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. (School District) will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation in the specific activity or survey. (School District) will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at the time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and are provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys.

Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

*Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920*

COMPUTER POLICY (BOARD POLICY 7540)

Freedom of expression is an inalienable human right and the foundation for self-government. Freedom of expression encompasses the right to freedom of speech and the corollary right to receive information. Schools facilitate the exercise of these rights by providing access to information regardless of format or technology. In a free and democratic society, access to information is a fundamental right of citizenship.

In making decisions regarding student access to the Internet, the Corporation considers its stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to the preparation of citizens and future employees. Access to the Internet enables students to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The Corporation expects that faculty will blend thoughtful use of the Internet throughout the curriculum and will provide guidance and instruction to students in its use. As much as possible, access from school to Internet resources should be structured in ways that point students to those which have been evaluated before use. While students will be able to move beyond those resources to others that have not been reviewed by staff, they shall be provided with guidelines and lists of resources particularly suited to learning

objectives.

Outside of school, families bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, radio, movies, and other potentially offensive media.

Students using Corporation-provided Internet access must first have permission and must be supervised by the Corporation's professional staff. Students utilizing school-provided Internet access are responsible for good behavior online just as they are in a classroom or other school areas. The same general rules for behavior and communications apply.

The purpose of Corporation-provided Internet access is to facilitate communications in support of research and education. To remain eligible as users, student use must be in support of and consistent with the educational objectives of the Corporation. Access is a privilege, not a right. Access entails responsibility.

Users should not expect that files stored on school-based computers will always be private. Electronic messages and files stored on school-based computers may be treated like school lockers. Administrators and faculty may review files and messages to maintain system integrity and ensure that users are acting responsibly.

The following uses of school-provided Internet access will not be utilized to:

Access, upload, download, or distribute pornographic, obscene, or sexually explicit material;

- Transmit obscene, abusive, or sexually explicit language;
- Violate any local, state, or Federal statute;
- Vandalize, damage, or disable the property of another individual or organization;
- Access another individual's materials, information, or files without permission;
- Violate copyright or otherwise use the intellectual property of another individual or organization without permission.

Any violation of Corporation policy and rules may result in loss of Corporation-provided access to the Internet. Additional disciplinary action may be determined at the building level in keeping with existing procedures and practices regarding inappropriate language or behavior. When and where applicable, law enforcement agencies may be involved.

The Corporation makes no warranties of any kind, neither express nor implied, for the Internet access it is providing. The Corporation will not be responsible for any damages users suffer, including but not limited to loss of data resulting from delays or interruptions in service. The Corporation will not be responsible for the accuracy, nature, or quality of information stored on Corporation diskettes, hard drives, or servers; nor for the accuracy, nature, or quality of information gathered through Corporation-provided Internet access. The Corporation will not be responsible for personal property used to access Internet computers or networks or for Corporation-provided Internet access. The Corporation will not be responsible for unauthorized financial obligations resulting from Corporation-provided access to the Internet.

Parents of the students in the Corporation may be provided with the following information:

- The Corporation is pleased to offer its students access to the Internet. The Internet is an electronic highway connecting hundreds of thousands of computers and millions of individual users all over the world. This computer technology will help our schools through the communication age by allowing students and staff to access and use resources from distant computers, communicate and collaborate with other individuals and groups around the world, and significantly expand their available information base. The Internet is a tool for life-long learning.
- Families should be aware that some materials accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. In addition, it is possible to purchase certain goods and services via the Internet which could result in unwanted financial obligations for which a student's parent or guardian would be

liable.

- While the Corporation intends to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. Even should the Corporation institute technical methods or systems to regulate students' Internet access, those methods could not guarantee compliance with the Corporation's acceptable use policy. That notwithstanding, the Corporation believes that the benefits to students of access to the Internet exceed any disadvantages. Ultimately, however, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using medical and information sources. Toward that end, the Corporation makes the Corporation's complete Internet policy and procedures available on request for review by all parents, guardians, and other members of the community and provides parents and guardians the option of requesting for their minor children alternative activities not requiring Internet use.

This policy and all its provisions are subordinate to local, State, and Federal statutes.

1 to 1 Plan

Responsible Use Policy

All Eastern Greene students are provided access to Google For Education Workspace accounts. This allows access to the core Google services such as, but not limited to Google Mail, Google Drive, Google Calendar, etc. In addition, we also allow students to access certain other Google services with their Google For Education Workspace accounts. Specifically, students may have access to the following "Additional Google Services:" Google Earth, Google CS First, Google Applied Skills, and other services that fall under "Additional Google Services." The accounts are maintained and monitored by the Technology Department at Eastern Greene. Access to these tools can be restricted or removed from students at the request of administrators. Google Mail service will only be provided for students grades K-12.

Eastern Greene considers technology integral to our learning environment and believes that it will only continue to grow in importance. In this age, students denied access to modern technology resources would be as unable to function in the learning environment as students denied books or pencils.

Therefore, given that a wide variety of digital electronic devices and Internet-based technologies are utilized at all grade levels across the curriculum in support of teaching, learning, and assessing traditional and technology standards, given that many traditional resources are now available online only and given our requirement and obligation as a school district to teach technology standards and digital citizenship, the use of modern educational resources such as computers and the Internet is an acknowledged condition of enrollment at EGS.

Lost/Stolen Devices

If an attempt by the teacher and/or student does not yield results in finding the lost laptop. Building administration will file a police report and the Chromebook will be locked by our site technician. If a device is not returned in a timely manner, the Eastern Greene administration will notify law enforcement of the theft of the device. Until the lost device is found or all associated fees have been paid for the replacement students will not be allowed to take home additional devices.

eLearning Plan

The following plan will be used in case of a weather cancellation:

Teachers:

- **ASYNCHRONOUS DAYS:** Teachers will be available from 9:00 a.m. to 3:00 p.m. Teachers will still have their allotted prep and lunchtime per the master contract.
- **SYNCHRONOUS DAYS:** instruction will be placed on a 2-hour delay schedule with virtual classes starting at 10:00 am.
- Teachers will use Google Classroom, Google Meets, or other approved Eastern Greene online curricula.
- Teachers should practice with students before eLearning days on how to login to Google Classroom and other online resources. Teachers should also provide instructions to parents concerning the above-mentioned information.
- Teachers will continue with lessons and curriculum daily. A long-term closure will not just be a review. Lessons should be standards-based and build on each other to create new knowledge to cover the required standards for that grade level/class.
- As much as possible, teachers should try to use Google Meets to connect with students, teach lessons, and answer questions. Teachers can also record lessons to be posted on Google Classroom for viewing by students. At a minimum, teachers will post assignments on Google Meets and be available through email.

Students:

- Students should be ready for instruction at 9:00 each morning. Students should be prepared to login to Google Classroom daily to view instructions and assignments from teachers. If meeting synchronously, classes will begin at 10:00 am. Students should be prepared to work on classwork for 2-3 hours at the elementary level, 3-4 hours at the middle school level, and 4-5 hours at the high school level. These are only estimates and could vary.
- Students must take part in school activities to be counted as “present”. If students can take part in online activities, they should be logged in and working daily to be counted as “present”. All work, including paper packets, will have due dates set by your teacher. While some work may be graded on completion, the bulk of the work will be taken for a grade. Students have 1 day to submit eLearning work in case they have internet issues at home. The submission deadline of 1 day begins the day the teacher assigned the work.
- WiFi internet access is available at the high school and middle school/elementary school parking lots. Students may also check out a device from the school if needed.

ATTENDANCE PROCEDURES

The responsibility for a student being present at school rests upon the student and the parents/guardians. All students are expected to attend regularly and to be on time. The staff at Eastern Greene High School believes that students miss important experiences when they are not in school. While it is true that students have the opportunity to make up for the academic work missed, it is impossible to make up the total educational experience that can only be gained with regular attendance. The attendance policy has been formulated to develop a sound method to improve attendance and teach responsibility to our students.

If a student has ten or more unexcused absences in one school year they are classified as a habitual truant under Indiana Code 20-18-2-6.5. Once a student becomes a habitual truant, an affidavit shall be filed against the parent in the Greene Superior Court alleging a violation of the compulsory school attendance law set out in Indiana Code 20-33-2-27, which is a class B misdemeanor. This is now mandatory under Indiana Code 20-33-2-26. A report will also be made to the Indiana Department of Child Services and the Greene County Prosecutor's Office. All doctor notes for absence certification must contain appropriate contact information that allows school attendance officers to verify documentation with medical providers.

1. Procedure for Reporting an Absence

Parents or guardians are asked to call (812-825-5621 x2000) the attendance line, by 11 a.m. to report a student's absence, **on the day of the absence**. Failure for the parent/guardian to report the absence will result in the absences being documented as unexcused, with no credit being issued for school work that is missed. Requests for homework assignments need to be made before 11:00 a.m.

2. Student Procedure Following an Absence

It is the responsibility of the student to make sure that the school receives the proper notification regarding his or her absence. It is also the student's responsibility to arrange with the teacher to make up for all missed work. Students who were truant or received an out of school suspension will be able to make up assessments. All doctor notes for absence certification must contain appropriate contact information that allows school attendance officers to verify documentation with medical providers.

ATTENDANCE POLICY- Updated 7.28.25

Eastern Greene High School follows the Indiana Compulsory Attendance Law and the updated state attendance requirements under SEA 482 (effective July 1, 2025).

A student is considered chronically absent if they miss 10% or more of the school year for any reason (excused, certified, or unexcused). Habitual truancy remains 10 or more unexcused absences, which must still be reported to the Greene County Prosecutor's Office.

Excused Absences

Allowance of six days per year. Requires a parent phone call or email. Family vacations count toward these 6 allowed days.

After the *sixth excused absence* reported by a parent/guardian, further absences *must have medical or other approved documentation* to remain excused. Without documentation, additional absences will be counted as unexcused.

Certified Absences

Mandatory absences accompanied by proper documentation. Under SEA 482, certified absences are excused but *still count toward the state's chronic absentee total*. Specific absences eligible for certification are listed below.

Unexcused Absences

All absences that are not excused or certified. By law, 10 unexcused absences require a referral of the child and/or parent to the Greene County Prosecutor's office.

6-Day Attendance Allowance

Six excused absences reported by a parent/guardian are allowed *per year*.

Required Attendance Notifications & Conferences

- **4 Day (Unexcused) Attendance Letter:** A letter mailed or emailed informing parents/students of the policy. Issued when a student reaches four unexcused absences in a given school year.
- **5 Day (Unexcused) Attendance Conference:** School staff will arrange an attendance conference with the students' parent(s) or guardian(s) no more than ten instructional days after the student's fifth unexcused absence within a ten week period. An attendance plan will be made and executed for up to 45 days after the plan is established, including possible disciplinary action, counseling services, and/or mentoring.
- **7 Day (Unexcused) Attendance Letter:** Issued when a student reaches seven unexcused absences in a given school year.
- **9 Day (Unexcused) Attendance Violation Letter:** Parents will be contacted by school staff and/or the Chief of Police with a letter explaining that the student has been unlawfully absent from school in violation of the provisions of the compulsory education laws of the State of Indiana. From this date forward, a Certificate of Incapacity signed by a physician must be turned in immediately upon receiving the certificate.

Counting of Attendance Days

1. Coming in late before 11:30 am or leaving early after 11:30 am counts as **half of a missed day**.
2. Coming in after 11:30 am or leaving before 11:30 am counts as **one full missed day**.
3. For an excused absence, all calls must be made to the office by **11:30 am** the day of the absence.
4. All doctors' notes must be received by the office within **48 hours** from the first noted absence and include the appropriate contact information for the doctor's office.

Excused Absences: The following are excused absences that permit a student to make up work (except for out-of-school suspension or expulsion):

Parent Notes (Excused)

- Students are allowed up to **six parent notes** to excuse half or full-day absences.
- After the sixth parent excused absence, all additional absences must be accompanied by a doctor's note (or appropriate documentation) or they will be counted as unexcused.
- Family emergencies must be verified by parents with a note or phone call.

Certified Absences (Excused but still count toward the state's chronic absentee total)

1. Doctor Appointments & Medical Needs

- Absences supported by a doctor's statement are certified and excused. Under SEA 482, these absences still count toward chronic absentee totals but remain excused.
- Illness requiring a physician's care verified by a signed statement from the physician will not be counted as unexcused.
- A signed statement from the dentist or doctor's office must verify medical/dental appointments. Please have medical statements faxed directly to the high school at **812-825-6661**.
- Forgery of doctor's notes will be reported to the prosecutor's office and additional penalties, including a recommendation for expulsion, will be administered.
- All doctor's notes must be returned to school within **48 hours** from the date of the first absence. Any notes received after this will be counted as an unexcused absence unless there are extenuating circumstances approved by administration.
- Mental or physical incapacity making a student unable to attend school will be certified with written verification from the physician.
- Students sent home by the school nurse will be certified and excused but will still count toward the chronic absentee total.

2. Funerals of immediate family members (mother, father, sister, brother, grandparents) will be certified with documentation.

3. Court-related appearances or appointments with written verification from the court (certified and will not count toward the 6-day excused absence policy).

School-sponsored activities (certified, will not count toward the 6-day excused absence policy).

4. Local/State Government Participation

- Legislative Page duties

- Poll workers during elections
 - Civil Air Patrol or military/National Guard service
 - Certified with documentation, will not count toward the 6-day excused absence policy and do not count toward state chronic absentee totals.
5. **College/Career Visits** – Pre-approved days (Juniors – 2 days; Seniors – 2 days) with arrangements made before May 1st.
 6. **Inclement Weather Safety** – When bus routes are unsafe and parents choose not to send children to school, a parent call before 11:00 AM is required. These will be excused and will count toward the 6-day excused allowance.
 7. **Other Pre-Approved Events** – Crane-sponsored events, State Fair 4-H activities, Take Your Child to Work Day, etc. Must have permission 48 hours before the absence and bring back written verification.
 8. **Unique or Extenuating Circumstances** – Principal-approved cases may be certified or excused at administrative discretion.

Vacations

The building administration strongly discourages vacations during the regular school year. Vacations quickly exhaust a student's 6-day excused absence allowance for the year.

If a student must attend a vacation with immediate family:

1. Parents must notify the building administration at least one week in advance.
2. The vacation must be with the student's immediate family.
3. Students must make academic arrangements with teachers before leaving.
4. Vacations will NOT be excused during final exam days or within one week of the last scheduled school day due to possible snow make-up days.

Under extenuating circumstances, exceptions may be made by the principal or designee.

Unexcused Absences

Unexcused absences count toward the ten-day attendance policy. This includes any absence where the school has not been properly notified.

Unexcused absences result in no credit for assignments during the absence and a loss of the privilege to make up work, tests, or quizzes. Examples include:

1. Class skipping
2. Oversleeping
3. Car trouble
4. Parents' failure to notify the school
5. Failure to prearrange excused days
6. Failure to prearrange college visits

Progression of Consequences for Unexcused Absences:

- **1st–3rd Unexcused Absence:**
 - Warning

- Parents notified
- **4th–6th Unexcused Absence:**
 - Thursday School assigned
 - Attendance Conference Scheduled
 - 4-Day Attendance Letter sent
 - Greene County Probation Office referral may begin
- **7th–9th Unexcused Absence:**
 - 7-Day Attendance Letter sent
 - 9-Day Attendance Letter sent
- **10th Unexcused Absence (Compulsory Attendance Violation):**
 - Greene County Prosecutor notified

Truancy- Out-of-School/Class Skipping

TRUANCY is defined as being absent from school or class without the knowledge or consent of parents/guardians and school officials during any part of the school day.

Truancy Offenses:

- 1st: Thursday/Saturday School; Parents notified
- 2nd: Saturday School/1 Day In-School Intervention; Parent conference; Probation notified
- 3rd: 1–3 days In-School Intervention; Parent conference; Probation notified
- 4th: Student may be referred to Greene County Circuit Court and/or Greene County Probation

TARDINESS

Tardiness, unless a staff member detains a student, is defined as an unexcused absence of a student beyond the scheduled time that a class begins. Almost all tardiness is avoidable. Tardiness disrupts not only the school program but also the progress of classes. It seriously interferes with the educational atmosphere. Habits of punctuality and promptness are the chief elements of reliability. A lack of such habits will be detrimental to a successful life. Future employers and college entrance boards have high regard for promptness. Students should arrive early and permit time for emergencies.

1. Students are considered tardy to school if they are not on time for their first-period class. If a student is arriving late, he/she must first come to the office to sign in and receive a pass to enter class. Students more than ten (10) minutes late will be considered absent for that half of the day.
2. All students who are less than ten (10) minutes late will enter the classroom and be marked late by the teacher. Students more than ten (10) minutes late must have a pass from either the teacher who caused them to be late or a pass from the office for admittance.
3. Students should be in the classroom doorway and ready for the class period to begin. Many teachers assign bellwork that should be done immediately without waiting for instructions. Each teacher may have his or her definition as to what is tardy that is more lenient than the site policy, but cannot be more restrictive and their definition will be noted in their syllabus.

Tardy Policy

Note: Tardies are cumulative per semester.

First Tardy	–	Documentation by teacher
Second Tardy	-	Documentation by teacher
Third Tardy	–	Tuesday School
Fourth Tardy	–	Thursday School
Fifth Tardy	–	Thursday School
Sixth Tardy	–	Thursday School/Saturday School
Seventh Tardy	–	Thursday School/Saturday School

*** (Repeated tardiness after the seventh tardy may also result in additional consequences.)**

EGHS Final Opt-out Policy

The following guidelines outline the benchmarks a student must meet in order to opt-out of their Fall and/or Spring semester final exams (**does not apply for dual-credit/AP classes**):

1. A student is able to opt out of their Fall semester final exams if their overall Fall semester grade in a class (average between 1st and 2nd nine weeks) is a 90% or higher. This is on a per period basis. For example, if a student has a 91% average in 1st period, but an 85% average in 3rd period, the student is only able to opt out of their 1st period final because the percentage is 90% or above.
2. A student is able to opt out of their Spring semester final exams if their overall Spring semester grade in a class (average between 3rd and 4th nine weeks) is a 90% or higher. This is on a per period basis. For example, if a student has a 91% average in 1st period, but an 85% average in 3rd period, the student is only able to opt out of their 1st period final because the percentage is 90% or above.
3. A student must meet the above grade requirements outlined in number one and two, **as well as** not accumulate more than **3 TOTAL** absences (certified, excused, unexcused) per semester in order to be eligible for the opt-out option.
4. The following absence classifications do not apply to the 3 absence total:
 - a. School-sponsored events and field trips including college visit days
 - b. Funerals (must have documentation)
5. **Please note that certified medical/doctor notes DO count towards the total of 3 absences as it relates to this policy.**
6. **Student appeals for attendance discrepancies must be made in writing to the Principal for final decision.**
7. Students who decide to move forward with the opt-out option acknowledge that their Fall and/or Spring semester grades for the period they are opting out of will be an average of the two nine-week grades in the semester. Students will simply be exempt from the final exam. Exempt grades do not help or hurt students. For example:
 - a. 1st nine weeks' grade: 85%. 2nd nine weeks' grade: 95%. Average of 1st and 2nd nine weeks' grades: 90%. Semester grade: 90%. (85+95=180.

