

Are you looking for a part-time job that could really make a difference to your community?



The **Hastings Emergency Action Resilience Team (HEART)** is looking for a **Volunteer Network Co-ordinator** to join their team in a part-time, fixed-term position for six months. You'll be responsible for managing a team connecting with our fantastic volunteers, updating records and their availability to help others in the community.

The role provides remuneration for 3 days a week, working from home, with flexibility to work around your own commitments. Supported by the National Lottery Community Fund and the Sussex Community Foundation, the role could be continued beyond its initial six-month period if further funding and resources allow.

Ideally, you'll be familiar with working with databases, excel spreadsheets and other Microsoft applications. If you have experience working with volunteers in another capacity this would be an advantage. You'll also need to be a good 'people' person, listening to volunteer feedback and working with a strong team of committed helpers.

For further information about our organisation and what we do please visit www.hastingsheart.com

To make an initial application and request an information pack, please click [here](#).

Helping People. Changing lives

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