



J. Graham Brown School
Professional Development Committee
Meeting Agendas
2020-21

AGENDA LINKS

September 21, 2020

October 19, 2020

November 16, 2020

[December 7, 2020](#) 8:00AM

January 19, 2021

[February 16, 2021](#)

March 15 , 2021 (did not meet)

April 20 , 2021

[May 18 , 2021](#)

May 25, 2021 - 3:30

June 15 - 9:00 am

June 24

July 15

J. Graham Brown School
PD Committee Meeting Agenda

7/15/2021

10:00 am - 11:30 sm

virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Wolf, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich,

Guest: Angela Parsons

Those in attendance at the meeting: See Highlighted

[Six Systems](#) [Non-Negotiables](#) [Racial Equity Plan](#) [BOSS](#) [PD Framework](#) _____
[PD Models](#)

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	1 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- Thumbs up and down- Comments can also be typed in the chat
Summer Retreat <ul style="list-style-type: none">- Finalize Agenda- Make sure we have materials and prizes- Split people into teams (should they name themselves?)- Initial Survey Results- PD/Stipend Sheets- No Responses: <div>Backner Cash - texted Garrett - Torri Texted Gray - texted Keswani (She said no Before) Naresh - yes Klakamp - texted Linden - texted Magee - texted Pendleton - texted Prestigiacomio Skaggs Teague - Texted Vachon - Torri texted Wilson - Torri texted to Brian Jake A. (out of pocket)</div>	PD Committee	30 minutes	
PD Plan : Plan out calendar dates and discuss first few days of school	PD Committee	45 Minutes	Later Meeting - Torri email Angela

Create Playlist from reflections	PD Committee	10 Minutes	Amy will do
Other Business	PD Committee	4 minutes	

J. Graham Brown School
PD Committee Meeting Agenda

6/24/2021
2:00 pm - 3:30
virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: [Amy Thornton](#), [Torri Martin](#), [Laura Viergutz](#), Lauren Wolf, Ramandan Hill, [Pamela Willison](#), [Carrie Mook](#), Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich,

Guest: [Angela Parsons](#)

Those in attendance at the meeting: See Highlighted

[Six Systems](#) [Non-Negotiables](#) [Racial Equity Plan](#) [BOSS](#) [PD Framework](#) _____
[PD Models](#)

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	1 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- Thumbs up and down- Comments can also be typed in the chat
Discuss Feedback from district on Plan	PD Committee	15 minutes	Look at feedback here
Discuss Summer Retreat	Angela and Committee	45 minutes	<ul style="list-style-type: none">- See link (make sure we decide food) They'll need about/at least a week ahead of time And we can do a variety sandwich tray \$60 feeds about 15 ppl. Also can do wraps tray, same Fruit tray - 1/2 pan feeds 15-20 ppl \$45 Pasta pan - 1/2 feeds 15-20 ppl \$45 Headcount Survey (once we get a headcount - will send estimate to PTSA)
PD Plan	PD Committee	18 Minutes	Plan out calendar dates - Will discuss next time
Create Playlist from reflections	PD Committee	10 Minutes	Will talk to Amy about next time

Other Business	PD Committee	1 minutes	Playlist
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Preparation: Meet June 24th at 2 - think of games



J. Graham Brown School
PD Committee Meeting Agenda

6/15/2021
 9:00 am - 10:45 am
 virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Wolf, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich,

Guest: Angela Parsons

Those in attendance at the meeting: See Highlighted

[Six Systems](#) [Non-Negotiables](#) [Racial Equity Plan](#) [BOSS](#) [PD Framework](#) _____
[PD Models](#)

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	1 minute	<ul style="list-style-type: none"> - mute microphone when you enter - Be on time - Come Prepared - Eat before meeting - Symbol for speaking (? for question, * for comment) - Thumbs up and down - Comments can also be typed in the chat
District PD Plan	Angela and Committee	3 minutes	Is this good to go for July 1st?
Discuss Summer Retreat	Angela and Committee	50 minutes	<ul style="list-style-type: none"> - See link
PD Plan	PD Committee	5 minutes	Quick check in
Other Business	PD Committee	1 minutes	Playlist

Preparation: Meet June 24th at 2 - think of games




Kentucky International Convention Center
 Louisville, KY August 2-4

Check out our current featured presenter list for the 2021 Deeper Learning Symposium here <https://bit.ly/3cFQgyA> (more to be added soon)



