



PTO Meeting Minutes

CCA Monthly PTO Meeting

Meeting Date: Monday, November 18, 2024 @ 6:30 PM

Meeting Location: Library

Attendance	PTO Board: Laura Westwood, Amanda Priscak, Janet Bryan, Brandy Wagoner, Catherine Johnstone, Brittany Tryon, Sara Pendry, Carlla Degraffenreid, Brooke Van Fossan, Kinsley Coley, Mike Smith, Mindy Roger, Jennifer Summers, Anna Kirkman, Tracey Marshall-Becker, Ashley Purnell, Beverly Kinley Staff: Mendy Yarborough, Becky Cochrane, Christine Blake Admin: Joe Caraher PTO Members/Parents: Erin Phelps
1.	Call to Order at 6:30 pm by PTO President Laura Westwood
2.	Motion by Laura Westwood to approve the Proposed Agenda, 2nd by Sara Pendry. Motion passes unanimously
3.	Motion to approve the PTO Minutes MINUTES PTO MTG 10/14/24.docx from October 14th, 2024 as available online made by Amanda Priscak, Motion by Amanda Priscak 2nd by Catherine Johnstone. Motion passes unanimously.
4.	Executive Board Reports ● President/VP - Laura Westwood, Brandy Wagoner - nothing to report ● Secretary - Amanda Priscak - nothing to report ● Treasurers - Mike Smith, Brittany Tryon - nothing to report ○ P & L (Profit & Loss) Report P&L report through October '24
5.	New Business



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	• Enrichment Grant Requests - Administration is reviewing and approving all Grant Requests before they come to the PTO to vote on now. • Coach Martin - requesting reimbursement for supplies, centerpieces, decorations, gifts for volleyball banquet. \$358 (Motion made by Brooke Van Fossan to approve the request, after further discussion there was no second regarding this request. Coach Martin will be informed by staff supplies regarding outcome)
6.	Old Business • N/A
J	Announcement/Public Comments • No public comments
8.	Committee Chair Updates APPAREL: Sara Pendry & Mindy Roger ccaptoapparel@gmail.com • Apparel Sale - November 1-17th (Sale was extended a few days due to error on vendors side. The vendor closed the store early. We should meet all design minimums. Next sale will be in February. CHARACTER ED: Kristina Zucchino & Carlla DeGraffenreid ccaptochared@gmail.com • Dollar Jean Day - October 25th - Karson Cross Memorial Fund raised \$800.00



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- Dollar Jean Day - November 22nd - Warm Hands Warm Hearts. There are bins located throughout the building for donations of new or gently used scarfs, hats, gloves, coats, and blankets.

COMMUNITY BUILDING: Blair Flowers & Jami Petty

ccaptocommunity@gmail.com

- Successful Trunk or Treat
- Next Event - Holiday Hoops December 6th

DANCE: Catherine Johnstone & Jessica Read

ccaptodance@gmail.com

- Boo Bash - October 19th - Successful event. Most kids we've ever had attend.
- Next Event will be Snowflake playdate/dance - February 8th

FUNDRAISING: Carrie Sockwell & Janet Bryan

ccaptofundraising@gmail.com

- Currently raised \$59,955
- Fun Flock is looking to partner with admin to do a "Dancing with the Stars" event. To help drive fundraising and increase participation.
- Drawing for "Fill the Nest Egg Winners" will be drawn after the meeting. (List of winners included at the bottom of the minutes)

HOSPITALITY: Jennifer Summers & Beverly Kinley

ccaptohospitality@gmail.com

- Teachers have been loving coffee, and we added tea to the menu which has also been a big hit



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LIBRARY: Stacy Theurer & Kinsley Coley

ccaptolibrary@gmail.com

- Book cart starting next week till Christmas break

LUNCH: Ashley Purnell & Amanda Dobbs-Martin

ccaptolunch@gmail.com

- Hot Lunch Orders open - December 1-15th

SOCIAL: Ashley Gibson & _____

ccaptosoc@gmail.com

- Co-chair needed
- Next event is in February - Featherhead

HS SOCIAL: Tracey Marshall-Becker & Kristen Goforth

ccaptohssocial@gmail.com

- Next Event - High School Breakfast - December 20th (Interested in doing pancakes with Dad's. Dad's will cook the pancake on propane griddles in the parking lot. Looking for volunteers with grills to assist at the event)

STAFF APPRECIATION: Stephanie Allred & Kelly Heritage

ccaptoapprec@gmail.com

- Staff Thanksgiving Luncheon - November 22nd
Volunteers are still needed for the event this Friday



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	STAFF SUPPLIES: Anna Kirkman & Brooke Van Fossan ccaptosupplies@gmail.com • 4th floor supply cabinet is starting to gain traction and being used.
9.	Motion made at 7:32 PM by Laura Westwood to adjourn the meeting. 2nd by Ashely Purnell. Motion passes unanimously