180/2=90) Even if students achieve the 90% benchmark, they can still choose to take their finals. The opt-out policy is only an OPTION that can be exercised if the above benchmarks are met by the student.

8. The deadline for students to opt-out of their finals will be announced during the school year. Students who do not maintain a 90% or above, even after the deadline for either semester, will be forced to take their final exam.

EGHS LIBRARY

MISSION STATEMENT

The mission of the Eastern Greene libraries is to provide an inviting, dynamic learning environment and appropriate services to support and enhance teaching, literacy, and learning.

LIBRARY

The high school library is open from 7:40 a.m. until 3:00 p.m. Monday through Friday. Students may make use of the library for research, study, and leisure reading. Students must receive a library pass from a staff member.

Students may be excluded from the library or face disciplinary action for the following:

1. Disruptive behavior.
2. Defacing or destruction of any library material, furniture, or hardware.
3. Tardiness.
4. Failure to cooperate with the librarian.
5. Failure to use the library for the purpose the student indicated at sign-up time.
6. Non-payment of lost books.

The school librarian will explain the procedure for use of materials and general operations.

Lost Items Policy

1. Library privileges will be suspended if a library book/materials are lost and will remain suspended until the book/materials are returned.
3. Books/materials declared lost by the student or librarian must be replaced. If a student does not pay for lost book/materials, the student's name will be turned in to the office for a lost textbook.

Material Selection Policy

1. Responsibility for Selection
 - A. Selection of all materials will be the responsibility of the corporation librarian and library aids that are responsible for running the libraries in each building. These people will operate within the framework of policies determined by the EG School Board.
 - B. Both the students and staff members may recommend materials for consideration.
2. Criteria for Selection
 - A. Each type of material must be considered in terms of its merit and the audience for whom it is intended. No single standard can be applied in all cases.
 - B. The librarian has a professional responsibility to be inclusive, not exclusive, in developing collections. Efforts will be made to provide materials representing all viewpoints.
 - C. Reviews in professionally recognized resources are a primary source for materials selection.
 - D. The library keeps its collection vital and useful by retaining or replacing essential materials and by removing those works that are worn, outdated, of little historical significance, or no longer in demand.

3. Gifts

- A. Gifts shall meet the same selection criteria as purchased materials. The appraisal of the gift for tax purposes is the responsibility of the donor.
- B. When the library receives a cash gift for the purchase of materials, the library staff will make a selection of specific titles.
- C. The form of memorial identification will be a gift plate.

4. Reconsideration

- A. The student's choice of library materials for personal use is an individual matter. Parents/guardians may suggest/limit the materials checked out for their children. While students may reject materials for themselves and parents reject items for their children, they cannot exercise censorship to restrict access to the materials by others.
- B. Any person in the library's service area who objects to the presence or absence of a work may do so by completing the Request for Reconsideration of Library Material.
- C. A panel will review challenges by reading the material in question, reading the Request for Reconsideration of Library Material form, and then discussing their findings in a meeting. The librarian will then inform the building principal, regarding the panel's decision about the challenge, and the principal will follow Indiana law to finalize the process.

Academics

Vision Statement

Our vision at Eastern Greene Schools is to utilize a blended learning approach to cultivate confident, independent, lifelong learners who thrive within our Eastern Greene community and beyond.

School Improvement Goals

- 1. Each student will demonstrate improvement in content area literacy skills across the curriculum.
- 2. Each student will demonstrate improvement in their ability to reason and think through content and problems in each discipline area.

Core Values

- 1. Developing and utilizing clear and appropriate academic expectations to maximize each student's potential.
- 2. Maintaining a safe and effective learning environment.
- 3. Ensuring mutual respect for all members of our school community.

Graduation Requirements:

Diploma Tracks: Core 40 Diploma & GPS Diploma

***New GPS Diploma For Incoming Freshmen**

Indiana recently launched a new initiative that allows high school students to earn a "GPS High School Diploma". This program, also referred to as "Graduate Preparation for Success" (GPS), is designed to give students more flexibility in how they complete their high school education, incorporating career-focused pathways along with academic learning. The GPS diploma is part of

the state's broader efforts to adapt to the evolving needs of the workforce and help students build practical skills that align with industry demands.

GPS Diploma Requirements: 43 Credits Required

English 8 Credits	2 Credits: English 9 1 Credit: Communications 5 Additional English Credits (See course catalog for options)
Math 7 Credits	2 Credits: Algebra I 1 Credit: Personal Finance 4 Additional math Credits (See course catalog for options)
Science, Technology, and Engineering (STEM) 7 Credits	2 Credits: Biology I 1 Credit: Computer Science 2 Additional Science Credits (See course book for options) 2 Additional STEM focused Credits (See course catalog for options)
Social Studies 5 Credits	2 Credits: US History 1 Credit: US Government 2 Credits: World Perspectives (See course catalog for options)
PE/Health 2 Credits	1 Credit: Physical Education 1 Credit: Health
Personalized Electives 12 Credits	Students are encouraged to utilize the new readiness seals and pathways to align these personalized electives with their unique goals.
College and Career 1 Credit	See course catalog for description

The new diploma also includes optional seals that build off the base diploma and prepare students for their chosen path after high school. For example, students can earn the Honors Enlistment Seal by demonstrating skill development in communication, collaboration, and work ethic (next page).

SEALS	Enrollment 🏆	Employment 🏆	Enlistment & Service 🏆
	Required: 4 Credits: World Language 6 Credits: Social Studies	Required: 1. Earn a market-driven credential of value aligned to a specific occupation OR 3	Required: 1. Complete ONE of the following: Intro to public service course or one year of JROTC

<p>Honors Seal</p>	<p>8 Credits: Math (Algebra I, plus Geometry, Algebra II and Precalculus) 6 Credits: Science (must include Biology I & Chemistry or Physics or any advanced lab credits aligned to their course of study.)</p> <p>Earn a C or Higher in all course and a cumulative B average AND Complete one of the following:</p> <ul style="list-style-type: none"> ● 4 credits in AP courses and pass corresponding AP exams ● 6 college credits ● Score a 1250 on the SAT or a 26 on the ACT 	<p>courses in a Career and Technology Education (CTE) pathway</p> <p>2. Complete 150 hours of work-based learning</p> <p>3. Demonstrate skill development in Communication, Collaboration and Work Ethic</p> <p>4. Meet attendance goal</p>	<p>2. Achieve a 31 on ASVAB and complete all three components of the Career Exploration Program</p> <p>3. Meet attendance goal</p> <p>4. Demonstrate skill development in Communication, Collaboration and Work Ethic–Must be externally verified through a mentorship experience with a current military personnel, veteran or other public safety professionals</p>
<p>Honors Plus Seal</p> <p>You must earn the Honors Seal PLUS complete the following:</p>	<p>1. Earn a credential that may include:</p> <ul style="list-style-type: none"> ➢ Associates degree ➢ Technical certificate ➢ Indiana College Core (ICC) ➢ AP Scholar w/ Distinction <p>2. Complete at least 75 hours of work-based learning.</p> <p>3. Demonstrate skill development in Communication, Collaboration and Work Ethic</p>	<p>1. Earn a market-driven credential of value:</p> <ul style="list-style-type: none"> ➢ Associates degree ➢ Technical certificate ➢ Indiana College Core (ICC) ➢ Advanced Industry certificate <p>2. Complete additional focused work-based learning (total of 650 hours) in one or more experiences that may include: Pre-Apprenticeship or Modern Youth Apprenticeship</p> <p>3. Demonstrate skill development in</p>	<p>1. Achieve a score of 50 or higher on the ASVAB</p> <p>2. Demonstrate excellence in leadership through ONE of the following:</p> <ul style="list-style-type: none"> ➢ Completion of 100 hours public service ➢ Hold a leadership role in an extracurricular ➢ Completion of two seasons of a team-based physical

		Communication, Collaboration + Work Ethic	sport or activity
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Core 40 Diploma Requirements: 43 Credits Required

English/Language Arts 8 Credits	Including a balance of literature, composition and speech
Mathematics 6 Credits	2 Credits: Algebra I 2 Credits: Geometry 2 Credits: Algebra II Additional Credits available Precalculus/Trigonometry, Calculus and College Algebra
Science 6 Credits	2 Credits: Biology I 2 Credits: Chemistry, Physic or Integrated Chem/Physics 2 Additional Credits Science (See course catalog for options) Indiana Dept. of Education requires these 6 credits MUST be completed during grades 9-12.
Social Studies 6 Credits	2 Credits: US Government/Economics (Senior Year) 2 Credits: US History (Junior Year) 2 Additional Credits should be taken freshman or sophomore year- (See course catalog for options)
PE I & II & Health 3 Credits	2 Credits: PE 1 Credit: Health
Personal Finance 1 Credit	1 Credit (Class of 2027 and up)
Directed Electives 5 Credits	Includes: World Languages, Fine Arts, Career and Technical (CTE) courses
Electives 8 Credits	Career and College Pathway course recommended- (See Pathways in course catalog)

Students must take a quantitative reasoning course each year of high school.

The Core 40 Diploma also includes optional honors to help prepare students for their chosen path after high school. These include Academic Honors and Technical Honors (next page).

The Core 40 is designed for all students with the graduation years of 2026, 2027 and 2028.

Core 40 Diploma w/ Academic Honors

Complete all requirements for Core 40 regular diploma PLUS:

1. Earn 2 additional math credits
2. Earn 2 Fine Arts credits
3. Earn 6-8 world language credits (6 credits in one language or 4 credits each in two languages)
4. Earn a grade of "C-" or better in courses that will count toward the diploma and have a grade point average of "B" or better (3.0)
5. Complete one of the following:
 - Complete 2 AP courses (4 credits) and take corresponding AP exams
 - Earn a composite score of 1250 or higher on the SAT with a minimum score of 560 on math and 590 on evidence-based reading and writing
 - Score a composite score of 26 or higher on the ACT
 - Earn 6 college credits in dual credit courses from the approved list
 - Earn a combination of 2 credits in AP course and corresponding AP exams and a minimum of 3 college credits from the dual credit list

Core 40 Diploma w/ Technical Honors

Complete all requirements for Core 40 regular diploma PLUS:

1. Earn 6 credits in the college and career preparation courses in a state-approved College & Career Pathway and in one of the following:
 - Pathway designated industry-based certification or credential, or
 - Pathway dual credits from the approved dual credit list resulting in 6 transcripted college credits
2. Earn a grade of "C-" or better in courses that will count toward the diploma and have a grade point average of a "B" or better (3.0)
3. Complete one of the following:
 - Complete one of the additional options listed above for Academic Honors
 - Score at or above the following levels on WorkKeys: Reading for Information – Level 6; Applied Mathematics – Level 6; Locating Information – Level 5
 - Earn the following minimum score(s) on Accuplacer: Writing 80, Reading 90, Math 75
 - Earn the following minimum score(s) on Compass: Algebra 66, Writing 70, Reading 80

Employability Skills

Students must complete requirements under ONE of the following Employability Skills experiences. Students may complete this requirement at any point during their four years in high school. Students will receive necessary paperwork after notifying the guidance office of their chosen track.

Project-Based Learning

Project-Based Learning allows students to gain knowledge and skills by working for an extended period of time to investigate and respond to an authentic, engaging, and complex question. Students must make their work public by displaying, explaining, and/or presenting it to people beyond the classroom. Projects may be completed through class work and must have teacher approval/verification and a student-written reflection of how the project assisted them in personal growth/leadership skill building to count towards graduation requirement. Examples of Project-Based Learning include:

- Family and Consumer Sciences – Luncheons/Dinners for families in the community
- JAG - Senior portfolio + mock interviews
- Business – Web-based products or marketing materials that may be used throughout the school or community
- Agriculture – Landscape beautification projects as related to Landscape Management courses

Service-Based Learning

Service-Based Learning can be classified by three core components: (1) integrating academic study with service experience; (2) reflecting larger social, economic, and societal issues; and (3) collaborative efforts between students, schools, and community partners. Service-Based Learning is not simply completing community service hours but integrating service with academic principles. Focus should be on leadership, mentorship, and motivation. All completed SBL's must also include a verification form from a coach, sponsor, etc. and a student-written reflection of how the project assisted them in personal growth/leadership skill building. Examples of Service-Based Learning include:

- Service projects completed through clubs/organizations (1 full academic year)
- Athletic participation (1 full season)
- Music participation (1 full academic year)
- 40 hours of independent community service activities verified by a supervisor
- JAG: 2 years of class enrollment + a minimum of 20 service hours available

Work-Based Learning

Work-Based Learning involves an employer assigning a student meaningful job tasks to develop his or her skills, knowledge, and readiness for work. To fulfill this graduation requirement, students must submit a signed verification form from the employer, confirming completion, along with a student-written reflection on how the project contributed to their personal growth and leadership development. Examples of Work-Based Learning include:

- Completion of the YES! program with Hoosier Hills Career Center
- Internship/On-the-job Training
- Employment
- Summer Agricultural Experience or Agricultural Work Experience.

Postsecondary Readiness Competencies

Students will be required to successfully complete ONE of the following Postsecondary Readiness Competencies:

Honors Diploma

Completion of Academic Honors or Technical Honors diploma requirements or completion of honors or honors plus seal.

ACT

Students must meet 2 of the 4 score requirements outlined below:

- English score of 18 OR Reading score of 22
- Math score of 22 OR Science score of 23

SAT

Students must meet both individual scores. Test results can be super-scored across multiple attempts.

- Reading/Writing score of 480 AND Math score of 530

ASVAB

Students must obtain a minimum military entrance score.

- Minimum score of 31

Apprenticeship

Students must participate in a federally recognized program that can serve a dual purpose to also complete the Employability Skills requirement.

AP or Dual Credit Coursework

- Students must earn a C average or higher in at least three (3) courses.
- One (1) of the three (3) courses must be in a core content area (English, math, science, and social studies) OR be part of a Career & Technical Education concentrator.

Career & Technical Education Concentrator

- Must earn a C average or higher within a state approved CTE pathway (EGHS program of studies listed on page 7).
- Requirements can also be fulfilled by completing at least one year of coursework at Hoosier Hills Career Center.

Industry Certification

Students attending Hoosier Hills Career Center will have an opportunity to earn industry certifications depending on program selection and successful completion of testing requirements

Seniors who meet all state and local requirements for graduation by May of the graduating year will be allowed to participate in commencement exercises on the date established by the school calendar. Seniors who fail to meet state and/or local graduation requirements prior to the last day of school during their senior year will not be eligible to participate in commencement exercises.

Minimum Credit Requirement

Eastern Greene High School students are required to be enrolled in at least 6 credited classes to remain a student in good standing. Exceptions to this are off-campus college courses, other advanced study opportunities or special programs. To be promoted to the next grade, students must have the following minimum credits:

10th - 10 credits

11th - 20 credits

12th - 30 credits

Valedictorian and Salutatorian Status

Eastern Greene High School has determined that the valedictorian and salutatorian status will be decided at the end of the eighth semester of the senior year. Seniors who have the highest weighted GPA will be selected for this honor. Students considered for these honors must be on the academic honors diploma track.

Eastern Greene High School recognizes that local agencies and organizations may wish to commend students on their valedictorian status prior to the conclusion of the eighth semester. At that time, the senior student with the highest weighted GPA at the end of the seventh semester will be nominated to attend all awards ceremonies that occur prior to graduation day. Awards and recognition ceremonies taking place on graduation day or thereafter will be attended by the final determined valedictorian at the end of the eighth semester.

If after review, senior students hold a tie for these honors, students will share the honor and share the responsibilities. For the purposes of this written statement, a tie will be called if the top students share a GPA less than or equal to 0.005 points of their respective GPA's.

EARLY GRADUATION POLICY: It is the School Board policy to grant an eighth semester attendance waiver to Eastern Greene students if they meet the following requirements:

1. The written request for a waiver is received one year before the desired graduation date.
2. A meeting is held with the student, a parent/guardian, the principal and the counselor in attendance.
3. The student will complete all state and local graduation requirements **with an employment, enlistment, or enrollment honors seal** before the last day of the first semester of the student's senior year or end of student's junior year.
4. The student and parent/legal guardian demonstrates in the written request a genuine need to complete high school in six or seven semesters.

If a student fails to meet waiver requirements, the student will be enrolled in a full schedule for the remainder of the senior year. The early graduate is strongly encouraged to attend commencement exercises. These early graduation plans are considered on an individualized basis.

Grading

A, B, C, and D indicate passing grades, with F indicating failure. Marks given on the grade cards represent performance levels in academic achievement. Grades are recorded at the end of each nine-week period. A semester grade is determined by averaging the two nine week grades with the final exam results (when applicable). Semester grades are the grades that appear on a student's permanent record.

SEMESTER EXAMS

Final exams will be given to all students at the end of each semester. This policy applies to all classes. A space has been provided on student report cards where the final exam grades will be

registered. The semester average will be determined by averaging the two nine week grades and the final exam grade (when applicable).

REPORT CARDS/PROGRESS REPORTS

All students will receive mid-term progress reports during each nine-week period and report cards at the end of each nine-week grading period.

The notices will be emailed through the Harmony 3 notification system to parents.

INCOMPLETE GRADE

If a student has not completed course work, a grade of "I" may be given. The student also has the responsibility to contact the teacher regarding the incomplete grade and the work needed to be completed. Students with Incomplete grades may not be allowed to do extra-curricular activities or field trips.

GRADE REPLACEMENT

Students that must retake previously failed courses required for graduation will be allowed to do so through the credit recovery program or in an in-person classroom setting, as deemed appropriate by high school administration, the counseling office, and/or a case conference committee. Students that successfully complete and pass a course previously failed will have the course added to their transcript and one previously failed grade will be placed with an RF and removed from the GPA calculation, so long as the course was previously completed at Eastern Greene High School. Students transferring from other institutions will not be eligible for grade replacement due to the unreliability in rigor from institution to institution.

High School Grading Scale

A	=	93-100%
A-	=	90-92%
B+	=	87-89%
B	=	83-86%
B-	=	80-82%
C+	=	77-79%
C	=	73-76%
C-	=	70-72%
D+	=	67-69%
D	=	63-66%
D-	=	60-62%
F	=	0-59%

Weighted GPA for Class Rank

Eastern Greene High School is committed to providing many college prep and dual credit courses to our students. We aim for our students to take the most rigorous courses that their skillset and academic ability will allow. As a result, we will encourage and push our students to take these courses. Eastern Greene High School recognizes that not all college prep and dual credit courses are of the same rigor. As a result, we have classified our weighted classes into two categories. Courses categorized as a level 1 rigor class will receive a 0.5 quality point. Courses categorized as a level 2 rigor class will receive a 1.0 quality point. The table below displays the point scale for each category, as well as, the identified Eastern Greene High School courses for each category.

