COMMITTEE ON ACADEMIC PLANNING AND REVIEW

TO: Members of the Committee on Academic Planning and Review (CAPR)
FROM: SaeHya Ann & Patricia Drew, Co-Chairs, CAPR
SUBJECT: **CAPR Minutes**
MEETING DATE: Thursday, April 6, 2023, 12:45-2:30pm via Zoom
PLEASE CLICK HERE FOR ZOOM LINK

APPROVED Minutes – April 6, 2023

Present Members: Maureen Scharburg, Lee Adams (Acting chair), Brian Johnson, Vivian Gonzalez Cueto, Moayed Daneshyari, Fanny Yeung, Bridget Ford (Guest), Seung Paek, Jia Guo, Patrick Huang, Sarah Nielsen (Guest).

Absents: SaeHya Ann, Patricia Drew.

1. Elect/Appoint Secretary [secretary sign up]

   Moayed appointed for writing the minutes.

2. Approval of the agenda
   Vivian motioned and Seung seconded.
3. Approval of 3/2/23 & 3/16/23 minutes
   3/2/23: Vivian motioned. Maureen seconded.
   3/16/23: Vivian motioned. Seung seconded.
4. **Reports:**
   a. Report of the Chair
      N/A.
   b. Report of the Presidential Appointee
      Nothing to report.
   c. Report of Academic Programs & Services
      We are alright for the Fully Online Program, and everything should be in place for the current program to be fully-online program (item 6-a in this agenda)

5. **Business Items:**
    a. Annual Reports: Liaison Assignments and Timelines

    All liaison assignments should have been sent. By April 10, we should be receiving FDEC report. Maureen: I just received Construction Management report.

    b. Five-Year Reviews (2021- 2022)
        i. MOU meetings
    c. Five-Year Reviews (2022-2023)
        i. Anthropology BA (given extension to 2022-2023)
        ii. Communication BA MA (given extension to 2022-2023)
        iii. Computer Engineering BS (given extension to 2022-2023)
        iv. Criminal Justice BS (given extension to 2022-2023)
        v. Environmental Studies BA (given extension to 2022-2023)
        vi. Geography BA BS (given extension to 2022-2023)
        vii. Industrial Engineering BS (accreditation 2021-2022; last was 2015; given extension to 2022-2023)
        viii. Political Science BA (given extension to 2022-2023)
        ix. Biochemistry BA BS
        x. Biological Science BA BS MS
        xi. Chemistry BA BS MS
        xii. Computer Science BS MS
        xiii. Construction Management BS MS
        xiv. Global Studies BA
        xv. Marine Science MS
        xvi. Math BS MS
        xvii. Nursing BS ***(postponed to Fall '23)***
        xviii. Physics BA BS
        xix. French BA
        xx. Spanish BA
    d. Draft 22-23 CAPR 34: Health Care Administration, M.S. Program Revision

    Vivian: Since Covid, there is tendency to do online both in the program and students. We are seeing in HCA students have migrated to fully online program. We would like to close it to fully online program. We anticipate that it will help with our enrollment level.
    Voting:
    Maureen motioned, Patrick seconded.
    e. Draft 22-23 CAPR 41: Art B.A.: Art & Design Concentration Revision

    Sarah asked if elective courses are addressed. Maureen checked the electives.

    Voting: It passed unanimously.,
    f. Draft 22-23 CAPR 42: Art, B.A.: Studio Arts Concentration Discontinuance

    Voting was held: Vivian motioned to approve, Patrick seconded.
    g. Draft 22-23 CAPR 43: History BA -Social Science Teacher Preparation for Middle and High Schools - New **(Bridget Ford, Chair of History Department; 1:15 Time Certain)**

Bridget: The last time in 2006 CTC had approved the program (California Teaching Curriculum). We have had this for a long time and had not been utilized. Future teachers had to go over to more cost. The program is not sufficiently visible among lower division parts. We have decided to make this program a Bachelor degree and updated in a number of areas including ethnic studies and updated via our most current program. Students can see this earlier in their lower division level and it will not add time to their graduation timeline. We have been through the Chancellor's office for any nitty gritty. Lee asked how many students are expected. Bridget: about 20 expected, and we would do advertisement in that regard. For our current future teacher programs, it is making it very hard for them because they have to stay one more year.
Voting is held: Maureen moved to approve; Vivian seconded.

h. Draft 22-23 CAPR 44: Health Care Administration, M.S. Discontinuance
Voting was held. Patrick motioned to approve; Jia seconded.
i. Draft 22-23 CAPR 45: Liberal Studies, B.A. Program Revision
Maureen: They are adding some hard courses and elective courses.
Voting was held. Vivian motioned to approve; Maureen seconded.
j. Draft 22-23 CAPR 46: Liberal Studies, B.A.: Early Childhood Education Concentration Revision
Maureen: Similar to CAPR 45.
Voting was held. Patrick motioned to approve; Jia seconded.

k. Draft 22-23 CAPR 47: Liberal Studies, B.A.: Teacher Preparation Concentration Revision
Voting was held. Patrick motioned to approve; Vivian seconded.

6. Information Item

a. Letter to CAPR re: Fully Online Degree Programs
Maureen: In here, we recognize that we have to maintain the list of program and their modalities. We had not previously defined that for the campus (fully online program). This letter is related to that. At the very last page, we have GE classes that have been approved to be online. One question is always whenever you apply to be online program, you need to have GE classes offered which we do.

7. CAPR Liaisons:

a. Review of roles and responsibilities
   i. Academic Program Review Procedures
   ii. CAPR Policies and Procedures
b. Annual Reports: discussed above
c. Five-Year Reviews
   i. Reminders to Department Chairs
      1. Dates under Liaison Assignments

8. Adjournment