

MAINTENANCE - GUIDE FOR GREASING ROLLER DOORS -TAG 648330

[LINK TO ZOHO GUIDE](#)

 **GREASE GATE CHECK TABLE DOC**

-WHY ?

We service gates to improve safety and functionality as per maintenance schedule

MATERIAL REQUIRED

- ITEMS NEED FOR TASK ABOVE
- SAFETY GLASSES
- BIG LADDER
- HEAVY DUTY GREASE
- SAFETY CONES TO CREATE SAFE WORK AREA

MATERIALS ARE LOCATION AS BE WAREHOUSE OPERATIONS RE ORDER SHEET

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WHICH ROLLER DOORS TO DO

FRONT DISPATCH

BACK WAREHOUSE – 3 DOORS

CAR ENTRY ROLLER DOOR

STEPS/PROCESS FOR EACH ROLLER DOOR

1. Print off checklist doc

ROLLER DOORS

USE STEP LADDER

APPLY GREASE TO RUNNERS

ONCE RUNNERS ARE COMPLETELY DONE OPEN AND CLOSE ROLLER DOOR TO CHECK THAT ROLLER GUIDES ARE OK AND WORKING CORRECTLY

USE RAG TO REMOVE GREASE THAT HAS DIRT AND OTHER FOREIGN OBJECTS THAT MAY CAUSE ROLLER DOOR TO JAM ONCE REMOVED APPLY LAYER OF GREASE

-PLACE ALL ITEMS BACK INTO STORE ROOM

-HAND IN CHECK TABLE TO MANAGER

MANAGER

CHECK FOR ACTION REQUIRED FROM CHECK TABLE

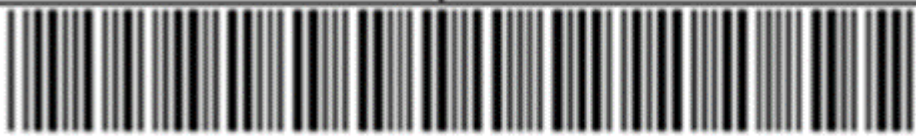
SCAN COPY OF WORKSHEET AND SAVE IN FILE

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ONCE DONE,

TAKE IMAGE OF CHECKLIST

AND SCAN TO TAG NUMBER

Stock # MISC	Model MISC	
IC # J78123	Part MISC	
Description MISC PART		
VIN	Year 2022	Located Unknown
Comments THIS IS TAG FOR - GREASE ROLLER DOORS AND FRONT GATES		
IC - Model	Condition A	
		
0000648330		

KEEP SHEET FOR YOUR POINTS