

Board Update

Finance-HR Department

September 2023

1. Committees

- a. Audit: The auditors were on-site the week of 9/4/23 performing testing. We hope to have a draft by the end of September.
- b. Finance: held 9/18/23 to review expenditures/budget, as of August 31, 2023 all funds are in compliance. Project AWARE, Gear-up and GRADs are pending BARs.
 - i. Athletics activity account (160700) balance as of 7/31/23 is (\$10,200.44). There are several pending deposits pending the AD being trained on deposits.
- c. Budget: N/A

2. Misc.

- a. Madalyn Vaiza was hired as the new HR Admin Asst and Bernadette Crespín was hired as the new Finance Admin Asst
- b. HR forms and website have been updated

3. New Hires

- a. Midway Elementary School
 - i. Maria Jaquez- Educational Assistant
- b. Parkview Elementary School
 - i. Amy Martinez- Educational Assistant
- c. Socorro High School
 - i. Benjamin Sanchez- Gear-up Tutor
 - ii. Dewey Cox- Security Guard
 - iii. Jackelyn Hernandez- Gear-up Tutor
 - iv. Madelyn Crotzer- Gear-up Tutor
 - v. Celina Lopez- Teacher
- d. Student Services
 - i. Nicola Telbis- IAP Coordinator

4. Promotions

- i. Madalyn Vaiza- HR AAV
- ii. Bernadette Crespín- Finance AAV
- iii. Luz Padilla- San Antonio AAV

5. Transfers: N/A

6. Resignations

- a. Food Service
 - i. Maria Baldonado- Cook
- b. Socorro High School
 - i. Arianna Gonzales- Security Guard

7. Terminations: N/A

8. Non-Renewal: N/A

9. Open Positions

- a. Athletics**
 - i.** Concession Stand Cook (open)
 - ii.** Concession Stand Cashier (open)
 - iii.** Assistant Cross Country Coach
 - iv.** Assistant Girls' Soccer Coach
 - v.** Assistant Boys' Soccer Coach
 - vi.** Girls' Head Basketball Coach
 - vii.** Assistant Girls' Basketball Coach
 - viii.** Assistant Boys' Basketball Coach
 - ix.** 7th Grade Boys' Basketball Coach
 - x.** 7th Grade Girls' Basketball Coach
- b. District**
 - i.** School Resource Officer
 - ii.** ELL Teacher
 - iii.** Substitute Custodian (open)
 - iv.** Substitute Teacher (open)
- c. Parkview Elementary**
 - i.** Special Ed NMPreK Educational Assistant
 - ii.** Special Ed NMPreK Early Childhood Teacher
 - iii.** NMPreK Early Childhood Teacher
 - iv.** Alternative Setting Teacher
 - v.** Ed Fellows Educational Assistant
- d. San Antonio Elementary**
 - i.** Ed Fellow Educational Assistant
- e. Sarracino Middle School**
 - i.** Social Studies Teacher
 - ii.** Vocational Teacher- Construction
 - iii.** Custodian
- f. Socorro High School**
 - i.** Special Ed Teacher
- g. Student Services**
 - i.** Social Worker
- h. Transportation**
 - i.** Bus Driver