

Luco Associates Ltd.
Temporary Summer Position Description

Position Description:

- Summer Employment - Food Processing Assistant
- Type: Summer Employment - Full Time
- Hours of Work: Days: 5 x 7.75 hr per week, Monday to Friday 8:00am to 4:00pm
- Hourly Wage: \$18.00 per hour
- Position starts: April 28, 2025
- City/Town: Lethbridge County
- Location: 210075 Township Road 8-2, Lethbridge County, AB T1K 8G5

Responsibilities/Duties:

Duties are:

- learning to prepare raw mustard seed for processing into gourmet, Alberta made mustard products.
- Identification of the three brassica mustard varieties and how they are used in blends to create different flavour profiles.
- Maintaining an AHS inspected processing plant, cleaning and maintaining granite grinders, air-operated production transfer pumps, air-operated dispensing machines.
- Label application machines and packaging processes.
- Overall production plant cleaning and maintenance.

Specific responsibilities include:

- Inventory of production materials
- Learning how to prepare and process mustard products
- Machinery and plant cleaning
- Maintaining production lot controls
- Mustard processing, packaging, labeling and shipping protocols
- Stock management and quality control procedures

Qualifications:

- Requires the ability to work as a team member and work independently when required.
- Background in food preparation, food handling safety protocols and inventory management.
- Excellent analytical and decision-making skills
- Strong communication and organizational skills, client focused orientation.