Level of Rigor	Quality Point	Point Scale	Courses in this Category
1	0.5	A = 4.5	• College Algebra

		A= 4.16 B+= 3.83 B = 3.5 B- = 3.16 C+ = 2.83 C = 2.5 C- = 2.16 D+ = 1.83 D = 1.5 D- = 1.16 F = 0.00	<ul style="list-style-type: none"> • Pre-Calculus • Trigonometry • Digital Applications and Responsibility • Principles of Business Management • Personal Financial Management • Principles of Agriculture • Animal Science • Advanced Ag: Animals • Landscape & Turf Management • Horticulture Science • Advanced Band (4th year) • Advanced Choir (4th year) • Advanced Orchestra (4th year) • Spanish III • French III
2	1.0	A = 5.0 A- = 4.66 B+ = 4.33 B = 4.0 B- = 3.66 C+ = 3.33 C = 3.0 C- = 2.66 D+ = 2.33 D = 2.0 D- = 1.66 F = 0.00	<ul style="list-style-type: none"> • AP Psychology • AP Environmental Science • AP Calculus AB • AP Calculus BC • AP 2D Art • AP 3D Art • AP Drawing • AP World History: Modern • AP European History • AP English Language • Literature/Composition • AP Computer Science • AP US History • US Government Honors • Spanish IV • French IV

AP Courses

AP students are not able to drop the AP course unless there are extenuating circumstances. Any student who receives a grade of 69% or lower for the first semester may also request to drop at the semester break, but will incur a \$40 exam cancellation fee for the student. Students above the 69% grade requirement may appeal the drop policy with a written statement to the HS Principal. AP courses will not be weighted for the completed semester if the student drops the course or does not sit for the AP exam. ALL students taking an AP course will be required to take the corresponding AP exam. Eastern Greene High School will offer mock exams for all AP courses in February and March to serve as practice and preparation for the real exam in May. The exceptions will be

for AP 2D Art, AP 3D Art, and AP Drawing courses, which complete portfolios in lieu of exams.

Some AP courses have additional fees for testing. These fees need to be paid prior to the end of August. Failure to pay these fees may result in students not getting the weighted grade average for the course, not taking the corresponding AP exam, and barred from taking additional AP courses.

Calculating Grades

Your final semester grade is determined using the following weights:

First Nine Weeks: 40%
Second Nine Weeks: 40%
Final Exam: 20%
Semester 1 Grade: 100%

Third Nine Weeks: 40%
Fourth Nine Weeks: 40%
Final Exam: 20%
Semester 2 Grade: 100%

Calculation Steps

Multiply each grade by its weight: Multiply your grade for each grading period (first nine weeks, second nine weeks) and your final exam grade by their respective weights (expressed as a decimal).

Example: If you scored 80% in the first nine weeks, multiply 80 by 0.4.

Add the weighted grades: Add the results from step 1 together. This sum represents your final semester grade.

Example

Let's assume the following grades:

First Nine Weeks: 80%
Second Nine Weeks: 85%
Final Exam: 90%
Calculation:

Weighted grades:

First Nine Weeks: $80 \times 0.4 = 32$
Second Nine Weeks: $85 \times 0.4 = 34$
Final Exam: $90 \times 0.2 = 18$
Final Semester Grade: $32 + 34 + 18 = 84\%$

Important Note: This method does not apply to some AP or Dual Credit courses. Please refer to your course syllabus for any specific variations in grade calculation methods used by your instructor.

Permanent Records

Each student has a permanent record that contains grades and credits for that student. The permanent record is checked carefully for graduation requirements. Transcripts of the permanent record needed for transfer, military use, scholarship consideration, college applications, or prospective employer information may be requested from the counseling secretary.

Student Class Load

Students are required to be enrolled in credit-earning courses in 6 of the 7 class periods daily; the one non/partial-credit class being a study hall or student assistant. Students must attend school for the entire day. Seniors in good standing can apply for a half-day schedule. The schedule must be approved by the principal. If a student must return for another semester after graduation, that student may be allowed to attend only the class or classes necessary to complete his/her graduation requirements. A student being considered for a reduced course load must have completed the Employability Skills and Postsecondary Readiness requirements for graduation. Exceptions may be made in rare situations on a case-by-case basis with administrative approval.

Class Change Policy

1. Class changes requested by students must be completed before the third day of school.
2. Teacher recommendations will be taken into consideration when any change is requested.
3. All changes will be handled by the counseling office.
4. No student may withdraw from a class after the official start time without approval from the guidance department.
5. Students must complete the add/drop form.

Withdrawal from School

There are several reasons why a student may find it necessary to withdraw from school. When this becomes necessary, the parent must contact the guidance office and discuss the procedures to follow to withdraw the student. No grades will be given nor records transferred until the student meets all of his/her responsibilities to the school such as paying fees, returning books/technology, and completing the official withdrawal form. The withdrawal process will be complete only after an exit interview is held between the building principal, the student who is withdrawing from school, and the student's parents/guardians. Students under the age of 18 will be required to enroll in Adult Education classes, with approval from the Superintendent, and must be in good standing to keep their driver's license.

Textbook Fees

Although textbook fees are not assessed, we expect responsible use of our loaned materials. You are financially accountable for any damage incurred during your possession, including loss, theft, excessive markings, torn pages, or water damage. Please handle these resources appropriately to ensure continued access for all learners.

College and Careers Visitation Days

Juniors and seniors may be granted college and/or careers visitation days. EGHS will allow 2 school days prior to May 1st per year for seniors and juniors for the purpose of visiting colleges or potential future employers for the purposes of campus visitation/course registration, athletic recruitment, employer recruitment, and military recruitment. Extenuating circumstances will be evaluated on a case-by-case basis. Students who are in non-credit status due to poor attendance or have had several disciplinary write-ups, will not be granted these visitation days.

Procedure:

1. The guidance office is notified in advance by the parents and students that they desire their child to visit a particular campus or worksite.
2. Prior to the absence, the student completes a parental request form and a COLLEGE AND CAREERS VISIT REQUEST FORM available in the guidance office.
3. Documentation from the institution or employer needs to be presented to the guidance and attendance offices for an excused absence. Documentation must be on official letterhead and with an authorized signature. This is common practice at most institutions.

Armed Forces Recruiter Access

Title IX, Section 9528 requires school districts that receive No Child Left Behind assistance to share student information such as names and addresses to military recruiters. Another provision in Section 9528 allows parents and students to protect this information by requesting that it not be released. To request that this information not be released, please contact the Guidance Department at (812) 825-5621 x2152.

Homework Policy

It has been the administrative policy at Eastern Greene High School for many years that teachers assign regular homework assignments. The Eastern Greene School Board, administrators, and teachers have realized the importance of this aspect of schoolwork. All persons involved must fulfill specific responsibilities if the use of homework as an integral part of the educational process is to be effective.

Homework During Illness

In general, if a student has a certified or an excused absence, they are allowed one day to make up their work for each day they are absent, not to exceed 3 days. Students are encouraged to proactively obtain homework should they be absent for three or more days. Excessive consecutive absences, for any reason, may require a plan developed by the student, teacher and/or the administration to ensure the student's successful completion of the course. Excessive consecutive absences as defined here are more than 3 days. Students will need to consult their teachers if extra time is needed to complete specific assignments. If there is no communication from the student or parent/guardian about making up homework /classwork /quizzes or tests, the student forfeits the right to do so and the grades will become zeros.

Credit Recovery

Online Credit recovery is available for students to complete **previously failed credits**. Due to a limited number of slots in this program, the following criteria are used for placing students in the program during the school year for credit recovery purposes:

1. Seniors, who are just a few credits short of graduation, are given first consideration for credit recovery.
2. Students may only take courses that previously failed during their freshman, sophomore, or junior school years.
3. Students will be monitored and required to maintain adequate progress in the completion of all online courses. Courses not completed by the end of summer school are reset for the following year. Adequate progress will be determined by collaboration between the administration and students.

Virtual Program

Eastern Greene High School's online, virtual program offers students the opportunity to earn credits **from home** needed to earn a Core 40 diploma. (Note: Students cannot use the virtual program to complete Postsecondary Readiness competency and Employability Skills requirements as needed for the completion of state graduation pathways.) Virtual students will still be monitored by high school administrators to ensure they are making academic progress. Depending on the

student's credit recovery needs, some costs may apply. In addition to the aforementioned Credit Recovery guidelines, the following requirements may apply:

1. A meeting with the Principal prior to being accepted into the virtual program.
2. A student must maintain full-time status; 4 - 7 classes per semester as assigned.
3. Students must be on a Core 40 or General Diploma track.
4. Final exams must be coordinated with and proctored by the designated staff at the high school at the end of each semester.
5. Students are not eligible to participate in any extracurricular activities. The only exception would be Prom and Graduation.
6. All classes not completed by the end of the year will be reported as an F for the class.

The virtual program may be utilized for any student that meets one of the following:

1. At least one full semester (7 credits) behind on graduation requirements.
2. Expelled students
3. Students are unable to attend in-person classes due to extreme medical conditions or circumstances.

Honor Roll Recognition

The All A and A & B Honor Rolls are reported at the end of each nine-week term. Both lists are posted for one week in the high school office, and both lists are submitted to a local newspaper for publication. Parents/guardians who do not want their child's or children's names published must notify the guidance office no later than the second week of school. Classes not used in the calculation are study halls and the student assistant class.

National Honor Society

The National Honor Society (NHS) is an organization of distinguished EGHS students. To be eligible for induction into NHS, students must have attained a 3.5 weighted cumulative GPA. The annual review is held in January when all sophomores, juniors, and seniors are screened for membership. Possible initiates are invited to fill out an application, and the faculty evaluates academically eligible members and candidates in the areas of the precepts: scholarship, service to others, positive leadership, and character. The Teacher Advisory Board reviews these evaluations to recommend membership. Induction into NHS will take place with a special ceremony in March. Once inducted, members must continue to maintain the required GPA and continue to meet the standards of the precepts as well as complete all group and individual service projects in order to retain membership in the society. A full set of Bylaws can be obtained from the NHS Adviser as well as the NHS page on the EG website.

Honor Jackets

ACADEMIC - Seniors who have accumulated a grade point average of 3.750 (weighted scale) or better and have been on the math A-track shall be eligible to receive a special academic honor jacket. The student must maintain this superior grade point average during the senior year. Students should have attended Eastern Greene High School in their junior year to be eligible for this award. All students regardless of financial status will need to cover 100% of the costs of the jacket or they may elect to receive an academic honors patch to be placed on another honor jacket for no cost. Early grads are not eligible for this honor.

A positive activity of each school year is the awarding of honors to our students. Students receive recognition for outstanding work in several academic and extra-curricular areas.

The presentation of academic honor jackets will be during a fall assembly. At the end of the school year, the Senior Honors and Awards Program will also recognize Senior student achievement.

BAND - Band honor jackets are awarded to students who are enrolled in the class for which they are lettering and participate in all required class activities (i.e., required concerts and rehearsals, etc.). Further, students must earn fifteen points from a list of after-school activities to receive a letter (or service bar). This list includes opportunities such as Solo and Ensemble Contest, All-State Auditions, All-District Band, private lessons, musical arts youth orchestra, and jazz band. The highest level of points will be awarded for participation in Marching Band and Pep Band. Interested students should see the Band director for a "point sheet" that has more specific information on it.

Students who meet the point requirement for a letter will receive a letter jacket award certificate at their spring concert. Students are free to order their letter jackets as soon as they wish. The Band Department will pay for the cost of the letter, numerals, nameplate, and other additions. Each student will receive a basic letter with the appropriate band pin attached. By attaining the point requirements each year, students can earn additional service bars to add to their letters. The letter jacket design will match the styling of the athletic jackets.

Letter jackets are one of the most visible parts of our school and represent the highest level of achievement in our music program. They should be a symbol of what you have accomplished as a student here. The band director, high school principal, and superintendent reserve the right to make exceptions to these requirements.

BOWLING - Students participating in bowling for the full season and who fulfill the set requirements by the Athletic Director are eligible to letter as a member of the bowling team. Students are still responsible for any fees associated with the jacket and patches. The current requirements to letter are as follows:

- Bowl in at least 30% of Varsity matches

- Win at least 1 individual point

- Bowl in sectionals

- Complete the season

CHOIR/STRINGS - Choir and Orchestra jackets are awarded to students who are enrolled in the class for which they are lettering and participate in all required class activities (i.e. concerts, rehearsals, etc.). Further, students must earn thirty (30) points from a list of after-school activities to receive a letter chevron patch. This list includes opportunities such as Solo and Ensemble Contest, All-State Auditions, private lessons, Musical Arts Youth Symphony, optional concerts, the all-school musical, etc. Interested students should see the choir/orchestra director for a "point sheet" that has more specific information on it.

Students who meet the point requirement for a letter will receive a letter jacket award certificate at their spring concert. Students are free to order their letter jackets as soon as they wish. The Choir/Orchestra Department will pay for the cost of the letter, service bars, pins, and additional chevrons. Each student will receive a basic letter with the appropriate choir or orchestra pin attached. Students can earn additional chevrons to add to their letter jacket sleeve for each additional 15 points earned. Students are limited to one chevron patch earned per year. The letter jacket design will match the styling of the band and athletic jackets.

Letter jackets are one of the most visible parts of our school and represent the highest level of achievement in our music program. They should be a symbol of citizenship, pride, and accomplishments. The choir/orchestra director, high school principal, and superintendent reserve the right to make exceptions to these requirements.

Hoosier Hills Career Center

Eastern Greene Schools is a member of the Hoosier Hills Career Center located in Monroe County. Junior and Senior students from Eastern Greene are taken to Bloomington North, Ivy Tech, and other training sites in Bloomington to receive instruction in a wide variety of vocational courses. Students attend regular classes for three periods at Eastern Greene. The last half of the school day

is spent in vocational classes. The bus will depart at 11:15 a.m. daily, and all students will ride the bus to and from vocational classes, returning before 2:55 p.m. Students may drive to HHCC, however, must have a waiver on file. Attendance to Hoosier Hills will be monitored by the Eastern Greene administration. EGHS students who choose to miss their vocational program without parents permission will be disciplined for truancy and risk losing their credit for this program.

A student must be screened to determine eligibility for entrance into the vocational program. Only Junior and Senior students can attend HHCC. The basic criteria involved in the determination are grade point average, outstanding attendance, the potential for completion of the two-year program, and junior class standing. Student fees for all career center classes should be paid at Eastern Greene High School.

Physical Education Participation

Two semesters (One semester for cohort 2029) of physical education are required at Eastern Greene High School. Physical education involves participation by the student. For this reason, much of a student's grade in physical education is determined by the amount of effort a student makes to participate to the best of his/her ability on a daily basis. Parents are advised not to write notes asking permission for a student to be excused from participation. Written exemptions by a licensed physician will be recognized as excused from participating in physical activities. Students should be prepared by bringing the appropriate attire to participate correctly.

PE Waivers: When available as an option, we do offer PE waivers to students active in athletics and marching band to offset schedule conflicts in the fall. When utilizing one of these waivers, you must successfully complete the approved athletic season and participate. Additional requirements may apply.

High School Policies and Procedures

ALL INDIANA CODES ESTABLISHED BY THE INDIANA LEGISLATURE, WHETHER OR NOT THEY ARE COVERED IN THIS HANDBOOK, GOVERN EASTERN GREENE HIGH SCHOOL. ANY CHANGE IN STATE LAW WOULD BRING ABOUT DEFINITE CHANGES IN THE POLICIES IN THIS HANDBOOK.

School Jurisdiction

The jurisdiction of the school **with respect to rules** of conduct shall apply in these instances:

1. When on any school property.
2. When on school grounds at any other time in which the school is being used by any school group or specific community organization.
3. On the way to and from school. This includes riding on the bus, the bus stop, and students walking to their homes after departing the bus.
4. While on a school-sponsored trip or activity. Any unlawful activity forbidden by Indiana state law that constitutes an interference with school purposes or an educational function also falls under school jurisdiction and will result in disciplinary action.

School Expectations

Entering/Leaving School

All entry to the building is through the main entrance. During school hours, no student will be allowed to be outside the high school building without permission from an administrator unless he or she is on their way to or from the agricultural classroom/shop. Leaving school without permission from the school and parents is truancy. Students may never leave the building before securing all three of the following:

1. Permission from their legal guardian.
2. Permission from the school office.
3. Signing out in the office.

Any student who enters or leaves during normal school hours must sign in or out in the office. All students are required to have parent permission to leave for ANY reason. Even if a student is 18, parent permission is required. If a student signs in late or signs out early, his/her attendance will be affected.

1. Students will be considered to be truant if they fail to sign out.
2. Students waiting for their parents to pick them up will have to wait in the high school office.

After School Supervision

Eastern Greene Schools does not provide after-school supervision, except for detention. Students who are involved in athletics, tutoring, or a school club function are expected to be picked up immediately after they are finished. If a student has late practice, the student should make arrangements to be brought back to school for the practice. Therefore, unsupervised students are expected to go directly home after school. If this becomes a problem for any particular student, after-school activities and/or extra-curricular events will be revoked for that student.

Deliveries for Students

Parents, guardians, and friends of students are encouraged to not send flowers and other gifts to school for students. These deliveries create a distraction to the learning environment. Any deliveries received by the front office will be held until the student can pick the delivery up after the school day.

Building Visitors

All entry into the building is through the main entrance.

1. All visitors must go directly to the high school office, state their business with the school, and

obtain permission to be in the building. A visitor's pass will be issued to the person and must be visible at all times while visiting the building during the school day (8 am to 3 pm).

2. **STUDENT VISITORS:** Visitor passes will not be given to friends of students for the purpose of visiting with students during the school day. Former Eastern Greene students or students from other schools are not allowed to eat lunch with current students. Former students are not allowed to visit with teachers.
3. **ADULT VISITORS:** All parents and visitors are required to register in the school office upon entering the building.

Morning Announcements

Each morning during homeroom, students will participate in the Pledge of Allegiance, a brief moment of silence, and hear important announcements concerning school business. Students must actively pay attention to the announcements and stay in their homeroom class for the duration of the entire announcement period. Only after announcements are over will students be allowed to go to other classrooms for academic assistance or remediation.

Signs, Posters, and Paint

All approved signs and posters must be removed by the last day the announcement is valid by the person who placed them in the building. No painting of doors or lockers is permitted. The placing of decals or other foreign substances on the building walls, doors, or other areas of the building is also prohibited. Signs should not be secured by scotch tape and signs should not be attached to glass windows.

Cafeteria Expectations

1. Students are not allowed to sign out at lunchtime and return to the building before the end of lunch. Students may not sit in their vehicles or be in the parking lot during lunch. Students are not allowed to leave campus for lunch even with parental permission. Parents wishing to eat with students must physically sign them out in the front office. Any missed class will be unexcused.
 - 1.1. Students are permitted to buy a school lunch or to bring in their own lunch in a lunch box or paper bag. Pizza and other take-out food may not be ordered and delivered to students during school hours. Students will not be reimbursed for food purchases.
2. Disruptions or insubordination to a lunchroom supervisor will result in detention or suspension.
 - 2.1. Students should move to and from the cafeteria in an orderly manner. Running, cutting in line, and boisterous behavior is unacceptable. Compliance with this request will make the lunch period more enjoyable for all concerned.
 - 2.2. Students are responsible for taking their trays and throwing their trash away. Administrative detentions will be assigned to those students who fail to comply with this with common courtesy.
 - 2.3. While card games are permissible during lunch, any students engaging in gambling will be dealt with according to the disciplinary policies for gambling.
3. Any student leaving the cafeteria must ask permission and/or have a note from a teacher.
 - 3.1. Students will be restricted to the use of the restrooms inside the cafeteria.
 - 3.2. Students will remain seated in the cafeteria until the dismissal bell rings.
 - 3.3. During lunch all food is to be consumed in the cafeteria. Students may have drinks outside of the cafeteria area. Liquid containers must have a secure liquid-tight lid and must comply with the teacher's classroom rules and requests.

