



Marsh Avenue Expeditionary Learning School

Community, Joy, Transformation, Social Justice



MAELS Ladder of Student Support



Level 1: Student Self-Correction

Examples of Behaviors: Talking out of turn, off-task behavior, minor disruptions, not following directions, refusal to follow Smart Pass procedures.

Intervention: P.A.W.S. (Pause and Work it out Safely)

Handled by: Classroom Teacher

Documentation: None or minimal (contact parent if you chose to)

Level 2: Teacher Intervention

Examples of Behaviors: Repeated Level 1 behaviors, refusal to follow directions, neglect to follow Smart Pass Protocols, mild disrespect, incomplete work, unpreparedness.

Intervention: *P.A.W.S. *Conference with student privately, *Review expectations, *Seat change or reflection time, *Parent & Crew Teacher contact

Handled by: Classroom Teacher & Crew teacher

Crew teacher should check in with the student, discuss concerns and support in determining corrective next steps.

Documentation: Parent Engagement Log (Include Crew teacher & Guidance Counselor on email)

Level 3: Team or Grade-Level Response

Examples of Behaviors: Ongoing disruption, moderate defiance, class avoidance/cutting, disrespectful language, inappropriate use of technology.

Intervention: *Lunch Reflection Referral, *Grade-level team meeting with student (and crew teacher if possible), *Behavior contract or plan, *Parent & Crew teacher meeting, *Possible restorative circle or peer mediation

Handled by: Grade Team. The grade team should inform the guidance and let them know if additional preventive support is needed.

Documentation: Parent Contact, Referral form, meeting notes, behavior plan

Level 4: DCC Referral

Examples of Behaviors: Continued non-compliance, harassment, fighting, threats, property damage, bullying, safety concerns.

Intervention: *Referral to DCC, *Investigation and possible disciplinary action, *Parent/guardian meeting
*Support services, *Possible in-school or out-of-school suspension

Handled by: DCC/Administration

Documentation: Formal incident report and parent contact

Level 5: Crisis or External Support

Examples of Behaviors: Weapons, drugs, threats to self or others, serious violence, repeated high-level infractions.

Intervention: *Immediate administrative action, *School safety protocols, *Involvement of school psychologist, social worker, or external agencies

Handled by: DCC/Administration

Documentation: Formal incident report, parent contact and follow up plan

Cell Phone Policy Ladder of Referral

Examples of Behavior: After cell phone collections are complete, students using their cell phone in school

Level 1 (1st time): Teachers give students the option of leaving their phone in a basket on the computer cart (then texting DCC to pick it up) the student will receive it back at the end of the day. Teacher will contact families (for emails CC Colch and for phone calls email Colch.)

Level 2 (2nd time): Teachers give students the option of leaving their phone in a basket on the computer cart (then texting DCC to pick it up.) Email/Text Colch about the incident and Colch will meet with the family to discuss next steps.

Level 3 (3rd time): Teachers give students the option of leaving their phone in a basket on the computer cart (then texting DCC to pick it up) the student will receive it back at the end of the day. Colch will discuss next steps with family and student will engage character reflection (3 lunch periods) and guidance

Level 4 (repeated behavior): Teachers give students the option of leaving their phone in a basket on the computer cart (then texting DCC to pick it up.) Colch will meet with the family and the student will receive an in school suspension.

***If the following topics come up, please refer them to the following team member as they are best equipped in this area:**

1. **Reports of Bullying (In person or online ex: Tik-tok):** Email Jazmine jhernandezl58@schools.nyc.gov
2. **Reports of Suicidal Ideation:** Call Ms. Caines 5664 ASAP
3. **Reports of Trauma/Family Conflicts/Mistreatment/Mental Health Issues:** Email/Call Ms. Caines acaines@schools.nyc.gov
4. **Reports of Identity based discrimination or hate:** Email/text Dr. Ng and Mrs. Klein
5. **A Peer to Peer Conflict that can be addressed through a Restorative Circle:** Email Mr. Bowen Kbowen@meals.net or Ms. Como- KComo@maels.net to request a restorative circle.
6. **Any issue involving, vaping, smoking or specific adolescent relationships:** Email Ms. Caines- acaines@schools.nyc.gov
7. **Challenges with student engagement:** Email Ms. Kliesch for support Lkliesch@maels.net
8. **If the dysregulation is a result of academic struggles:** Email Barcuri@maels.net
9. **If there is a report of an issue on a school bus:** Email Kbowen@meals.net