

MILVERTON PARISH COUNCIL

MINUTES OF THE MEETING HELD REMOTELY ON MONDAY 11th JANUARY 2021 at 7:00 pm

Present:	P Young (Chair)	A Dakowski
	I Ainsworth Smith	M Dinning
	J Argles	G Lumby
	P Chambers	T Phelps
	R Cotton	S Young

In attendance: Mr T Payne, Acting Clerk to the Council
Cllr D Fothergill, Leader of Somerset County Council
Cllr G Wren, SWT Councillor
PCSO L Fyne
One member of the public

		Action By
	Public Questions Comment was made regarding parking outside the village shop with the suggestion that there be a bay for a limited period of parking, say 30 minutes. The matter is to be reported back to the next meeting Chair welcomed Cllr Fothergill to the meeting, who provided information on the SCC proposal for a Unitary Authority for Somerset. This covered the challenges likely to be faced by Somerset in the future, the advantages of the proposed option and the financial implications and forecasts. Cllr Wren reported on the flooding that has arisen from a property near to Jubilee Gardens. A contractor is to visit to assess remedial action required. (Cllr G Wren left the meeting)	
1.	Apologies for Absence Received from Cllr M Burton	
2.	Declarations of Interest <ul style="list-style-type: none">- Cllr Chambers: Personal Interest as Trustee and member of The Milverton Trust and ex owner of Milverton Sawmills- Cllr Lumby: Trustee of the Victoria Rooms, Trustee of the Milverton Concert Society.- Cllr Dakowski: Personal Interest Milverton and District Twinning Association and Trustee.- Cllr Dinning: Personal Interest as Trustee of Victoria Rooms and Milverton Archives	

Signed..... Date..... Minute Book Page Number.....

3.	Minutes of the meeting held on 7th December 2020 The minutes of the meeting were approved	
4.	Actions from previous meeting - None to report on	
5.	Planning 5.1 Planning Applications Site meetings had been for three recent planning applications at Milverton Sawmills, Kingsland and Spring Grove. After discussion, it was resolved that the Council confirm its support the applications to SWT	Clerk
7	Crime (<i>brought forward in agenda</i>) PCSO L Fyne reported on a recent incident at Preston Bowyer and her involvement in maintaining compliance with the COVID regulations.	
6.	Finance 6.1 2020/21 Accounts The Clerk presented a summary of the current cash position, with estimated movements to the year-end and comparison with the budget figures 6.2 Bank Reconciliation The bank reconciliation prepared by the Clerk was noted without comment. 6.3 Schedule of Cheques Cheques to be paid were noted as being approved: - British Gas - toilet electricity £20.94 - Richard Branfield – grass cutting £444.96 - Clerk's Salary with deductions remitted to HMRC\ - P Young - Various administrative expenses Defibrillator It was resolved to commit to the 4 year lease of a defibrillator, from South West Ambulance Service, to be sited at the Victoria Rooms, at cost of £450 plus VAT pa. Cllr R Cotton was confirmed as the 'Guardian' responsible for reporting to SWAS on its working order. 6.4 Update on Bank Mandate Clerk reported on the need to pass a resolution in order to confirm updates to the Nat West bank mandate, making Cllrs Ainsworth Smith and Young signatories and the Clerk as a non Signatory. The resolution was approved (See appendix at end of minutes for wording)	
8.	Grants It was proposed that grants be made to a number of charities, in support of their work supporting residents of Milverton: Citizens Advice (£50), Samaritans	

	(£50) and Wiveliscombe Area Partnership (£500). A report on the latter's recent activities is to be requested.	
9.	<p>Projects</p> <p>9.1 Toilet Block Refurbishment – Monthly report</p> <p>Cllr R Cotton reported that further to the Council's concerns being communicated to Crofts, they were due to come back with comments. Cllr Young agreed to provide info on the turning space needed for wheelchairs.</p> <p>9.2 Speed Indicator devices</p> <p>Cllr Chambers reported that information was awaited from Kingston St Mary PC on the indicators used in the village. It is likely that site visits by contractors will occur after Covid restrictions have been lifted.</p> <p>9.3 Data Security</p> <p>It was noted that Cllrs Phelps and Young and the Clerk are to meet to run through the change to Google Workspace with the intention that the system be upgraded prior to the February meeting.</p> <p>9.4 Electric Charging Points</p> <p>Cllr Chambers reported that whilst the owners of the cycle shop in Creedwell Orchard had confirmed that due parking requirements it would not be possible to host a charging point, the Sawmills had advised they would be interested in hosting. Due to the short window available to put together a thought-out proposal, it was not possible to submit a grant at this time, the matter was to be deferred until a future grant opportunity arose.</p>	
10.	<p>2021/22 Precept</p> <p>Further to the budget prepared by the clerk, including a level to allow for a contingency for unexpected expenditure, it was resolved to set the 2021/22 precept at £28,000. (2019/20: £27,000)</p>	
11.	<p>Allotments</p> <p>11.1 Monthly Report</p> <p>Cllr Dakowski reported that further to some allotments being split, providing smaller pitches, all allotments have been taken up, with 5 new holders. Most cash had now been received and there were two new holders signed up.</p>	
12.	<p>Roads and Footpaths</p> <p>12.1 Footpaths</p> <p>Cllr Dakowski reported a number of matters are still awaiting a response from SCCs, being:</p> <ul style="list-style-type: none"> ● FP 7/25 - Wood St to Jennings - pavement issue: ● FP 7/21 to 7/48 Missing finger post ● the ongoing use of the Adopt a Footpath scheme <p>12.2 Roads</p> <ul style="list-style-type: none"> ● It was noted that drains in Sand Street and Butts Way have been cleared ● The parking issue in Wood Street had been dealt with by PCSO L FY 	

	<ul style="list-style-type: none"> Flood water coming out at Butts Way had been found to be spring water. <p>12.3 Speedwatch</p> <p>Cllr Dinning advised that Speedwatch activity was again suspended due to Covid restrictions.</p>	
13.	<p>Statutory Documentation review</p> <p>13.1 Code of Conduct</p> <p>Clerk reported that since he was attending a SALC course on the subject in late January, the update on the Code would be deferred until the February meeting.</p>	
14	<p>Emergency Plan Committee</p> <p>It was agreed that Cllrs Potts and Young, be added to the Committee (in addition to Cllrs Ainsworth Smith, Argles, Chambers and Lumby) and that a meeting be arranged prior to the February meeting to review and update the Plan, to include any additional planning in the light of the Covid scenario.</p>	
15.	<p>Matters of Report</p> <p>15.1 Open Spaces Grant</p> <p>Cllr Young reported that the Open Spaces grant received from SWT was made up of three elements;- the churchyard, the playing fields and footpaths. Historical concerns had resulted from the playing ground monies not being necessarily all passed across to the Recreational ground. It resolved that this stance be corrected and that a meeting be arranged with the Chairman of the Recreation Ground to discuss this.</p> <p>15.2 Notice board</p> <p>Clerk reported that following a more detailed inspection of the Sand Street notice board, the glass needed to be replaced, though the timbers were generally sound. It was agreed to proceed to replace the glass.</p> <p>15.3 Dog Mess</p> <p>Clerk reported correspondence received from a resident re the problem with dog mess. This item to be reviewed at the February meeting</p>	
	The meeting closed at 8.50pm	