MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

April 15, 2025

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, April 15, 2025. The place of the meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President McIntosh at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present:	Peter McIntosh, Mark Fitzgerald, Jeff Slavitz, Mark Slater
Board Members absent:	Patrick Walravens
District Staff present:	Johnny Tucker, District Manager Paula Pfeffer, Recording Secretary
District Staff absent:	None
Guests present:	None

2. APPROVAL OF AGENDA ORDER
   The motion to accept the agenda order, M/S Fitzgerald, Slavitz passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA
   Francisco Martinez from The Ark Newspaper was present to observe. No other member of the public where present.

4. PRELIMINARY DRAFT BUDGET 2025-2026
   The Board unanimously approved the draft budget with one change to the increase the insurance amount from $75,000 to $90,000, M/S Slavitz, Slater.

5. HEARING ON SEWER SERIVCE CHARGES
   Resolution #1424 Providing for the Collection of Sewer Service Charges
   President McIntosh announced and opened the Public Hearing. There was no public present to comment.

There was no increase in Sewer Service Charges for 2025-2026;
Single-Family residency $826
Multi-family residential units $565
Non-residential units $826

The Board unanimously approved the Sewer Service Charges for 2025-2026, M/S Slavitz, Slater.

6. RESOLUTION OVERRULING PROTESTS TO AND CONFIRMING SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2025-2026
   The Board unanimously approved Resolution No.1425, M/S Slater, Fitzgerald.

7. RESOLUTION FIXING AND APPROVING THE BUDGET FOR THE RICHARDSON BAY SANITARY DISTRICT FOR THE FISCAL YEAR 2025-2026
   The Board unanimously approved Resolution No. 1426, M/S Slater, Fitzgerald.

8. CONSENT CALENDAR
   The Consent Calendar was approved Fitzgerald, Slavitz the motion passed unanimously.

9. FINANCIAL MATTERS
   The financial matters were accepted, M/S Fitzgerald, McIntosh the motion passed unanimously.

10. SASM REPORT
    President McIntosh reported in writing on the SASM March 20, 2025 meeting.

11. MANAGER'S REPORT
    A. District Collection System Operations
       1. Pump Stations
          a) All Pump Stations are running smoothly.
       2. Line Maintenance
          a) There was no SSO's to report this period.

    B. General District Operations
       1. All District Operations are running smoothly.
       2. Nute Engineering is nearing completion of the plans and specs for the 2025-2026 CIP pipebursting project. I recommend getting this project out to bid and in contract as soon as possible to take advantage of the current market.

12. NEW BUSINESS/INFORMATIONAL ITEMS
Nothing to report

13. ADJOURNMENT
The Board unanimously adjourned the meeting at 4:59 p.m., M/S Fitzgerald, Slavitz.

Reviewed by _____

APPROVED _____ _____

President Secretary