



BOARD OF DIRECTORS MEETING MINUTES
Wednesday, January 6, 2016
TATC – Board Room
88 South Tooele Blvd., Tooele, Utah

Board Members Present: Doug Allred, Thomas Bingham, Charles Hansen, Dave Haskell, Joyce Hogan, Paul Ogilvie, Matthew Potter, Marvin Shafer, Kathy Taylor
Staff Present: Robert Allen, Sarah Anderson, Ellen Lange-Christenson, Linda Skinner, Scott Snelson
Guests: Brittany Baldy, Douglas Richards, Milenna Russell, Dave Woolstenhulme
Excused: Dave Ulery

Welcome & Introductions

Joyce Hogan welcomed Board Members and Brittany Baldy, Milenna Russell and Dave Woolstenhulme. Ms. Hogan excused Dave Ulery. Mr. Woolstenhulme, USU Executive Vice Provost, introduced himself and provided an update on the USU-Tooele Regional Campus Executive Director selection.

TATC 2016 Student of the Year

Scott Snelson introduced Brittany Baldy, TATC's 2016 Student of the Year and noted that Ms. Baldy has been in the process of speaking at numerous civic and community meetings to prepare for her UCAT presentation. Mr. Snelson notified the Board that the UCAT Student of the Year Gala will be conducted on January 21, 2016. Ms. Baldy presented to the Board.

Open & Public Meeting Act Training

Douglas Richards, UCAT's Legal Counsel from the Office of the Attorney General, joined the meeting via conference call and provided the Annual Open & Public Meeting Act Training.

Campus Report

Scott Snelson provided an update on the UCAT Presidential search and indicated that the search has been put on hold until the completion of the 2016 General Session of the Utah Legislature.

Mr. Snelson noted that TATC and TCSD leadership met and are working together to address the recommendations contained in the CTE Coordination and Program Duplication between Public Education and UCAT Audit.

Committee Reports:

Finance & Audit

Robert Allen announced that the 2014-2015 Annual Finance Audit has been postponed for a few weeks, and anticipates the audit will be completed by the next Board Meeting.

Finance & Audit Committee Report Continued

Mr. Allen reviewed the 2014-2015 URS Audit and TATC's recommendations.

Mr. Allen reviewed the 2015-2016 Year to Date Financial Report. Kathy Taylor moved to receive the 2015-2016 Year to Date Financial Report, seconded by Charles Hansen. Motion passed unanimously.

Instruction & Student Services

Charles Hansen reviewed Single Courses offered at TATC.

Mr. Hansen reviewed the Employer Advisory Committee Chair Reports and noted the rating scale has been restructured to provide a better reflection of the program. Scott Snelson commended Board Members who serve on the Instruction & Student Services Committee, as well as the EAC Committees, thanking them for their time and effort. Mr. Snelson also noted the importance of the EAC Reports and explained how this information is the main driving force in the annual program planning and budgeting process.

Mr. Hansen reviewed the 2014-2015 Council on Occupational Education Annual Report and commended all TATC faculty and staff for their hard work in achieving such positive numbers.

Mr. Hansen reviewed the 2015-2016 TATC Year End Data Report. Kathy Taylor motioned to approve the 2015-2016 TATC Year End Data Report, seconded by Charles Hansen. Motion passed unanimously.

Charles Hansen reviewed the 2015-2016 Second Quarter Membership Hour, Enrollment & Certificate Report. Kathy motioned to receive the 2015-2016 Second Quarter Membership Hour, Enrollment & Certificate Report, seconded by Paul Ogilvie. Motion passed unanimously.

Planning & External Relations

Thomas Bingham provided an update of the Legislative Audit, titled A Performance Audit of CTE Completion and Job Placement Rates.

Mr. Bingham reviewed the 2016-2017 TATC Budget Request for Performance-Based Funding Projections. Kathy Taylor moved to approve the 2016-2017 TATC Budget Request for Performance-Based Funding Projections, seconded by Thomas Bingham. Motion passed unanimously.

Action Items:

November 4, 2015 Board Meeting Minutes

Dave Haskell moved to approve the November 4, 2015 Board meeting minutes as presented, seconded by Paul Ogilvie. Motion passed unanimously.

2015-2016 Second Quarter Financial Report

Kathy Taylor moved to receive the 2015-2016 Year to Date Financial Report, seconded by Charles Hansen. Motion passed unanimously.

Action Items Continued:

2015-2016 TATC Data Certification

Kathy Taylor motioned to approve the 2015-2016 TATC Year End Data Report, seconded by Charles Hansen.
Motion passed unanimously.

2015-2016 Second Quarter Membership Hour, Enrollment & Certificate Report

Kathy motioned to receive the 2015-2016 Second Quarter Membership Hour, Enrollment & Certificate Report, seconded by Paul Ogilvie. Motion passed unanimously.

2016-2017 TATC Budget Request for Performance-Based Funding Projections

Kathy Taylor moved to approve the 2016-2017 TATC Budget Request for Performance-Based Funding Projections, seconded by Thomas Bingham. Motion passed unanimously.

Information Items:

Linda Skinner provided an update on TATC's efforts to offer Distance Education, noting the Distance Education goals contained in TATC's Strategic Plan, Goal Area 8. Ms. Skinner estimated Distance Education would be approved by the Council on Occupational Education in June of 2016.

Other Business:

Public Comment

Meeting adjourned at 2:15 p.m.