

****remove the red text when you are done editing the document**

<<YOUR UNIVERSITY LETTERHEAD>>

<Date of issuance>

Confirmation Letter

This is to certify that <<**Student Name**>> *(note: Student Name must follow the Passport's Machine Readable Zone (MRZ) format)* with **Passport Number:**_____ is currently enrolled at the <<**Home University Name**>> for the degree <<Programme of Study *(e.g. Bachelor of Counseling)*>>.

<<**Student Name**>> is recommended to participate for the mobility programme at **Universiti Malaya in Malaysia** for the <<**Fall/Spring Semester 20XX**>> *(note: remove the word Fall or Spring accordingly, and put the correct year of the exchange programme)* for a period of <<1 Semester/ 2 Semester *(remove whichever not relevant)*>>

Scholarship Details (If any):

Name of Scholarship	
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Note: if your student is nominated under any scholarship for the UM mobility program e.g. ERASMUS+, AIMS, etc.

If you require further clarification, please do not hesitate to contact <University Coordinator's Name> <(email address)>.

Best regards,

<Signature>

Name:

Designation/Position:

Office Name:

Cop/Stamp (if any):

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This is the Passport Machine-Readable Zone (MRZ)

- Full Name must be typed according to Passport MRZ Format