

BOARD OF EDUCATION MEETING
NORTHERN CASS PUBLIC SCHOOL DISTRICT NO. 97

Northern Cass Library - Rural Hunter, ND
Monday, September 11, 2023 – 6:35 p.m.

Present: Brad Bjerke, Sean Jalbert, Penny Johnson, Chris Murch, Todd Olson, Lori Steffes
Josie J. – Learner Member
Paige Carlson – Business Manager
Dr. Cory Steiner – Superintendent
Absent: Travis Moser

Meeting called to order by President Bjerke.

Also present: Crysta Schenck, Elementary Principal; Doug Margerum, Secondary Principal; and Bryce Laxdal, Activities Director,

Board Norms were read by President Bjerke.

Dr. Steiner presented the consent agenda which included: minutes from August 14, 2023, meeting; General Fund, Activity Fund, Hot Lunch financial reports for August; heating and electric reports for August; and General Fund bills for payment. Olson moved to approve the consent agenda and board meeting agenda as presented. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Murch, Olson, Steffes).

Administrative reports presented by Dr. Steiner, Mr. Margerum, Mrs. Schenck and Mr. Laxdal. Learner report presented by Josie. J. Reports are accessible on the Northern Cass School Board website.

Mr. Laxdal left the meeting.

ACKNOWLEDGING GREATNESS
No report.

TEACHING, LEARNING, AND LEARNER ACHIEVEMENT
Middle School studios presented, benchmark testing, and PCBL update (goals for 2023-2024).

Josie J., Mrs. Schenck, and Mr. Margerum left the meeting.

BOARD EDUCATION
Key legislative changes for 2023-24 presented by Dr. Steiner.

UNFINISHED BUSINESS
Murch moved to approve the second reading of policies ABEC School Meal Charge Policy, DBG Professional Development Plan, and FFE Possessing Weapons. Steffes seconded the motion. Upon call of roll, the motion passed (Yes: Bjerke, Jalbert, Johnson, Murch, Olson, Steffes).

NEW BUSINESS

Building and Grounds committee report: update from Paul, Steve, Mr. Laxdal and Officer Nettetstad, building fund update, update on projects, safety mill discussion, FSCS update, bus route discussion and board member self-evaluation.

Budget and Human Resources committee report: 2023-24 budget review and discussion, Northern Cass Community Health and Wellness Center, updated enrollment, safety mill discussion, bussing discussion and potential actions, support position discussion, 1 on 1 meetings update, self-evaluation.

Teaching and Learning committee report: FSCS update, board member self-evaluation, curriculum writing, safety mill share and discussion, policies for discussion, SPED open enrollment discussion, middle school studios, HB 1478 and recommendations, policies to discuss and review of index B policies.

Jalbert moved to approve first reading of changes to policy DAE Personnel Records and FBDB Open Enrollment as presented. Johnson seconded the motion. Upon call of roll, the motion passed (Yes: Bjerke, Jalbert, Johnson, Murch, Olson, Steffes).

Murch moved to set the mill levies for 2023-2024 school year as follows: General Fund Levy \$1,913,344, Misc. Levy \$328,001, Special Reserve Levy \$82,000, Building Fund Levy \$273,335, and Debt Service Levy \$156,400. Steffes seconded the motion. Upon call of roll, the motion passed (Yes: Bjerke, Jalbert, Johnson, Murch, Olson, Steffes).

Olson moved to approve sponsoring entity applications from Boys Scouts of America and 4H. Jalbert seconded the motion. Upon call of roll, the motion passed (Yes: Bjerke, Jalbert, Johnson, Murch, Olson, Steffes).

Johnson moved to approve contract addendums for the 2023-2024 school year for lane changes for G. Sitte, D. Hollister, T. Ukstad, J. Thomas, J O'Halloran, and K. Glaser along with 6th period prep for L. Bush. Olson seconded the motion. Upon call of roll, the motion passed (Yes: Bjerke, Jalbert, Johnson, Murch, Olson, Steffes).

Murch moved to approve extra-curricular contracts for fall 2023 as presented. Johnson seconded the motion. Upon call of roll, the motion passed (Yes: Bjerke, Johnson, Murch, Olson, Steffes; Recused: Jalbert).

Jalbert moved to approve \$50,000 transfer from the student activity fund checking to building/debt service checking account to cover the timing of levy payments. The funds will be transferred back to the activity fund when property taxes are collected from Cass and Traill counties in early 2024. Murch seconded the motion. Upon call of roll, the motion passed (Yes: Bjerke, Jalbert, Johnson, Murch, Olson, Steffes).

Olson moved to approve open enrollment application for Level PK from Central Cass that is currently enrolled but moved. Jalbert seconded the motion. Upon call of roll, the motion passed (Yes: Bjerke, Jalbert, Johnson, Murch, Olson, Steffes).

Meeting feedback from August presented for information.

Johnson moved to adjourn the meeting at 7:45 PM. Murch seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Murch, Olson, Steffes).

Brad Bjerke, President

Paige Carlson, Business Manager