OFFICIA
L USE



МІНІСТЕРСТВО ОСВІТИ І НАУКИ УКРАЇНИ

POSITION: Senior Legal Expert - Team Lead (Legal Support and Organisational Transformations, VET), (Category 1)

1. Objective(s) and Linkages to Reforms

The Recovery and Reform Support Team (RST) at the Ministry of Education and Science of Ukraine (MoES) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by donors to provide targeted technical support and assist the Ministry in the design and implementation of recovery and reform priorities. The RST assists in filling capacity gaps in the design and implementation of priority reform strategies and programmes while strengthening links and partnerships between the Ministry's priorities and relevant donor support.

The RST is part of the Ukraine Recovery and Reform Architecture (URA), a comprehensive technical assistance programme deployed by the European Bank for Reconstruction and Development (EBRD), in partnership with the European Union, to support critical reform processes in Ukraine.

The RST assists the MoES in the implementation of priority education reforms in the following areas: Early Childhood and Preschool Education, general secondary education reform – the New Ukrainian School (NUS), Vocational Education and Training (VET), as well as Public Administration Reform (PAR) and Digital Transformation of Education.

2. Position and Reporting Line

The Expert will report to the RST Director and maintain close coordination and collaboration with the relevant Deputy Minister, Director-General of the Directorate for Vocational Education and Training.

3. Assignment Start Date and Duration

The consultancy appointment is expected to start in March 2025. Duration of the assignment is subject to the availability of project funding, the consultant's performance, and the specific requirements of the RST. The probation period is two months.

4. Main Duties, Responsibilities and Deliverables

The **Senior Legal Expert - Team Lead on Legal Support and Organisational Transformations (VET)** will oversee and manage the legal and organisational transformations within the VET reform. The position requires leading a team of legal experts, ensuring a timely and high-quality delivery of outputs, coordination with key stakeholders, and addressing challenges to enable the successful implementation of the reform. The role focuses on drafting and advancing legislation, ensuring compliance with Ukrainian regulatory standards, and fostering stakeholder collaboration to support the Ministry of Education and Science (MoES) in achieving its VET reform objectives.

OFFICIA
L USE

OFFICIA
L USE

The Senior Legal Expert will support the Ministry in the following priorities:

Leadership and Team Management:

- Providing strategic and operational leadership to a team of legal and organisational transformation experts, ensuring alignment with the goals and timelines of the VET reform;
- Planning, execution, and monitoring activities for legal and organisational transformation initiatives under the VET reform framework;

Drafting and Advancing Legislation:

- Overseeing the development, review, and refinement of the daft law of Ukraine "On Vocational Education and Training," related by-laws, amendments, and supporting regulations to ensure compliance with national legal frameworks;
- Guiding the drafting and approval processes for regulatory acts and orders, ensuring alignment with Ukrainian and EU legal standards, Ukraine's international commitments;

Stakeholder Coordination and Communication:

- Fostering effective communication and collaboration with MoES representatives, line ministries, technical assistance projects, and other relevant partners to ensure coordinated and transparent efforts;
- Acting as the primary liaison between the expert team and MoES, providing updates on progress and aligning priorities with institutional needs;

Monitoring and Reporting:

- Tracking and reporting on the implementation of legal and organisational transformations within the VET system, highlighting achievements, risks, and recommendations for improvements.

5. Qualifications, Skills and Experience

5.1 Qualifications and skills:

- Master's degree (or equivalent) in a relevant field (law / public administration / political science or other relevant field);
- Exceptional command of the Ukrainian language and fluent English;
- Strong knowledge of Ukrainian legal and regulatory frameworks, preferably in the field of education;
- Proficiency in drafting and reviewing legal acts, by-laws, and amendments, with a demonstrated ability to align them with Ukrainian and EU legal standards;
- Impeccable ethical standards;
- Excellent communication and interpersonal skills;
- Strong organisational management, analytical and presentation skills;
- Motivated team player with the ability to work independently;

5.2 Professional experience:

- More than 7 years of general post-graduate professional experience;
- Demonstrated expertise in leading and managing legal teams or projects, including planning, execution, and monitoring activities to deliver high-quality outputs on time;
- Proven track record of engaging with government institutions and wider range of stakeholders to implement policy reforms.

OFFICIA
L USE

OFFICIA
L USE

5.3. Specific professional experience:

- More than 5 years of professional experience in legal field, drafting and advancing laws, by-laws, and amendments, preferably in the context of education;
- Understanding of the Law "On Vocational Education and Training" and related legal frameworks will be an advantage;
- Practical experience in aligning national legislation with EU legal standards and international obligations will be an advantage;
- Experience with regulatory processes, including the registration and approval of legal acts in Ukraine.

6. Funding Source

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Austria, Denmark, Finland, France, Germany, Italy, Japan, Latvia, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States, and the European Union.

Please note that selection and contracting will be subject to the availability of funding.

7. Submissions

Submissions must be prepared in English only and be delivered electronically by **12.02.2025**, 23:59 (Kyiv time) to the following address: rstmoes.recruitment@gmail.com. All submissions must include a completed Application Form, NDA form, the candidate's Curriculum Vitae, contact details for three referees who, if contacted, can attest to the professional and/or educational background of the candidate.

Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.

Only applications that have been submitted using the correct template and are duly completed will be considered.

8. Selection Procedure

Following the evaluation of all applications received, selected candidates may be invited to the tests. Only shortlisted candidates will be invited to the interview.

OFFICIA
L USE