

**RED LION AREA SCHOOL DISTRICT
REQUEST FOR EXCUSAL FOR EDUCATIONAL TRIP**

You may list all children of the same family on one form and submit to one school building. Students may be excused up to a total of five (5) school days per school year for educational tours and trips. Requests for excusal should be submitted at least five (5) school days before the requested dates of departure. It will be your responsibility to get assignments from your teachers before you leave.

School age children in family requesting leave

Name _____ Birthdate: _____ Grade: _____ School: _____

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Name _____ Birthdate: _____ Grade: _____ School: _____

Name _____ Birthdate: _____ Grade: _____ School: _____

Name _____ Birthdate: _____ Grade: _____ School: _____

Date(s) of Trip: _____ Number of School Days Missed: _____

Prior number of excused days for educational tours and trips during the current school year: _____

Destination: _____

Specific places of Educational Value to be visited:

1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

Name and relationship of adult who will accompany student: _____

Date: _____ Parent Signature: _____ Phone No. _____

Parent Email: _____

Excused absence for education trip has been:

_____ Approved _____ Unexcused _____ Work Make-up _____ No Work Make-up

Administrator's Signature: _____ Date: _____

UPDATED: JANUARY 2018