

COMMERCIAL CLEANING QUOTATION

To:

Project Name: _____

Customer Name: _____

Quote #: _____

Complete Address: _____

Issue Date: _____

Contact Number: _____

Valid Till: _____

Email-id: _____

Area	Cleaning Details	Total Amount
Main Office	Window Cleaning, Mopping, Carpet Cleaning, Use Disinfectants	Rs.1,000
Reception	Vacuum Carpet Area, Clean Front Desk, Empty Bins, Couch Cleaning	Rs.500
Kitchen	Clean Microwave, Wipe Sinks, Refill Kitchen and Hand wash	Rs.400
Washrooms	Clean and Sanitize Sinks, Disinfect Toilets, Mop and Disinfect Floors	Rs.500
Meeting Rooms	Arranging Tables & Chairs, Dust Windows and Blinds, White Boards	Rs.400
Stairs	Mop Floors, Wipe Skirting Boards	Rs.300
		Rs.0
		Rs.0

Account Details:

Company Name: _____

Account number: _____

Bank Name: _____

Email-id: _____

Subtotal: Rs.3,100

GST @18 %: Rs.155

TOTAL Rs.3255
