

Potenia Heights College – School Policies

Discipline Policy

At Potenia Heights College, we maintain a structured and respectful learning environment through a value-based discipline system. Our approach is firm but fair, focusing on correction, guidance, and restoration. Students are expected to uphold the values of respect, responsibility, and honesty. Any act of misconduct, truancy, or disrespect is addressed promptly with interventions that involve both school staff and parents where necessary.

Attendance Policy

Punctual and regular attendance is compulsory. All students must be present for morning assembly by 7:45 AM. Parents are required to notify the school in writing of any planned absences. Repeated tardiness or unexcused absences may result in disciplinary action, academic penalties, or both.

Anti-Bullying Policy

We operate a zero-tolerance policy towards bullying of any kind — physical, verbal, social, or online. All students have a right to feel safe and respected. Any reports of bullying are taken seriously and investigated immediately. Support is provided to both the victim and the offender to restore harmony and prevent reoccurrence.

Dress Code

Our dress code reflects our values of excellence, pride, and discipline. Students must wear their full school uniform properly every day. Uniforms must be clean, ironed, and worn modestly. Unauthorized accessories or modifications to the school dress are not permitted. Compliance with the dress code is monitored daily.

Note: Additional policies (e.g., ICT Use, Health & Safety, Homework, Library, etc.) are provided in the full student handbook available at the school office.
