

**Cashmere Avenue Home and School
Meeting Minutes
3 April 2023, 7.30pm - Staffroom**

Present:

Kirsten Richards, Amanda Rossiter, Adelle Jensen, Ashley Durston, Zoe Gray, Brooke McPheat, Guanny Liu Prosee, Emma Tatham, Wendy Hoar, Emma Bonner, Shawni Hadfield and Sheree Targett.

Apologies:

Sara Heath, Karen Eggers, Jemma O'Brien,

Minutes moved by Emma Tatham and seconded by Brooke McPheat.

Correspondence in

The Committee discussed an email from Annette Pollock regarding improving community emergency planning/resilience through the sale of rainwater tanks / grab bags, with the additional option of funding emergency supplies for others in need. Adelle also mentioned that she has received an email from WREMO regarding the possibility of holding an information evening. The Committee agreed we would respond to Annette and offer her to be involved in a potential meeting with WREMO and developing any subsequent plan for how we might best proceed.

New Zealand Art Show – offering to provide us with 50 free tickets to sell for \$10 or \$15. We would need to distribute 150 flyers. The Committee agreed to proceed and sell the tickets on Kindo.

Penthouse Cinema – movie night.

Calendar Art – prices going up 50c per item. The Committee agreed to leave the Calendar Art as it is.

Finances

The current bank balance is \$43,000.

Teacher report

Juniors

Exciting new literacy learning taking place- we are implementing the structured literacy approach with LLLL as our resource. All this new learning (for teachers & students) is based on the science of reading and is well researched. All the junior

teachers are excited to implement it. Watch for a notice about a parent information afternoon based on this in the beginning of Term 2.

Playbased learning is still important as it is a good opportunity to explore CAS's values and capabilities all while having fun! We are always on the hunt for hearty resources for the children to play with- wood, pvc piping, large vehicles with wheels for transport, etc. We are also looking for good stuff for a tinker table - old technology or anything with a lot of buttons that can be taken apart is always welcome!

Inquiry for Year 1s has been based on bugs, butterflies, insects and ko wai au (who am I?) With learning more about where our names have come from, knowing our own strengths, and the countries our families affiliate with. Inquiry for the Year 2s is also ko wai au (who am I?) and we have been working on our pepeha and looking at the meaning behind our names. Other than that, we have settled well into our routines and learning journey for the year.

Middles

We have reintroduced mahi tahi (play based learning) for our Year 3-4 cohort and it has provided fantastic opportunities to further develop our CAS capabilities/values. It has also been great for building positive relationships with new classmates. We have been very lucky to receive a number of donations from our parent community and they are very supportive of our "hands-on" learning experiences.

Earlier in the term, we had swimming with Easy Swim who are amazing coaches. Now we have started cross country training (weather permitting). This is brand new for our Year 3 children and we will walk everyone through the track early next term. We have also just started our Production journey - eek! Each class has chosen their song and we have started looking into what this could look like on stage e.g. native birds/animals.

Our children have settled well into routines and both our literacy and numeracy programmes are humming.

Seniors

The seniors have been training for cross country that is going to be held on the first Friday back in term two. We have also been inquiring into materials, their qualities and how we can use them to create new camp activities. Classroom routines have been established and the children have taken on their new senior responsibilities with enthusiasm and maturity.

Principal's report

Our People, Our Place

There is a real sense of positivity and energy around the school, even as we head towards the holidays. It's lovely to see more parents outside Rooms 3, 4, and 5 at pick up time again. We have a few cases of Covid amongst the staff, and there have been the usual numbers of other illnesses swirling around for this time of year.

Fun Day

The Fun Day was such a success! Such a positive buzz of people, and how good to have the community back out and about together. A huge congratulations to everyone involved in the organisation and running of the day. It was wonderful to be part of something that works

towards our *Relationships* Strategic Goal: *Through mahi tahi we will achieve whanaungatanga by valuing diversity, empathy and collaboration.*

Block 2 (Rooms 7, 8, 9) Update

Building work is progressing despite some extra drainage work being required. In the meantime our Term 2 New Entrant class will start in Room 1 with Jenny Neill, and they will move down in early July.

