How to clean the kitchen in 12 easy steps.

0. Ask the kitchen manager how to use the cast iron pans.

1. PUT AWAY FOOD

- One hour after dinner is served.
- Do not store food in pots or pans. Transfer to tupperware.
- Tape label with date, what the food is, and V* (vegan) / V (vegetarian) / P (fish) / M (meat) / GF (gluten-free) / D (dairy).

2. WASH DISHES

- Wash all dirty dishes and cookware in the kitchen and dining room.
- If the cooks left a big mess, ask them to clean the pots and appliances they used. Do not just leave these behind.

3. STERILIZE DISHES

- Warm up the sterilizer with an empty cycle.
- Sterilize anything that people eat or drink from.
- Do not sterilize pots, pans, appliance parts, and kitchen knives.
- Put away and store sterilizer trays above the island.
- Clean out interior junk of sterilizer.
- Run drain cycle on sterilizer. Make sure it turns off.

4. CLEAN SURFACES

- Clear items off of dining room tables and all countertops (except large appliances by back porch).
- Spray with soapy water.
- Scrub thoroughly with sponge and use steel wool for any caked residue.
- Wipe dry with kitchen rag.
- Remove burner tops and wipe stovetop down with water. Replace burner tops.
- If griddle is dirty, wipe with water (no soap).
- Clean the top of the sterilizer.
- 5. CLEAN APPLIANCES used for that night's dinner if any (e.g. rice cooker).

6. TAKE OUT COMPOST

- Empty orange compost bin into one of the white compost barrels in the back yard.
- Wash it out with garden hose or in sink.
- Tightly shut the top on and return it next to the trash.
- 7. CLEAN SINK: dispose of gunk in drain strainers and wash the whole sink with a sponge.

8. SWEEP THE FLOOR

- Sweep the kitchen and dining room floors thoroughly with a broom.
- Put chairs on the tables to get them out of the way.

9. MOP THE FLOOR

- Fill mop bucket with hot water and a dash of cleaner (vinegar, Dr. Bronners, bleach, or all-purpose soap).
- Mop all tiled areas of kitchen and dining room.
- If you have time, mop the rest of the dining room also.
- 10. TAKE OUT RECYCLING: Sort recycling into the correct "Paper" or "Containers" recycling bins out back.

11. TAKE OUT TRASH

■ Take trash to the dumpster out front.

- Double-bag the trash can with two large black trash bags, pulling the edge of the bag over the handles of the can and tying inner and outer bag together tightly.
- 12. CHECK around kitchen and dining room if anything disgusting is sitting out or happening (i.e. rotting fruit, open bread containers, shelves looking particularly bad). Clean it up.