J. Graham Brown School
PD Committee Meeting Agenda

5/25/2021

3:30 - 3:45 pm

virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Heckman, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich,

Guest: Angela Parsons

Those in attendance at the meeting: See Highlighted

[Six Systems](#) [Non-Negotiables](#) [Racial Equity Plan](#) [BOSS](#) [PD Framework](#) _____
[PD Models](#)

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	1 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- Thumbs up and down- Comments can also be typed in the chat
Discuss Summer Retreat Locations and Plan meeting time	Angela and Committee	10 minutes	<ul style="list-style-type: none">- See link <p>WE WILL LET STAFF KNOW BY THE END OF THE WEEK</p>
PD Plan	PD Committee	3 minutes	due July 1st - Torri will use last year's as an example and will mock up and send to committee to look at within the week
Other Business	PD Committee	1 minutes	

Preparation:



J. Graham Brown School
PD Committee Meeting Agenda

5/18/2021

4:00 - 5:00 pm

virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Heckman, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich,

Guest: Angela Parsons

Those in attendance at the meeting: See Highlighted

[Six Systems](#) [Non-Negotiables](#) [Racial Equity Plan](#) [BOSS](#) [PD Framework](#) _____
[PD Models](#)

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	2 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- -Thumbs up and down- Comments can also be typed in the chat
Discuss Summer Retreat	Angela and Committee	20 minutes	<ul style="list-style-type: none">- Summer retreat: fun, culture building activities, want to work on restorative practice to help rebuild relationships after the bell schedule task force, work on collaboration and getting to know each other since we have a many new staff members.- We have permission to meet off site (no state parks or hotels): possible sites: New Norton track site in the West End (Norah suggested staff field day), Waterfront Botanical Garden, Foxhollow farm- We do have funds to spend on it (couple thousands)- 6 Hours - we can provide lunch or release teachers to go out- Can we cater it? (Angela is checking on this) Maybe the PTSA will do it.- Carrie: Will we facilitate this or someone else? Angela: staff should facilitate.- Might be good to have someone else come in and do the restorative facilitation (Angela will check with

			<p>Saundra Halsell to see if she will come in and facilitate)</p> <ul style="list-style-type: none">- Carrie Suggested that we come up with a theme for the year during it <p>Possible Schedule:</p> <ul style="list-style-type: none">- Restorative Practice- Theme for the year- Something Light- Lunch- Games and fun stuff - winning team gets a prize - something we engrave with the names of the winner - perhaps gets passed around to others- Carrie: maybe we need to have a moment of pampering since we survived Covid: Or maybe a take it or leave it activity: What do we want to get rid and what do we want to keep.- July 22, July 29,July 30 <p>Next Steps:(Check for the days July 22, 29, 30) (Certified Staff: 60 tops)</p> <p>Angela: Check with Saundra, check Norton Facility, and catering (she will check with PTSA)</p> <p>Waterfront Botanical Garden: Torri Martin (Ashley Smith with Waterfront Corporation)</p> <p>Foxhollow Farms: Carrie Mook</p> <p>Yew Dell: Norah will call</p> <p>We will meet next Tuesday: May 25th at 3:30</p>
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Review Survey Results and discuss next year	PD Committee	30 minutes	<div><ul style="list-style-type: none">- Are we having the same number of groups or smaller ones?- Staff maybe doesn't understand exactly what we are doing with SDPL- Embedded PD is difficult with K-12- Previous tell survey showed that staff wanted more choice- Previous SDPL was data driven- We can use one planning a month to do PD, but we are choosing not to to protect planning time- Trying to balance full faculty meetings (so everyone hears the same message) with not having meetings that could be in an email</div> <p>Leadership team will look at the data over the summer:</p> <div><ul style="list-style-type: none">- we will still need to include equity training,- self-directed learning framework and making sure it is embedded in classroom practices,- new teachers need PBL (Amy and Andrew need to train them)- Backpack skills and SDL framework together to make sure that teachers are embedding that in their classroom practices (Norah can lead a backpack PD)</div> <p>PRIORITY: EQUITY, PBL and Self-Directed Framework (per Angela) (We define this as the Brown School Way)</p> <p>Carrie: Elementary would like to look at writing plan and Jan Richardson</p> <p>Amy: We have two needs: teachers need to pick their own thing and we have things that we need to do as whole school</p> <p>Maybe we alternate: One we give you (just in time) and the other one you pick on site (we can also look at doing one that would switch mid year)</p> <p>When is our PD plan due? Angela will check</p> <p>PD Plans are DUE July 1 for existing principals and July 20 for new principals. Goes to EA & Asst. Sup. for approval.</p>
Reschedule Writing PD	PD Committee	3 minutes	Need to put in the Fall schedule
Other Business	PD Committee	5 minutes	NA

