Three Oaks PTO Monthly Meeting Minutes
Thursday, November 20, 2025
7:00 PM - Three Oaks School
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1) Call to Order—Welcome and introductions (**Dan Tyner**) - called to order at 7:10pm
    a) In attendance: Lindsay Abel, Jamie Padilla, Monica Shore, Dan Tyner, Alex Mamula, Emily Erbach, Kristin Barth, Kyle Block, Rosie Conde, Dani Krug, Sarah Ortiz, Liz Oppewal, Jamie Gudino, Christie Larson
2) Motion to approve October 16, 2025 Minutes
    a) Motion to approve by: Jamie Padilla
    b) Seconded by: Alex Mamula
3) Principal's Update (**Mr. Block**)
    a) Thank you for great events, 30 Veterans for assembly, thank you for meal coming up for conferences.
    b) Hosting summer school this year while Deerpath is renovated.
    c) Getting more security upgrades over the summer - extra door before library, key fobs, locks, etc.
    d) Bringing spelling bee back this year.
    e) Open House is May 5, 5-6:30pm
4) Teachers' Update - (**Dani & Sarah**)
    a) Looking for approval and donation for all school field trip for One School One Book.
    b) Would like a care closet for hygiene support. (body spray, deodorant, hair ties etc) to help kids feel confident with learning.
    c) Liz suggests lumping this in with Three Oaks Closet
    d) 5th grade would like to see Number The Stars (a play) and have a second field trip. Jamie states that they still have their field trip budget.
5) Presidents' Update (**Dan Tyner**) - There have been a lot of volunteers this year and it's great to have a lot of participation.
6) Vice-President's Report (**Emily Erbach**) - no update
7) Treasurer's Report (**Jaime Gudino**) - Classroom party forms coming in, keep them coming.
8) Financial Secretary's Report **Monica Shore**) - no update
9) Recording Secretary's Update (**Kristin Barth**) - no update
10) Corresponding Secretary's Report (**Alex Mamula**) - Reminder to committees doing events to follow event planning guide to ensure everything is done on time.
11) Completed events
    a) ROTM: Chipotle **(Monica)**
        i) $352 for Portillos
        ii) $220.10 for Chipotle

b) School Directories **(Katie) -** Directories have been distributed and there are additional directories available for $5
c) Costume Pantry **(Meredith)** - Substantially less participation this year. 6-7 kids total.
d) Father/Son Gaming Tournament **(Christie)**
    i) High school volunteers didn't show up at the last min but parents pitched in to help.
    ii) 32 teams in the bracket, only 1 didn't show up.
    iii) Planning to do it next year.
e) Skate Night **(Kelly)**
    i) 138 admissions totalling $690, XTreme Wheels charged $500, we made $190 for PTO.
f) Veteran's Day Assembly **(Special Events Committee) -** It was a great assembly. The kids were excited and enjoyed singing to the veterans.

12) Current/Upcoming events:
a) Original Works **(Jaime/Jamie)**
    i) 18 orders. $813.60 order total. Unsure of what our profit will be. Last year we had 80+ orders.
    ii) Jamie P suggests opening up the library 1 or 2 times with art supplies and volunteers after school to give kids an opportunity to create their art at home.
    iii) Another idea is asking teachers to come up with a classroom project that is within the guidelines.
    iv) Jamie P suggests Friday Fun Night art station.
b) Holiday Shop **(Kristin/Layne)**
    i) Dec 5, 8 and 9.
    ii) Display case set up, flyers in teacher mailboxes this past Monday. Volunteer form out.
    iii) Need more volunteers especially for the younger classes.
c) Fun Fair **(Emily)**
    i) Sold 69 wristbands with presales.
d) Talent Show **(Emily) -**
    i) Having trouble scheduling with Jr. High. Looking at possibly mid May and likely at Three Oaks.
    ii) Jamie G. suggests park district, outdoor at Lions Park in band shell.
e) Spirit Wear (**Katie**) - second ordering window closed as of 11/17, everything should be delivered before winter break
f) Chairs Needed
    i) Assemblies - Emily handling but looking for more help. Looking into Storm Chasers, have read mixed reviews.
g) Science Fair **(Emily/Christie)** - Fri, Jan 9th at Three Oaks.

13) Ongoing Committees:

a) Snack Pantry **(Alex/Meredith)**
    i) Set up in the office. It's stocked and up and running.
    ii) Received $200 Costco gift card for snacks.
b) Restaurant of the Month **(Monica)**
    i) Panda Express - 12/9
    ii) Liz asks about splitting Culvers ROTM into 2 days. Culvers suggests to keep at one day due to the number of classrooms.
c) Playground **(Meredith/Liz**)
    i) Thank you PTO for allocating more funds.
    ii) Keeping colors the same as the larger back playground. Budget is allowing to choose more fun pieces.
    iii) On track for an April/May build.
    iv) Next meeting Dec 4.
d) Birthday Board **(Katie/Jamie)** - Nov birthdays "Sweet as Pie" pumpkin pie theme, Dec "Oh Snap" gingerbread theme
e) Yearbook **(Emily)**
    i) Began outline for this year's yearbook.
    ii) Will try to sell last year's yearbook at conferences.
f) TAP **(Sarah)**
    i) Still need volunteers.
    ii) PTO/Mr. Block to notify teachers when there is a volunteer coming so teachers can turn in work.
g) Teacher/Staff Appreciation **(Teacher Appreciation Committee)**
    i) 11/17 carmel apple bar, Jewel donated apples.
    ii) Halloween staff costume contest; almost 100 people voted
    iii) Providing meal during conferences.
    iv) 11/25 trail mix bar
    v) 12/18 hot cocoa bar.
h) Three Oaks Closet **(Liz)** - Still in need of larger girls and boys clothing.
i) Lost & Found **(Liz/Laura)** - 4 bins of hoodies will be put out for lost and found next week.
j) Winter Gear Closet **(Liz/Laura) -** Extra winter clothing is in a few empty clockers down 1st/K hallway and larger sizes down 3rd grade hallway.
k) Care Closet **(Liz)**
    i) Create another locker down 4/5 hallway with hygiene needs for kids to use when needed.
    ii) Liz will write a proposal.

14) Other Topics:

a) Odyssey of the Mind **(Christie)**
    i) D26 sponsored membership for OM in 2024 as it was a district wide offering. Now it is just a Three Oaks event and will be a $290 membership fee.
    ii) If other schools want to participate Christie will help them get started then their PTO can sponsor.
    iii) Fundraising was a challenge as people were hesitant to write checks out to Christie. Can we have people write checks to PTO for fundraising.
    iv) Christie will talk to D26 about still funding our school.

15) Roundtable / Open Business
a) Ms. Conde requests $500 donation from PTO for the Three Oaks Day of Giving to purchase items to supplement donations. If we have enough donations we don't need to donate as much.
    i) Collecting sealed food, hygiene items and warm clothes. Collect before winter break and then have families come shop.
    ii) Alex suggests Skate Night proceeds go towards this event annually.
    iii) Suggested drop off of items 12/17-12/21. PTO agrees to fund up to $300.
b) December PTO meeting canceled

Oct/Nov 2025 Calendar

November 21st - ½ Day of School
November 24th-25th - Conferences
November 26th-28th - No School
December 5th-9th - Holiday Shop
December 12th - Fun Fair

Meeting adjourned at 8:18pm