

Paraprofessional - Pepin Area School District

<u>Date of Posting:</u>	August 27th, 2025
<u>Closing of Posting:</u>	Until Filled
<u>Length of Contract:</u>	Student Contact Days, based on the needs of students
<u>Full Time Equivalent:</u>	1.0 FTE

The Pepin Area School District is accepting applications for a full-time Paraprofessional. This position will work directly with students across ability areas (under the direction of the assigned teacher and administration) and may include transportation duties.

Position Responsibilities:

- Carry out duties as assigned and directed by the teacher in charge.
- Monitor lunch and recess hours, ensuring that students are following rules and expectations.
- Help with individual, small group, and large group activities--both instructional and non-instructional in both educational classroom environments.
- Nurture the independent behavior of students in school and community settings.
- Help with other generalized classroom tasks as assigned.

Skills Required:

- Ability to demonstrate regular attendance and punctuality.
- Ability to maintain a professional demeanor in all situations and must be able to withhold confidential information.
- Ability to work well with all levels of internal management, staff, students, as well as parents/guardians.
- Ability to perform multiple tasks concurrently under varying deadlines and adapt to changing work priorities.
- Ability to work effectively as part of a team.

Qualifications, Minimum Training, and Experience Required to Perform Essential Job Functions:

- High school graduate
- Must possess a valid driver's license
- Must hold a 2-Year Higher Ed Degree or must complete Para training and exam (Pepin Area School District will arrange for this training if not already completed)

All submissions and inquiries for this job posting should be sent to:

Rachel Pommerening, Dir. of Special Education
Pepin Area School District
510 Pine Street
Pepin, WI 54759
rachelp@pepin.k12.wi.us
715-442-2391

The Pepin Area School District is an Equal Opportunity Employer. All applicants are considered for all positions without regard to age, race, color, national origin, religion, sex, marital or veteran status, medical condition, or disability, or any other legally protected reason.