Hallway Behavior

Passing time creates a crowded situation during normal conditions. To avoid any serious problems,

students are asked to refrain from sitting on floors in the hallways. Students are also instructed to refrain from loud or boisterous behavior, running, pushing, and scuffling, all of which can add to the crowded situation and could cause a serious accident. Administrators will assign detention during the passing period for any misbehavior.

Hall/Restroom Passes

- 1.. Students should not be out of the classroom without the permission of the teacher unless it is an emergency, including the restroom.
- 2.. Violators should be counted tardy to class or referred to the office for discipline.
3. Students will not be allowed to go to the counselor's office during a regular class unless it appears to be an emergency. Students may sign-up to see the counselor between periods. The students will be called (by pass) to the counselor's office when there is an opening in the counselor's schedule.

Office Phone Use By Students

Students should not ask to use private school lines unless the situation is an emergency. Routine calls should not be placed to students while at school. Only in true emergency situations will students be summoned from class. In all emergencies, the office will make a phone available to the student.

Student Affection

While love and affection are normal emotions, public displays of romantic affection are not. Overt displays of romantic affection such as kissing and petting will be considered discipline issues. Parents will be notified. If a conference does not remedy the concern, then further disciplinary measures may be necessary.

Cheating

1. If a teacher suspects that a student has cheated on an assignment, homework, or a test, or blatantly plagiarized a paper (not due to error related to lack of practice) the following procedures will be followed:
 - a. First Offense: Zero on the assignment, office discipline notice sent to the parents, and a Thursday School.
 - b. Second Offense: zero on the assignment, 2 days ISS
 - c. Third Offense: F for the grading period and, following due process, possible removal from class.
2. If a second person is assisting a student caught cheating, that person will receive similar punishment.
3. Cheating in a dual credit course could result in additional consequences through the supporting college or university.
4. There are various forms of academic dishonesty including copying answers, plagiarism, or passing someone else's work as your own.

AI Usage

Submitting work generated by an AI program as your own is considered plagiarism and is subject to the EGHS handbook policy on academic cheating. While AI material may be used as a reference if cited properly, students are encouraged to consider the veracity of the AI generated information before using it as a reference in any work.

Gambling

Any form of games for money will not be permitted at Eastern Greene Schools. Teachers will confiscate any money or materials involved and refer students to the office. Violations will be cause for suspension.

Dress Code

The general policy of Eastern Greene High School is to allow as much individual freedom of choice as possible in matters of dress and grooming, consistent with cleanliness, decency, and appropriateness for school purposes. We ask that parents and guardians speak with their students about appropriate dress. School administration reserves the right to make the final decision for school appropriateness. The dress code will be enforced at extracurricular activities and during the school day.

The following outlines the student dress code:

All shirts must be in good condition, clean, and free from inappropriate graphics, text, or slogans. They should fit properly and not be excessively tight, baggy, or revealing.

Straps: All shirts must have straps. This includes shirts with spaghetti straps. Shirts without any straps, such as strapless tops, bandeaus, or tube tops, are not permitted.

Length: Shirts must be an appropriate length. The shirt should come down to the waistline or the top of the pants, skirts, or shorts.

Sizing: No clothes should be undersized or cropped. Alternatively, students should not wear anything overly revealing or oversized. Pants should be worn around the waist and not sagged.

No clothing that addresses or promotes tobacco, alcohol, drugs, promiscuous behavior, racial slurs, or other derogatory commentaries. Clothing that symbolizes any type of gang activity is not permitted. The administration reserves the right to determine what is gang-related.

Hats and head coverings must comply with all other parts of the dress code, must not conceal a student's face (unless for religious purposes), and are permitted in classrooms at teacher discretion.

Sunglasses, fish hooks, chains, or other sharp jewelry are not permitted. No outdoor coats to be worn in classes or hallways during school hours except letter jackets. Light jackets are acceptable. Blankets should not be worn to classes.

All shorts, pants, dresses, and skirts cannot be excessively short. Shorts and skirts must be modestly worn with at least a 3-inch inseam. Leggings and yoga pants are allowed

Any holes exposing undergarments are not allowed and holes must stay below the 3-inch inseam.

Shoes must be worn at all times.

If a student chooses to wear clothing that violates the dress code, the student will be provided a change of clothes. If a parent cannot be reached or the administration does not have adequate clothing, the student will remain in ISS until the dress code issue is resolved.

Personal Technology Devices

Communication devices include cell phones, tablets, and smartwatches. Students may use cell phones, before and after school, during lunch break, or in between classes as long as they do not create a distraction, disruption, or otherwise interfere with the educational environment. In accordance with Indiana Code, use of cell phones at any other time is prohibited and cell phones

cannot be in student's possession in an instructional area such as a classroom. Cell phones can be confiscated when found in violation of the cell phone policy and released to the student's parents. Students are also subject to disciplinary consequences. Students will be disciplined with graduated consequences as multiple infractions occur. Eastern Greene High School is not responsible for lost or stolen cell phones or other electronic devices that are brought to school.

SECTION 1. IC 20-26-5-40.7 is ADDED TO THE INDIANA CODE AS A NEW SECTION TO READ AS FOLLOWS [EFFECTIVE JULY 1, 2024]: Sec.40.7.(a) As used in this section, "instructional time" has the meaning set forth in IC 20-30-2-1.

(b) As used in this section, "wireless communication device" means any portable wireless device that has the capability to provide voice, messaging, or other data communication between two (2) or more parties, including a: Cellular telephone; Tablet computer; Laptop computer; or Gaming device;

(c) Each school corporation and charter school shall adopt and implement a wireless communication device policy that:

Except as provided in subdivisions (2) and (3) and subsection (d), prohibits a student from using a wireless communication device during instructional time;

Authorizes a teacher to allow student from using a wireless communication device for educational purposes during instructional time; and

Permits a student to use a wireless communication device in the event of an emergency or to manage the student's health care.

(d) The policy adopted and implemented under subsection (c) may not prohibit a student from using a wireless communication device is included in the student's

Individualized education program; or

Plan developed under Section 504 of the federal Rehabilitation Act of 1973, 29 U.S.C. 794>

(e) Each school corporation and charter school shall publish on its website the wireless communication device policy established under subsection (c) .

Emergencies are defined as life or death scenarios.

Earbuds, Airpods, and Headphone Policy

Students are not allowed to wear earbuds, airpods, or headphones in class during the school day unless approved by a teacher for educational purposes. Students must comply with adult requests for removal in the hallway and lunch room if needed. Students may lose this privilege if individual use causes disruption or prevents orderly communication.

Video/Audio/Photography Prohibited

Students are not allowed to videotape or record audio during school or school-related activities and/or take pictures in school without proper permission from a school authority (teacher or administrator). Posting unapproved audio/video/pictures on Youtube, Facebook, personal communication threads or other Internet social networking sites may lead to a student's suspension/expulsion from school.

Criminal Organization/Gang Activity

As a school, our goal is to provide a safe learning environment for our students. Students are not to use gang symbols. This includes language, gestures, writing, and/or dress. Students engaging in criminal organization activity will face disciplinary action.

Emergency Drills

Fire and tornado drills are conducted periodically, according to state regulations. A list of general information and instructions follow:

1. The **fire alarm** is a high-pitched, buzzing whistle.
2. Tornado Drills and Warnings will be announced over the loudspeaker by office staff.
2. Follow the rules for safety and drill procedures that are posted in each room.
3. It is the responsibility of each student to be familiar with the drill route or procedure for each classroom.
4. Never run during a drill.
5. Follow all instructions of the teacher.

Articles Prohibited at School

Problems arise each year because students have articles that are hazardous to the safety of others or interfere in some way with school procedures. Such items include, but are not limited to, laser lights, lighters, yo-yos, disruptive scent sprays or chemicals, games, firecrackers, hacky sacks, skateboards, rollerblades, guitars, and the like. These items will be taken from students, and disciplinary action will result. **Book bags will be permitted at the teacher's discretion.** Students are not allowed to ride bicycles to or from school. Eastern Greene High School is not responsible for lost cell phones, iPods, MP3 players, CD players, or other electronic devices that are brought to school.

The search of Persons and Vehicles

1. As referenced in these rules, reasonable cause for search indicates circumstances that would cause a person to reasonably believe that the search of a particular person, place, or thing would lead to the discovery of contraband as defined below in 2b.
2. The EGHs Administration or designee may search the person of a student during a school activity if the Administration has reasonable cause for a search of that student. Searches of the person of a student shall be limited to the following:
 - a. Searches the pockets of the student.
 - b. Searches of any object in the possession of the student such as a purse, briefcase, and/or backpack.
 - c. Pat down the exterior of the student's clothing.
 - d. Removal of shoes.

Searches of the person of a student, which require the removal of clothing other than a coat or jacket, shall be referred to a law enforcement officer in accordance with subsection 6 of this section. A faculty member of the same gender as the student being searched shall conduct searches of the student in a private room. At least one, but not more than three, additional people of the same gender as the student being searched shall witness but not participate in the search.

At the request of the student to be searched, an additional person of the same gender as the student who is designated by the student and then reasonably available on school premises shall witness the search. The parent or guardian of any student search shall be notified of the search as soon as reasonably possible.

3. The privilege of bringing a student-operated motor vehicle onto school premises is hereby conditioned on written consent by the student driver, the owner of the motor vehicle, and the parent/guardian of the student to allow search of that motor vehicle when there is reasonable cause for a search of that motor vehicle. Refusal by a student, parent/guardian, or the motor vehicle's owner to provide or allow access to a motor vehicle shall be cause for termination of the privilege of bringing a motor vehicle onto school premises without further hearing. The principal or his designee may request to search a motor vehicle on school premises..
4. Anything found in the course of a search, conducted in accordance with this section, which is evidence of a violation of the student conduct standards of this school system may be treated

as follows:

- a. Seized and admitted as evidence in any suspension or expulsion proceeding if it is tagged for identification at the time it is seized and kept in a secure place by the principal or the principal's designee until it is presented at the hearing.
 - b. Destroyed or turned over to any law enforcement officer.
5. Anything found in the course of a search conducted in accordance with this section that, by its presence, presents an immediate danger of physical harm or illness to any person may be seized and treated as follows:
- a. Seized and admitted as evidence in any suspension or expulsion proceeding if it is tagged for identification at the time it is seized and kept in a secure place by the principal or the principal's designee until it is presented at the hearing.
 - b. Destroyed or turned over to any law enforcement officer.

Locker Policies

1. All lockers made available for student use on the school premises are the property of the Eastern Greene School Corporation. Administrators may open lockers at any time it is considered necessary.
2. Lockers are made available for student use in storing school supplies and personal items necessary for use at school.
3. The school retains the right to inspect all lockers and the contents therein to ensure that the lockers are being used in accordance with the intended purpose.
4. To retain access to student lockers, the high school office keeps a master list of combinations to all locks.
5. Students are not allowed to change locks or lockers.
6. Students are asked not to give their locker combinations to other students and to keep lockers locked at all times.
7. Students should take good care of their lockers; writing on the lockers is not permitted. Plastic shelves may be installed if they fit properly and do not cause damage to the adjoining lockers.
8. The school administration is not responsible for the destruction of signs that are posted on the outside of lockers by cheerleaders or other groups.

CHANGING OF LOCKERS AFTER AN ASSIGNMENT HAS BEEN MADE WILL WARRANT AN ADMINISTRATIVE DETENTION.

DO NOT GIVE ANYONE YOUR COMBINATION. DO NOT LEAVE MONEY OR VALUABLES IN YOUR LOCKERS. LOCKERS ARE NOT SAFES, AND THE SCHOOL CANNOT MONITOR PERSONAL PROPERTY KEPT IN THE LOCKERS. ANYONE WHO EXPERIENCES A LOCKER PROBLEM SHOULD CONTACT THE OFFICE.

Dances/Clubs/After-School Activities

Clubs

Eastern Greene has several clubs and extracurricular activities for students to participate in. Please know that these activities are a privilege and participation is allowed on the basis the student is performing in their classes and meeting behavioral expectations.

Students may earn jacket patches for participating in clubs if the sponsor of the club so chooses. However, any awarded patch does not count towards any "lettering" benefit and only provides recognition of participation in that activity. Each club is responsible for the cost of its own jacket patches.

E-Sports

Eastern Greene High School has developed an E-sports team. All members of the E-Sports team will adhere to all the athletic handbook requirements with the additional implementation of the following.

1. Students cannot fail any classes while actively participating/competing in E-sports activities.
2. Students must maintain a 2.7 cumulative GPA

Prom Rules

1. The prom is planned by the junior and senior classes and only juniors and seniors are permitted to attend.
Sophomores and freshmen presently enrolled at Eastern Greene High School may also attend as guests if invited by a junior or senior student. Non-enrolled guests, who have obtained written approval from Eastern Greene High School administration, may attend the prom. EGHS requires guests to be 20 years old or younger.
2. Enrolled Eastern Greene students who are not participating in the Extracurricular Activity Random Drug Testing Program cannot attend.
3. Students below the freshman level of school may not attend as a guest.
4. Students who are homeschooled may not attend unless they are a guest and can produce a certificate of current enrollment.
5. Certificates of HSE completion or program enrollment documentation must be presented if any student has withdrawn from school to enter Adult Education classes and is invited to attend the prom.
6. This is a formal dance; a suit and tie, tuxedo, or formal gown must be worn.
7. Students are to remain in a formal dress until the dance is over at 12:00 a.m.
8. Students must make arrangements for changing clothes; this should not be done in cars.
9. Students who plan to attend the prom must register themselves and their guests with the sponsor.
11. Anyone suspected of drinking alcoholic beverages or using illicit drugs will be detained until their parents can be reached. Police will be notified, and the student will face disciplinary action.
12. Students should notify the sponsor/chaperone if they need to leave the dance or post-prom activities early. Those leaving the dance or post-prom areas without the sponsor's approval will not be allowed to return.
13. Chaperones and prom attendees are the only ones allowed at the prom.
14. The prom sponsors, in consultation with the building administration, will have the final say over other issues that may arise.
15. Students whose intention is to circumvent the outlined rules will not be permitted to attend. If your guest has dropped out of school or has been expelled, he/she may not attend the prom.

School Dances

Classes or student organizations may sponsor dances with the approval of the high school principal and/or assistant principal. All dances, with the exception of the spring prom, will be held in the facilities at the high school.

Sponsoring groups will enforce the following regulations:

1. Groups must have prior approval from the principal / assistant principal before scheduling a

dance.

2. Groups must have four (4) adult chaperones, not including administrators, who are approved by the principal / assistant principal.
3. Students are not permitted to leave and later return to the dance.
4. Members of the sponsoring group are responsible for the setup and clean up of the dance area.
5. High school students are not allowed to attend middle school dances, and middle school students are not allowed to attend high school dances. Non-Eastern Greene students are not permitted to attend.
6. Appropriate Dress Code
7. All school rules apply.

Field Trips

1. Field trips may be taken during the school day. These are designed to be educational experiences for the student. The student may attend if he/she has the following:
 - a. A field trip form signed by the parent/guardian has been turned in for the school year.
 - b. The teacher sponsoring the trip must provide a list to the staff five (5) days prior to the field trip. Grades will be checked to determine eligibility by the administration the day prior to the field trip.
 - c. An emergency information file in the office in order to participate. A copy of this emergency medical information must be taken on the field trip. It is the sponsors' responsibility to obtain this information.
2. Students will not be allowed to carry on bags or backpacks on field trips, unless given permission by the teacher, to deter students from taking drugs, alcohol, etc. on the field trip.
3. No food or drinks will be allowed.
4. A student can be denied the trip because of poor attendance and failing grades. Students with a grade percentage below 59.5% in any class will be denied the opportunity to attend the field trip. This includes all "Incomplete" grades.
5. A student may not drive themselves to a school-sponsored field trip. If a student has a special circumstance, a parent/guardian can drive the student to the event.
6. Due to field trips being school functions, all school behavior expectations and consequences remain in effect for the duration of the activity.

Student Bus Transportation

1. All students must be at their designated stop prior to the scheduled arrival time. Bus Drivers are not required to stop and sound their horn or wait for a student who is not waiting for a bus.
2. Students should be waiting in an orderly manner at least ten (10) feet away from the road. Students should be prepared for a ten (10) minute variation in pick-up and drop-off times.
3. When you must cross the road to enter the bus, or after leaving the bus, always wait until the bus stops and then cross in front of the bus.
4. Wait until the bus comes to a complete stop before trying to load or unload
5. Look in both directions before stepping from behind parked cars. Stay away from the roadway until the bus comes to a complete stop and the Bus Driver indicates that it is safe to board.
6. Keep hands and head inside the bus at all times. The window may be lowered to the first stop only. Do not throw anything out of the bus window.
7. Students are to ride their assigned bus only and the Bus Driver has the right to assign seats.
8. Do not ask the Bus Driver to stop at places other than the regular bus stops; he/she is not

permitted to do this except by proper authorization from a school official. All students are to get off at their regular stop unless they have a note or call from the parents/guardians and the approval of the Building Principal. Permission to ride a bus other than the assigned bus must be made in advance and approved by the Building Principal. This is based on seat availability.

9. Upon recommendation of the Bus Driver, school administrators may deny the privilege of riding the school bus to any student who refuses to conduct himself/herself appropriately.

Bus Discipline

Students violating the bus conduct rules or any other school rules on the bus may be referred to the administration and be subject to disciplinary action up to and including being suspended from the bus for the remainder of the year, as well as additional school penalties.

Student Driving and Parking

Students driving any type of vehicle must follow safe driving practices and observe proper parking procedures. No mopeds will be allowed. The following regulations must be adhered to in order to maintain a safe school environment. Students who violate these regulations face possible school suspension and/or revocation of driving privileges. Severe misconduct or repeated violations could result in student expulsion. If a student has had his/her driving privileges revoked and drives to school, his/her vehicle may be towed at the owner's expense. Finally, any student that drives to school must consent to be a part of the Eastern Greene High School random drug test program.

Vehicle Regulations

1. All vehicles must be registered with the high school office. A student-parking sticker will be issued and must be displayed in the registered vehicle's window. When the status of a vehicle registration changes, the information is required to be reported to the high school office.
2. All student drivers must be members of the Eastern Greene High School random drug testing program. A parking sticker will not be issued until a student and parent/guardian has signed and returned a random drug test consent form to the high school office.
3. Excessive speed and reckless driving while on school property will result in the loss of driving privileges. The posted speed limit is 5 mph. This will be enforced by the SRO. First offense will be a written warning. Consecutive and cumulative offenses will result in the loss of driving privileges.
4. Students are not allowed to be in the parking lot during the school day unless walking to the agricultural building/shop.
5. Students should not leave school property (without permission) after arriving in the morning.
6. Student drivers should park in the west parking lot.
7. All passenger vehicles must yield the right-of-way to buses.
8. Do not park in any manner that will restrict the normal flow of traffic (entrances, railings, etc.) or in a manner that takes up multiple parking spots. Vehicles may be towed at the owner's expense.
9. Report any damage to your car immediately.
10. Students need to make a full stop at the stop sign at the entranceway to Sylvania Road. Failure to do so will result in driving privileges being taken away.

