

St. Catharines Downtown Association Board of Directors Meeting AGENDA

Date and Time: Monday, January 26, 2026 at 11:00 a.m. **Location:** Burgoyne Room, City Hall + Zoom

Reminder of previous motions about the board:

- Passed Sept 25/2023: “That comments are limited to 2 minutes per person and 2 minutes for rebuttals, unless exception granted by Board”
- Passed August 29/22: “In order to ensure our meetings are safe spaces for all, Board members and guests will be given one notice of a code of conduct infraction, as determined by the Chair, if the code of conduct is broken again then the guest/director will be asked by the Chair to leave the meeting, staff will then remove the guest/director”

TIME	ITEM	TOPIC	PRESENTER
Convening the Meeting			
	A1	Welcome	K. Orlandi
	A2	Land Acknowledgment Schedule: 2025 Meeting Schedule	
	A3	Declarations of Interest	K. Orlandi
	A4	Approval of Agenda <i>MOTION: To accept the agenda as presented</i> <i>Moved: Seconded:</i>	K. Orlandi
Minutes of Last Meeting			
	B1	Approval of previous minutes W November 24 2025 Board Minutes.docx <i>MOTION: That the minutes of the November 24, 2025 Board Meeting be approved.</i> <i>Moved: Seconded:</i>	K. Orlandi
Presentations			
	C1	<i>Moving Committee presents 2027 Proposed Office Relocation</i> Jan 2026 - Proposed Office Relocation \ <i>SUGGESTED MOTION: That the Board of Directors accept the recommendation of the Office Relocation Committee and authorize staff to enter into lease negotiations, with any proposed lease agreement to be brought back to the Board for final approval before being executed.</i> <i>Moved:</i> <i>Seconded:</i>	K. Dodge
Reports			
	D3	Events Committee Update: Holiday Trail Review Downtown D’Lish Black History Month	K. Dodge
	D5	Beautification and Placemaking Update:	J. McKenna

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		<p>Reorganization of the committee into working groups as needed:</p> <ul style="list-style-type: none"> ● Flowers ● Banners ● Public Art ● Streetscape <p>Banner Update - RFP published</p>	
	D4	<p>Marketing Update:</p> <p>River Lions Merch live Sold 88+ pieces of merch to date (~\$1500) Sold remaining calendars to public Focus on 150 years of history and business highlights Dharmi + Kat to attend TPN Summit</p>	K. Dodge
	D1	<p>Governance update:</p> <p>2026 Procedural Bylaw update</p> <p><i>SUGGESTED MOTION: That the Board of Directors of the St. Catharines Downtown Association approve and adopt the proposed 2026 Procedural By-Laws, as presented, to take effect immediately upon City Council approval.</i></p> <p><i>Moved:</i> <i>Seconded:</i></p>	J. Mach
	D2	<p>Executive Committee Update:</p> <p>2026 Budget approved by Council on Jan 12 (see attached)</p> <p>Monthly Walkabout</p>	K. Orlandi
	D4	<p>Update on Financials:</p> <p><i>Budget vs Actuals</i> <i>Financials</i></p> <p><i>SUGGESTED MOTION: That the Board of Directors (through the Executive) may from time to time direct a portion of the reserve fund to be invested in high</i></p>	S. Kesh

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	<p>interest savings accounts, Guaranteed Investment Certificates (GICs) or other options considered to be low risk by financial institutions or Certified Financial Planners, so long as;</p> <ol style="list-style-type: none"> 1. The entirety of the investment is held at a reputable and licensed Financial Institution 2. There remains enough cash in the reserve fund for 3 months of operating costs 3. The term of any investment with a fixed term does not exceed 5 years <p>Moved:</p> <p>Seconded:</p> <p>Scheduled GICs</p> <p>Establish a 5 year schedule of 5 year GICs</p> <table border="1" data-bbox="422 924 1356 1222"> <tr> <td>Year 1</td> <td>Initial - 20% to 1yr, 20% to 2yr, 20% to 3 yr, 20% to 4 yr, 20% to 5 yr Then 20% to 5 year GIC</td> </tr> <tr> <td>Year 2</td> <td>20% to 5 year GIC</td> </tr> <tr> <td>Year 3</td> <td>20% to 5 year GIC</td> </tr> <tr> <td>Year 4</td> <td>20% to 5 year GIC</td> </tr> <tr> <td>Year 5</td> <td>20% to 5 year GIC</td> </tr> </table> <p>This table shows that all the money is invested in year 1 then establishes a schedule of 5 5-year terms one of which renews every year.</p>	Year 1	Initial - 20% to 1yr, 20% to 2yr, 20% to 3 yr, 20% to 4 yr, 20% to 5 yr Then 20% to 5 year GIC	Year 2	20% to 5 year GIC	Year 3	20% to 5 year GIC	Year 4	20% to 5 year GIC	Year 5	20% to 5 year GIC	
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Year 5	20% to 5 year GIC											
D7	<p>Advocacy Update:</p> <p>Safety Meeting - February 24th 5-8pm at the PAC</p> <p>Recycling Update</p> <p>Council Delegations - January 12 on Stabilisation and Reinvestment Plan for Downtown St. Catharines in favour, clarifying priorities - passed</p> <p>January 19 on Sustaining Funding for WSI</p>	S. Kesh										

	D8	Executive Director Update:	K. Dodge
	D10	<i>Suggested MOTION: To accept the reports as presented</i> <i>Moved: Seconded:</i>	K. Orlandi
New or Other Business			
Adjournment			
		Adjournment:	
Next Meeting: February 23, 2025			