



EPiC PTA Unit Meeting (Regular Meeting)

Thursday 11/16/2023, 6:00pm (In Person)

In Attendance

Jillean Williams (President)
Eva McDorman (VP Membership)
Kristin Roundy (VP Communication)
Elizabeth Burnes (Secretary)
Wendy Bohachick (Treasurer)
Total members present: 15
[Quorum present]

Call to Order

Meeting was called to order by Jillean Williams at 6:04pm.

Approval of Minutes

Motion to approve the 9/14/2023 PTA unit meeting minutes:

"I motion to approve the meeting minutes from the September 14, 2023 meeting." - Kristin Roundy

"Second." - Wendy Bohachick

Minutes from the 9/14/2023 meeting were approved.

Principal's Report

- Jamie had to have surgery that unfortunately could not be postponed any longer.
 - She will be back at EPiC after Thanksgiving.
- On behalf of the staff, we want to say thank you for the monthly teacher appreciation treats and fun things that PTA has done.
 - From the mums to the pizza lunch, restocking the lounge, and now coming in next week to cover lunch and recess duty, all of it has been so well received and the staff definitely feels appreciated!
- Also, we wanted to thank Natasha and the rest of the Monster Mash Dash committee for organizing such a successful fundraiser. Even though the weather didn't cooperate, the kids had a great day!
- Update on construction: on Tuesday (11/21), the Board will approve the final budget for our gym addition.
 - Once the budget is approved, she will share pictures and more of a timeline for progress with our entire school community.
- Please reach out if you need anything at all!



Executive Board Reports

President - Jillean Williams

- Shared a thank you note from Studio 1 for Planetarium field trip.
- Thank you to Business Sponsors:
 - Williams Tax and Accounting
 - JW Creative
 - Joe Edmondson, State Farm Insurance
 - Hilt Chiropractic
- Fun Run Results:
 - Raised almost as much as 2022-2023 run! Great for a 2nd year of the run.
- Purchases requests:
 - PTA Exec Board has been reviewing the PTA purchase request sheet that teachers and staff have been populating.
 - Approved around \$5600 of purchases so far from studios, counselor, art, and special education.

VP of Membership - Eva McDorman

- Raffle for free DQ ice cream cones and free tickets to Star Farms.
 - Winner - Meaghan Gladden!
- If you know any businesses that would like a tax write-off please send them our way for a business membership!

VP of Communications - Kristin Roundy

- No update
- You can contact Kristin for newsletter content at epicvpcommunications@gmail.com.

Secretary - Elizabeth Burnes

- Two (2) Bylaw Changes:
 - "Motion to update Article VI, Section 7 to read "Officers shall assume their official duties following the close of the school year, except the treasurer who shall assume that officer's duties at the close of the fiscal year. Officers shall serve for a term of two (2) years or until their successors are elected." - Jillean Williams
 - "Seconded." - Wendy Bohachick
 - Motion approved.
- "Motion to update Article VIII, Section 3b to read "unit members, standing committee chairs, council delegates, teacher representatives, principal or their representative." - Cynthia Hobbs



- “Seconded.” - Jillean Williams
- Motion approved.

Treasurer - Wendy Bohachick

- We will look to purchase an additional \$6000 of teacher requests for classroom needs.

Committee Reports

Book Fair - Debra Doering (update from Jillean)

- Fall book fair was held the week of 10/16-19.
 - We had our biggest book fair ever - we sold over \$7300!!!
- We also purchased all the teacher Wishlist books that were still there at the end of the fair.
- Jolabokaflod
 - All students will receive a hand-wrapped to take home at the start of the holiday season.
 - All books have been purchased.
 - There are enough for 2 years.
- Spring Book Fair will correspond with the Spring Showcases.
- Bringing back a 3rd Book Fair in May for a BOGO, will correspond with our Spring Family Fun Night.

Book Exchange - Alison Zuker, Christie Haskins

- New committee heads!
- Need to set a date in late January/early February.
- Need to check the school basement for totes of leftover books from last year.

Family Events - Shawna Beckner, Jamie Goodwin, Emily Rogers (update from Jillean)

- Movie Night was held 9/29 - Moana.
 - Studio 5 ran successful concessions.
- Looking into options for a winter event on 2/15 (tentative).
 - Looking into a Bingo Night as a possibility.
 - As long as it is fully funded by PTA it will not be problematic with gaming commission regulations.