Kapa Haka Hikoi to New World

We are looking forward to our hikoi to New World tomorrow with our senior Kapa Haka performers; a way to showcase and uplift Kapa Haka, and for our students to show gratitude for the huge support of Mike and Lisa over the years.

School Production

Our eight senior script writers have worked hard to write our school production script (title TBC) and tomorrow we have auditions for our main actors. Classes have their music decided on, and will work on their performances early next term, ready for our show week 22nd-24th May. We will be seeking support for costume and props design and will be taking Guanny up on her offer to support with acting!

Thank you for a wonderful Term 1, working together for our amazing kura!

Actions from last meeting

1. The Committee agreed to proceed with 'Fundraising with Bulbs.	Amanda to put on Kindo and run off labels. Gemma and Brooke to advertise and distribute orders. ONGOING/ DELAY IN SUPPLYING THE BULBS
2. The Committee agreed to implement a recycling programme for used tees and hoodies and to try incorporate an opportunity for community engagement/whanaungatanga.	Emma to implement. EMMA TO UPDATE
3. The Committee agreed to look at the possibility for a disco on 27 October with a spookiness theme.	Zoe / Jane (Kirsten to check the school calendar). DISCUSS AGAIN CLOSER TO THE TIME
4. The Committee approved a \$1k budget approved for initial stage of the CASE garden.	Karen UPDATE IN GENERAL BUSINESS
5. The Committee agreed to accept some donations for the replacement of the sandpit cover.	KIRSTEN raised \$600. Ordered and will be here soon.
6. Karen agreed to investigate options to switch from Westpac to another bank. Karen also declared a potential conflict of interest with her relationship to ANZ. The Committee agreed to examine the Constitution and manage any potential conflict.	Karen Kirsten to look at the Constitution and raise any conflicts with the Committee.

General Business

Fair update/ rapid review –

The Committee had a quick review of the Fun Day agreeing it was a very successful day. All reflected on how nice it was to have everything down in one space at the

bottom. We agreed that for the next one, we could add a few more things with tweaks rather than major changes.

Term 2 Fundraisers: NZ Art Show (50 free tickets to sell), Hoodies, Sausage Sizzle, Bake Sale, 'athon

Hoodies – Committee agreed to proposed price increase.

HOODIE COSTS 2023					
KIDS HOODIES					
RRP (Hoodie, minimum order of 10)	\$60.00	Hoodie (>100)	\$60.00	RRP (Hoodie, minimum order of 20)	\$60.00
Hoodie	-\$37.95	Hoodie	-\$37.95	Hoodie	-\$37.95
Printing (based on minimum order of 10)	-\$14.95	Printing (based on order of 100)	-\$9.76	Printing (based on minimum order of 20)	-\$12.65
Kindo charge	-\$1.56	Kindo charge	-\$1.41	Kindo charge	-\$1.49
Cost CAS Hoodie (no name)	-\$54.46	Cost CAS Hoodie (no name)	-\$49.12	Cost CAS Hoodie (no name)	-\$52.09
Home & School Retain	\$5.54	Home & School Retain	\$10.88	Home & School Retain	\$7.91
RRP (Hoodie Personalised, minimum order of 10)	\$70.00	RRP Hoodie Personalised (>100)	\$70.00	RRP (Hoodie Personalised, minimum order of 20)	\$70.00
Hoodie	-\$37.95	Hoodie cost	-\$37.95	Hoodie	-\$37.95
Printing (based on minimum order of 10)	-\$14.95	Printing (based on order of 100)	-\$9.76	Printing (based on minimum order of 20)	-\$12.65
Kindo charge	-\$2.07	Kindo charge	-\$1.78	Kindo charge	-\$2.07
Personalisation	-\$12.65	Personalisation	-\$12.65	Personalisation	-\$12.65
Cost Personalised Hoodie	-\$67.62	Cost Personalised Hoodie	-\$62.14	Cost Personalised Hoodie	-\$65.32
Home & School Retain	\$2.39	Home and School Retain	\$7.86	Home & School Retain	\$4.69
ADULTS HOODIES OPTION 1: 60/70 PRICE					
Adults Hoodie RRP (minimum order of 10)	\$65.00	Adults Hoodie (>100 totals orde	\$65.00	Adults Hoodie RRP (minimum order of 20)	\$65.00
Hoodie	-\$41.40	Hoodie	-\$41.40	Hoodie	-\$41.40
Printing (based on minimum order of 10)	-\$14.95	Printing (based on order of 100)	-\$9.76	Printing (based on minimum order of 20)	-\$12.65
Kindo charge	-\$1.66	Kindo charge	-\$1.51	Kindo charge	-\$1.59
Cost CAS Hoodie (no name)	-\$58.01	Cost CAS Hoodie (no name)	-\$52.67	Cost CAS Hoodie (no name)	-\$55.64
Home & School Retain	\$6.99	Home & School Retain	\$12.33	Home & School Retain	\$9.36
Adults Hoodie RRP (minimum order of 10)	\$75.00	Adults Hoodie (>100 totals orde	\$75.00	Adults Hoodie RRP (minimum order of 20)	\$75.00
Hoodie	-\$41.40	Hoodie	-\$41.40	Hoodie	-\$41.40
Printing (based on minimum order of 10)	-\$14.95	Printing (based on order of 100)	-\$9.76	Printing (based on minimum order of 20)	-\$12.65
Personalisation	-\$12.65	Personalisation	-\$12.65	Personalisation	-\$12.65
Kindo charge	-\$2.04	Kindo charge	-\$1.88	Kindo charge	-\$1.97
Home & School Retain	\$3.96	Home & School Retain	\$9.31	Home & School Retain	\$6.33

