Birney Elementary
ELAC Meeting Minutes_English
Date: February 08, 2022 rescheduled from December 07, 2021
(on Zoom)

Minutes from 12/07 (no advice - rescheduled for 02/08/2022
Minutes from 11/09 (approved)

Presente / Committee Members Present: Jennifer Sims (Advisor), Sara Mayorga (new member and DELAC Rep), Emma Ochoa (new member), Bri Alvarez (new member)
Sign-in - please make sure you signed in and submitted the form / Firma y [submit] esta encuesta/solicitud de asistencia

Others present: none

Opening:

- 6pm

Agenda: Completed items & notes

- ☐ Sign-in https://forms.gle/SQt9vx7iVQKr9VJLA
- ☑ ~~DELAC Representative Report~~
- ☑ ~~SPSA advice to principal~~
  - ☑ ~~ELPAC and Reclassification Data~~
  - ☑ ~~SEI Program~~
  - ☑ ~~ELD Intervention Groups~~

Legal Task(s) Covered today

- ☑ ~~ELAC Advises the principal and staff on: School Site Plan for Achievement (SPSA)~~
- ☑ ~~Advise the School Principal and Staff on the School's Programs and Services for English Learners / Programas y servicios~~

ELAC Advice to Administration, with the SPSA

1. Student engagement, safety (absenteeism)
   a. Because of COVID - parents are taking many precautions so not to contaminate others and respect health of everyone
   b. Allergies can ask for the form to register in the health office
   c. Continue with masks and the precautions at home and in the school
   d. Agree with providing translation for Family Fridays when they start again
   e. ELAC would like to support the families from Afghanistan and would like a way to donate requested items - request a place to keep it at school or a way to drop it off - discussed importance of not posting on social media to keep families safe and protected.
2. Lenguaje y matemáticas
   a. This is difficult with the content that they are learning. Like a guide that we can do in the house, with examples, and links to do at home. Like a video or app to reinforce what they are learning in math. Fracciones.
   b. We are happy how the teachers of math give them so much help in math, the professors accept another way of doing it and allows the students to express themselves and their knowledge in their own way, and in many different ways. Continue this. In Mexico this extra help is very limited and we have a lot of help here for the students.
3. ELAC - Comite - we will continue with March Needs Assessment and April or May Attendance meetings and have all tasks completed

Matters Voted Upon:

- Miembros - we need to vote for our membership - Sims can send out to vote (motion: Sara Mayorga, motion passed by unanimous vote)
- Structure - keep the horizontal structure of the meetings and no need for President, Vice President, etc. when we put to vote our current membership. (motion: by Emma Ochoa, motion passed by unanimous vote)

DELAC Representatives: (Olga Trujillo and Sara Mayorga)

Action Items from November & February Meetings in progress / completed

- Members - to start gathering items for the new families
- Sims - schedule translator for meeting on March, invite new families
- Sims - ask Ms. Mead where we can gather donations here at the school
- Sims - send out email to vote for reinstatement of membership
- Sims - send out draft of the needs assessment to members
- Sara Mayorga - show members how to access the Powerschool App on cell phone
- Members - review needs assessment and input suggestions/changes to the questionnaire so we can get it translated
- Sims - to-do - importance of attendance poster on the kindergarten gate (still need to do as of 02/08)- in Birney Buzz, home to all parents and on webpage - done
- Trujillo - investigate if DELAC has ELPAC results for the district (still need to do as of 02/08)
- Sims to share school ELPAC results - shared
- Sims - Brochure on ELAC, ELPAC and Reclassification - done distributed to English Learners - still need to get to 1st grd

Handouts/Presentation documents / Documentos
SPSA Goals copy
Reading Intervention Enrichment # of Students per grade & Focus
English Learner Reclassification Profile
https://forms.gle/hgEoFJMxRVESuT559

Presentation / Presentación 12/07/2021

Next ELAC meeting / La proxima reunion: 03/08

Closure / Cerrada: 7:00pm

Legal Requirement/Training Covered to Date / Requerimientos legales

	Advise the School Principal and Staff on the School's Programs and Services for English Learners / Programas y servicios
	Advise the School Principal and Staff on the School's Efforts to Make Parents Aware of the Importance of Regular School Attendance / importancia de asistencia
	Advise the SSC on the Development of the School Plan for Student Achievement (SPSA) / plan de escuela
	Conduct a Site English Learner Needs Assessment / Necesidades de los estudiantes y sus familias
x	Other topics of interest to ELAC and EL parents: ELPAC; Resources for Math and Reading; ELAC website; ELAC Overview and Training / Otros temas

