

BERWICK-UPON-TWEED TOWN COUNCIL

Summons to a meeting of

Council

on

Monday, 25 February 2019

At 7.00 pm

**in the Council Chamber, Town Hall, Marygate,
Berwick upon Tweed**

The Agenda for the meeting is set out on the following page.



Town Clerk

20 February 2019

EXTRACT FROM STANDING ORDERS

- 1(o) Unless permitted by the chairman of the meeting, a councillor may speak once in the debate on a motion except:
- i. to speak on an amendment moved by another councillor;
 - ii. to move or speak on another amendment if the motion has been amended since he last spoke;
 - iii. to make a point of order;
 - iv. to give a personal explanation that relates directly to new information concerning the member that was introduced during the debate, in which case they shall with the chair's consent offer their explanation after all other members who wish to do so have spoken, or
 - v. in exercise of a right of reply as the mover of the motion before a vote.
- 1(p) During the debate of a motion, a councillor may interrupt only on a point of order and the councillor who was interrupted shall stop speaking. A councillor raising a point of order shall identify the standing order which he considers has been breached or specify the other irregularity in the proceedings of the meeting he is concerned by.
- 1(t) Excluding motions moved under standing order 1(r) above, the contributions or speeches by a councillor shall relate only to the motion under discussion and shall not exceed (3) minutes without the consent of the chairman of the meeting.

To receive a presentation from Berwick Film and Media Arts Festival.

To receive a presentation from Berwick Rangers.

OPEN SESSION

Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

AGENDA

ITEM	TITLE AND DESCRIPTION OF ITEM	APPS
1.	<u>APOLOGIES FOR ABSENCE</u> To receive apologies for absence.	
2.	<u>MINUTES</u> To approve the minutes of the Town Council meeting held on 28 January 2019.	Minutes
3.	<u>DISCLOSURE OF INTERESTS</u> Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.	
4.	<u>REQUEST FOR DISPENSATION</u> (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached). (ii) To consider requests for dispensation.	
5.	<u>TOWN MAYOR'S ANNOUNCEMENTS</u> To receive announcements from the Town Mayor.	

6. **CORRESPONDENCE**
- i. To note the Correspondence Log. [App A](#)
 - ii. Freedom Admissions. [App B](#)
 - iii. Request from a councillor that town council debate the topic of 'drug dealing in the estates'. [App C](#)
7. **NORTHUMBERLAND COUNTY COUNCIL'S CULTURAL STRATEGY**
- To consider the Northumberland County Council (NCC) 'Cultural Strategy'. [App D](#)
8. **NORTHUMBERLAND LOCAL PLAN: PUBLICATION DRAFT PLAN (REGULATION 19)**
- To consider the timetable for NCC's 'Northumberland Local Plan: Publication Draft Plan (Regulation 19)'. [App E](#)
9. **BUS SHELTERS**
- To receive a verbal update.
10. **VISITOR WELCOME**
- To receive a verbal update.
11. **FORWARD PLAN**
- To receive an update on the Forward Plan. [App F](#)
12. **BUDGET AND ADMINISTRATION COMMITTEE**
- i. To adopt the minutes of the meeting of the Budget and Administration Committee held on 14 January 2019 (noted at the meeting of 28 January 2019). [App G](#)
 - ii. To note the minutes of the meeting of the Budget and Administration Committee held on 11 February 2019. [App H](#)
 - iii. Council is invited to consider the following recommendations detailed in minutes BA138/18 and BA139/18:
 - BA138/18:** The Town Clerk having introduced their report, it was **RESOLVED** on the motion of Cllr R Bruce, seconded by Cllr A Forbes, to recommend to council that it adopt Option C. [App I](#)
 - BA139/18:** The Town Clerk having introduced their report, it was, on the motion of Cllr A Gibson seconded by Cllr A Bowlas, **RESOLVED** to recommend Option B to council. [App J](#)

- iv. To note the list of payments received by the Budget and Administration Committee at its meeting of 11 February 2019. [App K](#)

13. LOCAL SERVICES COMMITTEE

- i. To adopt the minutes of the meeting of the Local Services Committee held on 4 December 2018 (noted at the meeting of 10 December 2018). [App L](#)
- ii. To note the draft minutes of the meeting of the Local Services Committee held on 4 February 2019. [App M](#)

14. PLANNING COMMITTEE

- i. To adopt the minutes of the meeting of the Planning Committee held on 8 January 2019 (noted at the meeting of 28 January 2019). [App N](#)
- ii. To note the draft minutes of the meeting of the Planning Committee held on 12 February 2019. [App O](#)
- iii. To adopt the minutes of the meeting of the Neighbourhood Plan Sub-Committee held on 15 January 2019 (noted at the meeting of 28 January 2019). [App P](#)
- iv. To note the draft minutes of the meeting of the Neighbourhood Plan Sub-Committee held on 12 February 2019. [App Q](#)

15. DATE OF NEXT MEETING

The next meeting of the Council will be held on Monday, 25 March 2019 at 6 pm in the Town Hall.

The Council may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.

16. TOWN CLERK'S LINE MANAGEMENT COMMITTEE

17. LIONS ALLOTMENTS

To consider the correspondence. [App R](#)
[App S](#)