



st.croixprep

Governance Committee Agenda and Minutes for August 5th, 2025

Members: Jeff Johnson, Jenn Fuchs, Jenn Santini, Al Bagwell, Angie Galati, Madelyn Adams

Ex-Officio: Terri Gulbransen

Guests: Terri Smith, HR Director

Absent:



Location: Room 208

Governance Team:

- **What are the SCPA Board Governance Committee goals/responsibilities?**
- **How can we best distribute those responsibilities to best serve SCPA's Board and ultimately our community?**

Agenda: August 5, 2025

1. Our goals: Will address this at the Aug. 7 and 8 board retreat.
2. T. Smith - Cameras and Data Privacy, non harassment and discrimination
 - a. [W Video Camera Policy & Training .docx](#)
 - b. [W 712 100822 CHARTER.docx](#)
 - c. [W PACT - 816 - Video Surveillance Policy.docx](#)
3. Statute 13D.02.3 Virtual board member attendance when absent (Update on progress) - Starting August 19, 2025
4. Review and Revise:
 - a. [SCPA Board Governance Manual 2024 for REVIEW](#)
 - i. When? - J. Santini and J. Johnson - for Sep. mtg.
 - b. Policies added to the Board Calendar - Update from J. Fuchs
 - i. [2026 Current Board Calender](#)
 - ii. [Policy Management Spreadsheet 2025- 2026](#)
 - iii. [MSBA Policy Chart](#)
 1. We will assign mandated policies for governance members for review.
 - iv. Yearly policies for review (Update based on policy chart)
 1. [Dress Code Policy](#)
 - a. [Proposed Table of Dress Code](#) (this would go in the handbook)

- v. Every other year (Update based on policy chart)
 - vi. Every three years (Update based on policy chart)
 - c. New legislation - T. Gulbransen
 - i.  2025_-_CHARTER_SCHOOLS_UPDATED.pdf
 - ii.  PROCUREMENT_POLICY_UPDATED.pdf
- 5. Board Clerk - Aug 7th Retreat
- 6. Prep for August 19th, Board Bylaws Training
 - a. T. Gulbransen (all set to go)

OLD for REVIEW:

- A. Policy Calendar - For board meetings
- B. Create 6 month calendar for Governance tasks
- C. New Legislation
 - a. Video record board meeting
 - b. Read 120B - in relation to new Charter school inclusion
 - c. Board Members - revise bylaws about teacher service hours and cannot serve on more than one charter school board. - Have these changes been made in the Bylaws doc? Not in the Governance document.**
 - d. Finance Committee: add specifics to Bylaws - has this been done? (No)
- D. Governance board should know the governance manual.
 - a. Idea: Review pieces of the bylaws and the governance manual to review at each governance meeting.
 - b. Idea: Review Robert's Rules of Order

Note:

1. Uniformity of policies - MSBA template?

Respectfully submitted by A. Galati