Preparation: We will meet next Tuesday, May 25th



J. Graham Brown School
PD Committee Meeting Agenda

4/20/2021

4:00 - 5:00 pm

virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Heckman, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich

Those in attendance at the meeting: See Highlighted

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[PD Models](#)

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	2 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- -Thumbs up and down- Comments can also be typed in the chat
Restorative Practice PD	Torri	5 minutes	We will have a Restorative Practice PD June 1st - teachers will be paid their hourly rate. Need to find an offsite Location
EMPT Narrative	PD Committee	43 minutes	New EMPT Guide (slide 16) What professional learning are teachers taking part in this school year to encourage culturally relevant and racially equitable practices? During this school year, we have had teachers take part in the JCPS AIS+ Anti-Racist Educator Action Research Cohort and the Anti-Racist classroom cohort, attend the DEP speaker series, take part in Brown's racial equity book study, and many of our staff have included racial equity goals in their personal professional growth plans. The entire staff participated in implicit bias training at the beginning year along with continuing our work with trauma informed care. We also had representatives from DEP present on culturally competent classrooms and the use of ARE tool. We also had

			<p>training on our new advisory program for the middle and high school teachers that has been implemented to help connect all of our students to a caring adult within the building.</p> <p>We have transformed our Racial Equity task force into a Racial Equity Committee that meets monthly to look at policies and practices within the building.</p> <p>How is your school distributing leadership so that individual or small groups of teachers who attend PD feel supported in disseminating their learning staff-wide?</p> <p>We have had teachers present at our beginning of the year PD sessions and we will have all of our self-directed professional development groups will present their learning at the end of the year and these presentations will be stored for future use and the professional development committee is looking at ways to have our own in house experts present next year. The professional development committee consists of teachers from multiple grade levels and content areas and they serve as teacher leaders to help guide professional development in the building. The professional development committee is open to all members within the building in order to diversify the members as well as offer opportunities for everyone to develop leadership skills.</p> <p>What opportunities are provided for staff to frequently reflect on and synthesize learning acquired from professional development (Equity Institute, in-house trainings, etc.)?</p> <p>Opportunities for reflection and synthesizing are embedded in our monthly PLCs and self-directed professional development groups.</p> <p>What structures are put in place (EPD, etc.) to facilitate meaningful learning and discussions?</p> <p>The Brown school has an active and vibrant BSU. This year we added a middle school component. Our principal meets with them weekly to elevate the voices of black and brown student, to listen to any concerns/thoughts and to influence discussions within the building among staff</p>
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		<p>and students. When the racial equity task force became a full fledged committee, we added the BSU officers to the committee. Our BSU also lead coffee and conversation activities to discuss everything from HBCUs to current political issues - all students and staff are invited and encouraged to join into the conversation. The BSU has created and taught lessons to our middle and high school advisory groups.</p> <p>The BSU also participated in a survey that addressed reasons why students are leaving Brown. This information was disseminated to various committees within the building to help guide committee discussions</p> <p>In response to a recent parent comment, the school is creating a task force to look at a [racial language in a?] text within the 5th grade. The task force will include teachers, staff, admin and students from within that grade level and will facilitate discussion not only on one particular text but future texts as well.</p> <p>How are you scaffolding support for staff in terms of their varying levels of understanding of bias, cultural responsiveness, disproportionality, and race?</p> <p>The Brown school has staff meet in their small professional development group which fosters deeper conversation. The varied opportunities within the racial equity book study allows people to seek a group that addresses their current level of understanding and challenges them to take their thinking to the next level. The administration is also a key element in helping support staff in seeking the deepening their understanding and challenging them to confront their own personal biases. The administration addressed this with the entire staff during the August PD.</p> <p>What accountability measures are in place to ensure that teachers are implementing their professional learning?</p> <p>Use of culturally competent techniques are part of the school’s current walkthrough tool. The professional development committee also surveys the staff throughout the year to measure implementation of the current learning and will host a showcase video series at the end of the year so that</p>
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			all staff can showcase how they are implementing their professional learning within the classroom. PLC minutes also document the use of the ARE tool which staff were trained on at the beginning of the year.
End of the year survey	PD Committee	10 minute	<ul style="list-style-type: none"> - Look at Survey <p>Will give at the next staff meeting</p>
Looking forward to this summer and next year <ul style="list-style-type: none"> - Foxhollow Farm might be a good location 	PD Committee	NEXT MEETING	<ul style="list-style-type: none"> - Angela has written the district to see if we are approved for an offsite (not at another school) summer session where we can do staff team building. If we are approved, we need to think about what activities might be good. She would also like to do more team building on our gold days - ELA would like to meet this summer to work on vertical alignment - what would other PLCs like to do?
Other Business	PD Committee	5 minutes	NA

