

Three Oaks PTO Monthly Meeting Minutes
Thursday, November 20, 2025
7:00 PM - Three Oaks School
www.threeoakspto.com general@threeoakspto.com

- 1) Call to Order—Welcome and introductions (**Dan Tyner**) - called to order at 7:10pm
 - a) In attendance: Lindsay Abel, Jamie Padilla, Monica Shore, Dan Tyner, Alex Mamula, Emily Erbach, Kristin Barth, Kyle Block, Rosie Conde, Dani Krug, Sarah Ortiz, Liz Oppewal, Jamie Gudino, Christie Larson
- 2) Motion to approve October 16, 2025 Minutes
 - a) Motion to approve by: Jamie Padilla
 - b) Seconded by: Alex Mamula
- 3) Principal's Update (**Mr. Block**)
 - a) Thank you for great events, 30 Veterans for assembly, thank you for meal coming up for conferences.
 - b) Hosting summer school this year while Deerpath is renovated.
 - c) Getting more security upgrades over the summer - extra door before library, key fobs, locks, etc.
 - d) Bringing spelling bee back this year.
 - e) Open House is May 5, 5-6:30pm
- 4) Teachers' Update - (**Dani & Sarah**)
 - a) Looking for approval and donation for all school field trip for One School One Book.
 - b) Would like a care closet for hygiene support. (body spray, deodorant, hair ties etc) to help kids feel confident with learning.
 - c) Liz suggests lumping this in with Three Oaks Closet
 - d) 5th grade would like to see Number The Stars (a play) and have a second field trip. Jamie states that they still have their field trip budget.
- 5) Presidents' Update (**Dan Tyner**) - There have been a lot of volunteers this year and it's great to have a lot of participation.
- 6) Vice-President's Report (**Emily Erbach**) - no update
- 7) Treasurer's Report (**Jaime Gudino**) - Classroom party forms coming in, keep them coming.
- 8) Financial Secretary's Report (**Monica Shore**) - no update
- 9) Recording Secretary's Update (**Kristin Barth**) - no update
- 10) Corresponding Secretary's Report (**Alex Mamula**) - Reminder to committees doing events to follow event planning guide to ensure everything is done on time.
- 11) Completed events
 - a) ROTM: Chipotle (**Monica**)
 - i) \$352 for Portillos
 - ii) \$220.10 for Chipotle

- b) School Directories (**Katie**) - Directories have been distributed and there are additional directories available for \$5
- c) Costume Pantry (**Meredith**) - Substantially less participation this year. 6-7 kids total.
- d) Father/Son Gaming Tournament (**Christie**)
 - i) High school volunteers didn't show up at the last min but parents pitched in to help.
 - ii) 32 teams in the bracket, only 1 didn't show up.
 - iii) Planning to do it next year.
- e) Skate Night (**Kelly**)
 - i) 138 admissions totalling \$690, XTreme Wheels charged \$500, we made \$190 for PTO.
- f) Veteran's Day Assembly (**Special Events Committee**) - It was a great assembly. The kids were excited and enjoyed singing to the veterans.

12) Current/Upcoming events:

- a) Original Works (**Jaime/Jamie**)
 - i) 18 orders. \$813.60 order total. Unsure of what our profit will be. Last year we had 80+ orders.
 - ii) Jamie P suggests opening up the library 1 or 2 times with art supplies and volunteers after school to give kids an opportunity to create their art at home.
 - iii) Another idea is asking teachers to come up with a classroom project that is within the guidelines.
 - iv) Jamie P suggests Friday Fun Night art station.
- b) Holiday Shop (**Kristin/Layne**)
 - i) Dec 5, 8 and 9.
 - ii) Display case set up, flyers in teacher mailboxes this past Monday. Volunteer form out.
 - iii) Need more volunteers especially for the younger classes.
- c) Fun Fair (**Emily**)
 - i) Sold 69 wristbands with presales.
- d) Talent Show (**Emily**) -
 - i) Having trouble scheduling with Jr. High. Looking at possibly mid May and likely at Three Oaks.
 - ii) Jamie G. suggests park district, outdoor at Lions Park in band shell.
- e) Spirit Wear (**Katie**) - second ordering window closed as of 11/17, everything should be delivered before winter break
- f) Chairs Needed
 - i) Assemblies - Emily handling but looking for more help. Looking into Storm Chasers, have read mixed reviews.
- g) Science Fair (**Emily/Christie**) - Fri, Jan 9th at Three Oaks.