Driving Policies Impacted by Suspension

Indiana Code has an effect on the driver's license law. It (1) prohibits the issuance of an operator's license, learner's permit, temporary motorcycle learner's permit, and motorcycle operator endorsement or license and (2) invalidates a person's license or permit if a person has had a second suspension or expulsion from school due to misconduct. In this case of a second suspension or expulsion, the license may be revoked if the person is less than eighteen years of age.

DISCIPLINARY CONSEQUENCES AND PROCEDURES

DETENTION GUIDELINES (1 HOUR)

After-school detention is designed to permit students to serve penalties without missing class time. A one-hour administrative detention will be served on Tuesday from 3:05 – 4:05. The student will be assigned the Tuesday of the following week from when the student is referred to the office. If the student is unable to serve that day, he or she will be assigned to the next Tuesday. This will only happen once.

1. Detentions will be held in the area that is designated for this purpose. Assigned students are to report no later than 3:05 p.m. and will be dismissed at 4:05 p.m.
2. No student will be allowed into detention after 3:05 p.m.
3. Neither employment nor personal commitments of the student and/or parent will constitute a basis for exemption from detention.
4. No eating, drinking, or communication in any fashion will be permitted by students serving detention. All students must bring class assignments and material to the detention room.
5. Students should use the restroom before detention begins.
6. Violations of the rules of the detention will result in Thursday School.
7. Any student failing to serve a one-hour administrative detention will automatically be assigned a Thursday School.
8. Students will work on homework and are not allowed to sleep or be on their cell phones.

THURSDAY SCHOOL (3 HOURS)

Thursday School is a program designed to permit students to serve penalties and not miss class time. Thursday School is an administrative detention on Thursday evenings from 3:05 p.m. to 6:05 p.m.

1. Detentions will be held in the area that is designated for this purpose. Assigned students are to report no later than 3:05 p.m. and will be dismissed at 6:00 p.m.
2. No student will be allowed into Thursday School after 3:05 p.m.
3. Neither employment nor personal commitments of the student and/or parent will constitute a basis for exemption from detention.
4. No eating, drinking, or communication in any fashion will be permitted by students serving detention. All students must bring class assignments and material to the detention room.
5. Students should use the restroom before detention begins.
6. Violations of the rules of the detention will result in Saturday School or ISS.
7. Any student failing to serve a Thursday school will automatically be assigned an ISS.
8. Students will work on homework and are not allowed to sleep or be on their cell phones.

If there is an extenuating circumstance or an emergency that occurs, and the school is notified at least 24 hours ahead of time by the parent/guardian, then it may be rescheduled at the discretion of the administrator. This will be allowed only one time, per student, per school year. If there is no contact made by the parent/guardian 24 hours before Thursday School, then the student will be placed in Saturday School or ISS.

SATURDAY SCHOOL

Saturday School is a program designed to permit students to serve penalties and not miss class time. Saturday School is a community service based program on assigned Saturdays from 8-11am. Students split time between classwork and community service assignments. The students will provide textbooks, library books, or appropriate schoolwork. Rules will be simple, but strict. Sleeping, talking, and disturbance of other students will not be tolerated. Students who fail to comply will not be given credit for attending and will face serious disciplinary measures including suspension. Students will not be allowed cell phones during Saturday School as well. Failure to attend Saturday School will result in out of school suspension.

Parents or guardians will be notified in advance that their child will be serving a Saturday School. Transportation to and from Saturday School is the responsibility of students and/or parents/guardians. Work or personal commitment of the student and/or parent/guardian will not constitute a basis for exemption from serving Saturday School. Refusing to attend Saturday School will not be accepted.

If there is an extenuating circumstance or an emergency that occurs, and the school is notified at least 24 hours ahead of time by the parent/guardian, then it may be rescheduled at the discretion of the administrator. This will be allowed only one time, per student, per school year. If there is no contact made by the parent/guardian 48 hours before Saturday School, then the student will be suspended for 1 day.

IN-SCHOOL SUSPENSION

ISS is a consequence designed to allow students to serve penalties at school in an isolated environment. Students will have an opportunity to complete school work for credit, provide service to the school, and work with the supervisor to reset and transition back into the classroom. ISS will be used on a limited basis.

OUT-OF-SCHOOL SUSPENSION

OSS is a serious consequence designed to remove the student from the school environment. Students are responsible for turning in all work they miss. If a student misses a test, quiz, or project, the student must make arrangements with teachers to recover that grade.

EXPULSION

Expulsion is removal from school for the remainder of the school year. If an expulsion begins during the second semester of a given school year, the administration reserves the right to continue expulsion through the end of the first semester of the next school year.

MINOR STUDENT VIOLATIONS - TEACHER INITIATED ACTION

Most student violations will fall within the realm of classroom discipline. All students will be held accountable for their behavior in the classrooms. Teachers are empowered with the right to use a variety of disciplinary techniques to ensure discipline. Teachers may hold a student after class for a conference, assign lunch detention, or contact the parent about the student's behavior. Major violations or failure to comply with teacher-initiated discipline will be handled by the administration. In some instances, students may be sent to the office or to the counselor from the classroom.

1. TEACHER INITIATED ACTION

Disciplinary problems that occur in the classroom which are not of a major nature (gum chewing, electronic devices, talking out of turn, impoliteness, forgetting books or materials, or any Level 1 infractions in the behavior matrix.) should be resolved by the teacher in the following manner:

Step 1

- a. The teacher should talk with the student about his or her behavior and give a verbal warning that the inappropriate behavior must stop.
- b. Students should make a commitment to stop the action.
- c. Teacher or administration document and attempt to communicate the matter to parent/guardian

If Step 1 does not resolve the matter, or if a student does not comply with a teacher-initiated disciplinary action, Step 2 is taken.

Step 2

- a. The teacher documents that the student did not comply with class expectations and completes a referral.
- b. The administration will handle the discipline of the student after Step 1 is completed.

Students who are sent to the administration for failure to respond to teacher redirection will be assigned consequences as seen fit by administration.

2. TEACHER HAS RIGHT TO TEMPORARILY REMOVE STUDENT FROM CLASS

The teacher may also remove a student from class for a period of up to one day if a problem is recurring. The teacher should call the office and request an administrator to escort the student to the office. An administrator will keep the student in the office for the remainder of the period. The teacher should document for his/her own records and for future reference. If the teacher feels that further disciplinary action is necessary, then he/she should file a referral with the administration.

MAJOR STUDENT VIOLATIONS-OFFICE INITIATED

The acts set forth below are prohibited. Offenders may be subject to suspension, and/or expulsion for such misconduct.

1. Engaging in any conduct that disrupts or interferes with school purposes. No student will be permitted to use any form of violence, force, noise, intimidation, fear, or any comparable conduct. In the case of physical violence, such as a fight, both students will be treated firmly in regards to discipline.
2. Trespassing, vandalizing school property, breaking and entering a school building or facility, attempting to set fire or setting fire, or intentionally damaging any school property.
3. Causing or attempting to cause substantial damage to property.
4. Stealing or attempting to steal property on school grounds.
5. Intentionally causing or attempting to cause physical injury to a student or school employee.
6. Refusing to follow the directions of school employees or engaging in other acts of serious disrespect to school employees.
7. Engaging in immoral conduct.
8. Engaging in any activity forbidden by Indiana state law.
9. Being willfully truant from school.
10. Possessing any weapon, including but not limited to knives. (This will lead to immediate suspension and possible expulsion.)
11. Possessing drugs, drug paraphernalia, and look-alike drugs. (This will lead to immediate suspension pending expulsion.)
12. Committing other serious disruptive acts as determined by the building principal.
13. Possessing firearms and explosive devices. (This will result in immediate suspension)

pending expulsion.)

14. Having knowledge of any situation listed in numbers 1-13 and failing to notify school officials.

15. Continuing and habitually violating school rules and disrupting the educational environment for themselves and/or others.

It is currently a violation of Indiana law for a student to fail to inform school representatives that he/she is seeking admission after being expelled from another school. The penalty to be applied is expulsion without due process.

There are times when a serious offense requires a student's removal from the school environment. When, in the opinion of the principal, such conduct warrants, a student may be suspended from attending school for a maximum of ten (10) days. Suspended students are not permitted to return to school for any reason until the morning following the final day of their suspension. This includes all athletic activities and all other scheduled activities during and after school hours. Parents of suspended students are encouraged to make an appointment with the Assistant Principal/Dean of Students to discuss the student's behavior that led to a suspension in order to prevent its recurrence.

Disciplinary action will be progressive and appropriate. The last alternative might be to assign the student an alternative plan of education such as HSE alternative schooling or to expel the student from Eastern Greene High School.

BULLYING

Bullying is repeated, aggressive behavior that seeks to harm, intimidate, or coerce.

All reports will be handled confidentially to protect the identity of those reporting.

Just because something does not fit the definition of bullying does not mean it will not be addressed.

Bullying rules apply when a student is in the following situations:

- a. On school grounds immediately before or during school hours, immediately after school hours, or at any time when the school is being used by a school group (including summer school).
- b. Off school grounds at a school activity, function, or event.
- c. Traveling to or from school or a school activity, function, or event.
- d. Using property or equipment provided by the school.
- e. Engaged in any cyberbullying including the Internet, email, cell phone, or other communication devices directed towards an Eastern Greene High School student or staff member.

Bullying by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student through overt and/or repeated acts or gestures, including transmitted verbal or written communication and/or physical acts is prohibited. Any similar behavior is prohibited.

Parents or students who suspect that repeated acts of bullying are taking place should report the matter to the school principal or designee. School personnel will investigate all reports of bullying.

Counseling, or corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator. This includes appropriate intervention(s), restoration of a positive climate, and support for victims and others impacted by the violation.

Educational outreach and training will be provided to school personnel, parents, and students concerning the identification, prevention, and intervention in bullying.

DISCIPLINARY CONSEQUENCES AND PROCEDURES MATRIX

The following matrix outlines the graduated consequences for various disciplinary issues at EGHS. NOTE: EGHS ADMINISTRATION MAY SKIP STEPS AND INCREASE OR DECREASE ALL DISCIPLINE GUIDELINES IN EACH INDIVIDUAL CASE AT THEIR DISCRETION. NO GRANTING OF A VARIANCE WILL CONSTITUTE OR ESTABLISH A PRECEDENT IN ANY FUTURE SITUATION.

Level One				
Infraction	Step One	Step Two	Step Three	Step Four
Dress Code violation	Warning Parent Contact	Tuesday Detention and Change of clothes	Saturday School and Change of clothes	Referred as Insubordination
Physical display of affection (PDA)	Warning Parent Contact	Thursday School	2 Days ISS	2 Days OSS
Lack of Academic Progress	Warning Parent Contact	Tuesday/ Thursday School	Saturday School	1-5 Days OSS
Tardiness	2nd Tardy- Warning	3rd Tardy- Tuesday school	4th-6th Tardy Thursday School	Saturday school/ISS/OSS
Passive non-compliance (sleeping, etc.)	Warning Parent Contact	Tuesday/ Thursday School	Saturday School	1-5 Days OSS
Level Two				
Infraction	Step One	Step Two	Step Three	Step Four
Failure to follow reasonable rules/requests	Thursday School	1-5 days ISS	1-5 days OSS	10-days OSS pending expulsion
Academic Dishonesty (Cheating)	Thursday School	2 days ISS	3 days OSS	Removal from class
Unapproved/ Inappropriate Elevator Use	Tuesday Detention	Thursday School	Saturday School	
Possession and/or use of prohibited items (lighters, etc.)	Tuesday Detention	Thursday School	Saturday School	
Cell Phones Violation	Confiscation of	Confiscation of	ISS/Saturday	

	phone/Tuesday School	phone/Thursday School	School	
Video/ Audio/ Photography during School Day	Thursday School	Saturday School	1-2 days ISS	1-3 Days OSS
Out of assigned area	Thursday School	Saturday School/ISS	1-2 days OSS	
Forgery	Thursday School	Saturday School/ISS	3-5 days OSS	N/A
Lying to staff member	Thursday School	Saturday School to 3 days OSS	3 to 5 days OSS	N/A
Insubordination/ interference with authority: Students will not interfere in the discharge of school staff's duties.	Thursday School	2-3 days ISS	3-5 days OSS	10 days OSS- pending expulsion
General disruption of the orderly learning process	Thursday School to 1 day OSS	3-5 days OSS to Expulsion	10 days OSS- pending expulsion	N/A
Inappropriate Conduct	Tuesday School-Saturday School	3-5 days ISS	1-5 days OSS	10 days OSS- pending expulsion
Level Three				
Infraction	Step One	Step Two	Step Three	Step Four
Interference with School Purpose	Saturday School- OSS; Recommendation of Expulsion	3 days OSS- OSS; Recommendation of Expulsion	10 day OSS pending possible expulsion	
Vandalism (Depending on severity)	Saturday School to expulsion and restitution	Five days OSS to expulsion and restitution	10 Days OSS pending Expulsion; Restitution	N/A
Hazing and/or harassment of other students	Saturday School to 5 days OSS	5 days OSS to expulsion	10 Days OSS pending expulsion	N/A
Racial Harassment	1-5 days OSS	10 Days OSS pending expulsion	N/A	N/A

Bullying	2 days ISS to 3 days OSS	3 days to 5 days OSS	10 days OSS pending Expulsion	
Profanity and abusive language directed to another student or school employee	Saturday School to 3 days OSS	3 to 5 days OSS	5-7 Days OSS	10 Days OSS pending expulsion
Petty Theft	Saturday School	3 days ISS	5 days OSS	
Theft- \$100-\$250	5 days OSS	10 days OSS pending expulsion		
Theft- \$250 or more	10 days OSS, expulsion and possible restitution	N/A	N/A	N/A
Possession of pornographic material	1-5 days ISS	3 days OSS	5 days OSS	N/A
Sexual misconduct/ harassment/ indecent exposure/ Sexting -No student will have sexual contact with another student at any time on the school grounds or at a school sponsored activity.	Five days OSS to expulsion; Notification made to Child Protective Services and the Greene County Sheriff's Department.	Recommendation for expulsion; Notification made to Child Protective Services and the Greene County Sheriff's Department.	N/A	N/A
Fleeing from or refusing a search (constitutes an automatic admission of guilt)	7 days OSS	10 days OSS pending expulsion	N/A	N/A
Fighting/Assault/ Battery	10 days OSS; possible expulsion	Expulsion		
Promoting a Fight	5 days OSS	10 days OSS pending expulsion		

Trespassing – Being on school grounds without permission	3 days OSS; law enforcement notification	5 days OSS; law enforcement notification	7 days OSS; law enforcement notification	10 days OSS-pending expulsion
Tobacco/Vaping	2 day ISS	2 days OSS	5 days OSS	10 days OSS-pending expulsion
Drugs/Alcohol (Physical Possession, Sharing, or Under the Influence)	10 days OSS; pending expulsion			
Knives/Weapons/Fire arms/Explosives (possession or use)	7 days OSS-10 days OSS pending expulsion	10 days OSS pending expulsion		
Threat Made Towards School (Pulling Fire Alarm, Bomb Threat, Threat of Mass Violence)	10 days OSS pending expulsion			
Threats, Intimidation, or Extortion	10 days OSS pending expulsion; contact of law enforcement	N/A	N/A	N/A
Pushing/Shoving/ Striking school personnel	10 day OSS pending expulsion; law enforcement agency contacted	N/A	N/A	N/A

FIGHTING/PROMOTING A FIGHT

a. A fight between individuals over a personal grievance between them and not directly involving other students is typical of most fights at Eastern Greene. Words and or a push/shove may cause a fight. It usually takes two people to fight; one does not have to throw punches or shove a person to merely defend oneself, nor does one have to say words that may be offensive to another person. Walking away or seeking help from a teacher or administrator before a fight takes place is advised. **Fighting will not be tolerated at our school.**

b. Physical attack

A physical attack is an incident where one student, with little or no provocation, attacks another student who is unable to escape the attack.

c. Exceptions/notes to procedures on fighting

An administrator may decrease or increase punishment in any given situation

depending upon the facts of the situation. Students will not be permitted to attend classes for the remainder of the day, and their parents will be asked to come and take them home. Students will also be held accountable for the statements made to administrators and other staff members while being separated in a confrontation or while being taken to the office.

Students will be subject to expulsion if they fail to comply with the directions of school personnel, fail to demonstrate self-control, require physical restraint, make threats, or become physically aggressive.

KNIVES/WEAPONS/FIREARMS/EXPLOSIVES

Students are forbidden to bring any kind of weapon to school whether on their person, stored in a locker, or in a vehicle in the parking lot.

FIRE ALARMS

Any student involved in falsifying a fire alarm will be subject to expulsion from the school and also subject to prosecution under Indiana law.

Tobacco and Vaping (Nicotine)

TOBACCO USE/POSSESSION

Indiana law prohibits the sale and use of tobacco to minors (must be 21 or older) and the school does not permit this activity on school grounds.

1. Eastern Greene students cannot be in possession of tobacco on school grounds (including buses), in the school building, or at any school related activity.
2. Parents are responsible for establishing guidelines for their own children regarding smoking, but the school shall establish its territorial lines for smoking and tobacco-related substances.
3. No student may possess or use tobacco substances including e-cigarettes, matches, or lighters in the school building, school buses, or on school grounds.

The consequences for possession of lighters are listed in the Discipline Procedures section of the student handbook.

Consequences for possession of tobacco products including vapes are listed in the Discipline Procedures section of the student handbook.

Any student in possession of any form of tobacco may have such tobacco product taken and will be considered in violation of the policy. This is also a violation of state law and will be turned over to the authorities. Failure to adhere to this policy will result in the following:

1. Ticket issued by Eastern Greene Police Department (EGPD)
2. Suspension

In addition to being ticketed by EGPD, possession of tobacco will result in the following school discipline penalties.

1. First offense – 2 days ISS / 1 Day OSS
2. Second offense – 2 days OSS and parent conference
3. Third offense – 5 days OSS
4. Fourth offense-10 days OSS and possible expulsion hearing

Drugs and Alcohol

Eastern Greene Schools
Drug/Alcohol Prevention Policy
Policy 5530.02

INTRODUCTION

The School Board prohibits the use, possession, concealment, or distribution of any alcohol, drug, or related paraphernalia at any time on school property or at any school related event. This policy supersedes all previous policies and handbooks. The effective date of this policy is November 2007.

A STATEMENT OF NEED AND PURPOSE

A program of deterrence will be instituted as a proactive approach to a drug free school. Students using alcohol or illegal drugs pose a threat to their own health and safety, as well as to other students. The purpose of this program is threefold: (1) to provide for the health and safety of **ALL** students; (2) to undermine the effects of peer pressure by providing a legitimate reason for students to refuse to use alcohol or illegal drugs; and (3) to educate, help, and direct students away from drug and alcohol abuse and toward a healthy and drug free lifestyle.

