

September 17th, 2015

Dear _____,

Congratulations, you have been selected by your former teachers to represent our school as a Student Ambassador at our Open House on Wednesday, September 17th. Your teachers have chosen you because of your tremendous success in school last year, your ability to persevere through difficult situations, and your public speaking ability. Your job is to show the parents who arrive that night what school is like through the eyes of a student. Your unique perspective is something we have not had before at the Byram Intermediate School, but something we believe is important for both the parents and teachers to hear. The teachers who have selected you will be in touch with you during the week to let you know where you will meet, the material you will be sharing, and the timeline of our Open House night.

Responsibilities

- Arrival Time -- Our Open House begins at 7:00 PM, but we are asking you to arrive at 6:45 PM to meet with your team of teachers.
- Dress Professionally -- You have been selected as a Student Ambassador and need to dress for the role. This is a job that requires your best appearance.
- Practice -- After working with your teachers to develop some ideas of what you are going to say at Open House, practice at home so that when you have to speak you are smooth, and know what you are going to say.
- Reflection -- After Open House has concluded we would like you to reflect on the experience and let us know if it is a practice we should continue. We would like you to write this reflection in paragraph form so we can share it with other schools around the world; we want your voices to be heard.

Congratulations again on being selected to represent Byram Intermediate School as a Student Ambassador, and we look forward to seeing you on September 17th.

Sincerely,

Byram Intermediate School Staff

(Please sign and return)

I give _____ my permission to take on the role of a Student Ambassador.

Parent/Guardian Signature