13) Ongoing Committees:

- a) **Snack Pantry (Alex/Meredith)**
 - i) Set up in the office. It's stocked and up and running.
 - ii) Received \$200 Costco gift card for snacks.
- b) **Restaurant of the Month (Monica)**
 - i) Panda Express - 12/9
 - ii) Liz asks about splitting Culvers ROTM into 2 days. Culvers suggests to keep at one day due to the number of classrooms.
- c) **Playground (Meredith/Liz)**
 - i) Thank you PTO for allocating more funds.
 - ii) Keeping colors the same as the larger back playground. Budget is allowing to choose more fun pieces.
 - iii) On track for an April/May build.
 - iv) Next meeting Dec 4.
- d) **Birthday Board (Katie/Jamie)** - Nov birthdays "Sweet as Pie" pumpkin pie theme, Dec "Oh Snap" gingerbread theme
- e) **Yearbook (Emily)**
 - i) Began outline for this year's yearbook.
 - ii) Will try to sell last year's yearbook at conferences.
- f) **TAP (Sarah)**
 - i) Still need volunteers.
 - ii) PTO/Mr. Block to notify teachers when there is a volunteer coming so teachers can turn in work.
- g) **Teacher/Staff Appreciation (Teacher Appreciation Committee)**
 - i) 11/17 carmel apple bar, Jewel donated apples.
 - ii) Halloween staff costume contest; almost 100 people voted
 - iii) Providing meal during conferences.
 - iv) 11/25 trail mix bar
 - v) 12/18 hot cocoa bar.
- h) **Three Oaks Closet (Liz)** - Still in need of larger girls and boys clothing.
- i) **Lost & Found (Liz/Laura)** - 4 bins of hoodies will be put out for lost and found next week.
- j) **Winter Gear Closet (Liz/Laura)** - Extra winter clothing is in a few empty clockers down 1st/K hallway and larger sizes down 3rd grade hallway.
- k) **Care Closet (Liz)**
 - i) Create another locker down 4/5 hallway with hygiene needs for kids to use when needed.
 - ii) Liz will write a proposal.

14) Other Topics:

a) **Odyssey of the Mind (Christie)**

- i) D26 sponsored membership for OM in 2024 as it was a district wide offering. Now it is just a Three Oaks event and will be a \$290 membership fee.
- ii) If other schools want to participate Christie will help them get started then their PTO can sponsor.
- iii) Fundraising was a challenge as people were hesitant to write checks out to Christie. Can we have people write checks to PTO for fundraising.
- iv) Christie will talk to D26 about still funding our school.

15) Roundtable / Open Business

- a) Ms. Conde requests \$500 donation from PTO for the Three Oaks Day of Giving to purchase items to supplement donations. If we have enough donations we don't need to donate as much.
 - i) Collecting sealed food, hygiene items and warm clothes. Collect before winter break and then have families come shop.
 - ii) Alex suggests Skate Night proceeds go towards this event annually.
 - iii) Suggested drop off of items 12/17-12/21. PTO agrees to fund up to \$300.
- b) December PTO meeting canceled

Oct/Nov 2025 Calendar

November 21st - ½ Day of School

November 24th-25th - Conferences

November 26th-28th - No School

December 5th-9th - Holiday Shop

December 12th - Fun Fair

Meeting adjourned at 8:18pm