SCOPE

This policy applies to all Eastern Greene Schools students in grades K-12. This policy will include the following groups: Reasonable Suspicion, Random Testing, Voluntary Disclosure, and Random Searches.

DRUGS AND ALCOHOL USE/POSSESSION

Drug and alcohol infractions are seen as two of the most serious types of disruptions of the educational process, and as such, these will be dealt with most severely. The following are statements of the disciplinary code of Eastern Greene Schools, which apply to drug and alcohol abuse, and apply to any school activity, including the time students are transported to and from school.

1. No student may possess, use, or be under the influence of a narcotic drug, a hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverages, stimulant, depressant or intoxicant of any kind.
2. No student may provide, by sale or otherwise, any substance which he/she represents to be a narcotic drug, a hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.
3. No student may possess or use any substance which the student has reason to believe is, or which has been represented to her/him as a narcotic drug, a hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverages, stimulant, depressant, or intoxicant of any kind.
4. Students are prohibited from possessing, using, transmitting, or being under the influence of caffeine-based pills, substances containing phenylpropanolamine (PPA), or stimulants of any kind be they available with or without a prescription.
5. No student may possess or use drug paraphernalia at school.
6. Students will be subject to periodic drug searches by dogs. These searches will be unannounced and planned by the principal and the authorities.
7. Any substance for which a student has a prescription or written permission from a parent allowing use should be brought to the high school office/nurse's station.
8. Violation of the above policies will result in the following:
 1. Notification of law enforcement officials.
 2. Notification of parents.
 3. Suspension/Expulsion

Prescriptions of Banned Substances

At this time, Indiana law prohibits the use of medicinal marijuana products along with other banned substances. Any student who is under the care of a doctor prescribing CBD Oil or other banned/drug tested substances should present doctor documentation to have on file at the time of prescription. Documentation should identify the duration of doctor's care. If a student tests positive for a banned substance without a doctor's note on file prior to the time of testing, the student will incur the same consequences as a positive drug test.

Drug Testing

1. **Reasonable Suspicion** testing will be used on students who exhibit a "reasonable suspicion" of drug/alcohol use. Students who use drugs and/or alcohol often exhibit negative behaviors or display other indicators of drug or alcohol use. These indicators can include, but are not limited to, observation of negative behaviors and specific observation concerning behavior; body odors or speech of a student; information received from staff members, parents, students, school employees, or detection devices/services.
 - A. The administration reserves the right to test a student, at any time, based upon "reasonable suspicion" of drug or alcohol use. A refusal to submit to a drug/alcohol screening test by a student will be considered a violation of this policy and treated the same as if one had tested positive for drug/alcohol use.
 - B. The administration will document the negative behavior or indicators and contact the parent/guardian following testing.
2. **Random Drug Testing** will be used for students who: (Selection for random testing will not be done by Eastern Greene employees). *Random testing **WILL NOT** be used on grades K-4 at this time. The administration reserves the right to include them in this program if the need arises at a later date.)
 - A. Are involved in athletics or any school-sponsored extracurricular/co-curricular activity. Extracurricular activity is defined as any activity that the student participates in that is outside the scope of the regular school day. Participation in extracurricular activities is a privilege. Students involved in extracurricular activities need to be exemplary in the eyes of the community and other students. Co-curricular has the expectation of both during the school day and after.
 - B. Wish to drive on school property, to any school-related activity or enroll in driver education.
3. **Random Drug Testing Consequences-** Students who test positive on random drug tests are subject to disciplinary measures beyond athletics including removal of driving privileges, removal from clubs and exclusion from any extracurricular activities such prom, dances, and any student activities. The duration of such consequences may be up to a quarter of the year (9 weeks) for first offense. Students would not be allowed to drive or participate for an entire 18 weeks for a second offense. All consequences can be carried over to the next academic school year if warranted. Athletic consequences are outlined in the Athletic handbook section.
4. **Voluntary Disclosure** is to encourage students to seek help for a use or abuse problem. It is not intended to be disciplinary or punitive in nature. Voluntary Disclosure is not permissible after a student has been identified for Reasonable Suspicion.
5. **Random Searches** will be conducted periodically. Areas to be searched may include, but not limited to, lockers, backpacks, books, computers, lunch boxes, clothing, and vehicles on school property. If any alcohol, drug, or drug-related paraphernalia is found, it will be considered a violation of this policy.

BANNED SUBSTANCES

For the purpose of the policy, the following substances or their metabolites that can be tested for are considered illicit or banned for Eastern Greene Schools' students:

Alcohol	Amphetamines	Cocaine	Barbiturates
Propoxyphene	Opiates	Methadone	Cannabinoids
Steroids	Benzodiazepine	Nicotine	

FINANCIAL RESPONSIBILITY

1. Eastern Greene Schools will pay for all **Random** drug tests, all **Reasonable Suspicion** tests, and all initial follow-up tests. Any future follow-up test that must be conducted will be paid for by the student or his/her parent/guardian.
2. A request for another test to appeal a "positive" urine specimen is the financial responsibility of the student or his/her parent/guardian.
3. Counseling and subsequent treatment by non-school agencies is the financial responsibility of the student or his/her parent/guardian.

CONSENT FORM

1. It is **MANDATORY** for each student and his/her parent/guardian to sign and return a **Consent Form** prior to:
 - A. Participating in any after-school activity, athletics, extracurricular activity, driver education or dances and prom.
 - B. Participation in any co-curricular activities such as performances and field trips.
 - C. Driving on school property or to any school-related activity.

Failure to return a properly signed **Consent Form** before participating in any of the above activities will be treated the same as a Voluntary Disclosure unless a previous violation occurs.

Any student who fails to sign and return a **Consent Form** by the specified date and then decides to participate in an extracurricular program at a later date **MUST** submit to urinalysis. The student or his/her parent/guardian will be financially responsible for the test.

TEST RESULTS

When a test result comes back negative, the student and custodial parent(s) or guardian(s) shall be notified. In the event a student tests positive, he/she along with the custodial parent(s) or guardian(s) will meet with the Principal, Assistant Principal or Athletic Director at school where the positive test results will be reported to the student and parent(s) or guardian(s). The principal and/or designee will explain the type of substance that was found and the health hazards involved. The Principal and/or designee will also discuss the nature and extent of the consequences that will be enforced. Consequences for a positive drug test will be enforced the same as drug possession/use on campus.

TESTING PROCEDURES

Will be completed according to the testing protocol as outlined by the administrative policy.

CO-CURRICULAR VIOLATIONS

If the privileged activity of exclusion is one that meets during the school day where academic credit is earned (i.e. band, choir, orchestra, drama, etc....). No competitions or performances are permitted; however, the student can practice and continue to attend that activity during the school day. It is the responsibility of the sponsor (director) to implement a parallel curriculum to ensure that there is **no** academic penalty for missing a competition.

OTHER CONSEQUENCES

1. Students will be subject to this policy if there is a notification to a school official by verified legal court notification.

2. If positive test results in levels that prove the student was under the influence during school hours or during school activities will be subject to school handbook policy.

Sports Medicine

Participation in athletics at EGHS is a privilege and offers many benefits. Unfortunately, with these benefits also comes the inherent risk of injury. In order to protect the health and safety of student-athletes, an Indiana Licensed and Board of Certification (BOC) certified athletic trainer has been contracted to provide athletic training services on behalf of EGHS.

Sports Medicine Staff

Team Physician

Credentials: Physician (MD or DO) with unlimited license to practice in Indiana

Fundamental Duties: Oversee the provision of athletic training services, provide on-site medical care for select home athletic events and injury checks as schedule allows, be available for consultation with athletic trainer when appropriate.

Athletic Trainer (AT)

Credentials: Licensed to practice in Indiana, BOC Certified, AED-CPR certified

Fundamental Duties: Provide for high school student athletes participating in interscholastic athletics - onsite injury evaluation and care, provide for basic injury rehabilitation, make injury related return to play decisions, document services provided, serve as a resource to EGHS athletic department and student-athletes on topics related to health, safety, and performance.

Athletic Training Student Manager (ATSM)

Credentials: None

Fundamental Duties: To provide assistance to the Athletic Trainer. The ATSM is not to apply, assess, or provide treatment for any athlete without instructions from and direct supervision of the athletic trainer. Under no circumstances is the ATSM to make any judgments related to return to play or the health and safety of any student-athlete.

Athletic Training Room (ATR)

EGHS has an area designated as an athletic training room. It is located on the lower level in room 007, right next to the weight room. You can access the training room through the "Players Entrance" door number 9. The ATR is a location where student-athletes may receive treatments, preventative care and education/consultation as well as rehabilitation. The primary function of the ATR is to serve as an acute management facility. Although the athletic trainer can assist, the responsibility of long term care and management of an injury lay with the student-athlete and his/her family. Student-athletes are not to self-treat, use the athletic training room or any equipment in the athletic training room without the permission or supervision of the athletic trainer. The athletic training room rules of conduct are as follows:

- Athletes are to sign in upon entering the athletic training room.
- Shirts, shorts, and shoes must be worn at all times in the athletic training room unless otherwise directed by the athletic trainer. It is preferred that athletes shower prior to examination.
- The athletic training room is to be used for the medical care of athletes only. It is not a lounge or a hangout. No horseplay or roughhousing will be tolerated.
- No food or drink is allowed in the athletic training room without the permission of the athletic trainer.
- No tobacco products are allowed in the athletic training room
- Athletes are not to have or use cell phones in the athletic training room without the

permission of the athletic trainer.

- No obscene or offensive language will be tolerated in the athletic training room.
- Do not remove any supplies or equipment from the athletic training room without the permission of the athletic trainer.
- Please be courteous to the athletic trainer and other athletes.

Reporting of Injury, Illness, and Medical Conditions

It is the responsibility of the athlete (as well as the coaches) to report any and all injuries, illnesses and medical conditions to the athletic trainer as soon as possible, preferably within 48 hours of occurrence. Any injury, illness or medical condition, even those that do not occur during athletic participation, may impact an athlete's ability to safely participate in athletics. When the AT is informed of the injury/illness/medical condition and has performed an appropriate examination, he/she will notify the appropriate coach or coaches about the findings and make a decision regarding playing status and/or the necessity of medical referrals.

Return to Participation after Injury/Illness or with Select Medical Conditions

All student-athletes who have suffered an injury/illness or who have select medical conditions must be cleared by the athletic trainer prior to being allowed back to practice or competition. Many variables will be taken into consideration when making the return to participation decision, but the student-athlete must demonstrate satisfactorily to the athletic trainer that he/she is not placing himself/herself or anyone else at an increased risk of injury or harm by their return to activity. These return to play decisions are made in consultation with the team physician and other physicians as appropriate. Each student-athlete must meet the following criteria prior to being allowed to return to activity (including athletics practices/games and exertional activity in physical education class):

- 1) Satisfactorily complete a fundamental examination by the athletic trainer.
- 2) Satisfactorily complete physical exertion and abilities testing by the athletic trainer.
- 3) Student-athletes may also be required to have a written clearance from a physician under certain circumstances. If an athlete sees a physician for any athletic injury they will be required to have a written physician clearance. Medical conditions that may require a written clearance include but are not limited to the following: Concussion, fractures, dislocations, surgical procedures, mononucleosis or other infectious illnesses, infectious skin conditions, open wounds, pregnancy, heat related illnesses, and any other conditions deemed necessary by the athletic trainer.

For concussions, these additional criteria must be met

- 4) Return to baseline symptoms with normal daily and school (classroom) activities
- 5) Return to baseline or normative values with performance on ImPACT™ test

Medical Information

1. The following over the counter (OTC) medications will be provided by the school and be administered to students by authorized school personnel with written permission from

parent/guardian.

- Non-aspirin pain reliever (acetaminophen) (Tablet and children chewable)
 - Ibuprofen (tablet and children's chewable)
 - Cough drops
 - Tums
2. NON-PRESCRIPTION medication may be administered to students by school personnel only when accompanied by written instruction from the parent/guardian.

These instructions must include:

- Name of student
 - Name of non-prescription medication
 - Purpose
 - Dosage and directions for administration
 - Date
 - Non-prescription or "over-the-counter" medication not normally recommended for children and teenagers must be accompanied by a physician's signature.
3. PRESCRIPTION medication may be administered to students by school personnel only when accompanied by written permission from the parent/guardian AND written instructions from a physician. (The label on the prescription container fulfills the requirement for the physician's instructions.)

- Name of patient
- Name of prescription medication
- Purpose
- Dosage and directions for administration
- Signature of physician
- Date

Please Note:

- Medications with expired dates cannot be given at the school.
- Medications prescribed twice daily should be given at home.
- Herbal remedies and homeopathic remedies will not be given by the nurse.

4. ADDITIONAL ITEMS FOR PARENTS/GUARDIANS

To safeguard the transportation of medication to and from school, all prescription and over-the-counter medication should be brought into the nurse clinic by a parent or guardian. Students are not permitted to carry any medication without a physician's statement in writing. If you are unable to bring in/pick up medication due to extenuating circumstances, other arrangements can be made at the discretion of the school nurse.

It is the student's responsibility to report to the office for dispensing of medication (unless incapacitated) All NON-PRESCRIPTION and PRESCRIPTION medications must be in the original containers, with the labels intact.

Note: Any unused medication unclaimed by the parent by the last student day of school will be destroyed. No medication will be transferred to the next school building or stored in the health clinic over the summer.



PARENT PROVIDED MEDICATION PERMISSION

Dear Parents:

To safeguard the transportation of medication to and from school, all prescription and over the counter medication should be brought into the nurse clinic by a parent or guardian. Students are not permitted to carry any medication without a physician's statement in writing. Any unused medication unclaimed by the parent by the last student day of school will be destroyed.

FDA approved medication at school must include:

- For over the counter medication- it must be in the original package with the dosing information present. The nurse can only give the dose listed on the package label. If your medical provider has ordered your child to take more than the dose on the package label it would be considered a prescription dose. The school nurse will need a prescription order from your medical provider.
- For prescription medication- it must be in a prescription bottle with the most current dosing information and the student's name on the label. School must be notified immediately if there is any change in the use of the prescribed medication.

.....

PARENT'S OR GUARDIAN'S AUTHORIZATION

I request that the medication described below be administered to my child/ward at the times specified during the school day. I will give the nurse the medication in its original container or current prescription bottle.

I understand that a parent or guardian will transport all medication to and from school.

Medications must be picked up by the last day of school, or medications will be discarded.

I understand that a separate form must be completed for each medication.

This request is in effect for one school year and must be renewed annually or whenever there is a change in medication.

I understand that this medication will be administered to my child only by authorized staff members and will be kept in a secure location within the school nurse clinic.

I give permission for the school nurse and designated school personnel caring for my child for this form to be shared with school personnel per FERPA guidelines. I release and agree to hold the Board of Education, its officials, and its employees harmless from any and all liability for damages or injury resulting directly or indirectly from this authorization.

Student's Name (Please Print)

Student's Date of Birth

Name of Medication

Prescribed _____ Over-the-Counter _____

Days Medication to be given

Time(s) to administer _____ am _____ pm

Amount of Medication to be given (dose)

Purpose of Medication

Signature of Parent of Guardian

Date

Printed Name

Primary Phone # / Secondary Phone #

* The Medical Release form will also be available in the front office from the Nurse and also available on our school website.

SICK STUDENTS

Emergency information is required for each student enrolled at Eastern Greene Schools. This is filled out on the registration card, signed and submitted by the parent or legal guardian ANNUALLY and kept updated. The information requested will aid in the location of you or someone designated by you in your absence if your child should become ill or injured while at school. The name and phone number of the child's physician and any information regarding any medications, health problems or conditions that would aid in the care of the child while at school should be listed on this card. It is the responsibility of the parent/ guardian to update the office of any emergency contact information changes.

Students with temperatures of **100.4**—degrees or over with symptoms of illness should remain at home. Your child should be fever free (without the help of medication) for 24 hours before returning to school. Your child should be vomiting/ diarrhea free for 24 hours before returning to school.

Please keep your child home also for the following:

- Vomiting or Diarrhea (with or without fever)
- Inflammatory eye conditions- student may return to school with a doctor's statement that the inflammation has been treated for 24 hours or at least 3 doses of the prescribed medication were given.
- Discharging ears
- Pediculosis (lice) - Students must be checked by the school nurse and determined to be free of nits before they can be readmitted to the classroom or ride the bus. The day of lice diagnosis is considered to be a certified absence. It is expected that the student be treated on the day of diagnosis and be brought to the nurse for reassessment the following day.
- Recurrent or persistent skin infections

- Generalized rash

Remember to call the school office to report absences.

IMMUNIZATION NOTICE

The School Board and the State Board of Health requires that all students K-12 be properly immunized against whooping cough, poliomyelitis, diphtheria, tetanus, measles, mumps, rubella (German measles), chicken pox, hepatitis B. Every child entering grades 6-12 must also be immunized against meningitis. From time to time other communicable diseases may be designated by the State Board of Health

The superintendent shall require parents to furnish to their child's school, no later than the first day of school after enrollment, a written statement of the child's immunization accompanied by a physician's certificate or other documentation. Students whose parents do not provide the required documentation by the opening day of school may be admitted to school provided the documentation is received within twenty (20) days and is in accordance with the Superintendent's and State's administrative guidelines on immunizations. If the student remains unimmunized at the close of the twenty (20) day period, the Superintendent shall commence expulsion proceedings, unless the parents have filed a religious objection or submitted a physician's statement that the needed immunizations are contra-indicated.

Exemptions to the immunization requirements shall be granted, in accordance with State law, only for medical, religious, or other reasons allowed by the State.

The parent of each female student who is entering grade six (6) shall be provided with information prescribed by the State Department of Health concerning cervical cancer and the human papillomavirus (HPV) infection and that an immunization against the HPV infection is available. Within twenty (20) days after the first day of school, the parent shall provide a written statement as prescribed by the State Department of Health regarding the HPV information.

I.C. 20-30-5-17, 20-34-4-2 thru 7

INDIANA STATE DEPARTMENT OF HEALTH (ISDH) SCHOOL IMMUNIZATION REQUIREMENTS (UPDATED: NOVEMBER 2013)

Grades 6 to 11:	3 Hep B	2 MMR
	5 DTaP	2 Varicella
	4 Polio	1 Tdap (Tetanus & Pertussis)
		1 MCV (Meningococcal)
Grade 12:	3 Hep B	2 MMR
	5 DTaP	2 Varicella
	4 Polio	1 Tdap (Tetanus & Pertussis)
		2 MCV (Meningococcal)

HEARING SCREENING:

Indiana State law requires that each school year students in grades 1, 4, 7, and 10 receive a hearing screening. Students who participate in Kindergarten Round-Up may also be screened. In addition, students new to the school system, students identified as having a hearing problem in previous years, and students referred for screening by teacher or parent are also given a hearing screening each year. Students who do not pass the initial screening are screened a second time. Parents will only be contacted should their child not pass a second screening. No student shall be required to take a hearing screening if a written objection by a parent or legal guardian is submitted to the school speech-language pathologist prior to the screening. A signed note should be sent to the school to decline the screening.