Preparation: Next Meeting: May 18



J. Graham Brown School
PD Committee Meeting Agenda

2/16/2021

8:00 - 9:00 am

virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Heckman, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich

Those in attendance at the meeting: See Highlighted

[Six Systems](#) [Non-Negotiables](#) [Racial Equity Plan](#) [BOSS](#) [PD Framework](#) _____
[PD Models](#)

Agenda Item	Responsible	Estimate d Time	Notes/Minutes
Review Norms	PD Committee	2 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- -Thumbs up and down- Comments can also be typed in the chat
DOK Chart for Use by Staff/Success Criteria for Exhibition of Learning at the End of the Year and look at how we will evaluate the effectiveness and get feedback	PD Committee (Carrie Share)	35 minutes	<ul style="list-style-type: none">- John Spencer - February 4th - students should share their process not just their product - the Creative Classroom Podcast- Have a discussion about this is a great process to use for our students first and then ask teachers to do the same- This might be a great way to help shift the school culture and emphasize collaboration- As a school, we have a tendency to not be willing to put ourselves out there - there is a bit of a fear of the “new”- The middle school and high school teachers can really learn from elementary teachers - especially as far as “humanizing” the classroom- Perhaps we use this to frame the beginning of next year and to use “process” as a throughling for next year- Need to have a survey of both the people leading the cohorts to see what they were seeing and we need to check in with our constituents to see how they felt it went



J. Graham Brown School
PD Committee Meeting Agenda

1/19/2021

8:00 - 9:00 am

virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Heckman, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich

Those in attendance at the meeting: See Highlighted

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[PD Models](#)

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	2 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- -Thumbs up and down- Comments can also be typed in the chat
Adjusting SDPL Groups for second semester (need to incorporate Guided Reading for elementary teachers)	Mary Frances and PD Committee	10 minutes	District has purchased word study for guided reading for the elementary teachers. Can we switch out for some of the groups? Let's look at doing a summer session and then look at a cohort for the fall
Look at Calendar and Schedule Writing Plan PD	PD Committee	8 minutes	Need to talk about writing K-12 and introduce staff to the plan. Our writing scores are traditionally below are reading Need to be doing benchmarks - not happening across the board Per Sandra: make sure that writing is a piece of a larger literacy plan We do have a literacy plan that writing is a piece of - but we are wanting to pull out the writing piece to discuss specifically April 27th - will be a writing plan day
DOK Chart for Use by Staff/Success Criteria for Exhibition of Learning at the End of the Year and look at how we will evaluate the effectiveness and get feedback	PD Committee	35 minutes	NEXT
Other Business	PD Committee	5 minutes	- Next meeting we will also start to look at next year and possible summer PD

Preparation: Next Meeting: February 16th



J. Graham Brown School
PD Committee Meeting Agenda
12/7/2020
8:00 - 9:00 am
virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Heckman, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich

Those in attendance at the meeting: See Highlighted

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[PD Models](#)

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	2 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- -Thumbs up and down- Comments can also be typed in the chat
Feedback from BSU	Ramandan Hill	7 minutes	<p>Why do kids of color leave Brown as they transition to High School?</p> <p>Ramadan did a survey with BSU -</p> <ul style="list-style-type: none">- They feel like they are not represented well through the staff and admin- There are not enough opportunities for students of color - whether it is activities or in the curriculum- Feel like they are being left out when there hear about diversity in other schools and want to experience a more diverse student body- They are willing to leave a “good” school in order to attain a more diverse student body- Roughly 73% had not attended Brown since Kindergarten- About 1/3 said they were not planning on going to Brown for HS
Feedback on the EMPT	50 minutes		<p>Professional Development</p> <p>School staff attend District-provided professional development to close racial achievement gap.</p> <p>School leadership and staff reflect on the Equity Institute and other PD to discuss how they will apply</p>

