

## Wilmington School of the Arts Board of Directors Meeting Minutes

Meeting Date: May16, 2024 [Previous Meeting: April 17, 2024]

Time: Closed Session 6:00 PM ET / Open Session 7:00 PM ET

Attendance	
Board Members	<input type="checkbox"/> Cathy Lewis <input checked="" type="checkbox"/> Gene Felice <input checked="" type="checkbox"/> Dustin Richardson (Chair) <input checked="" type="checkbox"/> Sarah Dawson (Secretary) <input checked="" type="checkbox"/> Lyana Hunter (Vice-Chair) <input checked="" type="checkbox"/> Katie Fox <input checked="" type="checkbox"/> Tori Pace
Other	<input checked="" type="checkbox"/> Kaitlin Baden (Principal) <input checked="" type="checkbox"/> Al O'Briant (Executive Director)

Zoom Link:	<a href="https://us06web.zoom.us/j/86779957580?pwd=UngxUFV1MWlaMjdMRXoyTXE0K0U5dz09">https://us06web.zoom.us/j/86779957580?pwd=UngxUFV1MWlaMjdMRXoyTXE0K0U5dz09</a>
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- I. **Call to Order – Meeting Called to Order at 6:04pm**
- II. **Closed Session : § 143-318.11** – Dustin initiated closed session per state statute, Lyana seconded, motion carried unanimously to move into closed session.
  - a. Contract Review
- III. **Reading of the Mission Statement**

“Wilmington School of the Arts will inspire students to pursue excellence in academics and the arts by awakening and nurturing the creative spirit within each and every child”
- IV. **Approval of Previous Meeting Minutes**
  - a. Approval of April Meeting Minutes
    1. Katie made motion to approve, Gene seconded, motion carried unanimously.
- V. **Public Comment**
  - a. No comments.
- VI. **Reports of Officers**
  - a. Treasurer Report – Treasurer, Katie Fox
    - i. On track for the fiscal year
    - ii. All state funding has been received for this fiscal year
  - b. Executive Director Report – E.D., Al O'Briant
    - i. Staff appreciation (May 6<sup>th</sup> -10<sup>th</sup>)

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- ii. Getting ready for EOG's
- iii. Prepping for year-end Evaluations
- c. CCN Update
  - i. Raffle raised \$4,300
  - ii. May 29<sup>th</sup> – Staff Appreciation day
  - iii. May 31<sup>st</sup> – Annual spring festival for current and incoming families
  - iv. June 14<sup>th</sup> – Wilmington Sharks Night
  - v. Summer
    - 1. Various spirit nights to be held at Jeremiah's Italian ice
    - 2. Spirit week at Vicious Biscuit
  - vi. CCN has created their own Instagram page

### VII. Committee Reports

- a. Finance (Katie)
  - i. No new updates
- b. Governance (Lyana)
  - i. New folder created in the google drive for important information for new board members
  - ii. Board Retreat in June (8<sup>th</sup> or 15<sup>th</sup>)
    - 1. Review of Executive Director evaluations
    - 2. Board Self evaluation
    - 3. New board member training
    - 4. Review of DPI feedback
  - iii. Board Retreat in August (3<sup>rd</sup> or 10<sup>th</sup>)
    - 1. Training from attorneys
    - 2. Review of DPI feedback
  - iv. Active recruiting for board members to ensure we are well rounded.
    - 1. Kathy's time on the board will end in July.
- c. Design & Marketing (Gene)
  - i. Gene will reach out to Kaitlin and OB to discuss vinyl applications for the busses
- d. New Building (Gene)
  - i. Strong possibility of having a split campus next year.
    - 1. K-3 at Floral Pkwy
    - 2. 4-7 at Wesley Memorial Church
  - ii. Transportation will be provided at both locations
- e. Community Outreach (Cathy)

### VIII. Old Business

- a. Projected additional positions
  - i. Two middle school teachers
  - ii. One Kindergarten teacher
  - iii. One kindergarten TA

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- iv. Fill in Administrator
- v. Part time cleaning service

### **IX. New Business**

- a. Supply Chain Grant Child Nutrition

### **X. Adjournment**

- a. Lyana made motion to adjourn, Gene seconded, motion carried unanimously, meeting adjourned at 8:03pm