

TRIHRA PRESIDENT

Summary:

Provide leadership to the local chapter consistent with state, regional, and SHRM policy, strategies and objectives. Effectively operate the chapter so that the needs of the members are met. Perform other duties as required by the local chapter's bylaws. Serve as a voting member of the state council. Serve as a liaison and provide support to assigned TRIHRA Committees.

Responsible To:

The TRIHRA Board and chapter members
The state council director

Term Length:

President serves a term of 3 years (1 year as President-Elect, 1 year as President, 1 year as Past President), beginning on January 1 December 31.

Major Responsibilities:

- Conduct the business of the chapter in accordance with the chapter bylaws and serve as chairperson of the chapter's board of directors.
- Preside over the activities of all officers and chairs, as well as standing committees, to ensure the accomplishment of chapter goals, objectives, and strategies.
- Monitor the use, accounting, and handling of the chapter funds.
- Chair all meetings of chapter board and membership.
- Participate in/Lead the development and implementation of short-term and long-term strategic planning for the chapter.
- Represent the chapter in the human resources community.
- Must attend a minimum of 75% of all state council meetings/conference calls and actively participate in state council matters. Provide information to state council as an elected representative of the chapter. Appoint proxy to attend state council meetings when unable to attend.
- Maintain communication with the state council director and the SHRM Regional Team.
- Communicate state, regional and/or SHRM's goals, policies, and programs to chapter members. Represent the state council to local chapter leaders and the membership.

Personal Attributes

- Strong communication skills, able to speak in front of membership at meetings and functions.
- Demonstrate strong leadership skills
- Self-motivated and takes initiative to improve processes
- Enthusiastically participates in TRIHRA chapter and related events
- Possesses above average organization and time management skills
- Practices effective and positive oral and written communication
- Accepts responsibility and follows through to completion all assigned and volunteered tasks



Requirements:

- Must be an SHRM member in good standing for entire term of office

TRIHRA Board Member Expectations

All board members are expected to meet the following levels of participation and conduct:

- Consider the needs and desires of the TRIHRA members while meeting SHRM's SHAPE expectations and guidelines to meet GOLD Level standards.
- Model the desired behavior of the HR profession and positively influences the reputation of the TRIHRA board and membership.
- Represent TRIHA in the human resources community
- Attend a minimum of 80% of TRIHRA board meetings
- Attend a minimum of 80% of TRIHRA chapter member meetings; represent another board member as necessary (introduce meeting, speaker, etc.).
- Meet all expectations of the elected position and willingly accept additional responsibilities, either temporarily or for the duration of the position, in the absence of another board member or committee chair.