Spring 2020 EMPT			<p><i>what they learned to practice, to positively impact students.</i></p> <ul style="list-style-type: none"> • Growing <ul style="list-style-type: none"> ○ In future EMPTS, consider how you have built on past growth. Some linked evidence is from the Spring of 2019, not the Spring of 2020. ○ Racial Equity was an optional strand for the 2019-2020 school year, how will this be addressed in the 2020-2021 school year? ○ Be sure to track any administration-led or RT-led school-wide trainings for the Fall 2020 EMPT. <p>Have we addressed the above feedback and how do we move to embedded?</p> <ul style="list-style-type: none"> - District Training for Implicit Bias / August 2020 - Aven Cook and Rachel Klein August 2020 Training on cultural competence and ARE tool (also led by Angela Parsons) - Racial Equity Book Study (over 50% of staff - moved from 3 to 4 people to 25) - CSIP talks about using high yield strategies: Maddie Shepard came in and did a session on PBL in the digital setting - August 2020 training focused on both engagement strategies and socio emotional wellness of our students to help foster student connectedness and student achievement - PD Session on the Advisory and then implementation of school wide advisory for the middle and high school - Trauma informed care in November (continuation from District training)
DOK Chart for Use by Staff/Success Criteria for Exhibition of Learning at the End of the Year	PD Committee	move to January	
Other Business	PD committee	move to January	-

Preparation: Next Meeting: January 19th (Tuesday) Consider training on writing plan (maybe in March)



J. Graham Brown School
PD Committee Meeting Agenda

11/16/2020

8:00 - 9:00 am

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Heckman, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue, Mary Frances Landenwich

Those in attendance at the meeting: Curtis Moss, Norah Wakefield, Pam Willison, Torri Martin, Carrie Mook, Amy Thornton, Sandra Hogue, Ramadan Hill, Mary Frances Landenwich, Lauren Heckman, Laura Viergutz

[Six Systems](#)
[PD Models](#)

[Non-Negotiables](#)

[Racial Equity Plan](#)

[BOSS](#)

[PD Framework](#) _____

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	2 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- -Thumbs up and down- Comments can also be typed in the chat
Review PD Policy and Reap	PD Committee	10 minutes	Committee Reviewed the Policy and the REAP <ol style="list-style-type: none">1. In the Policy we need to change the language to say that it is 12 not 18 hours2. While our current SDPL's option of a Racial Equity Book Club does not include the entire staff (thought roughly 50% have joined), we did have both implicit bias training and a presentation by DEP)covering the ARE tool and culturally competent classrooms) for our entire staff during the lead up to the 2020 school year.
Review CSIP	PD Committee	10 minutes	<ol style="list-style-type: none">1. Mary Frances - add support from the district on implicit Bias training to the first priority2. Adding to 4c referring back to the CSS to look at the sense of belonging data3. How do we ensure that what we are doing is actionable? Is the book study enough?4. The progress and monitoring can come from the racial equity committee (which started as a task force) which we will add into the CSIP
DOK Chart for Use by Staff	PD Committee	Next Time	
Success Criteria for Exhibition of Learning at the End of the Year	PD Committee	Next Time	

Other Business	PD committee	8 Minutes	-
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Preparation: Look at PD Framework - we will lead with this next meeting

Next Meeting: December 7th



J. Graham Brown School
PD Committee Meeting Agenda

10/19/2020
8:00 - 9:00 am
virtual

Virtual (google meet link on calendar invite)

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Heckman, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue

Those in attendance at the meeting: Amy Thornton, Torri Martin, Pamela Willison, Curtis Moss, Norah Wakefield, Carrie Mook, Sandra Hogue, Laura Viergutz

[Six Systems Framework](#)

[Non-Negotiables](#)

[Racial Equity Plan](#)

[Quality Work Lens](#)

[BOSS](#)

[PLC](#)

[PD Framework](#)

[PD Models](#)