Spellathon – Kirsten to talk to Sarah Peck and Lisa.

Sausage sizzle – Kirsten to introduce herself to Ian, the new New World owner after he starts at the beginning of May.

Disco – due to the production, the committee agreed to hold the disco in term 3.

Bake Sale

AGM – Kirsten confirmed the positions needing filling (Secretary and Treasurer) and the process for nominations/confirmation.

Summary of Actions Arising

1. Annette Pollock – WREMO coming in. Respond and copy in Adelle.	Amanda / Adelle
2. New Zealand Art Show – offering to provide us with 50 free tickets to sell for \$10 or \$15. 150 flyers (50 show day tickets, which are usually \$10 pre-sale and \$15 at the door –	Amanda

you can use these for a fundraiser or to gift to your community).	
3. Emma to draft some words regarding the recycling of pre-loved hoodies. The Committee agreed to try it until the end of the year and then review.	Emma
4. Disco – all inclusive with the extras. Prepaid on kindo.	Zoe and Jane
5. Production – The Committee agreed to sell tickets on Kindo and then lolly bags for cash on the night (New Zealand themed lollies like jet planes, chocolate fish, jaffas). \$5 for ticket and cash for lollies.	

Other Nil

Meeting closed at

**Next meeting:
cc CAS Office**

DRAFT 2023 MEETING DATES

Meeting date	Term and week	Proposed H&S Events	BOT meeting dates
20 February 2023	Term 1, week 4	Fair Tee Shirts	14 February
3 April 2023	Term 1, week 10		14 March
15 May 2023 (AGM) (Production May 22)	Term 2, week 4		9 May
19 June 2023	Term 2, week 9	Hoodies Mathathon Sausage sizzle Disco Bake Sale	13 June
7 August 2023	Term 3, week 4	Hoodies Bake sale Sausage sizzle Calendar Art	1 August
18 September 2023	Term 3, week 10		12 September
6 November 2023 (if required)	Term 4, week 3	Bake sale Quiz Disco Ice blocks Christmas Trees	17 October
4 December 2023	Term 4, week 7		14 November
			12 December

2023 Term dates:

Term 1: Monday 30th January – Thursday 6th April
Waitangi Day - Monday 6th February

Term 2: Monday 24th April – Friday 30th June
ANZAC Day - Tuesday 25th April
King's Birthday - Monday 5th June

Term 3: Monday 17th July – Friday 22th September

Term 4: Monday 9th October – Friday 15th December
Labour Day - Monday 23rd October