



## **PEERS/SUPPORT STAFF:**

**Secretaries, Bus Drivers,  
Cooks, Custodians,  
Nurses, etc.**

**Region #:** \_\_\_\_\_

**MRTA/MRTF**

**877-366-6782**

3030 DuPont Circle

Jefferson City, MO 65109

[www.mortf.org](http://www.mortf.org)

# **MISSOURI RETIRED TEACHERS ASSOCIATION FOUNDATION (MRTF) THE MAGGIE ELDER MEMORIAL PEERS/SUPPORT STAFF GRANT PROGRAM 2023 APPLICATION – COVER SHEET**



**Deadline:** The grant application cover sheet and sections 1-4 materials must be postmarked no later than **June 30<sup>th</sup> (include two (2) copies of everything)**.

**Funds:** Funds may be appropriated in the areas of resources or materials used any Missouri public school support staff (*secretaries, bus drivers, cooks, custodians, nurses, etc.*) employed by a public school district or are in the PEERS retirement system. MRTF will award 28 grants. All grants will be in the amount of \$500.

**Winners:** Winners will be notified by August 31<sup>st</sup>. A video report or one-page summary report from the grant recipient is due to the MRTF office by April 15<sup>th</sup>.

<b>APPLICANT'S INFORMATION</b>	
Applicant's Full Name:	
Applicant's Home Address:	
Applicant's Phone Number:	
Applicant's Personal Email:	
Position Held/Job Title:	
<b>SCHOOL DISTRICT'S INFORMATION</b>	
School District:	
School's Name:	
School's Address:	
School's County:	
School's Phone Number:	
Superintendent's Name:	



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Applicant's Signature

Date

Administrator's Signature/Title

Date

**MISSOURI RETIRED TEACHERS ASSOCIATION  
FOUNDATION (MRTF)  
THE MAGGIE ELDER MEMORIAL  
PEERS/SUPPORT STAFF GRANT PROGRAM  
2023 APPLICATION – SECTIONS 1-4 & INSTRUCTIONS**

**Section 1: Title and Description (in 100 words or less)**

- Title
- Project description – evidence, rationale, and impact on students

**Section 2: Purpose of the Project**

- Goals and objectives
- Specifics
- Measurables

**Section 3: Planning**

- Action plan
- Dates and timeframe

**Section 4: Budget**

- List of materials, supplies, and/or equipment needed
- Price of materials, supplies, and/or equipment needed
- Suppliers needed to complete the project

**PEERS/SUPPORT STAFF:**

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Nurses, etc.**

**Instructions:**

- Grant application submitted must include a completed cover sheet with the two (2) required signatures and sections 1-4 materials
- Keep sections 1-4 to a maximum of five (5) pages
- Applicant must turn in two (2) copies of the completed grant application
- Grant application must be postmarked to the MRTF office by June 30<sup>th</sup> (*address on letterhead*)

Thank you for your interest and intent to further the excellence of education in Missouri. The MRTF office will notify all winners and nonwinners with a mailed letter by August 31<sup>st</sup>. If you have questions or concerns about the application process, please contact the MRTF office at (877) 366-6782. Applications may be downloaded via MRTF's website at <https://mortf.com/grants/apply-for-grant/>. **Please make sure to select the correct grant application as we have two (2) different grant programs – one for classroom teachers and one for support staff/PEERS members.**