ATHLETIC HANDBOOK

Eastern Greene
High School



A Southwestern Indiana Athletic Conference
School

SOUTHWESTERN INDIANA CONFERENCE SCHOOLS

BLOOMFIELD, CLAY CITY, EASTERN GREENE, LINTON-STOCKTON,
NORTH CENTRAL (FARMERSBURG), NORTH DAVIESS, SHAKAMAK,
WHITE RIVER VALLEY

Approved by the Eastern Greene School Board.

SPORTSMANSHIP STATEMENT

Good sportsmanship is a characteristic that we desire to be exhibited by members of our athletic teams. We take a proactive stance and encourage good sportsmanship to grow and remain strong for many years to come. Good sportsmanship demands that our players be good people, take responsibility for their actions, and show consideration for all others. We expect teams to show pride in their abilities, have humility in their accomplishments, and display great confidence without arrogance. Teams are expected to exhibit the same characteristics in victory or defeat. Teams will show respect for opponents, officials, and fans.

NON-DISCRIMINATION STATEMENT

Eastern Greene Schools does not discriminate on the basis of race, color, religion, gender, national origin, age, or individuals with disabilities, including limited English proficiency, in its programs or employment policies as required by the Indiana Civil Rights Act (I.C. 22 (Educational Amendments), and Section 504 (Rehabilitation Act. Of - 9.1), Title VI and VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX 1973).

Eastern Greene High School
11064 East State Road 54 Bloomfield, IN 47424

Superintendent: Mr. Doug Lewis
High School Principal: Mr. Eric Kirkendall
High School Assistant Principal: Mr. Ken Howard
High School Athletic Director: Mr. Aaron Buskirk
High School Athletic Secretary: Mrs. Marianne Inman
ECA Treasurer: Mrs. Amy Rogers

*Random pool drug testing participation **will be required** of all students who are involved in extracurricular activities and all students who drive to and/or from school. A consent form must be signed by the student and

parent/guardian before participating in extracurricular activities and before being allowed driving privileges. Individualized reasonable suspicion may warrant the administration of a drug test.

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PURPOSE

This handbook is designed to explain the rules, regulations, and policies relative to participation in athletics at Eastern Greene High School. It is the belief of the coaches, administration, and Eastern Greene Schools Board of Trustees that participation in athletics is a privilege, not a right, and that as a representative of the high school, school system, and community, a student is expected to assume certain responsibilities and to live up to certain expectations. It is the purpose of this document to clarify those expectations.

Authority for conduct of athletics in Indiana is governed by the Indiana High School Athletic Association (IHSAA) via the principals of member schools. The principal is assisted by the athletic director and head coaches.

As stated in the IHSAA By-Laws; any school may establish their own set of guidelines above and beyond those established by the state.

IMPORTANT

STATEMENT OF PHILOSOPHY

It is the responsibility of the student/athlete and legal guardian to read this handbook before signing and returning Parent/Student Agreement Signature Card included in this booklet. Your signature indicates that you have read, understand, and will abide by all IHSAA and EGHS regulation as stated. A copy of the Parent/Student Agreement must be on file in the athletic office before any athlete may participate in any organized competition at EGHS. Only one signed "Agreement Card" is required for a student's high school athletic career.

The Eastern Greene High School Athletic Department believes a competitive athletic program is a significant part of the total education experience. EGHS provides a program of interscholastic athletics which places an emphasis on developing the individual by providing a broad program of athletic activities and wholesome competition, with appropriate equipment, facilities, and competent supervision and coaching.

Proper administration of the athletic program is essential to insure the well-being of the participant and the maintenance of a wholesome program. The coaching staff, athletic director, and high school principal administer the program within the policies established by the coach, athletic director, high school principal, IHSAA, and the local school board.

Games with neighboring and conference schools have a primary purpose of promoting friendly rivalry, new friendships, playing skills, sportsmanship, and improved community relations.

EGHS ATHLETIC PROFILE

Eastern Greene has developed a rich and proud tradition in athletics. The school and community take pride in our accomplishments. Our athletes have won championships at the conference, sectional, regional, and semi-state levels.

EGHS offers a variety of athletic programs for its students. There are fifteen sports opportunities for boys and girls at EGHS. Boys are offered a seven-sport program including cheerleading, cross country, and football in the fall; basketball & cheerleading in the winter; and baseball, golf, and track in the spring. Girls are offered an eight-sport program including cross country, cheerleading, golf, and volleyball in the fall; basketball, cheerleading, and dance in the winter; and softball and track in the spring. All students with sufficient ability are eligible to "try-out," provided they meet the established scholastic standards and conduct requirement.

CODE OF CONDUCT

Representing Eastern Greene High School is an honor and privilege granted to students who are willing to make the sacrifices and commitment to meet the high standards expected of students serving as ambassadors for the school. Students representing the high school through their participation in extracurricular activities are expected to be positive role models by exhibiting a higher standard of conduct than students not serving as representatives of Eastern Greene High School. A student who brings discredit, embarrassment, or shame to the school by not abiding by the behavioral expectations may lose the right to represent EGHS.

The following requirements shall be in effect once a student-athlete enrolls in high school and continues until his/her graduation from Eastern Greene High School. In other words, an EGHS athlete will be held accountable for his/her actions 365 days a year.

FUNDAMENTALS OF SPORTSMANSHIP

1. Show respect for coaches and teammates at all times.
2. Show respect for your opponents at all times.
3. Always respect the contest officials and abide by their decisions.
4. Know, understand, and appreciate the rules of the contest in which you are competing.
5. Maintain self-control at all times, regardless of the situation.
6. Recognize and appreciate the skill in performance of your teammates and opponents.

In addition to the rules and regulations for students at Eastern Greene High School, athletic program participants are also governed by the following athletic code.

ATHLETIC DEPARTMENT RESPONSIBILITIES

A. DUTIES OF THE PRINCIPAL

The Principal shall have complete charge of the athletic program. This is an IHSAA regulation. The Principal has the right and the duty to suspend student-athletes if the behavior of an athlete is not in compliance with the student code of conduct. As designated by the Principal, the Athletic Director will oversee the conduct and discipline of the athletic program.

Administration withholds the right to review student infractions on a case by case basis and adjust consequences accordingly.

B. MEDICAL CLEARANCE (PRE-PARTICIPATION PHYSICAL EVALUATION, PPE; COMMONLY CALLED THE “PHYSICAL”)

1. A physical examination is required for each student athlete each school year. A physical examination received after April 1, of any year is valid from the date of examination through the following school year.
2. All physical examinations must be recorded on the CURRENT Student Parent Physician Certificate provided by the Indiana High School Athletic Association (See website for IHSAA Physical Form)
3. The physician conducting the examinations must have an unlimited license to practice medicine.
4. Beginning June 1 of each year, no student is to practice or participate in any sport before they have a Student Parent Physician Form on file in the Athletic Office.
5. It is possible for a student to be eligible for one or more sports while not being eligible for others.
6. Student athletes, properly certified to participate in interscholastic athletics, who are absent from school for five consecutive days, or who are physically unable to practice for five consecutive days due to illness or injury, must present a statement from a physician who holds an unlimited license to practice medicine to the Principal certifying that they are again physically able to participate in practices and athletic contests.

C. ATHLETIC INSURANCE

1. Athletic Insurance is recommended for all members of athletic teams.

2. The Indiana High School Athletic Association provides insurance for all Indiana High School student athletes that includes a \$25,000 deductible clause. Each athlete is covered from \$25,000 to \$100,000. Insurance to cover the first \$25,000 in expenses is the responsibility of the athlete and the parents/guardians.
3. **The Eastern Greene Athletic Department provides NO athletic insurance for the participants other than that provided by the IHSAA.**

D. IHSAA ELIGIBILITY RULES FOR ALL HIGH SCHOOL STUDENTS

1. Participation in athletics is a privilege earned by meeting the standards set by Eastern Greene High School, the Southwestern Indiana Athletic Conference, and the IHSAA.
2. In the event of questions regarding eligibility, contact the Athletic Director or the Principal before eligibility is endangered.
3. To be eligible to represent your school in Interschool Athletics:
 - a. You must be a regular, bona fide student in good standing in the school you represent.
 - b. You must be enrolled no later than the fifteenth day of the current semester.
 - c. An athlete must pass 70% of their full credit subjects. Semester grades take precedence:
 - 1.) 9th – 12th graders must pass 5 out of 7 classes in order to compete.
 - 2.) If a student is taking a ½ credit class (ex. teacher or library assistant), they may not have any more than 1 F.

- E. IHSAA AGE RULE:** A student who is or shall be twenty (20) years of age prior to or on the scheduled date of the IHSAA state finals in a sport shall be ineligible for interschool athletic competition in that sport. A student who is nineteen (19) years of age on the scheduled date of the IHSAA state finals in a sport shall be eligible as the age in interschool athletic competition in that sport.

- F. IHSAA ENROLLMENT RULE:** A student must have enrolled in Eastern Greene High School for a complete year or at Eastern Greene Middle School last year. You are also eligible if you are enrolling as a ninth-grade student for the first time. Any other situation needs to be brought to the Athletic Director immediately. A student must not have been enrolled more than four fall semesters and four spring semesters beginning with grade 9, nor have represented a high school in a sport more than four years.
- G. AMATEURISM:** All contestants in sports recognized by the Association must be amateurs in the sport in which they wish to participate. Students shall not play under assumed names or accept remuneration, directly or indirectly, for athletic participation. Any member school students who directly or indirectly sign a professional contract lose their amateur standing and immediately become ineligible only in that sport in which they signed a contract. Member school students shall be considered as violating their amateur standing if they participate in athletic activities, tryouts, auditions, practices and games held or sponsored by professional athletic organization, clubs or their representatives. This rule applies to all sports except baseball, golf, softball, and tennis out of season. Giving or receiving paid instructions is not considered a violation of this rule. A student may accept reasonable meals, lodging and transportation if such are accepted in service rather than money or in some other material form. Member school students who have violated their amateur standing according to the Rules and By-Laws of the Association may apply to the Committee for the reinstatement as an amateur in the Association 365 days after the date declared ineligible on account of the violation, provided they have been in school throughout the year. The application shall be signed by the student and school principal, and shall certify that 365 days have elapsed since the student was declared ineligible and that the student has not violated amateur rules during that calendar year.
- a. EXAMPLE 1:** May a restaurant owner, in a community, select a player of the week and give that student athlete a free hamburger? **ANSWER:** IHSAA rules would not prohibit a restaurant owner, newspaper, etc. from selecting a “player of the week.” However, a student athlete who is selected may

not receive cash, food, gift certificates, merchandise, etc. as a result of this recognition.

b. **EXAMPLE 2:** Is it permissible for basketball players to participate on a church bowling team and accept cash prizes?

ANSWER: Yes, the IHSAA has no jurisdiction over bowling since it is not one of the IHSAA recognized and regulated sports.

H. **AWARDS:** The giving and receiving of rewards shall be kept within reasonable bounds, have symbolic value only, and be with the consent and under the supervision of the Principal. The giving and receiving of awards with the consent and under the supervision of the member school principals concerned shall mean that the member school Principal in each school shall have real control and supervision without pressure of any kind from outside persons or groups of persons. Only one sweater, jersey, jacket, blanket or similar article may be given in each sport to a student for participation in each high school where the student is enrolled. Awards may be accepted by schools and/or students only with the approval of the Principal from such local organizations as: service clubs, patriotic organizations, civic groups, and fathers' and mothers' clubs. Commercial businesses may name player or players of the game/week provided the student does not accept merchandise, meals, cash, etc. for such an honor.

I. **CONDUCT:** Contestants' conduct, in and out of school, shall be such as (1) not to reflect discredit upon their school or the Association, or (2) not to create a disruptive influence on the discipline, good order, or educational environment in the school.

NOTE: It is recognized that principals, by the administrative authority vested in them by their school corporation, may exclude such contestants from representing their school. **Any contestant or coach ejected from a contest for an unsportsmanlike act shall be suspended from the next interschool contest at that level of competition and all other interschool contests at any level in the interim, in addition to any other penalties assessed.** A member school cannot file a protest regarding the disqualification of a player for unsportsmanlike conduct. Neither a judgment call nor misapplication of a game rule by an official may be protested to the IHSAA.

- J. TRANSFERS:** All transfer students' parents/guardians must complete the IHSAA athletic transfer form **PRIOR** to participating in an athletic contest. This procedure does take time. A coach should send the player to the athletic director immediately if they have a transfer student. This does not apply if the student has enrolled at Eastern Greene High School at the start or his/her ninth-grade year. The athlete must not have transferred from one school to another for athletic purposes or as a result of undue influence or persuasion by any person or group.
- K. EXTENDED ABSENCES:** (C-3-11) If an athlete is absent for 5 or more consecutive days due to illness or injury, they must present to the Principal written verification from a licensed physician stating the athlete may practice again.
- L. IHSAA RULE ON THE APPEALS BOARD:** (Review of IHSAA Commissioner's Decision) – Any affected party may appeal a decision of the Commissioner or his designee to the Review Committee for a review and hearing. The Review Committee is the initial review panel of all Association decisions and must consider all Association decisions prior to any review of the case review panel as described at Rule 17-10.
- M. MORATORIUM WEEK:** Each member school shall observe a moratorium week starting on Monday of the week which includes July 4th, either IHSAA calendar week 52 or Week 1. During this seven-day period, there shall be no contact between athletes and coaches, and no athletic activities, including conditioning, conducted. Starting in the Summer of 2025, the IHSAA will require a 2nd week or 5 additional weekdays of moratorium to be chosen by the school.

FUTURE MORATORIUM DATES: 2025: June 29-July 6 + July 8 & July 28-July 31; 2026: June 28-July 5 + TBA (5 extra days or 1 add't week)

- N. THIS IS ONLY A SUMMARY OF THE RULES OF THE IHSAA.** Contact the Principal or Athletic Director for further information and before participating in athletics outside of school.
- O. MEDICAL CARDS**

- a. Medical cards will be completed by the certified athletic trainer, and will be given to the head coach prior to the first contest of each season.
- b. No student will be allowed to practice or participate in a game until the medical card has been completed and is in the possession of the head coach.

P. EASTERN GREENE SCHOOLS EXTRACURRICULAR PARTICIPATION POLICY:

To assure the extracurricular programs of Eastern Greene High School remain steadfast as compliments to the primary academic or curricular function of education, any student wishing to participate in extracurricular activities at Eastern Greene High School must be enrolled as a full-time student in the Eastern Greene School Corporation.

- Q.** The athletic handbook shall be made available to each athlete before his or her first practice. Access to the handbook can be accomplished through the school website or by obtaining a copy in the Athletic Office.
- R. OVERNIGHT SQUAD TRIPS:** Approval of the Eastern Greene School Board must be obtained for any overnight athletic trip during the school year or off-season.
- S. SUNDAY PRACTICE:** There shall be no contest, practice, and/or formal or informal team meetings scheduled on Sunday during the school year. Sunday participation during the summer will only occur if it is part of a tournament.

EASTERN GREENE HIGH SCHOOL ELIGIBILITY REQUIREMENTS

A. REQUIRED DOCUMENTATION:

Each EGHS student-athlete must have the following documents on file in the athletic office before they can participate in any organized practice or competition at EGHS:

- Physical Examination Form and Proof of Insurance (Same Form)
- Parent/Student Agreement Signature Card (Handbook)
- Permission to Drug Test Form
- Impact Test
- SCA/Concussion Form

*EGHS administrators, coaches, and trainers are concerned about student-athletes safety. Coaches are trained to instruct athletes in the safe and proper techniques of their particular sports. However, due to the nature of athletic activity, injuries do occur. The school provides the opportunity for participation while the parent/guardian retains the right of denial for such participation.

Parent(s)/guardian(s) will be responsible for all medical costs associated with athletic participation. We strongly advise that parents purchase insurance to cover athletic injuries and the cost of treatment.

The IHSAA carries catastrophic insurance for major injuries incurred during participation in approved IHSAA sports programs. The policy plays a premium on catastrophic coverage from \$25,000. It should be noted that neither the IHSAA nor Eastern Greene High School carries any kind of first dollar medical insurance for athletic injuries.

B. ATHLETIC PHYSICALS

A properly completed physical form must be on file in the athletic office before an athlete can practice.

C. MULTIPLE SPORT PARTICIPATION

The Eastern Greene High School Athletic Department supports the concept of participation in more than one high school sport. High school coaches should not establish expectations "out of season" which would prohibit

or restrict a student's participation in another sport which is "in season." A student who wishes to participate in more than one sport in the same season (fall, winter, and spring) must have prior approval of the coaches involved and the athletic director. A schedule resolving all practice and competition conflicts must be established prior to the season. The student athlete may be asked to designate a "primary" sport if necessary.

D. ACTIVITY CONFLICTS

Where sports and other school activity conflicts occur, the following policy will apply:

- The "performance," i.e., the athletic game or meet, theatrical performance, concert or contest in music, has priority over practice or extra rehearsal. In an event a practice, extra rehearsal, or even final dress rehearsal is scheduled at the same time an athletic game or meet occurs in which the student is participating, the game or meet has priority and the music member is excused without penalty. Conversely, in the event the theatrical or music "performance" conflicts with an athletic practice, the "performance" take priority and non-participation will not result in a penalty.
- In the event the practice occurs at the same time as theater, music, and sports, the practice time shall be divided equally between the two activities. The parties involved can work out a mutual agreement to trade off every other day in having the athlete involved.
- In the event a theatrical or music performance conflicts with a game, scheduled at the same time, the student is permitted a choice without penalty. If this causes a problem, the high school principal will act as arbitrator.

E. EQUIPMENT AND SUPPLIES

- No athletic equipment issued to team members may be worn in gym class or outside of practice or game situations.
 - Note: jackets, jerseys, etc. are not to be worn by anyone other than the athlete to whom the equipment was issued. (Exception: athletes may wear game jerseys, shirts, or warm-up on the day of a contest with the coach's approval.)

- All equipment issued to athletes shall be recorded by the head coach and returned at the conclusion of the season. This should be done by the coach on the day of the last game in that particular sport.
- It is the coach's responsibility to see that all equipment is returned and in good condition.
- If the equipment is not returned, lost, or has had abnormal usage, the athlete will pay for the replacement.
- All student purchases through the athletic department must be paid for prior to equipment being issued.

F. TRANSPORTATION

- It is expected that all athletes ride the bus to and from the site of the game/meet.
- Appropriate behavior and citizenship is expected of all students who ride buses.
- The coach is responsible for exercising control and maintaining proper supervision of their team on the bus(es).
- An athlete must remain under the supervision of the coach on all trips from the time of departure until the return to Eastern Greene.
- Exception: an athlete may return home with his/her parent(s) upon the parent's notification, in writing or in person, to the coach. This request may be denied by the coach.
- No athlete may ride home with a team member's parent unless a written permission note from his/her parents is given to the coach prior to departure from Eastern Greene.
- No athlete will be permitted to return home with anyone but a parent or a pre-approved parent of a teammate.

