

Name: Ecomm Bin Putaway

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Revision: 1

Outcome: To move received items into their permanent bin.

Step 1: Go to receiving.



Calls and notifications will vibrate



STEP 2. Go to bin putaway.

11:55 ✓

RF-SMART

Back Exit

Receiving >

Bin Putaway

Purchase Order Receiving

RMA Receiving

Counting >

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STEP 3. Select the locations corresponding with your product and click load items.

11:56

Back

Bin Putaway

Location: Bend Brewing

>

From bin: RECEIVING





>

Item:


Load items




STEP 4. Click on the item you want to putaway.

11:56    

Back **Bin Putaway**







Location: **Bend Brewing** 

From bin: **RECEIVING** 

Item:



BEND-CH6059	Avail:	48
Black Trucker Hat		



BEND-DE3087-S	Avail:	48
Green Crew		





  **GIF**    

Q¹ W² E³ R⁴ T⁵ Y⁶ U⁷ I⁸ O⁹ P⁰

A S D F G H J K L

 Z X C V B N M 

?123 ,  . 



STEP 5. Enter the quantity you want to putaway.

11:57

Back

Bin Putaway

BEND-CH6059

Black Trucker Hat

Avail:

UOM:

48

Ea

Status: Good

Avail:

48

Qty: |

Ea

Calc

Bin	Quantity
* SM02-A-1	0



STEP 6. Select the bin you want to put items in.

11:58

Back

Bin Putaway

Submit

BEND-DE3087-S

Green Crew

From bin: RECEIVING

Avail: 48

Qty: 48

UOM: Ea

To bin:

Set preferred bin

Bin	Quantity
* SM01-A-1	0



STEP 7. Repeat these steps for any other items in list to putaway.

