

Oct. 2, 2026 Board Meeting Minutes

Attendance: Ali, Alex, Katie, Diane, Melissa, Mary Elizabeth, Ed T
Called to order 8:35

Minutes Approval

- Minutes from September board meeting [[link](#)] approved unanimously

Discussion

1. Assign ownership to events for the fall semester

- a. Movie afternoon 10/28 – Diane
 - i. Suggest movie titles to the school
 1. Ideas: Nightmare before Christmas (PG), ZOMBIES (TV-G), Inside Out 2 (PG), Toy Story 5 (PG)
 2. Last year it was Coco
 - ii. 80% of snacks already bought and in PTA room
 - iii. [Sign up to help](#)
- b. Bake Sale 11/3 – Melissa
 - i. [Sign up to help](#)
 - ii. Extend Bake Sale hours earlier?
 - iii. Katie will work with Melissa to backpack home a flier
- c. Winterfest 12/12 – Ali + Ed

2. Fundraising efforts

- a. Discuss any feedback from September events & fundraising messaging
 - i. Alex has feedback from Ellington
 - ii. Welcome Picnic was very successful. This is the best spot. We should get it for next year. → Ali will remind for January meeting
 - iii. Katie and Diane will coordinating with Chrissy on dates for auction winners
- b. Pick date for evening PTA meeting
 - i. Wednesday October 14 at 8pm → Ali send calendar invite
 - ii. Katie will make google form
- c. Fulfill Ms Lisa's request for supplies
 - i. Use some of the earmarked art money already in hand

- ii. Ask Ms. Lisa for a video showing off the room
- d. How to approach giving Tuesday
 - i. Discussion of whether to focus on raising significant funds or participation.
 - ii. Decide dollars. Do a separate 100% participation event/target later in the year.
- e. Ask Scanlon to highlight one program per Town Hall
- f. Pre-holiday auction with items from Ms. Lisa. Discussion whether having too many auctions dilutes them. Message as Ms. Lisa's holiday shop, coming out of Under the Stars. Launch in December. Close before holiday concerts.

3. PTA as the parent's voice to admin

- a. With the two recent shelter-in-place alerts, parents are asking the pta to advocate to admin for better communication around emergency alerts. It would be helpful to discuss as a board so we're all on the same page about the message we want to send to admin.
- b. Is GAMA the only way for school to communicate?
- c. Scanlon should put what she said in the Town Hall in a letter, with a vocab list. Educate people about the process.
- d. PTA will write an official letter to Scanlon about our asks. – Melissa and Alex

Leadership Updates

1. Email to school admin requesting the school share parent contact information with the PTA given multiple citing multiple verified sources that allow this information to be shared.
2. Katie visited a Bronx middle school to learn about IB in younger grades. Emailed summary of learnings to PTA board.

Treasury Report

- [Link to Budget](#) approved in spring 2026
- Treasury Report 2026-2027  Treasury Report - 2026-2027

Fundraising

1. \$24,366 income so far in SY2026-27.

2. Treasurers to look into Groundswell Corporate Matching - previously unknown to us, a check was mailed to the school.
3. We need to publicize our passive fundraising streams – on website?
 - a. Book Culture (already exists!)
 - b. Minted (confirmed)

Communications/Events

1. Events this year:
 - a. Movie afternoon (10/28)
 - b. Election day bake sale (11/3)
 - c. Winterfest (12/12)
 - d. Book fair (1/21-1/29)
 - e. Literacy afternoon (1/28)
 - f. PTA Library afternoon (1/30)
 - g. Spring Fair (5/22) – Jill
 - h. Field Day (5/28)
2. Class Reps Update
 - a. Encourage Reps to get everyone signed up at Open Classroom
 - b. We are missing significant coverage from the -02 track

Culture & Inclusion

1. Copies of *How Do Dinosaurs Learn to Be Kind?* and *You are Brave* were purchased with expiring Scholastic Dollars for each classroom to tie in with the IB Learner Profile Caring and the Theme Focus of learning and growing.

Questions

1. Are we doing more vendor/food partnerships like last year?
 - a. KF: No we aren't. They took a lot of individual effort to set up with minimal interest from parents in attending. It raised small amounts of money from a small group of people (the Board + class reps).

Meeting concluded 9:35