

Agape Learning Policies & Procedures Addendum for Preschool Enrichment Program (PEP) - applies to all Preschool classes.

*[Agape Learning Policies and Procedures](#) apply to this class, with the following exceptions/differences:

*Similar to other classes offered through Agape Learning, we are pleased to offer small teacher-student ratios (2:10) for this class as well. Since there will also be a Parent Assistant present each week, a minimum of 3 adults will be present in class.

*Parent Assistants will come from a pool of parents of the children in this specific class (as opposed to the entire Agape family) to provide as much consistency for your child as possible.

*Please note that this class is considered a specialized enrichment activity for toddlers and their families, not a child care arrangement; therefore we are not required to be licensed or regulated by any state agency. This is one of the reasons parents are required to be on site for the duration of class.

*Parents choosing to take a "parent break" in another location (must still be on site) during class will be provided with a buzzer so that they can be contacted if necessary (i.e. potty accident, illness, emergency, etc.) to quickly return to the classroom to tend to their child's needs.

*Students must be escorted directly to the classroom and "signed in AND signed out" each week and ONLY by parents/family members/caregivers (18 years or older) indicated on their registration/enrollment forms. Arrangements for alternative pick up/drop-offs MUST be pre-arranged with teachers and Agape administration, and those adults will also be required to remain on site for the duration of the class. Teachers and Agape administration must be informed of any applicable shared/joint custody agreements. Parent/family members/caregivers' ID's will be checked and signatures collected by the teachers at the start/end of EVERY CLASS to ensure student safety at all times.

*Snacks will not be provided or consumed in class, but parents may briefly remove their child from class and provide them with a snack in the lobby area if necessary.

*It is preferred that students are potty trained, but this is not a requirement for registration for this class. Please note, however, that teachers and parent assistants are unable to assist with diaper/pull-up changes, so if your child needs help with the potty or a potty accident occurs during class, you will be notified and asked to assist with this task.

*Please direct any questions/concerns regarding our Preschool Enrichment Program (PEP) to our lead PEP instructor at Ms. Jessica Morehouse, M.Ed. at Morehouse.Agape.Classes@gmail.com