Family Needs - Shawna Beckner (update from Jillean)

- So far this year:
 - Put together the snack containers for each grade - sounds like those were a hit again this year.
 - Only funds for the containers came from the committee budget.
 - All snacks were donated by the parents on the committee.



- Next year we need to include the specials teachers as well.
- Paid down the overdue lunch bill for one (1) student.
- Gathered donations for a student in need of winter clothes.
 - Committee members donated \$150 - no funds from the committee budget were used.
- Shawna asked Mrs. Eslick if she had any needs and she said that at the beginning of the year students always come to her in need of folders with brads.
 - Used the budget to buy 100 folders.
- Shawna met with Mrs. Eslick to brainstorm other ideas.
 - Working with another school was something discussed, but she said that even though there are other schools that have more students in need, those schools have larger PTA budgets so their PTA really isn't in huge need.
 - She does meet with other counselors in the district though and said she would ask and let us know if any needs came up.
- Shawna is suggesting if we have leftover money at the end of the year in the Family Needs budget that we should buy yearbooks like we have in the past, help with 5th grade recognition individual fees if needed, and if there is still money left, split it between the studios and give them Amazon gift cards.

Fifth Grade Recognition - Wendy Bohachick, Kristin Roundy

- No update

Field Day - Wendy Bohachick

- No update

Fundraising - Natasha Lehman

- Fun Run (Monster Mash Dash) occurred 10/27.
- The weather was less than ideal, but the students and staff made the best of it!
 - We had quite a few parents volunteer and come to cheer on their runners.
 - Thank you to all who helped!
- The goal was for each student to raise \$30 = a total of \$8820.
 - We reached that goal and set a goal to smash 2022's amount and to raise \$20,000.
- In 2022 \$19,189.10 was raised; this year we raised \$19,005.43.
 - Difference of \$183.67.
- We had 63% participation from all students
 - Studio K: \$5039
 - Studio 3: \$4601.75
 - Studio 2: \$3145
 - Studio 1: \$2807.34



- Studio 5: \$2035
- Studio 4: \$1377.34
- Silly string the staff for the top 10 earners in each Studio, and Studio K's hot chocolate party will be on Friday (11/17), at the end of their recess.

Reflections - Holly Gaudreau

- Over 40 entries (nearly 4x last year) - that's fantastic!
- Judging in progress.
 - Deadline to advance winners to state is December 15th so there's plenty of time.
- Unsure on details/dates for art display and awards, but it will certainly be after Christmas break and probably before Spring break.

Restaurant/Spirit Nights - Shawna Beckner (update from Jillean)

- Check the Google Calendar and Facebook Events for upcoming Spirit Nights.
- Monies received so far this fiscal year: \$2175.91.
 - Chicken N Pickle (last year) \$429.76
 - Freddy's \$74.62
 - Lilo's \$75.95
 - Culver's \$655.00
 - DQ \$220.77
 - Above All \$190.71
 - Jose Pepper's \$529.10

Spirit Wear - Rachel Hamann, Eva McDorman

- All spirit wear has been delivered.
 - Still waiting on invoicing from the supplier so we don't have a profit total yet.
- We will not be opening a holiday spirit wear shop online.

Staff Appreciation - Liz Edmondson, Jamie Goodwin, Emily Rogers

- Gratitude Week coming next week.
 - Sign up for Lunch/Recess duty on 11/21.
 - Jillean will confirm 4th grade recess times.
 - Sign up to purchase items to stock the staff break room with coffee/drink items.

Supply Packs - Natasha Lehman

- No update

Yearbook - Jillean Williams, Erica Duethman, Kara Mange

- Started organizing folders to gather photos for each studio.
 - Each class has been assigned a liaison to collect photos.



- If you have photos that can be submitted, please email to the yearbook email account for inclusion in the folders.
- Cover contest will occur in early 2024.
- There will be a second push for sales at the end of the school year.
- Discussing the possibility of having each studio record a message to leave in the yearbook for themselves via QR codes.
 - Going to speak with Mrs. Maynor about helping out with that task.

Next Meeting – January 25, 2024, 6:00 PM

- Join us for Cookies & Cocoa!
- Selecting a Nominating Committee – *please plan on attending, as we'll need to select a nominating committee for the open officer positions for next year.*

Meeting adjourned 6:42pm.

In-Person Attendance

Sarah Ramos
Rebecca Forrest
Cynthia Hobbs
Christie Haskins
Alison Zuker
Kristi Stricker
Jenn Bauer
Shana Hoy
Meaghan Gladden
Sophia Elliott