Tomorrow River Community Charter School
Governance Board Meeting
Saturday March 16th, 2019
Youth Initiative High School, Viroqua WI

MEETING MINUTES

Board Member	**Present?**		**Present?**
Tina Giombetti	no	Tom Quinn	yes
Amy Nitka	yes	Kristy Stacy	yes
Louise Pease	yes	Sarah Tompkins	yes
Matt Dombroski	yes		

Other Attendees: Chamomile Nusz

I. Board and HIgh School Committee toured the Youth Initiative High School and Pleasant Ridge Waldorf School on Friday March 15th.

II. Meeting was called to order at 9:10am on Saturday March 16th.
   A. Agenda was approved.

III. Board Annual Evaluation Work
   A. Board development committee will have stats ready for April meeting.
   B. The Governance Board will use those results to improve Board functioning and “fill holes”.
   C. Tom referenced “Common Board Shortcomings” document.
   D. Cham suggested Board schedule days seasonally for Board member classroom visits.
   E. Board will no longer receive individual teacher reports. Teacher issues will be addressed by a committee with a Board representative.

IV. Meeting Procedures and Roles
   A. Cham suggested Agenda be prepared by Board Chair.
   B. It was discussed that Tina may take over this role when Amy takes Meeting Minutes/Secretary duties.
   C. Sarah suggested if meetings continue to exceed two hours, we need to take scheduled breaks for overall productivity.
   D. Open meetings review. Cham reviewed the Board policies for open meetings, including public participation.

        1. Cham will share Board Procedures, including Open Meetings, Consensus, Administrative structure via Google docs.
    E. Administrative structure and leadership will be further discussed at June meeting with elections. Officer descriptions were included in the meeting packet, Article 5.
        1. Kristy suggested documents be included in board packet so that they can be reviewed prior to meeting to ensure accuracy. If a document that you want to discuss at the meeting did not make the board packet for review, it should not get passed out at the board meeting.
    F. Sarah and Cham will start meeting to discuss financials so Sarah can present up-to-date figures at Board meetings.
    G. Keeper of Time (was Sarah, now will be Kristy) and Keeper of Heart (was Tom, now will be Sarah). Those names should be added to future Agendas.

V. Advisory Board: description was approved previously.
    A. Tom and Cham will develop a letter to people identified as potential Advisory Board members. If someone adds a name to the list, and they would like to make that contact, that should be noted.
    B. Tom will remove the list of names from the packet so the rest of the document can be put online.

VI. Leadership Council Proposal
    A. Staff were given a copy on Thursday. Staff will (hopefully) approve next Thursday.
    B. This Council would meet weekly and make operational decisions.
    C. Prior to making decisions, the Council must identify which Circle(s) will be affected.
    D. This model is being adopted by other Waldorf schools.
    E. **Sarah nominated Kristy as a Board representative. Kristy expressed interest in this role. All board members were in consensus.**
        1. Representatives will rotate every two years.
    F. **There was Broad consensus that this Council should be formed, with the below listed revisions added.**
        1. The roles of this council will be reviewed annually.
        2. Clear definition of the Council's decision making purview needs to be added.

VII. Alliance Membership Self-Study
    A. Membership process. Self-study of seven core principles. Staff has already completed this. Board reviewed principles and brainstormed additions. Each Board member was assigned one principle to review and combine with staff narratives. Board members should submit their principles to Cham by Thursday 3/21.
    B. The Alliance also holds some reservation of accrediting such a new school and a school in transition (such as the implementation of our new principal).
        1. Several teachers are very close (missing one or two classes) from completing certification. We are considering approaches for communicating same to Alliance .
        2. Our site visit is currently scheduled for May, but once our application is submitted, they may recommend delaying the visit until fall.

VIII. Business Meeting
    A. Approved Minutes and Packet

B. Operations Committee
    1. Expansion announcement was made.
    2. Contractors will determine costs to make each site functional.

C. Middle School Charter: two revisions needed for DPI.
    1. Cham will try to schedule a call with Nico. Matt will also participate in the call.

D. Media Policy
    1. A TRCCS "Best Practices" for media will be written by Matt and Kristy before the April Board meeting. The Best Practices will be precatory and will be in addition to the existing District Media Policy.
    2. Tina is exploring communication Apps.

E. Employee Job Postings
    1. Principal posting is up. Currently have five applicants. Anticipate interviewing mid-April.
    2. RTI can be posted without approval because this is an existing position.
    3. Classroom teacher job posting is written and on the agenda for the district's board meeting for approval on Monday March 18th, 2019.
        a) Looping model is still being discussed by faculty, this will determine what grade we will be hiring for.

F. The 5th grade class's Pentathlon 50/50 Raffle will start early April.

G. Summer Theater Camp
    1. April 23 Torsti will visit to do a presentation about the camp and conduct an activity with the kids.

H. Spring Fling: Posters and sponsor forms are available. See Cham. Each Board member should request sponsorship from at least one organization.

I. Change day for Board meetings.
    1. Tom cannot meet on Tuesdays in April or May. Next Board meeting will be Monday, April 1 at 6:30 p.m. in Stevens Point.

IX. Strategic Planning
    A. Board looked at the next 5 years, student population and site options.

X. Meeting was concluded at 3:25 pm.