

5/10/16

Dear parents of an ACS 8th grader,

We are so thankful for your 8th grade students, and we congratulate both you and them on a terrific year of school.



As school draws to a close, the Macbook Pro that your student has been using this year will be available for purchase for the price of **\$449**. You have the option to purchase the Macbook Pro your child has been using and keep it, or it will be re-purposed for other use at ACS.

Whether you choose to keep or return the Macbook, you will need to complete the *Laptop End of Year Checklist* and the Tech Team will reimage it as some of the software on the machine is owned by the school.

If you purchase the Macbook Pro, your returned Macbook Pro will contain a fresh copy of Mac OS X El Capitan and will be just like a freshly purchased refurbished machine from Apple. There will no longer be ACS restrictions or software installed. Your family, as the new owner, would be the administrator on the machine and there would also be no ACS filtering. There is also no support that comes with purchasing the laptop. This purchase price includes the laptop and power cord. You may keep the case for an additional \$5. You may pick up your purchased machine from the ACS office during the week of **May 30**. (last week of school)

We need each 8th grade student to **fill out this form** and the *Laptop End of Year Checklist* and return them **by Thursday, May 19 to their homeroom teacher** so that we will know your intentions regarding the Macbook Pro.

____ We would like to purchase the Macbook Pro; enclosed please find a check for **\$449**.

____ We would like to purchase the Macbook Pro & case; enclosed please find a check for **\$454**.

____ We are choosing to not purchase the Macbook, please repurpose it in the school.

Student Name

Student Signature

Parent Name

Parent Signature

Regardless of whether you wish to purchase the Macbook Pro, any files of any kind on the machine you wish to keep will need to be saved to a personal external hard-drive or other storage location before 8th grade laptop turn-in day, **May 23**. You will not be able to retrieve any documents, pictures, movies or work of any kind, even if you are purchasing the machine, so please SAVE what you want to keep.

Sincerely,

Your ACS Tech Team

8th Grade Laptop *End Of Year* Turn in Checklist

What you need to do before you turn in your machine	Student Initials
Any documents and files that you would like to keep are to be saved to a large flash drive or external hard drive. (<u>All</u> personal files that are left on the computer could be erased. You will not be able to retrieve any documents, pictures, movies or work of any kind.)	
Your laptop will be in clean working order with battery partially charged . (Please only use LCD cleaner and microfiber cloths to clean the screen. A soft damp cloth may be used on all of the aluminum surfaces. Do not spray cleaner directly on keyboard . Supplies for cleaning are at the ACS helpdesk.)	
Upon turn in, your laptop will be inspected and a form will be filled out on any damage that may be present. Any necessary repairs will be done over the summer and invoices will be mailed home. <u>The cost of any necessary repairs will be the responsibility of the student up to \$250.</u> Students with unpaid repairs will not receive their computer back in the fall until those have been paid. Find a link to the full Laptop Guidebook on moodle.adachristian.org .	

Comments on condition of laptop:

Student Name (Print):

Student Signature:

Date:

Teacher Initials: _____

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