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms	PD Committee	2 minute	<ul style="list-style-type: none">- mute microphone when you enter- Be on time- Come Prepared- Eat before meeting- Symbol for speaking (? for question, * for comment)- -Thumbs up and down- Comments can also be typed in the chat
State of Current Slide Deck (updates) Independent PD initial form 1. Review Status 2. What Questions or comments do you have? 3. How will impact be measured?	Torri Martin and PD committee	40 minutes	<ul style="list-style-type: none">- 10 minutes of reading through slide deck and independent form- Erin's sounds great: scientific minded and grounded in scientific practices- Some used PD hours offered by their district specialist- 3 people that have picked independent professional development have not stated their plans - Torri will wrap back around with them- Do some parts of this seem more part of a person's "job"? Or is it truly PD- We want to make sure that they action research being done is truly actionable for our students- Maybe we could mirror some of the aspects in PD central to help make sure that what we are doing: Amy will bring resources for us to look at next week- Success Criteria for the Showcase of the Learning- Some plans are deep and some are not - it can be difficult to measure success based upon students - it can take multiple years. Maybe a DOK chart for teachers to self assess their plans- SH: we really should be able to measure to have an impact on students within the year, even if it is the results of a student survey.- CM: Need to make sure we are reminding teachers that there is an expectation that we will be presenting - maybe have students attend.- AT: Don't want people to feel that things are unfair. Elementary already has less planning and so many preps - don't want people to be burdened but also developing ourselves as teachers- Is there a way a way to make the showcase an artifact - maybe make a digital learning PD channel or a directory of knowledge
Other Business	PD committee	8 minutes	<ul style="list-style-type: none">- Were not able to purchase book creator, we were able to get approved for pear deck and Amy went to the training - We will do a training on Dec. 1 first in lieu of

			SDPL. Torri will email Anglea and staff members
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Preparation: Amy will bring PD central info, DOK chart and success criteria examples if you come across them

Next Meeting: November 16th



J. Graham Brown School
PD Committee Meeting Agenda
 9/21/2020
 8:00 - 9:00 am
Virtual

Those invited to the meeting: Amy Thornton, Torri Martin, Laura Viergutz, Lauren Heckman, Ramandan Hill, Pamela Willison, Carrie Mook, Norah Wakefield, Curtis Moss, Sandra Hogue

Those in attendance at the meeting: Torri Martin, Amy Thornton, Laura Heckman, Pam Willison, Ramadan Hill, Sandra Hogue, Curtis Moss, Carrie Mook, Norah Wakefield, Laura Viergutz

Six Systems Framework	Non-Negotiables	Racial Equity Plan	Quality Work Lens	BOSS	PLC
PD Framework			PD Models		

Agenda Item	Responsible	Estimated Time	Notes/Minutes
Review Norms and make changes?	PD Committee	10 minute	<ul style="list-style-type: none"> - mute microphone when you enter - Be on time - Come Prepared - Eat before meeting - Symbol for speaking (? for question, * for comment) - -Thumbs up and down - Comments can also be typed in the chat
Overview of Current SDPL and needs assessment Link to Sign Up 1. Report form for Design Your Own	Torri Martin and PD committee	30 minutes	<ul style="list-style-type: none"> • Need to check against a staff list to make sure everyone has signed-up for something. • Racial Equity Book Study picked 3 books, they will split them and then switch after the semester (everyone will read 2). • How will K2/PBL Group run- Amy is set to run 2 (we need to figure out how to make this happen. Pull in Carrie?) • Torri making a Google Form for individuals creating their own SDLP (so we can gather information about what they are doing). • At the faculty meeting TBD this year, we will all share out what we did/learned (hopefully?) • How do we hold people accountable that they are participating in the work? Many people have tied this to a growth plan, but that doesn't work for everyone. • Torri will create a slidedeck for groups to share out what they are doing and Amy will link it into the newsletter.
Other Business	PD committee	10 minutes	<ul style="list-style-type: none"> • How do we ensure that the PD is motivating ACTION with teachers and staff and not just checking a box? • Book Club is going to focus on how we take these actions into the classroom to affect change in this area. This can help prepare staff for these conversations. • Racial Equity committee has tripled in size (compared to previous years). • Elementary teachers are preparing to talk about racial equity in PBLs. • 6-12 some parents have complained about racial equity conversations but teachers are

			<p>still preparing to have these conversations in a developmentally appropriate way!</p> <ul style="list-style-type: none">• How do we make the conversation from Book Study a systemic conversation for the staff (even if you are not in the book study).• ARE tool is great for having Racial Equity talks with K-12 .• Focus on creating spaces with conversations that lets students decompress from racial trauma they have experienced without re-traumatizing them.• Plan is that the coalition of the willing will enfuse throughout the rest of the building
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Preparation:

Next Meeting: October 19th