

VTPBIS Targeted Level Readiness Activities Checklist

Please review and complete the following activities and submit completed checklist to Anne Dubie at anne.dubie@uvm.edu at least **two weeks** prior to VTPBIS Targeted Level Training.

If you have any questions, contact your [VTPBIS State TA](#).

✓ When Complete	Activities to be completed prior to attending VTPBIS Targeted Training:
	1. The school has rolled-out PBIS at the Universal Level
	2. In the past five months, a fidelity assessment at the Universal Level was completed and received either a score of 80%/80% on the post-implementation School-wide Evaluation Tool (SET) or 70% on Tier 1 of the Tiered Fidelity Inventory (TFI)
	3. School leadership team has identified a team to attend the VTPBIS training (either two days in the spring or at the BEST/MTSS Summer Institute (registration for June opens early March)) and has registered at the above links
	4. School coordinator, administrator, and SU coordinator have registered to attend the VTPBIS Targeted Level webinar in January (for Spring training) or April (for June training)
	5. Following the VTPBIS Targeted Level webinar, the school leadership team has scheduled 1-2 leadership team meetings to complete the following prerequisite activities in the VTPBIS Targeted Workbook and VTPBIS Targeted Handbook
	5.a. The Leadership Team has viewed the Family Engagement Module at the Targeted Level and completed Activity 3 in the VTPBIS Targeted Workbook
	5.b. The Leadership Team has planned for sustainability at the Universal Level by completing Activity 4 in the VTPBIS Targeted Workbook
	5.c. Determined who will do systems-level and individual student-level planning at the Targeted Level by completing the Team Profile - (VTPBIS Targeted Handbook , pg. 4)
	5.d. Identified and recorded existing targeted interventions in the Inventory of Targeted Supports (VTPBIS Targeted Handbook , pg. 6)
	6. The leadership team has checked off all the above and has sent a copy of this checklist to Anne Dubie at anne.dubie@uvm.edu .
	7. The leadership team attends training
	8. The leadership team engages with a VTPBIS coach