Carried over from 2020-2021 Legal Task(s) Advice to Principal
x ELAC *Advises* the principal and staff on: The School's Program for English Learners - discussed Structured English Language Instruction (SEI) with support of DELD instruction in each grade level.
advice: Supports for Math [and reading] Elaborated on original Response: Continue retired teachers supporting ELPAC testing and individual supports especially focused on Tk/k/1 throughout end of the year. ELD schedule has changed due to 3 hours of instruction for roomies/zoomies together and will change again next year depending on school schedule
x ELAC Advises the principal and staff on: SPSA Advice: would like a guidance assistance or counselor 4 or 5 days per week Response: additional Counseling is priority as funds become available
x ELAC Advises principal and staff on importance of attendance

- Continue Limo List and Party, classroom trophy/recognition; Saturday School; individual certificates, medals, or popcorn party
- More opportunities for parent interaction
- Poster of absentee statistics at kinder gate - importance of attendance
- Consider texting for absence notification

x ELAC Advises the principal and staff on: Needs Assessment (carried over from 06/2021, advice completed 11/09/2021

- Continue making improvements to make drop-off and pick up more orderly.
  Explain differences in the country with curriculum and grades

ELAC minutes

- Ask teachers for a brief explanation of the grading and ask for specific thing they can do in the house to improve in English so they can continue preparing to reclassify. Teachers can give specific suggestions to the EL parents on how to improve.
- Explore ideas for helping parents with Powerschool - download the app in cell phone app.
- ELPAC scores - how to find on the app
- Report on ELPAC scores for the school and rate of reclassification. Olga will try to find the rate of reclassification for the district from DELAC - next meeting
- Improve communication about school programs- more event reminders, a small blurb about ELAC or ELD, more repetition with events. Liked Giving Tree t repetition really was good and it made me realize I want to go and check what that is.
- Utilization of translation services depends on the lens you are looking through, the context for translation. Consider automatic translation for parent events. Amharic and Spanish. Maybe for PTA, Family Friday.

Consejos a la directora de 2020-2021 Tareas legales
x Programas Escolares y Servicios: El programa escolar para estudiantes de inglés: se analizó la instrucción estructurada del idioma inglés (SEI) con el apoyo de la instrucción DELD en cada nivel de grado.
consejo: Mas apoyo para matemáticas [y lectura] *Si tenemos mas apoyo - $20,000 por una maestra extra*
Elaborado sobre la respuesta original: Continuar con los maestros jubilados apoyando las pruebas de ELPAC y apoyo individual especialmente enfocados en Tk / k / 1 durante todo el año. El horario de ELD ha cambiado debido a las 3 horas de instrucción. - *Si tenemos la maestra enfocando en los niños quienes aprenden inglês, tambien compremos HeadSprout y utilizaremos Imagine Learning and Lexia.com (on clever.com)*
x Plan de Escuela / SPSA : quisiera una persona ayudar con "guidance" o un consejero 4 o 5 días a la semana Respuesta: Asesoramiento adicional es una prioridad a medida de los fondos - *Si tenemos ahora en 2021-2022*
x importancia de la asistencia
- Continuar lista y fiesta de limusinas, trofeo / reconocimiento del salón de clases; Escuela de los sábados; certificados individuales, medallas o fiesta de palomitas de maíz - *Si tenemos un premio para la clase, ponen en el Birney Buzz, y los ninos reciben un lápiz especial. 2021-2022*
- Más oportunidades para la interacción de los padres - *Si tenemos eventos como BookFair y Farm Stand pero nada mas durante la escuela por COVID-19*
- Póster de estadísticas de absentismo en kinder gate - importancia de la asistencia (necesita hacerlo)
- Considere enviar mensajes de texto para notificar la ausencia - *No porque no tenemos los empleos para hacerlo en la oficina ahora)*

x Evaluación de necesidades (transferido de 06/2021, asesoramiento completado el 09/11/2021
- Continúe realizando mejoras para que la entrega y la recogida sean más ordenadas.
- Explicar las diferencias en el país con el plan de estudios y las calificaciones.
- Pida a los profesores una breve explicación de la calificación y pregunte qué cosas específicas pueden hacer en la casa para mejorar en inglés y poder seguir preparándose para la reclasificación. Los maestros pueden dar sugerencias específicas a los padres EL sobre cómo mejorar.
- Explore ideas para ayudar a los padres con Powerschool: descargue la aplicación en la aplicación del teléfono celular.
- Puntuaciones de ELPAC: cómo encontrarlas en la aplicación
- Informe sobre las puntuaciones de ELPAC para la escuela y la tasa de reclasificación. Olga intentará encontrar la tasa de reclasificación para el distrito de DELAC - próxima reunión
- Mejorar la comunicación sobre los programas escolares: más recordatorios de eventos, una pequeña propaganda sobre ELAC o ELD, más repetición con eventos. Me gustó Giving Tree t la repetición fue realmente buena y me hizo darme cuenta de que quiero ir y comprobar qué es eso.
- La utilización de los servicios de traducción depende del lente a través del cual esté mirando, el contexto para la traducción. Considere la traducción automática para eventos para padres. Amárico y español. Quizás para PTA, Family Friday.