G. WEIGHT ROOM

- No athlete is permitted in the weight room without a coach supervising.
- No food or beverages are permitted in the weight room.
- No horse play, running, wrestling, etc. will be tolerated in the weight room.
- All athletes are expected to work with "spotters" at all times.
- Equipment should be put back in its place after use.
- In season sport teams will have first priority for weight room usage.

- Athletes failing to comply with weight room rules will be reprimanded or could lose their privilege to be in the weight room for a period of time.

H. INDIVIDUAL TEAM RULES

Each head coach may establish training and behavior rules for athletes under their supervision during the IHSAA season or given off-season periods. These rules will typically cover language, being on time for practices, dress for contests, decorum at contests and on buses, sportsmanship, and curfew on nights before and after contests.

Specific rules established by the head coach in a sport will be put in writing and a copy will be made available to the athlete and his/her parents.

Note: some head coaches may have “Team Rules” that go above and beyond those established in the EGHS Athletic Handbook and the IHSAA.

I. CHANGING SPORTS

Athletes will be allowed to transfer from one sport to another only with the approval of the athletic director and both head coaches.

- Transfers will be denied for the following reasons:
 - The first scheduled contest of the season has already been played.
 - The athlete has not turned in all equipment, locks, and uniforms.
- In the event an athlete is dismissed from a team during the season for disciplinary action, he/she will not be allowed to join another team during the same season.
- No athlete may quit one sport and try out for any other sport during the current sport season or the following sport season; i.e., if an athlete quits cross country, he/she could not participate in another fall or winter sport for that school year. An athlete is considered part of a team once the coach posts the names of the players selected for the team. Quitting a team after the team members are posted or announced constitutes quitting. Any exemptions from this rule will be determined by the Athletic Advisory Committee.

J. GAME CONDUCT

Athletes are expected to represent Eastern Greene High School and the community in a positive manner in school, out of school, and on the athletic field. Profanity or inappropriate gestures will not be tolerated and may result in suspension.

K. EJECTION FROM AN ATHLETIC CONTEST

Any time an athlete is ejected from a game, meet, etc. the athletic director will be notified as soon as possible. The athlete will be suspended from participation under the following guidelines.

FIRST VIOLATION

According to IHSAA By-Law C-8-4: Any student-athlete ejected from a contest for any unsportsmanlike act shall be suspended from the next interschool contest. The athlete may not:

- Participate in any contest at any level of play until suspension has been served.
- A suspended athlete may practice during the suspension period at the athletic director's discretion.
- A suspended athlete must attend contests at the athletic director's discretion.

Any coach, contest administration, school administrator, or fan ejected from a contest for any unsportsmanlike act shall be suspended from the next 2 interschool contest at that level of competition and any other lower level contest in the interim, in addition to any other penalties assessed.

NOTE: Tournaments (conference, sectional, etc.) are not exempt from suspension. If a tournament is the next contest, the athlete will be unable to participate until required suspension is served.

SECOND VIOLATION

Any student-athlete who is ejected from a Contest for an unsportsmanlike act a second time during a sport season shall be suspended for the next two (2) Contests at that level of competition and all other contests at any level in the interim, unless an IHSAA sport-specific rule or policy provides a different protocol or penalty for a second ejection. The athlete must also purchase the course, NFHS Teaching and Modeling Behavior, and complete before being allowed to

participate in a contest. The School Principal or Athletic Director must facilitate the course with the student athlete.

Any coach, contest administration, school administrator, or fan ejected from a contest for second time for any unsportsmanlike act shall be suspended from the next four (4) interschool contest at that level of competition and any other lower level contest in the interim, in addition to any other penalties assessed.

L. SCHOOL ATTENDANCE

ABSENCE FROM SCHOOL

- An athlete should strive to be at school every day.
- Students who are absent from school or do not arrive by the end of 2nd Period, may not attend extra-curricular activities that evening. Exceptions would be made if a student had an approved medical or dental appointment, in which case the student must present the attendance officer a signed statement from the doctor or dentist upon returning to school that day. A funeral could also be an exception with approved documentation.
- If the student is absent the last day of the week, and the competition is on a non-school day, the student must bring the coach a signed statement from the parent that permission is given to participate. It is recommended that the coach call the parent regarding the absence and the health of the participant.
- A student who has been injured and has missed practice due to medical treatment cannot participate again until the date indicated by his/her doctor. A medical statement releasing the student to participate in sports must also be presented to the coach and athletic trainer before the athlete is eligible for participation.

IN SCHOOL SUSPENSION

Any student assigned all day “in school” suspension due to misconduct is ineligible to practice or compete that day. Any student who violates this rule will be suspended from two (2) athletic contests to run consecutively.

OUT OF SCHOOL SUSPENSION

No student will participate in practice or competition on the day that he/she has been suspended from school for that day or any part of that day. In order to return to participation, the student must gain clearance from a school official designated by the principal.

M. SUMMER PARTICIPATION

- The IHSAA allows coaches of team sports to conduct a one-week team camp at the school facilities for high school athletes. This camp may be conducted anytime during the summer but must be completed prior to

Monday, Week Four (4) of the IHSAA calendar.

Note: This team camp shall be voluntary. No athlete will be penalized for non-participation.

- The IHSAA mandates a one-week moratorium from all open facility, conditioning, and weight lifting programs. There shall be no contact between the coaches and student athletes during this week.
 - The IHSAA has established the Week of July Fourth (4th) for the one-week moratorium.
One Additional week has been approved by the IHSAA and the Eastern Greene Athletic Department can use their discretion on the dates.
 - The IHSAA no longer establishes rules and mandates concerning summer practices or open gym activities. The IHSAA does require that all summer activities end by IHSAA Week Four (4).

N. SOCIAL MEDIA POLICY

Our student-athletes are not restricted from using social media, however, each team/coach has the discretion to establish rules and penalties as they see fit to their program.

***PLEASE NOTE**

Any use of social media that is deemed inappropriate and does not fit under the Rule 8, Section 1, IHSAA By-Laws will face disciplinary action determined on a case by case issue by the Athletic Director and Head Coach as well as supported by the Principal.

O. EGHS DRUG TESTING

The Eastern Greene School System has a random drug testing program.

Random Testing will be used for the students who:

- a.) are involved in athletics or any school sponsored extracurricular/co-curricular activity. Extracurricular activity is defined as any activity that the student participates in that is outside the scope of the regular school day. Participation in extracurricular activities is a privilege. Students involved in extracurricular activities need to be exemplary in the eyes of the community and other students. Co-curricular has the expectation of both during the school day or after.
- b.) wish to drive on school property, to any school related activity, or enroll in driver's education.

***PLEASE SEE STUDENT HANDBOOK FOR MORE
INFORMATION***

EASTERN GREENE HIGH SCHOOL DRUG POLICY FOR ECA

The Eastern Greene HS student-athlete agrees to abstain at all times during the calendar year from the use of tobacco, alcohol, illegal drugs, unlawful use of prescription drugs, and any illegal or criminal activity that is incompatible with the goals and standards of Eastern Greene Schools, and will be subject to the penalties outlined below. Under this code there are four (4) circumstances when a student can be subject to the penalties established in this code:

- Notification by a verified police report or court action.
- Determination of a positive result from saliva, urine, breathalyzer, or blood test.
- Direct observation of a violation by a member of the school staff.
- Any other method of proof deemed reliable by the school administration.

A. ALCOHOL

A student participating in co/extracurricular activities shall not possess or be under the influence of any alcoholic beverage.

Violation of this policy will result in the following disciplinary action.

FIRST OFFENSE: Parent(s) will be required to meet with the athletic director and head coach to discuss the course of action.

The minimum consequence shall be:

- An immediate suspension from fifty (50) percent of the scheduled contests. If the student athlete is not currently participating, then the suspension will be served during his/her primary sport.
- Completion of 12 hours of documented community service with an approved service organization. Students may participate in practice sessions (with approval of the head coach and athletic director) but may not dress out for games and activities until all requirements for the violation of this rule have been completed.

SECOND OFFENSE:

- Dismissal from all EGHS co/extracurricular activities for a period of one year from the date of the violation.

THIRD OFFENSE:

- The student athlete will not be permitted to represent EGHS or participate in any athletic activities in any capacity for the rest of his/her high school career.

B. DRUGS AND VAPING (THC)

No student-athlete shall possess, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate or marijuana. In addition, the use of steroids or illegal inhalants (huffing) will also be prohibited.

Use of a drug in a manner authorized by a medical prescription from a health care provider is not a violation of the rule. In addition, students participating in co/extracurricular activities may not possess, use or transmit any substance which is represented to be or look like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.

Also, possessing, using, transmitting, or being under the influence of caffeine-based substances, substances containing phenylpropanolamine (PPA), or stimulants of any kind, be they available with or without a prescription will not be permitted.

Violation of the drug policy will result in the following disciplinary action:

FIRST OFFENSE: Parent(s) will be required to meet with the athletic director and head coach to discuss the course of action.

The minimum consequence shall be:

- An immediate suspension from fifty (50) percent of the scheduled contests in his/her sport. If the student athlete is not currently in a sport, he/she will serve the suspension during his/her primary sport. Students may participate in practice sessions, with head coach and athletic director approval. In addition:
- A written statement from a certified substance abuse counselor which states proper treatment is being administered to the student based on the severity of the problem will be required before the student may be reinstated.
- The student must be willing to submit to random drug testing any time deemed appropriate by the EGHS Principal, Dean of Students, or Athletic Director. Under no circumstances shall students who are suspended be permitted to "dress out" or participate in extracurricular activities during their suspension period.

SECOND OFFENSE:

- The student-athlete will be banned from participating in extracurricular activities that violate the EGHS drug policy for a second time and will be ineligible to participate in any extracurricular activities for one year from the date of the offense. In addition, the student-athlete will be required to undergo an approved drug treatment program prior to reinstatement.

THIRD OFFENSE:

- The student-athlete will be banned from participating in any and all further extracurricular activities while enrolled as a student at Eastern Greene High School.

TOBACCO AND VAPING (NICOTINE)

A student participation in extracurricular activities shall not use or possess tobacco in any form which shall include but not be limited to snuff, chewing tobacco, or smoking tobacco.

FIRST OFFENSE: The student-athlete will be required to meet with the athletic director and head coach to discuss an appropriate course of action.

- The minimum consequence shall be 3 hours of community service. In addition, the student-athlete will be required to sit out ten (10) percent of the scheduled contests within their sport.

SECOND OFFENSE: Parent(s) will be required to meet with the athletic director and head coach to discuss the course of action.

The minimum consequence shall be:

- An immediate suspension from fifty (50) percent of the scheduled contests. If the student-athlete is not currently participating, then the suspension will be served during his/her primary sport.
- Completion of 12 hours of documented community service with an approved service organization. Students may participate in practice sessions (with approval of the head coach and athletic director) but may not dress out from games or activities until all requirements for the violation of this rule have been completed.

THIRD OFFENSE:

- The student athlete will not be permitted to represent EGHS or participate in any athletic activities in any capacity or participate in any extracurricular activities for one calendar year from the date of the offense.

FOURTH OFFENSE:

- The student athlete will not be permitted to represent EGHS or participate in any athletic activities in any capacity for the rest of his/her high school career.

THEFT AND VANDALISM

The taking, willful destruction or marring of personal or private property by any student participating in any extracurricular activities shall not vandalize the property or others, in any setting or location. A student shall not have in their possession any item taken from another individual, school, business, etc. without permission or without properly purchasing an item. Being in possession of stolen property shall be treated the same as actually stealing the property. Violation of this rule shall result in the following disciplinary action.

FIRST OFFENSE:

- The student athlete shall be suspended for a minimum of 20% of the scheduled events for that sport for that year. If the suspension falls near enough to the end of a season that full penalty of 20% of the contests cannot be assessed, the penalty shall carry over to the next sport season in which the athlete participates. If the student is not involved in a sport at the time of the violation, the student shall be removed from 20% of the contests of the first sport season in which the student would normally participate. Attempts to circumvent this rule by going out for a sport in which a student athlete does not normally participate will not be tolerated.

SECOND OFFENSE:

- The student athlete will be suspended from team(s) for 365 days from the date of the suspension following the second offense.

THIRD OFFENSE:

- The student athlete will be denied athletic participation for the remainder of his/her high school career following the third offense.

The rules or regulations of this code shall apply to any violations, on and/or off school premises, 365 days per year.

SELF REFERRAL POLICY

A self-referral may be initiated only by a student who believes he/she has the potential to abuse or is abusing drugs, alcohol, or tobacco. That student must make the initial referral contact with an Eastern Greene High School

certified employee who will involve an EGHS administrator. A third party may accompany the student at the time of the referral. A school administrator will determine the disciplinary consequences of the self-referral. A self-referral which will not subject the student to otherwise applicable disciplinary consequences of this Student Assistance Policy is one which that administrator determines was (1) motivated by the student's strong desire to avoid future use of drugs, alcohol, and/or tobacco and (2) not shortly after an event, or the student becoming aware of an investigation, which makes imminent exposure of the student's potential for abuse (or actual abuse) likely.

STUDENT APPEAL PROCESS

- An athlete has the right to appeal violations.
- The imposed penalty will remain in effect during the appeal process.
- The appeal must be made within five (5) school days following notification of the penalty. It must be in writing stating the basis of the appeal. School officials will review and decide on the appeal within five (5) school days.
- The building appeals committee shall consist of personnel appointed by the athletic director.

ATHLETIC AWARDS

A. QUALIFICATIONS FOR AWARDS

- An athlete must have complied with all IHSAA and EGHS eligibility rules.
- An athlete must have returned all equipment issued to them to the satisfaction of the head coach.
- An athlete must complete the season. An athlete with a school related injury is still expected to be with the team until the season concludes.
- Each student athlete must meet specific standards set in each sport by the head coach in order to qualify for a varsity letter and other awards or certificates.

B. AWARDS PROGRAM

- Athletic awards are presented at the conclusion of each season. Athletes and their parents are encouraged to attend this program.

C. TYPES OF AWARDS

- Participation Certificate – Award for successful participation on a team.
- Varsity Letter – Award for meeting lettering requirements in a varsity sport.
- Chevron – Award for each varsity letter that an athlete has earned.
- Letter Jacket – Athletes may purchase a letter jacket on their own after they have earned one varsity letter. EGHS does not provide Letter Jackets.

D. MINIMUM REQUIREMENTS FOR A VARSITY LETTER

- a.) Football
 - 1.) Play in at least 50% of all the season games
 - a. Average 2 quarters per game, special teams do not count toward quarters (at coach's discretion)
 - 2.) Complete the season
- b.) Cross Country
 - 1.) Be among the ten average finishers in season meets
 - 2.) Compete in the SWIAC meet
 - 3.) Complete the season
- c.) Volleyball
 - 1.) Play in at least 50% of all the season games
 - 2.) Dress for sectional
 - 3.) Complete the season
- d.) Soccer
 - 1.) Play in at least 50% of all the season games
 - 2.) Dress for sectional
 - 3.) Complete the season
- e.) Basketball
 - 1.) Play in at least 50% of all the season games
 - 2.) Dress for the sectional
 - 3.) Complete the season
- f.) Baseball and Softball
 - 1.) Play in at least 50% of all the season games
 - 2.) Dress for the sectional
 - 3.) Complete the season
- g.) Track
 - 1.) Compile a total of points equal to or greater than the number of meets run
 - 2.) Compete in SWIAC meet

- 3.) Complete the season
- h.) Golf
 - 1.) Score in the top four on the team in at least 50% of the meets
 - 2.) Compete in SWIAC and/or sectional
 - 3.) Complete the season
- i.) Cheerleading (2 seasons - 2 varsity letters possible)
 - 1.) Cheerleaders will receive 1 varsity letter by cheering at all football games.
 - 2.) Upon completion of football season, cheerleaders will be separated into 2 squads (JV & Varsity). Varsity letters will be awarded to cheerleaders on the varsity squad for the basketball season (cheer at boys games including post-season and home girls games).
 - 3.) Complete the season
- j.) Managers, all varsity sports
 - 1.) Perform managerial duties at practices and games, including all regular season and tournament games
 - 2.) Complete the season
- k.) Statisticians, all varsity sports
 - 1.) Take team stats for all home and away contests
 - 2.) Take team stats for all tournament contests
 - 3.) Complete the season

*A coach may award a varsity letter when circumstances prevent an athlete or student from meeting the prescribed standards. Injury, illness, or other contributing factors may play a part in the coach's decision. In such cases, the decision will be left up to the coach's discretion.

E. ATHLETIC JACKETS

An athletic jacket shall be awarded to those students who earn one varsity letter. This goes into effect during the fall of the student's 9th grade year. Once the student earns their first varsity letter they will be able to order the jacket after their season concludes. The recipient shall pay for the cost of the basic jacket, letter, numeral, nameplate, and other additions as needed. The jacket shall be black with black sleeves and white striping on the wristbands and collar area. The letter and numeral shall be white chenille on scarlet felt. Individual pins, signifying the sports in which the athlete lettered, shall be presented at the same time as awarding the jacket. A chevron shall be presented to each student upon

each successful letter in the respective sport. The athletic director, high school principal or superintendent may make exceptions to these requirements. A suspended athlete may not receive awards of any kind. The honor jacket must be worn with integrity and respect for our school. Eastern Greene High School reserves the right to remove letters or withhold jackets from athletes conducting themselves improperly on or off school grounds 365 days a year. Athletes will not receive their jacket until full payment has been received.

NATIONAL COLLEGIATE ATHLETIC ASSOCIATION (NCAA)

Athletes and parents should contact the EGHS Athletic Director or e-mail the NCAA at: www.ncaa.org for NCAA guidelines. This information contains a detailed description of requirements for collegiate athletic participation. Student athletes who wish to participate in collegiate athletics must meet NCAA athletic eligibility requirements. These requirements vary depending on NCAA division.

Some of these requirements include:

- A specific grade point average in core curriculum.
- A specific score on the ACT and/or SAT.
- Certification by the NCAA Initial-Eligibility Clearinghouse.

A student athlete who does not meet these requirements may still be admitted to a college or university and may still be eligible for financial aid. However, the athlete will be ineligible their freshman year, cannot practice their freshman year, and forfeits one of the four permitted years of athletic eligibility. It is the joint responsibility for the student and parent to understand and meet these eligibility requirements.

- For further information, contact the EGHS Athletic Director Office.

SCHOOL INFORMATION

Name of School: Eastern Greene High School

Grades: 9 – 12

Address: 11064 East State Road 54, Bloomfield, Indiana 47424

School/Athletic Phone: (812) 825-5621

Athletic Website: www.egreene.k12.in.us

School Song: Notre Dame Fight Song

Principal: Mr. Eric Kirkendall

Assistant Principal: Mr. Ken Howard

Athletic Director: Mr. Aaron Buskirk

SCHOOL SONG
(NOTRE DAME FIGHT SONG)

Eastern High School; we are the best!

Eastern High School beats all the rest.

We have spirit.

We have skill.

We have the backing

We have the will.

So come on let's join in the fight.

We Thunderbirds will triumph tonight!

Give three cheers for Eastern High.

We're going to win tonight.

SCHOOL COLORS

Red-Black-White

SCHOOL MASCOT

Thunderbird